



# Palisades Charter High School

## Board Meeting

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### **Date and Time**

Tuesday August 24, 2021 at 5:00 PM PDT

### **Location**

Palisades Charter High School - Gilbert Hall  
15777 Bowdoin Street, Pacific Palisades, CA 90272

### **Or Dial-In**

Meeting ID: 817 9973 6200

Passcode: 872561

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 817 9973 6200

Passcode: 872561

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*As per Executive Order N-29-20 from Governor Newsom, the Palisades Charter High School Board of Trustees Meeting for Tuesday, August 24, 2021 at 5:00p.m. will offer a teleconferencing environment (phone-call in, no Zoom).*

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY:**

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Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

**SUPPORTING DOCUMENTATION:**

Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at <http://palihigh.org/boardrecords.aspx>.

**ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:**

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:00 PM</b>
Opening Items			
<b>A.</b> Call the Meeting to Order		Brooke King	
<b>B.</b> Record Attendance and Guests			2 m
<b>C.</b> Public Comment			20 m

*"Public Comment" is available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment." "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to two (2) minutes, per person. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).*

**Public Comment Procedure for Teleconference (phone-in, no zoom) Board of Trustees Meeting:**

*If you dial-in, a Google form is available 24 hours prior to the meeting for Public Comment. Please refer to the Dewey Dolphin email or copy/paste this link <https://forms.gle/xfsnzwRJJJosyyY37>. Your comment will be read aloud by the Board Chair. General public comments not read after 30 minutes will be included in the meeting minutes. Due to public meeting laws, the Board can only listen to your*

Purpose                      Presenter                      Time

comment, not respond or take action. Comments are limited to two (2) minutes, per person and one cannot cede their time to another. A member of the public who requires the use of a translator, in order to receive the same opportunity as others to directly address the Board, shall have twice the allotted time to speak, and the total allocated time shall be appropriately increased as well. Govern Code § 54954.3(b)(2).

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|-----------|--|-----------------|-------------|-----|
| <b>D.</b> | Approve Minutes  | Approve Minutes | Brooke King | 2 m |
|           | Approve minutes for Board Meeting (Budget) on June 22, 2021        |                 |             |     |
| <b>E.</b> | Approve Minutes  | Approve Minutes | Brooke King | 5 m |
|           | Approve minutes for Governance/Brown Act Training on July 24, 2021 |                 |             |     |
| <b>F.</b> | Approve Minutes  | Approve Minutes | Brooke King | 2 m |
|           | Approve minutes for Special Board Meeting on August 5, 2021        |                 |             |     |

**II. Organizational Reports 5:31 PM**

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|-----------|---|-----|--|-----|
| <b>A.</b> | Student Report                            | FYI | Christopher Clausen                        | 5 m |
| <b>B.</b> | Parent Report                             | FYI | Jewlz Fahn, James Wells, Monica Batts-King | 5 m |
| <b>C.</b> | Classified Staff Report                   | FYI | Andrew Paris                               | 5 m |
| <b>D.</b> | Faculty Report                            | FYI | Brenda Clarke, Lisa Saxon, Maggie Nance    | 5 m |
| <b>E.</b> | Human Resources Director (HR) Report      | FYI | Amy Nguyen                                 | 5 m |
| <b>F.</b> | Director of Operations Report             | FYI | Don Parcell                                | 5 m |
| <b>G.</b> | Director of Development Report            | FYI | Mike Rawson                                | 5 m |
| <b>H.</b> | Chief Business Officer (CBO) Report       | FYI | Juan Pablo Herrera                         | 5 m |
| <b>I.</b> | Executive Director/Principal (EDP) Report | FYI | Dr. Pam Magee                              | 5 m |

**III. Board Committees (Stakeholder Board Level Committees) 6:16 PM**

	Purpose	Presenter	Time
<b>A.</b> Investment Committee Update	Vote	Juan Pablo Herrera	5 m
"To approve the Investment Policy Statement (IPS) for 2021-2022."			
<b>IV. Academic Excellence</b>			<b>6:21 PM</b>
<b>A.</b> Changes/Updates in Response to COVID	FYI	Don Parcell/Dr. Pam Magee	10 m
<ul style="list-style-type: none"> <li>• PCHS COVID-19 Safety and School Reopening Task Force Update: This management committee is currently being restructured to fit the safety and containment plan specifications.</li> <li>• PCHS Vaccination update: PCHS-UTLA members voted to support mandated vaccines for faculty. Informational presentations will be held for all staff members to guide the PCHS decision making process.</li> <li>• Quarantine Procedures (attendance/make-up assignments):</li> </ul>			
<b>B.</b> PCHS Academic Policies - Extend Suspension	Vote	Dr. Chris Lee/Monica Iannessa	5 m
<ul style="list-style-type: none"> <li>• PCHS Attendance Policy: "To extend the suspension of the PCHS Attendance Policy during first semester 2021-22."</li> <li>• No Credit/Grading Policy: "To extend the suspension of the PCHS No Credit (NC) Grade Policy during first semester 2021-22."</li> <li>• Community Service Waiver: "To extend the PCHS Community Service Graduation Requirement Waiver for the class of 2022."</li> </ul>			
<b>C.</b> Assembly Bill 104	FYI	Dr. Chris Lee	5 m
<b>D.</b> SMC Dual Enrollment	FYI	Dr. Chris Lee	5 m
<b>V. Finance</b>			<b>6:46 PM</b>
<b>A.</b> 2021-2022 Budget Update	FYI	Juan Pablo Herrera	5 m
<b>VI. UTLA Tentative Agreement</b>			<b>6:51 PM</b>
<b>A.</b> UTLA-PCHS Tentative Agreement 2021-2022	Vote	Amy Nguyen	5 m
"Motion to Approve UTLA-PCHS Tentative Agreement 2021-2022"			

	Purpose	Presenter	Time
<b>VII. Governance</b>			<b>6:56 PM</b>
Governance			
<b>A.</b> Proper Activities of Board Members and Board Use of PCHS Email System	FYI	Brooke King	5 m
<b>B.</b> Election of Board Officer - Board Chair	Vote	Brooke King	5 m
<b>C.</b> Election of Board Officer - Board Vice Chair	Vote	Brooke King	5 m
<b>D.</b> Election of Board Office - Board Secretary	Vote	Brooke King	5 m
<b>VIII. New Business / Announcements</b>			<b>7:16 PM</b>
<b>A.</b> Announcements / New Business	FYI	Brooke King	1 m
<ul style="list-style-type: none"> <li>• Date of the Annual Board/Goal Setting Retreat: Saturday, September 18, 2021 at 10am</li> <li>• Date of the next Board Meeting: Tuesday, September 21, 2021 at 5pm</li> <li>• Conflict of Interest Code Training Section 1090 - TBD</li> </ul>			
<b>B.</b> Announce items for closed session, if any.	FYI	Brooke King	1 m
<b>IX. Closed Session</b>			<b>7:18 PM</b>
<b>A.</b> Conference with Legal Counsel	Vote		5 m
<ul style="list-style-type: none"> <li>• (Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9)</li> </ul>			
<b>B.</b> Employee complaint/Assignment/Discipline/Dismissal/Release	Vote	Amy Nguyen	5 m
<ul style="list-style-type: none"> <li>• (Govt. Code section 54957) (Education Code section 44929.21)</li> </ul>			
<b>X. Open Session</b>			<b>7:28 PM</b>
<b>A.</b> Return to Open Session	FYI	Brooke King	1 m

	Purpose	Presenter	Time
<b>B.</b> Report Out on Action Taken In Closed Session, If Any.	FYI	Brooke King	1 m
<b>XI. Closing Items</b>			<b>7:30 PM</b>
<b>A.</b> Adjourn Meeting	FYI	Brooke King	1 m