



# Palisades Charter High School

## Board Meeting

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### **Date and Time**

Tuesday June 19, 2018 at 5:00 PM PDT

### **Location**

Gilbert Hall, Palisades Charter High School, 15777 Bowdoin St., Pacific Palisades, CA 90272

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*REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.*

### **SUPPORTING DOCUMENTATION:**

*Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at <http://palihigh.org/boardrecords.aspx>.*

### **ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:**

*Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.*

**DIAL-IN NUMBER:** (605) 475-5900. **ACCESS CODE:** 660-0134

*Please note that the conference dial-in number above is only active when a Board Trustee has indicated they will calling from an off-site location to participate.*

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### **Agenda**

|                                                                                                                                                                                                                                                                                                                                                                                                                                           | Purpose                      | Presenter                       | Time           |
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| <b>I. Opening Items</b>                                                                                                                                                                                                                                                                                                                                                                                                                   |                              |                                 | <b>5:00 PM</b> |
| Opening Items                                                                                                                                                                                                                                                                                                                                                                                                                             |                              |                                 |                |
| <b>A.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                 | Call the Meeting to Order    | Emilie Larew                    |                |
| <b>B.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                 | Record Attendance and Guests |                                 | 2 m            |
| Trustees:                                                                                                                                                                                                                                                                                                                                                                                                                                 |                              |                                 |                |
|                                                                                                                                                                                                                                                                                                                                                                                                                                           | Emilie Larew (Chair)         | Rocky Montz                     |                |
|                                                                                                                                                                                                                                                                                                                                                                                                                                           | Leslie Woolley (Vice Chair)  | Andrew Paris                    |                |
|                                                                                                                                                                                                                                                                                                                                                                                                                                           | Deanna Hamilton (Secretary)  | Robert Rene                     |                |
|                                                                                                                                                                                                                                                                                                                                                                                                                                           | David Carini                 | Camille Schoenberg              |                |
|                                                                                                                                                                                                                                                                                                                                                                                                                                           | Emily Hirsch                 | Mystic Thompson                 |                |
|                                                                                                                                                                                                                                                                                                                                                                                                                                           | Shawn McClellan              |                                 |                |
| Student Liaison: Taylor Torgerson                                                                                                                                                                                                                                                                                                                                                                                                         |                              |                                 |                |
| PCHS Management:                                                                                                                                                                                                                                                                                                                                                                                                                          |                              |                                 |                |
| Dr. Pamela Magee, Executive Director / Principal                                                                                                                                                                                                                                                                                                                                                                                          |                              |                                 |                |
| Gregory Wood, Chief Business Officer                                                                                                                                                                                                                                                                                                                                                                                                      |                              |                                 |                |
| <b>C.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                 | Public Comment               |                                 | 20 m           |
| <i>Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.</i> |                              |                                 |                |
| <b>D.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                 | Approve Minutes              | Approve Minutes<br>Emilie Larew | 2 m            |
| June 5th, 2018 Regular Meeting                                                                                                                                                                                                                                                                                                                                                                                                            |                              |                                 |                |
| Approve minutes for Board Meeting on June 5, 2018                                                                                                                                                                                                                                                                                                                                                                                         |                              |                                 |                |
| <b>II. Board Committees (Board Members Only)</b>                                                                                                                                                                                                                                                                                                                                                                                          |                              |                                 | <b>5:24 PM</b> |

|                                                                                 | Purpose | Presenter                     | Time           |
|---------------------------------------------------------------------------------|---------|-------------------------------|----------------|
| <b>A.</b> Grade Appeal Committee Annual Report to the Board                     | FYI     | Leslie Woolley                | 3 m            |
| <b>III. Academic Excellence</b>                                                 |         |                               | <b>5:27 PM</b> |
| Academic Excellence                                                             |         |                               |                |
| <b>A.</b> English Learner (EL) Authorization Waivers for Teachers               | Vote    | Amy Nguyen                    | 5 m            |
| <b>IV. Governance</b>                                                           |         |                               | <b>5:32 PM</b> |
| Governance                                                                      |         |                               |                |
| <b>A.</b> Final Thoughts from Exiting Board Members                             | FYI     |                               | 10 m           |
| <b>B.</b> Election of Interim Chair                                             | Vote    | Emilie Larew                  | 5 m            |
| Will serve as Chair from July 1 until new Board officers are elected in August. |         |                               |                |
| <b>C.</b> Election of Interim Secretary                                         | Vote    | Emilie Larew                  | 3 m            |
| Will serve from July 1 until new Board officers are elected in August.          |         |                               |                |
| <b>D.</b> Contract for New Director of Admission & Attendance                   | Vote    | Amy Nguyen                    | 7 m            |
| <b>V. Facilities / Operations</b>                                               |         |                               | <b>5:57 PM</b> |
| <b>A.</b> School Safety & Security Update                                       | Discuss | Don Parcell                   | 7 m            |
| <b>B.</b> Approval of Janitorial Services Contract                              | Vote    | Don Parcell                   | 5 m            |
| <b>VI. Finance</b>                                                              |         |                               | <b>6:09 PM</b> |
| Finance                                                                         |         |                               |                |
| <b>A.</b> LCAP Approval                                                         | Vote    | Gregory Wood,<br>Arleta Ilyas | 15 m           |
| <b>B.</b> Consolidated Application 2018 - 2019 (CONAPP)                         | Vote    | Gregory Wood                  | 7 m            |
| <b>C.</b> 2018-2019 PCHS Annual Budget Recommendations & Budget Approval        | Vote    | Gregory Wood                  | 60 m           |
| <b>D.</b> Administration's CapEx Re-Allocation Recommendation                   | Vote    | Don Parcell                   | 5 m            |

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| <b>VII. Executive Director/Principal (EDP) Support and Evaluation</b>                                                                                                                                                                                                                                                                                                                  |         |                               | <b>7:36 PM</b> |
| <b>A.</b> Amendment to Contract for Employment of Executive Director/Principal                                                                                                                                                                                                                                                                                                         | Vote    | Leslie Woolley                | 5 m            |
| <b>VIII. Consent Agenda: Finance Items</b>                                                                                                                                                                                                                                                                                                                                             |         |                               |                |
| <b>IX. New Business / Announcements</b>                                                                                                                                                                                                                                                                                                                                                |         |                               | <b>7:41 PM</b> |
| <b>A.</b> Announcements / New Business                                                                                                                                                                                                                                                                                                                                                 | FYI     | Emilie Larew                  | 1 m            |
| <ul style="list-style-type: none"> <li>- Date of next Board Meeting is Governance Training on Saturday, June 23, 2018</li> <li>-There is no regular Board Meeting in July 2018</li> <li>- Date of next regular Board Meeting is Tuesday, August 28th, 2018</li> </ul>                                                                                                                  |         |                               |                |
| <b>B.</b> Announce items for closed session, if any.                                                                                                                                                                                                                                                                                                                                   | FYI     | Emilie Larew / Leslie Woolley | 1 m            |
| <b>X. Closed Session</b>                                                                                                                                                                                                                                                                                                                                                               |         |                               | <b>7:43 PM</b> |
| <b>A.</b> Public Employee Evaluation (Govt. Code 54957)                                                                                                                                                                                                                                                                                                                                | Discuss | Dr. Pam Magee                 | 20 m           |
| <p>Titles: Executive Director/Principal; Director of Student Support Services; Director of Student Activities, Athletics, Discipline, and Security; Director of Student Achievement; Director of Admissions, Attendance and Alternative Programs; Director of Human Resources; Director of Academic Planning and Guidance Services; Director of Operations; Chief Business Officer</p> |         |                               |                |
| <b>B.</b> Conference with Legal Counsel: Existing Litigation                                                                                                                                                                                                                                                                                                                           | FYI     | Lisa Corr                     | 5 m            |
| OAH Case #2018030534                                                                                                                                                                                                                                                                                                                                                                   |         |                               |                |
| <b>C.</b> Public Employee Discipline/Dismissal/Release (Govt. Code section 54957)                                                                                                                                                                                                                                                                                                      | Vote    | Mark Bresee                   | 10 m           |
| <b>D.</b> Conference with Legal Counsel: Anticipated Litigation                                                                                                                                                                                                                                                                                                                        | Vote    | Mark Bresee                   | 10 m           |
| (Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9)                                                                                                                                                                                                                                                                            |         |                               |                |

|                                                                    | Purpose | Presenter      | Time           |
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| <b>XI. Open Session</b>                                            |         |                | <b>8:28 PM</b> |
| <b>A.</b> Return to Open Session                                   | FYI     | Leslie Woolley | 1 m            |
| <b>B.</b> Report Out on Action Taken In Closed Session,<br>If Any. | FYI     | Leslie Woolley | 1 m            |
| <b>XII. Closing Items</b>                                          |         |                | <b>8:30 PM</b> |
| <b>A.</b> Adjourn Meeting<br>Adjourned @ 8:31pm                    | FYI     | Leslie Woolley | 1 m            |