



# Palisades Charter High School

## Board Meeting

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### **Date and Time**

Tuesday June 6, 2017 at 5:00 PM PDT

### **Location**

Gilbert Hall, Palisades Charter High School, 15777 Bowdoin St., Pacific Palisades, CA 90272

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*REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.*

### **SUPPORTING DOCUMENTATION:**

*Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at <http://palihigh.org/boardrecords.aspx>.*

### **ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:**

*Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.*

**DIAL-IN NUMBER:** (605) 475-5900. **ACCESS CODE:** 660-0134

*Please note that the conference dial-in number above is only active when a Board Trustee has indicated they will calling from an off-site location to participate.*

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### **Agenda**

## I. Opening Items

### Opening Items

#### A. Call the Meeting to Order

#### B. Record Attendance and Guests

##### Trustees:

Emilie Larew (Chair)	Emily Hirsch
Leslie Woolley (Vice Chair)	Rocky Montz
Dara Williams (Secretary)	Andrew Paris
Susan Ackerman	Ellen Pfahler
Deanna Hamilton	Robert Rene

Student Liaison: Ben Makhani

##### PCHS Management:

Dr. Pamela Magee, Executive Director / Principal  
Gregory Wood, Chief Business Officer

#### C. Public Comment

*Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.*

#### D. Approve Minutes

May 16, 2017 Regular Meeting

Approve minutes for Board Meeting on May 16, 2017

## II. Organizational Reports

#### A. Student Report

#### B. Parent Report

- C. Classified Staff Report
- D. Faculty Report
- E. Human Resources Director (HR) Report
- F. Director of Operations Report
- G. Director of Development Report
- H. Chief Business Officer (CBO) Report
- I. Executive Director / Principal (EDP) Report

### **III. Board Committees (Stakeholder Board Level Committees)**

- A. Budget and Finance Committee Report  
Update on Progress of Budget Development & Need for Postponement of Vote Until Next Regular Board Meeting for 2017-2018 Budget Approval
- B. Academic Accountability Committee Report
- C. Charter Committee Report
- D. Election Committee Report
- E. Post-Retirement Healthcare Benefits Committee Report

### **IV. Board Committees (Board Members Only)**

- A. Audit Committee
- B. Grade Appeal Committee
- C. Survey Committee

### **V. Governance**

Governance

- A. Potential Change of June 20, 2017 Board Meeting Date to June 19, 2017
- B. Resolution: PCHS Employee Training Regarding Child Abuse Reporting Obligations

### **VI. Academic Excellence**

Academic Excellence

- A. Progress Update on Schoolwide Goal #2
- B. Non-School Sponsored Field Trip Policies & Procedures
- C. Youth Suicide Prevention Policy
- D. Local Control Accountability Plan (LCAP) & LCAP Survey Updates

**VII. Facilities / Operations**

- A. Student Transportation Contract  
Including discussion regarding subsidies and scholarships
- B. Track & Football Field Repair/Resurfacing Contract  
Also see associated item under Finance section
- C. Janitorial Services Contract
- D. Security Services Contract
- E. Cafeteria Food Service Contract

**VIII. Finance**

Finance

- A. PCHS Track & Field Repair Loan Approval
- B. Updated Schoolwide Fundraising Policies and Procedures Approval
- C. 2017-2018 Insurance Policy Approval
- D. College Readiness Block Grant Approval
- E. Approval of Capital Item Modifications for 2016-2017 Budget
- F. PESPU MOU Approval
- G. 2017-2018 Instructional Materials (IMA) & Textbook Budget
- H. Contract for Operations Consultant (Interim Dir. of Operations) - Extend Service to June 30, 2017
- I. Director of Development Position - Conversion from Temporary to Mid-Management Position
- J. Adjustment of Salary Scale for Technology Supervisor/Coordinator Position

K. Adjustment of Salary Scale for Operations Liaison Position

L. Adjustment of Salary Scale for Director of Human Resources Position

**IX. Executive Director/Principal (EDP) Support and Evaluation**

A. Evaluation Committee Update

**X. Consent Agenda**

A. Approval of reimbursements for Executive Director / Principal

B. Approval of Field Trips

**XI. New Business / Announcements**

A. Announcements / New Business

- Date of Next Regular Board Meeting

- PCHS Graduation is on June 8, 2017

- Board Legal/Governance Training is on Saturday, June 17, 2017

- Determination of date for Board "Pass the Baton" social event

B. Board Chair to announce items for closed session, if any.

**XII. Closed Session**

A. Public Employee Discipline/Dismissal/Release

(Govt. Code Section 54957)

**XIII. Open Session**

A. Return to Open Session

B. Report Out on Action Taken In Closed Session, If Any.

**XIV. Closing Items**

A. Adjourn Meeting