



Palisades Charter High School

Board Meeting

Date and Time

Tuesday December 13, 2016 at 5:00 PM PST

Location

Gilbert Hall, Palisades Charter High School, 15777 Bowdoin St., Pacific Palisades, CA 90272

REASONABLE ACCOMMODATION WILL BE PROVIDED FOR ANY INDIVIDUAL WITH A DISABILITY: Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Governing Board of Palisades Charter High School may request assistance by contacting the Main Office at (310) 230-6623 at least 24 hours in advance.

SUPPORTING DOCUMENTATION:

Supporting documentation is available at the Main Office of the School, located at 15777 Bowdoin Street, Pacific Palisades, CA 90272, (Tel: 310- 230-6623) and may also be accessible on the PCHS website at <http://palihigh.org/boardrecords.aspx>.

ALL TIMES ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY:

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice. All items may be heard in a different order than listed on the agenda.

DIAL-IN NUMBER: (605) 475-5900. ACCESS CODE: 660-0134

Please note that the conference dial-in number above is only active when a Board Trustee has indicated they will calling from an off-site location to participate.

Agenda

I. Opening Items

Opening Items

A. Record Attendance and Guests

Trustees:

Emilie Larew (Chair)	Emily Hirsch
Leslie Woolley (Vice Chair)	Rocky Montz
Dara Williams (Secretary)	Andrew Paris
Susan Ackerman	Ellen Pfahler
Amanda Campbell	Robert Rene
Deanna Hamilton	

Student Liaison: Ben Makhani

PCHS Management:

Dr. Pamela Magee, Executive Director / Principal
Greg Wood, Chief Business Officer

B. Call the Meeting to Order

C. Public Comment

Non-agenda items: No individual presentation shall be for more than two (2) minutes and the total time for this purpose shall not exceed sixteen (16) minutes. Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Speakers may choose to speak during the public comment segment and/or at the time an agenda item is presented.

D. Approve Minutes

September 20, 2016 Regular Meeting

Approve minutes for Board Meeting on September 20, 2016

E. Approve Minutes

October 18, 2016 Regular Meeting

Approve minutes for Board Meeting on October 18, 2016

F. Approve Minutes

November 15, 2016 Regular Meeting

Approve minutes for Board Meeting on November 15, 2016

G. Approve Minutes

December 7, 2016 Special Meeting

Approve minutes for Special Board Meeting on December 7, 2016

II. Executive Director/Principal (EDP) Support And Evaluation

CEO Support And Eval

III. Academic Excellence

Academic Excellence

A. PCHS School Calendar Survey Results (2017-18 & Beyond)

B. Update on Schoolwide Goal #4

IV. Finance

Finance

A. College Readiness Block Grant

B. LACOE Certificate of Signatures

C. Authorized Signatories for Cathay Bank

Approve authorized check signers for Cathay Bank accounts

D. Accounting Procedures Update

E. 2015-16 Audit Results

Alan Tsou, CPA Supervisor at Vavrinek, Trine, Day & Co.

V. Governance

Governance

A. Approval Of Updated Membership for Board Committees

B. 2017 California Charter School Association Conference in Sacramento

Confirm interested attendees

- C. Potential Excusal of Board Meeting Absences for Trustee Amanda Campbell

VI. Other

Facility

- A. Non-School Sponsored Field Trip Policies & Procedures

VII. Organizational Reports

- A. Executive Director / Principal (EDP) Report
- B. Chief Business Officer (CBO) Report
- C. Director of Operations Report
- D. Human Resources Director (HR) Report
- E. Director of Development Report
- F. Student Report
- G. Parent Report
- H. Classified Staff Report
- I. Faculty Report

VIII. Board Committees (Stakeholder Board Level Committees)

- A. Budget and Finance Committee Report
- B. Academic Accountability Committee Report
- C. Charter Committee Report
- D. Election Committee Report
- E. Post-Retirement Healthcare Benefits Committee Report

IX. Board Committees (Board Members Only)

- A. Audit Committee
- B. Survey Committee
- C. Grade Appeal Committee

X. Consent Agenda

- A. Approval of reimbursements for Executive Director / Principal
- B. Approval of Field Trips

XI. New Business / Announcements

- A. Next Regular Board Meeting is on Tuesday, January 17, 2017
- B. Board Chair to announce items for closed session, if any.

XII. Closed Session

- A. Conference with Legal Counsel: Anticipated Litigation
(Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9)
- B. Public Employee Discipline/Dismissal/ Release
(Govt. Code section 54957)

XIII. Open Session

- A. Return to Open Session
- B. Report Out on Action Taken In Closed Session, If Any.

XIV. Closing Items

- A. Adjourn Meeting