



Golden Charter Academy

GCA Board of Trustees Meeting

Published on September 16, 2024 at 6:50 AM PDT

Date and Time

Thursday September 19, 2024 at 4:00 PM PDT

Location

Golden Charter Academy

1626 W Princeton Ave
Fresno, CA 93705

Topic: GCA Board of Trustees Meeting

Time: Sep 19, 2024 04:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/81627482881?pwd=vIU2fDxJjo3VbFPD1I09YIjRDFYC48.1>

Meeting ID: 816 2748 2881

Passcode: 612676

Agenda

	Purpose	Time
I. Opening Items		4:00 PM
A. Call the Meeting to Order		

	Purpose	Time
B. Roll Call		
<i>Board of Trustees Members</i>		
Dr. Ed González, Board Chair		
Dr. Bard De Vore, Vice Chair		
Isaiah Green, Treasurer		
Hannah Johnson, Secretary		
Dr. Stephen Morris		
Dr. Cassandra Little		

Corporate Officers
Robert Golden

C. Pledge of Allegiance		
D. Approval of the Agenda	Vote	
E. Public Comments	Discuss	5 m

This portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or items that may be on the agenda. Each presentation will be limited to three (3) minutes per person and the total time allotted to non-agenda items in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer a matter to another agenda. The Board is not obligated to make comments.

II. Closed Session

1. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

1. Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 (one) case

III. Consent Agenda

Consent agenda items are for routine matters that do not require discussion or deliberation by the Board. The Consent calendar permits the Board to approve multiple items in one action without discussion. All Board members have the right to remove a consent item from

	Purpose	Time
the consent calendar so that normal discussion and deliberation may take place. If a Board members' request that an item be removed from the Consent Agenda, the item will be pulled for discussion and separate action		
A. August 29, 2024 Board Meeting Minutes	Approve Minutes	
IV. Information / Discussion		4:05 PM
A. Reports and Updates	FYI	5 m
<ul style="list-style-type: none"> 1. CEO Reports (Robert Golden, President & CEO)) 2. Principal Report (Liana Pellegrino, Principal) 3. Financial Reports (Jim Weber, Charter Impact) 4. Facility Update 		
B. 2024 Board Retreat		
Friday, October 11, 2024 at 9:00 AM - 4:00 PM		
C. Sub Committee Reports		5 m
D. Meet the Moment Auction Items Receipts (NFL Pittsburgh Steelers Tickets)		
<ul style="list-style-type: none"> 1. (2) Tickets to ANY Steelers Game (includes locker room and facility tour of Pittsburgh Steelers training facilities) 2. (2) Tickets to Steelers v. Raiders Game 		
V. Action Items		4:15 PM
A. Consideration & Approval of the Law Offices of YM&C Attorney Bill #11653		5 m
B. Consideration & Approval of the Substitute Administrator Job Description & Salary Range		
VI. Board Member Comments		4:20 PM

	Purpose	Time
This is an opportunity for Board members to take comments/updates from fellow board members, address activities, correspondence, and operations, and/or acknowledge or recognize specific programs, activities, or personnel.		
A. Next Regularly Scheduled Meeting Thursday, November 21, 2024 at 4:00 PM - 6:00 PM	FYI	5 m

VII. Suggested Agenda Items

VIII. Closing Items

A. Adjourn Meeting	Vote	
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Coversheet

Pledge of Allegiance

Section: I. Opening Items
Item: C. Pledge of Allegiance
Purpose: FYI
Submitted by:
Related Material: 2024_Board Meeting Flag.jpg



Coversheet

August 29, 2024 Board Meeting Minutes

Section: III. Consent Agenda
Item: A. August 29, 2024 Board Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for GCA Board of Trustees Meeting on August 29, 2024

APPROVED



GOLDEN
CHARTER ACADEMY

Golden Charter Academy

Minutes

GCA Board of Trustees Meeting

Date and Time

Thursday August 29, 2024 at 4:00 PM

Location

Golden Charter Academy
1626 W. Princeton Ave
Fresno, Ca 93705

Directors Present

B. De Vore (remote), C. Little, E. Gonzalez, H. Johnson, S. Morris

Directors Absent

I. Green

Ex Officio Members Present

R. Golden

Non Voting Members Present

R. Golden

Guests Present

A. James, J. Xiong, Liana Pellegrino

I. Opening Items

A.

Call the Meeting to Order

S. Morris called a meeting of the board of directors of Golden Charter Academy to order on Thursday Aug 29, 2024 at 4:02 PM.

B. Roll Call

C. Pledge of Allegiance

Pledge of Allegiance led by Liana Pellegrino.

D. Approval of the Agenda

H. Johnson made a motion to approve the Agenda.

C. Little seconded the motion.

The board **VOTED** to approve the motion.

E. Public Comments

II. Consent Agenda

A. July 25, 2024 Board Meeting Minutes

B. De Vore made a motion to approve the minutes from GCA Board of Trustees Meeting on 07-25-24.

C. Little seconded the motion.

The board **VOTED** to approve the motion.

III. Information / Discussion

A. Reports and Updates

CEO REPORT (Robert Golden, President & CEO)

Welcome to the Golden Era 4.0.

Enrollment Update:

- 400 scholars enrolled, 8 spots pending.

Facilities Update:

- Added two (2) modulars to campus for our 6th grade scholars.

Belmont Update:

- As of 8/26, City Director received Planning Approval Letter. Waiting final approval.

Tentative move-in date for January 2026. Current appraisal at \$25 million.

Upcoming Dates:

- AZA presentation in July. They invited CEO and leadership team to present at the AZA conference in Canada on September 16th.

PRINCIPAL REPORT (Liana Pellegrino, Principal)

First 4 Weeks Update/ Highlights:

Highlight #1: Campus Culture

- First 20 days culture focused. Get to know your classroom, scholars & families.
- Schoolwide PBIS (Positive Behavior Intervention System) + matrix.
- Weekly staff newsletter.

Highlight #2: Academics

- Data (new gradebook system), Coaching (weekly coaching sessions), Curriculum (instruction partners, grade level planning), Feedback (weekly observations & meeting w/ admin)

Community Updates:

- Zoo memberships active now
- September 9th: GCA Families at the Zoo
- September 25th: Back to School Night

FINANCIAL REPORT (Jim Weber, Charter Impact)

June 2024 (EOY) Report:

- P2 ADA 286.82.
- Cash ended nearing \$1mil + account receivable \$1mil.
- Attendance ADA ending at 90%.
- Salaries, benefits, curriculum/ book & supplies, operations, professional services growth expense increases due to additional grant fundings.

B. GCA 24-25 Board Retreat

Friday, October 11, 2024.

C. Sub Committees 24-25 Meeting Calendar

Sub Committee Meeting Calendar

Finance/Audit Committee Dates:

- Confirmation from E. Gonzalez
- Confirmation pending from I. Green

Evaluation Committee Dates:

- *Dates to be change*

Academic Excellence Committee Dates:

- Confirmation from all members

Nomination Committee:

- Confirmation from H. Johnson
- Confirmation pending from I. Green

Golden Club Committee Dates:

- *Dates to be change*

IV. Action Items

A. Consideration & Approval of the 2023-24 Unaudited Report

E. Gonzalez made a motion to approve the 2023-24 Unaudited Report.

H. Johnson seconded the motion.

The board **VOTED** to approve the motion.

B. Consideration & Approval of the 2023-24 Education Protection Account Expenditure Report

H. Johnson made a motion to approve the 2023-24 Education Protection Account Expenditure Report.

C. Little seconded the motion.

The board **VOTED** to approve the motion.

C. Consideration & Approval of the TSA (Teacher on Special Assignment) Job Description & Salary Range

Action item tabled.

V. Board Member Comments

A. Next Regularly Scheduled Meeting

Thursday, September 19, 2024 at 4:00 PM - 6:00 PM

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:19 PM.

Respectfully Submitted,

S. Morris

Coversheet

Reports and Updates

Section: IV. Information / Discussion
Item: A. Reports and Updates
Purpose: FYI
Submitted by:
Related Material: Principal's Report_Sept 2024.pptx
Aug 2024-GCA-Board Summary.pdf



GOLDEN
CHARTER ACADEMY
SCHOOL OF ENVIRONMENTAL STEWARDSHIP

SEPTEMBER

Principal's Report



Campus Culture

GCA Culture Code
College Fridays
Weekly Surveys to Staff



Instruction

Instruction Partners Theory of Action
Instructional Coach
Upcoming Testing



Community Engagement

Pridelands
Recruiting & Collaboration with Charter Schools
Open House & Make Up Orientation

GOLDEN CHARTER ACADEMY

CULTURE CODE

The following is an overview of the culture we aspire to cultivate at GCA. We, the Golden Educators of GCA have written this code. We aim to demonstrate these tenants and encourage others to follow them also. Together, we will continue to make the environment of our workplace golden.



WE VALUE	WHO WE ARE	WHO WE ARE NOT
BEING GOLDEN	We are individuals who model excellence and set standards through the golden rule. We are environmental stewards who bring awareness and social justice to the community through the minds and voices of our powerful scholars.	We are not stagnant or close minded to any innovation that will elevate our excellence. We are not defined by our past. We never quit!
SAFETY	We are attentive and conscious about the well-being, welfare, and security of our students and staff. We take proactive measures to ensure consistent quality practices.	We are not careless, unintentional, or dismissive of students and staff's physical and emotional well-being. We will not ignore qualitative and quantitative measurements collected in order to protect student outcomes
ACHIEVEMENT	We are professionals that will continue to learn and unlearn attitudes that best serve our students. We are professionals that will celebrate our wins but will not dwell in them, as that will create a culture of complacency.	We are not putting a limit on any student's capabilities or their achievement. We are not willing to accept the bare minimum from students, parents, or staff.
INNOVATION	We are proactive ambassadors of change. We are scholars who stay current on teaching techniques, culture, and environmental research.	We are not ok with staying comfortable or complacent in our techniques. We are not impulsive to react to challenges that face our school community.
DIVERSITY	We are open and inclusive to all people, we are an intersection of our identities. We are encouraging and applaud individuality and ideas.	We are not exclusive to any one people - all are welcome. We are not confined to the surface level identity of any person.
PARTNERSHIP	We are committed to fostering strong partnerships between educators, families, and community members to enhance student outcomes. We are actively seeking and valuing input from all stakeholders to ensure that every voice contributes to our shared objectives.	We are not exclusive in our partnerships, recognizing that diverse viewpoints strengthen our collective efforts. We are not relying solely on traditional or established methods, but rather embracing innovative and diverse approaches to collaboration.
EMPOWERMENT	We are supportive of creating an environment where everyone feels confident to voice their ideas and contribute to the collective success of our community. We are dedicated to providing resources and opportunities that enable individuals to develop their skills and achieve their goals.	We are not dismissive of individual contributions or ideas, regardless of their scale or impact. We are not discouraging or undermining the efforts of those who are taking the initiative or stepping out of their comfort zones.

Staff Culture Code

Scholar Mentality

Every Friday, GCA staff are encouraged to wear college apparel.



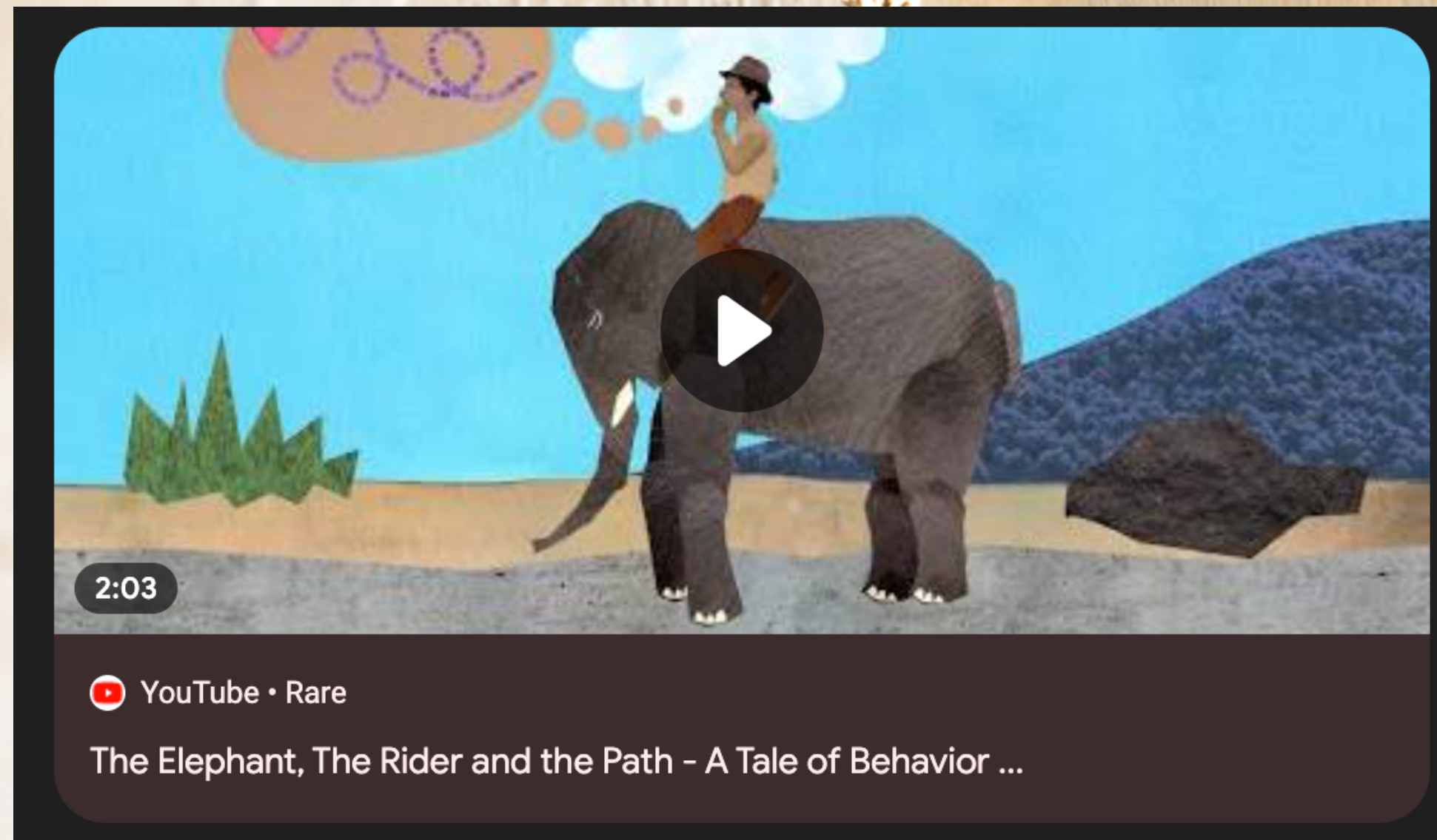
Questions

- 1 How is your week going so far?
- 2 What is a highlight for this week?
- 3 What has been a challenge this week?
- 4 What are you looking forward to?



WEEKLY STAFF SURVEYS

Instruction Partners



IF leaders create a functional vision for PLCs that includes roles and responsibilities in order to craft a Criteria for Success (scope and sequence and protocols/processes)



...**THEN** leaders will lead and facilitate PLC time for teachers to plan using the curriculum

...**THEN** teachers build knowledge of the curriculum

Math: tasks aligned to the standard (1a, 1b)

ELA: text and questioning aligned to the standard (1a, 1b, 2a, 2d)

...**so that** students are engaging in high quality instructional materials

Theory of Action

Instructional Coach

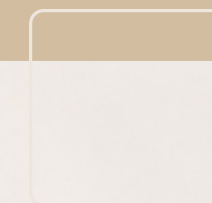
Weekly Observations & Coaching Cycles with EVERY
teacher on campus

Classroom Management & Curriculum Support





Testing



SEPTEMBER 2024 (20 days)						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER 2024 (22 days)						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

COMMUNITY



SEPTEMBER 16

Importance of Community



SEPTEMBER 21ST

Mini Corps Presentation



SEPTEMBER 24 & 25

Open House & Make Up Orientation



Golden Charter Academy

Monthly Financial Presentation – August 2024

August Highlights

Highlights

- Current enrollment 410, ADA forecast 369.
- Goal surplus \$800K+ range (10%+) should strengthen cashflow for growth.
- Cash ended month **\$452K**. Cash timing will weaken through Feb, forecast to strengthen in Q4.
- **Multi-year planning**
- Facility finance – current projections model 1.15 lease coverage ratio at \$1.4 million+ annual lease cost.

Compliance and Reporting

- Quarterly reporting will be submitted in October.
- Prop 28 – Arts and Music in Schools (AMS) plan required before utilizing funding.

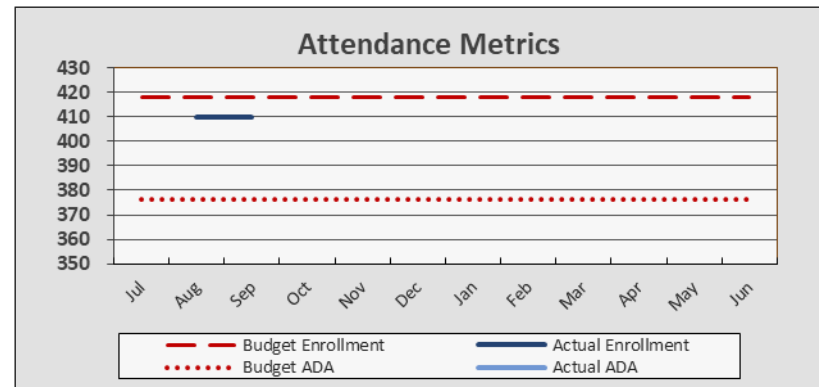


Attendance Data and Metrics

Enrollment and Per Pupil Data

Enrollment & Per Pupil Data			
	<u>Actual</u>	<u>Forecast</u>	<u>Budget</u>
Average Enrollment	410	410	418
ADA	n/a	369	376
Attendance Rate	n/a	90.0%	90.0%
Unduplicated %	88.1%	88.1%	88.1%
Revenue per ADA		\$22,747	\$22,092
Expenses per ADA		\$19,948	\$19,508

Attendance Metrics



Enrollment 410 down slightly from budget.
 90% ADA forecast (369) and rolling UPP 88.1%.
 LCFF is calculated at \$15,200+ per ADA.

Revenue

- **August Updates**
 - **LCFF forecast reduced with ADA.**
 - **Philanthropy increased \$195K.**

Revenue

	<i>Year-to-Date</i>		
	Actual	Forecast	Fav/(Unf)
State Aid-Rev Limit	\$ 201,241	\$ 218,600	\$ (17,359)
Federal Revenue	-	-	-
Other State Revenue	45,299	13,817	31,482
Other Local Revenue	195,989	1,000	194,989
Total Revenue	\$ 442,529	\$ 233,417	\$ 209,112

	<i>Annual/Full Year</i>		
	Forecast	Forecast	Fav/(Unf)
State Aid-Rev Limit	\$ 5,621,689	\$ 5,723,645	\$ (101,957)
Federal Revenue	938,172	946,902	(8,730)
Other State Revenue	1,368,716	1,370,409	(1,693)
Other Local Revenue	464,989	270,000	194,989
Total Revenue	\$ 8,393,566	\$ 8,310,955	\$ 82,610



Expenses

- **August Updates**
 - **Salaries and Benefits – Increased staff supported by grants.**
 - **Subagreement – Budgeted service providers replaced by certificated staff.**
 - **Facilities – Reduced cost forecast at current site.**

Expenses	Year-to-Date			Annual/Full Year		
	Actual	Forecast	Fav/(Unf)	Forecast	Forecast	Fav/(Unf)
Certificated Salaries	\$ 206,505	\$ 174,989	\$ (31,515)	\$ 1,952,913	\$ 1,771,979	\$ (180,934)
Classified Salaries	267,178	189,581	(77,597)	1,760,918	1,544,658	(216,260)
Benefits	122,955	103,446	(19,509)	933,195	833,246	(99,949)
Books and Supplies	109,357	163,500	54,143	972,000	981,000	9,000
Subagreement Services	233,242	99,310	(133,932)	473,900	595,860	121,960
Operations	39,540	49,823	10,283	298,940	298,940	-
Facilities	103,068	97,144	(5,924)	238,024	582,864	344,840
Professional Services	137,539	110,635	(26,904)	708,368	707,928	(441)
Depreciation	533	3,742	3,210	22,455	22,455	-
Interest	-	-	-	-	-	-
Total Expenses	\$ 1,219,916	\$ 992,171	\$ (227,745)	\$ 7,360,713	\$ 7,338,930	\$ (21,784)

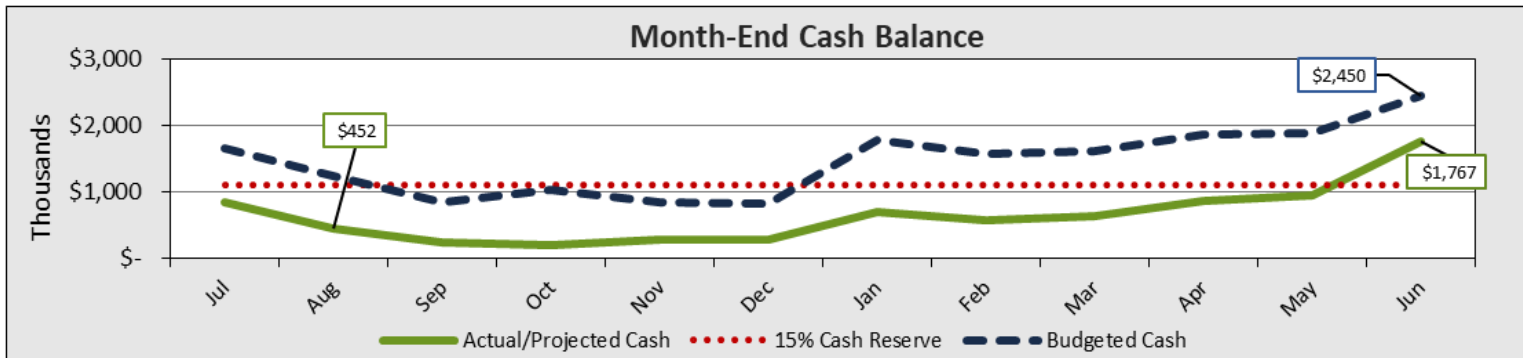
Surplus / (Deficit) & Fund Balance

- Forecast fund balance **\$2.6 million, 36%**, should stabilize cashflow.

	Year-to-Date			Annual/Full Year		
	Actual	Forecast	Fav/(Unf)	Forecast	Forecast	Fav/(Unf)
Total Surplus(Deficit)	\$ (777,387)	\$ (758,754)	\$ (18,633)	\$ 1,032,853	\$ 972,025	\$ 60,827
Beginning Fund Balance	<u>1,622,349</u>	<u>1,622,349</u>		<u>1,622,349</u>	<u>1,622,349</u>	
Ending Fund Balance	<u>\$ 844,962</u>	<u>\$ 863,595</u>		<u>\$ 2,655,202</u>	<u>\$ 2,594,374</u>	
<i>As a % of Annual Expenses</i>	11.5%	11.8%		36.1%	35.4%	

Cash Balance

- Current cash is **\$425K**.
- Cash increases with forecast collection of AR at year-end.





Compliance Deadlines (next 60 days)

Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Sep-30	The Educator Effectiveness Funds (EEF) Annual Report - Annual report due each year on Sep 30th through 2026. Funds may be expended during the 2021–22, 2022–23, 2023–24, 2024–25 and 2025–26 fiscal years. A final data and expenditure report will be due on or before September 30, 2026. Any funds not expended by June 30, 2026, must be returned to the CDE.	Charter Impact with GCA support	No	No	https://www2.cde.ca.gov/eefannual/
DATA TEAM	Oct-02	California Basic Educational Data System (CBEDS) Information Day - The first Wed in Oct is CBEDS Information Day, used to collect information on student and staff demographics. Schools must complete the School Information Form (SIF). The SIF is used to report the count of classified staff, kindergarten program type, educational calendars, work visa applications, multilingual instructional programs, and languages of instruction. Data is due to CDE on October 31th .	GCA	No	No	http://www.cde.ca.gov/ds/dc/cb/
FINANCE	Oct-11	Federal Stimulus Reporting - Local educational agencies (LEAs) are required to report to the California Department of Education (CDE) on funds received through the CARES Act, the CRRSA Act, and the ARP, including ESSER I, GEER I, ESSER II, ESSER III and ELO-G. Reporting for the preceding quarter (July 1 - Sep 30).	Charter Impact	No	No	https://www.cde.ca.gov/fg/cr/reporting.asp
DATA TEAM	Oct-31	CBEDS-ORA - Collection of FTE of classified staff, estimated teacher hires, Kindergarten program types, H-1B work visa application, education calendar, multilingual instructional programs, languages of instruction and district of choice transfer requests and transportation data.	GCA	No	No	https://www.cde.ca.gov/ds/dc/cb/
FINANCE	Oct-31	Expanded Learning Opportunities Program Expenditure Report - Reporting due October 31 for 2021-22 and 2022-23 grant final expenditures through September 30, 2024. CDE shall initiate collection of any unexpended funds.	Charter Impact	No	No	http://www2.cde.ca.gov/elop
FINANCE	Oct-31	Public Charter School Grant Program and Dissemination Grant Program - Qtr 1 - The PCSGP Quarterly Expenditure Report (QER) is the accountability document that reflects the dollar amount spent towards work plan activities. A QER is due to the CDE's Charter Schools Division within 30 days of each respective quarter.	Charter Impact	No	Yes	https://www.cde.ca.gov/sp/cs/re/pcsgp.asp
FINANCE	Oct-31	Federal Cash Management - Period 2 - Charter schools that are awarded a grant under any of these programs: Title I, Part A; Title I, Part D, Subpart 2; Title II, Part A; Title III LEP; and Title III Immigrant programs must submit the CMDC report for a particular quarter in order to receive an apportionment for that quarter; CDE will apportion funds to LEAs whose cash balance is below a certain threshold.	Charter Impact	No	No	http://www.cde.ca.gov/fg/aa/cm/
FINANCE	Oct-31	ASES -1st Quarter Expenditure Report - The ASES Program funds the establishment of local after school education and enrichment programs. These programs are created through partnerships between schools and local community resources to provide literacy, academic enrichment and safe constructive alternatives for students in kindergarten through ninth grade (K-9).	Charter Impact with GCA support	No	No	http://www.cde.ca.gov/ls/ba/as/
FINANCE	Oct-31	Comprehensive Support and Improvement (CSI) Expenditure Reporting - 2023 Report 2 and 2022 Final Report - Actual expenditures for each performance period within the grant period shall be reported to the California Department of Education (CDE) as part of regular grant management and administration.	Charter Impact with GCA support	No	No	https://www.cde.ca.gov/sp/sw/t1/csileagrantrpt.asp
FINANCE	Oct-31	Collect National School Lunch Program (NSLP) applications - Schools must collect or receive National School Lunch Program (NSLP) applications by October 31. Schools may process those applications after October 31, and if students are found to be eligible for free or reduced-price meals (FRPMs), those schools may update FRPM program records for eligible students with a start date before Census Day.	GCA	No	No	https://www.cde.ca.gov/fg/aa/nt/index.asp?tabsection=1
DATA TEAM	Oct-31	Complete 20-Day Attendance Report - Charter schools in their first year of operation that begin instruction by September 30th, and continuing charter schools that are expanding by adding one or more grade levels, may apply for a special advance on their funding for LCFF State Aid and EPA State Aid. The special advance is based on actual ADA and pupil demographic data for the first 20 days of student instruction.	Charter Impact with GCA support	No	Yes	https://www.cde.ca.gov/fg/aa/pa/csfunding.asp?tabsection=2

Compliance Deadlines (next 60 days)



Area	Due Date	Description	Completed By	Board Must Approve	Signature Required	Additional Information
FINANCE	Oct-31	Reporting Interest Earned on Federal Funds CDE federal program grantees are required to report and remit interest earned on advances to the CDE at least quarterly. Although grantees are allowed to keep interest amounts up to \$500 per year for administrative purposes, the \$500 is in total for all federal programs, not for each federal program.	Charter Impact with GCA support	No	No	https://www.cde.ca.gov/fg/ac/co/intfedfunds-calculating.asp
DATA TEAM	Oct-31	Collect Alternative Income Forms from Families Alternative income forms can be used in place of, or in conjunction with, federal meal applications to determine students whose household income meets FRPM eligibility levels. Determination is required to calculate UPC (Unduplicated Pupil Count) for Supplemental and Concentration funding, as well as other state grants.	GCA	No	No	https://www.cde.ca.gov/fg/aa/pa/altincomeforms.asp
DATA TEAM	Nov-15	Complete Nutrition Verification process (requirement of School Nutrition Program) - Verification is the annual, mandatory process that confirms the eligibility of a sample of completed household meal eligibility applications in the National School Lunch and School Breakfast Programs. Each LEA must select and verify a sample of applications approved for free and reduced-price meal benefits. The required sample size of applications to be verified is based on the number of approved applications on file on October 1.	GCA	No	Yes	https://www.cde.ca.gov/ls/mu/sn/verificationreport.asp
FINANCE	Nov-15	Review and/or Update Non-Profit IRS Form 990 Policies - although not required, it is recommended to review these policies annually. The IRS Form 990 is the annual information return filed by most non-profit charter schools. The IRS Form 990 includes a Governance, Management and Disclosure section. Charter Schools are required to disclose the following policies: Conflict of Interest Policy, Whistleblower Policy, Document Retention and Destruction Policy, Expense Reimbursement Policy, Gift Receiving Policy, and Compensation Approval Policy. A Form 990 must be filed by the 15th day of the 5th month after the close of the NPO's fiscal year. Most schools extend this deadline to the following May 15th.	GCA	Yes	No	http://www.publiccounsel.org/useful_materials?id=0025
FINANCE	Nov-30	Universal PreKindergarten (UPK) Planning and Implementation Grant Expenditure report #3 - Report #5 for resource code 6053 due date November 30, 2024 - Expenditure reports for the reporting period of May 1, 2024, to October 31, 2024. If your LEA or COE missed the reporting window for previous reports, or needs to submit a revision, please use the same link below to submit a separate report at this time. Charter schools that have informed the CDE of their intent to return these funds are not required to submit this report. If the LEA has spent all UPK P&I grant funds, they are not required to submit any further expenditure reports. Additional information: https://www.cde.ca.gov/ci/gs/em/upkpi.asp	Charter Impact with GCA support	No	No	https://www.cde.ca.gov/ci/gs/em/kinderfaq.asp
FINANCE	Set by Authorizer (by Dec 15)	1st Interim Financial Report - Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report for the period ending October 31 is due by the date set by the charter authorizer (no later than December 15th).	Charter Impact	Yes	Yes	https://www.cde.ca.gov/fg/fi/ir/interimstatus.asp

Appendices

As of August 31, 2024

- Cash Flow – Monthly and Annual Forecast
- Statement of Financial Position (Balance Sheet)
- Statement of Cash Flows
- Accounts Payable Aging
- Check Register

The Golden Charter Academy

Financial Package **August 31, 2024**

Presented by:



Golden Charter Academy

Monthly Cash Flow/Forecast FY24-25

Revised 9/16/24

ADA = 369.00



		Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
ADA = 376.20																	
Revenues																	
State Aid - Revenue Limit																	
8011	LCFF State Aid	-	201,241	201,241	362,234	571,322	362,234	523,878	362,234	506,694	506,694	506,694	506,694	506,694	5,117,852	5,218,360	(100,507)
8012	Education Protection Account	-	-	-	14,341	-	-	14,341	-	-	18,450	-	-	26,668	73,800	75,240	(1,440)
8096	In Lieu of Property Taxes	-	-	40,112	41,467	31,272	31,272	31,272	31,272	74,456	37,228	37,228	37,228	37,228	430,036	430,046	(9)
		-	201,241	241,353	418,042	602,594	393,506	569,491	393,506	581,150	562,372	543,922	543,922	570,590	5,621,689	5,723,645	(101,957)
Federal Revenue																	
8181	Special Education - Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	47,970	47,970	48,906	(936)
8220	Federal Child Nutrition	-	-	-	19,971	37,945	37,945	37,945	37,945	37,945	37,945	37,945	37,945	75,889	399,417	407,211	(7,794)
8290	Title I, Part A - Basic Low Income	-	-	-	-	-	21,668	-	-	-	65,004	-	-	-	86,672	86,672	-
8291	Title II, Part A - Teacher Quality	-	-	-	-	-	2,667	-	-	-	8,002	-	-	-	10,669	10,669	-
8296	Other Federal Revenue	-	-	-	-	-	2,500	222,583	-	-	7,500	-	-	160,861	393,444	393,444	-
		-	-	-	19,971	37,945	64,780	260,528	37,945	37,945	118,450	37,945	37,945	284,720	938,172	946,902	(8,730)
Other State Revenue																	
8311	State Special Education	27,917	13,637	12,407	22,332	22,332	22,332	22,332	22,332	30,721	30,721	30,721	30,721	30,721	319,226	325,454	(6,229)
8520	Child Nutrition	-	-	-	5,092	9,675	9,675	9,675	9,675	9,675	9,675	9,675	9,675	19,351	101,846	103,833	(1,987)
8545	School Facilities (SB740)	-	-	-	-	-	-	47,277	-	-	-	23,639	-	23,639	94,554	94,554	-
8550	Mandated Cost	-	-	-	-	-	5,736	-	-	-	-	-	-	-	5,736	5,736	-
8560	State Lottery	-	-	-	-	-	-	19,575	-	-	19,575	-	-	61,586	100,737	93,674	7,063
8599	Other State Revenue	2,554	1,191	1,191	181,880	2,144	2,144	181,880	2,144	2,144	181,880	2,144	159,792	25,531	746,617	747,157	(540)
		30,471	14,828	13,598	209,304	34,151	39,888	280,739	34,151	42,541	241,852	66,179	200,188	160,827	1,368,716	1,370,409	(1,693)
Other Local Revenue																	
8660	Interest Revenue	818	56	-	-	-	-	-	-	-	-	-	-	-	874	-	874
8699	School Fundraising	314	4,866	1,000	2,600	2,200	2,200	2,200	2,200	2,200	2,200	2,200	-	24,181	20,000	4,181	
8980	Contributions, Unrestricted	96,184	93,750	-	-	-	100,000	-	-	-	-	-	150,000	-	439,934	250,000	189,934
		97,316	98,673	1,000	2,600	2,200	102,200	2,200	2,200	2,200	2,200	2,200	150,000	-	464,989	270,000	194,989
Total Revenue		127,787	314,742	255,950	649,917	676,890	600,374	1,112,958	467,802	663,835	924,874	650,245	932,054	1,016,138	8,393,566	8,310,955	82,610
Expenses																	
Certificated Salaries																	
1100	Teachers' Salaries	1,575	99,472	109,003	109,003	109,003	109,003	109,003	109,003	109,003	109,003	109,003	-	-	1,082,071	1,112,779	30,708
1170	Teachers' Substitute Hours	-	4,970	3,400	3,400	3,400	3,400	3,400	3,400	3,400	3,400	3,400	-	-	35,570	34,000	(1,570)
1175	Teachers' Extra Duty/Stipends	7,109	7,122	1,977	1,977	1,977	1,977	1,977	1,977	1,977	1,977	1,977	1,977	-	34,000	34,000	-
1200	Pupil Support Salaries	5,919	16,805	38,160	38,160	38,160	38,160	38,160	38,160	38,160	38,160	38,160	-	-	366,163	348,250	(17,913)
1300	Administrators' Salaries	25,614	35,068	30,227	30,227	30,227	30,227	30,227	30,227	30,227	30,227	30,227	30,227	30,227	362,955	242,950	(120,005)
1900	Other Certificated Salaries	-	2,851	7,700	7,700	7,700	7,700	7,700	7,700	7,700	7,700	7,700	-	-	72,154	-	(72,154)
		40,217	166,287	190,467	190,467	190,467	190,467	190,467	190,467	190,467	190,467	190,467	32,204	-	1,952,913	1,771,979	(180,934)
Classified Salaries																	
2100	Instructional Salaries	23,535	77,069	61,705	61,705	61,705	61,705	61,705	61,705	61,705	61,705	61,705	-	-	655,951	593,199	(62,752)
2200	Support Salaries	7,717	14,483	24,608	24,608	24,608	24,608	24,608	24,608	24,608	24,608	24,608	3,973	-	247,644	160,285	(87,360)
2300	Classified Administrators' Salaries	28,781	37,919	32,009	32,009	32,009	32,009	32,009	32,009	32,009	32,009	32,009	32,009	-	386,792	350,291	(36,501)
2400	Clerical and Office Staff Salaries	12,243	21,853	19,301	19,301	19,301	19,301	19,301	19,301	19,301	19,301	19,301	16,085	-	223,885	197,202	(26,683)
2900	Other Classified Salaries	9,975	33,602	20,307	20,307	20,307	20,307	20,307	20,307	20,307	20,307	20,307	20,307	-	246,645	243,681	(2,964)
		82,252	184,927	157,930	157,930	157,930	157,930	157,930	157,930	157,930	157,930	157,930	72,374	-	1,760,918	1,544,658	(216,260)
Benefits																	
3101	STRS	5,897	32,816	36,309	36,309	36,309	36,309	36,309	36,309	36,309	36,309	36,309	6,139	-	371,631	338,448	(33,183)
3301	OASDI	4,642	12,761	9,482	9,482	9,482	9,482	9,482	9,482	9,482	9,482	9,482	4,345	-	107,084	95,769	(11,315)
3311	Medicare	1,821	5,117	4,971	4,971	4,971	4,971	4,971	4,971	4,971	4,971	4,971	1,492	-	53,168	48,091	(5,077)
3401	Health and Welfare	28,346	22,352	25,200	25,200	25,200	25,200	25,200	25,200	25,200	25,200	25,200	25,200	-	302,698	259,200	(43,498)
3501	State Unemployment	1,380	6,539	1,691	1,691	1,691	1,691	8,453	6,762	3,381	1,691	1,691	1,691	-	38,348	30,380	(7,968)
3601	Workers' Compensation	-	-	3,771	3,771	3,771	3,771	3,771	3,771	3,771	3,771	3,771	1,132	-	35,071	36,483	1,412
3901	Other Benefits	599	686	2,571	2,571	2,571	2,571	2,571	2,571	2,571	2,571	2,571	772	-	25,196	24,875	(322)
		42,683	80,271	83,994	83,994	83,994	83,994	90,756	89,066	85,685	83,994	83,994	40,771	-	933,195	833,246	(99,949)

Golden Charter Academy

Monthly Cash Flow/Forecast FY24-25

Revised 9/16/24



ADA = 369.00

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Books and Supplies																
4100 Textbooks and Core Materials	-	5,672	1,033	1,033	1,033	1,033	1,033	1,033	1,033	1,033	1,033	1,033	-	16,000	16,000	-
4200 Books and Reference Materials	-	-	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	-	10,000	10,000	-
4302 School Supplies	9,092	31,717	13,919	13,919	13,919	13,919	13,919	13,919	13,919	13,919	13,919	13,919	-	180,000	180,000	-
4305 Software	12,248	6,496	5,626	5,626	5,626	5,626	5,626	5,626	5,626	5,626	5,626	5,626	-	75,000	75,000	-
4310 Office Expense	4,259	14,120	6,162	6,162	6,162	6,162	6,162	6,162	6,162	6,162	6,162	6,162	-	80,000	80,000	-
4311 Business Meals	2,849	30	712	712	712	712	712	712	712	712	712	712	-	10,000	10,000	-
4400 Noncapitalized Equipment	2,663	20,211	12,713	12,713	12,713	12,713	12,713	12,713	12,713	12,713	12,713	12,713	-	150,000	150,000	-
4700 Food Services	-	-	45,100	45,100	45,100	45,100	45,100	45,100	45,100	45,100	45,100	45,100	-	451,000	460,000	9,000
	31,111	78,246	86,264	86,264	86,264	86,264	86,264	86,264	86,264	86,264	86,264	86,264	-	972,000	981,000	9,000
Subagreement Services																
5102 Special Education	-	-	-	-	-	-	-	-	-	-	-	-	-	-	124,360	124,360
5103 Substitute Teacher	-	263	214	214	214	214	214	214	214	214	214	214	-	2,400	-	(2,400)
5104 Transportation	(5,256)	19,225	(4,166)	11,355	11,355	11,355	11,355	11,355	11,355	11,355	11,355	11,355	-	112,000	112,000	-
5105 Security	1,464	6,320	1,622	1,622	1,622	1,622	1,622	1,622	1,622	1,622	1,622	1,622	-	24,000	24,000	-
5106 Other Educational Consultants	4,000	207,225	12,428	12,428	12,428	12,428	12,428	12,428	12,428	12,428	12,428	12,428	-	335,500	335,500	-
	209	233,033	10,097	25,618	25,618	25,618	25,618	25,618	25,618	25,618	25,618	25,618	-	473,900	595,860	121,960
Operations and Housekeeping																
5201 Auto and Travel	-	1,618	838	838	838	838	838	838	838	838	838	838	-	10,000	10,000	-
5300 Dues & Memberships	99	136	1,327	1,327	1,327	1,327	1,327	1,327	1,327	1,327	1,327	1,327	-	13,500	13,500	-
5400 Insurance	-	-	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	3,200	-	32,000	32,000	-
5501 Utilities	8,438	7,419	10,414	10,414	10,414	10,414	10,414	10,414	10,414	10,414	10,414	10,414	-	120,000	120,000	-
5502 Janitorial Services	5,633	11,073	9,209	9,209	9,209	9,209	9,209	9,209	9,209	9,209	9,209	9,209	-	108,800	108,800	-
5900 Communications	2,547	2,576	892	892	892	892	892	892	892	892	892	892	-	14,040	14,040	-
5901 Postage and Shipping	-	-	60	60	60	60	60	60	60	60	60	60	-	600	600	-
	16,718	22,822	25,940	25,940	25,940	25,940	25,940	25,940	25,940	25,940	25,940	25,940	-	298,940	298,940	-
Facilities, Repairs and Other Leases																
5601 Rent	12,684	12,792	12,673	12,673	12,673	12,673	12,673	12,673	12,673	12,673	12,673	12,673	-	152,208	476,072	323,864
5602 Additional Rent	57,972	6,598	(59,675)	2,547	2,547	2,547	2,547	2,547	2,547	2,547	2,547	2,547	-	27,816	48,792	20,976
5603 Equipment Leases	1,548	1,013	1,544	1,544	1,544	1,544	1,544	1,544	1,544	1,544	1,544	1,544	-	18,000	18,000	-
5610 Repairs and Maintenance	4,299	6,162	2,954	2,954	2,954	2,954	2,954	2,954	2,954	2,954	2,954	2,954	-	40,000	40,000	-
	76,503	26,565	(42,504)	19,718	19,718	19,718	19,718	19,718	19,718	19,718	19,718	19,718	-	238,024	582,864	344,840
Professional/Consulting Services																
5801 IT	3,500	3,500	500	500	500	500	500	500	500	500	500	500	-	12,000	12,000	-
5802 Audit & Taxes	-	2,753	1,225	1,225	1,225	1,225	1,225	1,225	1,225	1,225	1,225	1,225	-	15,000	15,000	-
5803 Legal	-	723	2,328	2,328	2,328	2,328	2,328	2,328	2,328	2,328	2,328	2,328	-	24,000	24,000	-
5804 Professional Development	682	(99)	7,542	7,542	7,542	7,542	7,542	7,542	7,542	7,542	7,542	7,542	-	76,000	76,000	-
5805 General Consulting	6,077	18,708	14,022	14,022	14,022	14,022	14,022	14,022	14,022	14,022	14,022	14,022	-	165,000	165,000	-
5806 Special Activities/Field Trips	19,870	43,400	5,673	5,673	5,673	5,673	5,673	5,673	5,673	5,673	5,673	5,673	-	120,000	120,000	-
5807 Bank Charges	-	-	60	60	60	60	60	60	60	60	60	60	-	600	600	-
5808 Printing	-	-	480	480	480	480	480	480	480	480	480	480	-	4,800	4,800	-
5809 Other taxes and fees	312	1,761	393	393	393	393	393	393	393	393	393	393	-	6,000	6,000	-
5810 Payroll Service Fee	960	960	808	808	808	808	808	808	808	808	808	808	-	10,000	10,000	-
5811 Management Fee	16,354	16,954	14,344	14,344	14,344	14,344	14,344	14,344	14,344	14,344	14,344	14,344	-	176,751	175,291	(1,460)
5812 District Oversight Fee	-	-	2,414	4,180	6,026	3,935	5,695	3,935	5,811	5,624	5,439	5,439	7,718	56,217	57,236	1,020
5815 Public Relations/Recruitment	-	1,125	4,088	4,088	4,088	4,088	4,088	4,088	4,088	4,088	4,088	4,088	-	42,000	42,000	-
	47,755	89,784	53,875	55,642	57,487	55,396	57,156	55,396	57,273	57,085	56,900	56,900	7,718	708,368	707,928	(441)
Depreciation																
6900 Depreciation Expense	266	266	2,192	2,192	2,192	2,192	2,192	2,192	2,192	2,192	2,192	2,192	-	22,455	22,455	-
	266	266	2,192	2,192	2,192	2,192	2,192	2,192	2,192	2,192	2,192	2,192	-	22,455	22,455	-
Interest																
	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenses	337,714	882,202	568,254	647,765	649,610	647,519	656,041	652,591	651,086	649,208	649,023	361,981	7,718	7,360,713	7,338,930	(21,784)
Monthly Surplus (Deficit)	(209,927)	(567,460)	(312,304)	2,152	27,280	(47,146)	456,917	(184,789)	12,749	275,666	1,222	570,073	1,008,419	1,032,852	972,026	60,827



Golden Charter Academy

Monthly Cash Flow/Forecast FY24-25

Revised 9/16/24

ADA = 369.00

	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Year-End Accruals	Annual Forecast	Original Budget Total	Favorable / (Unfav.)
Cash Flow Adjustments																
Monthly Surplus (Deficit)	(209,927)	(567,460)	(312,304)	2,152	27,280	(47,146)	456,917	(184,789)	12,749	275,666	1,222	570,073	1,008,419	1,032,852		
Cash flows from operating activities																
Depreciation/Amortization	266	266	2,192	2,192	2,192	2,192	2,192	2,192	2,192	2,192	2,192	2,192	-	22,455		
Public Funding Receivables	428,433	14,188	83,627	-	-	-	-	-	-	-	-	319,652	(1,016,138)	(170,238)		
Due To/From Related Parties	(210,000)	(12,088)	-	-	-	-	-	-	-	-	-	-	-	(222,088)		
Prepaid Expenses	-	500	-	-	-	-	-	-	-	-	-	-	-	500		
Accounts Payable	(147,524)	44,756	-	-	-	-	-	-	-	-	-	-	7,718	(95,050)		
Accrued Expenses	(56,664)	87,163	-	-	-	-	-	-	-	-	-	-	-	30,499		
Deferred Revenue	61,540	40,628	35,180	(41,591)	63,324	63,324	(41,591)	63,324	63,324	(51,591)	63,324	(66,591)	-	252,605		
Cash flows from investing activities																
Purchases of Prop. And Equip.	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Cash flows from financing activities																
Capital Lease, net	(4,738)	(640)	-	-	-	-	-	-	-	-	-	-	-	(5,378)		
Proceeds(Payments) on Debt	-	-	(10,417)	(10,417)	(10,417)	(10,417)	(10,417)	(10,417)	-	-	-	-	-	(62,502)		
Total Change in Cash	(138,614)	(392,686)	(201,722)	(47,664)	82,379	7,953	407,101	(129,690)	78,265	226,267	66,738	825,327				
Cash, Beginning of Month	983,701	845,087	452,401	250,678	203,015	285,394	293,347	700,449	570,759	649,024	875,291	942,030				
Cash, End of Month	845,087	452,401	250,678	203,015	285,394	293,347	700,449	570,759	649,024	875,291	942,030	1,767,357				

The Golden Charter Academy

Statement of Financial Position

August 31, 2024

	Current Balance	Beginning Year Balance	YTD Change	YTD % Change
Assets				
Current Assets				
Cash & Cash Equivalents	\$ 452,401	\$ 983,701	\$ (531,300)	-54%
Public Funding Receivables	819,275	1,261,896	(442,621.00)	-35%
Due To/From Related Parties	993,039	770,951	222,088.00	29%
Prepaid Expenses	79,530	80,030	(500.00)	-1%
Total Current Assets	2,344,245	3,096,578	(752,333)	-24%
Long-Term Assets				
Property & Equipment, Net	652,280	647,434	4,846	1%
Deposits	150,192	150,192	-	0%
Total Long Term Assets	802,471	797,626	4,846	1%
Total Assets	\$ 3,146,716	\$ 3,894,204	\$ (747,488)	-19%
Liabilities				
Current Liabilities				
Accounts Payable	\$ 49,737	\$ 152,505	\$ (102,768)	-67%
Accrued Liabilities	131,072	100,573	30,499	30%
Deferred Revenue	1,577,341	1,475,173	102,168	7%
Notes Payable, Current Portion	62,502	62,502	-	0%
Total Current Liabilities	1,820,652	1,790,753	29,899	2%
Long-Term Liabilities				
Notes Payable, Net of Current Portion	62,494	62,494	-	0%
Long Term Lease Liability - Operating	418,608	418,608	-	0%
Total Long-Term Liabilities	481,102	481,102	-	0%
Total Liabilities	\$ 2,301,754	\$ 2,271,855	\$ 29,899	1%
Total Net Assets	844,962	1,622,349	(777,387)	-48%
Total Liabilities and Net Assets	\$ 3,146,716	\$ 3,894,204	\$ (747,488)	-19%

The Golden Charter Academy

Accounts Payable Aging

August 31, 2024

Vendor Name	Invoice/Credit Number	Invoice Date	Date Due	Current	1 - 30 Days Past Due	31 - 60 Days Past Due	61 - 90 Days Past Due	Over 90 Days Past Due	Total
BMY Construction Group, Inc.	24014-02	7/31/2024	7/31/2024	\$ 109,739	\$ -	\$ -	\$ -	\$ -	\$ 109,739
Dyson Janzen Architects, Inc.	DYSO050724	5/7/2024	5/7/2024	-	-	-	79,405	-	79,405
Fresno County Office of Education	FRES083024	8/30/2024	8/30/2024	55,081	-	-	-	-	55,081
Musick, Peeler & Garrett LLP	418050	8/7/2024	8/7/2024	173	-	-	-	-	173
Pacific Charter School Development	684832	5/1/2024	5/16/2024	-	-	-	15,725	-	15,725
Pacific Charter School Development	692868	6/1/2024	6/16/2024	-	-	-	15,725	-	15,725
Total Outstanding Invoices				\$ 164,992	\$ -	\$ -	\$ 110,855	\$ -	\$ 275,848

The Golden Charter Academy

Check Register

For the period ended August 31, 2024

Check Number	Vendor Name	Check Date	Check Amount
11529	ALWA000--Always Golden Events	8/2/2024	\$ 1,422.68
11530	FLOR000--Kiku Floral	8/6/2024	234.03
11531	TOPT000--Top Tier Entertainment	8/6/2024	700.00
11533	AMAZ001--Amazon Capital Services	8/7/2024	1,379.57
11534	CALI3157--California Business Machines	8/7/2024	187.72
11535	CHRI000--Christy White, Inc.	8/7/2024	2,752.87
11536	CIVI000--Civic Center Square	8/7/2024	396.46
11538	SUPE000--Mario Tacavera	8/7/2024	600.00
11539	PACI001--Pacific OneSource Inc.	8/7/2024	3,220.00
11540	ROTA000--Rotary Club of Fresno	8/7/2024	136.00
11541	SOUT000--South County Support Services Agency	8/7/2024	19,224.91
11542	SPEC000--Specialized Air Conditioning	8/7/2024	1,975.00
11543	STAP1860--Staples	8/7/2024	18.92
11544	TTIM000--T-Time Creative LLC	8/7/2024	1,000.00
11545	ZACK000--Zack Urban Solutions, Inc.	8/7/2024	13,300.00
11546	IGNI000--Ignite Reading PBC	8/13/2024	187,500.00
11547	BRAN000--Mark Brandt	8/13/2024	564.00
11548	UPLI000--Uplift Balloons Events	8/13/2024	775.09
11549	AMAZ001--Amazon Capital Services	8/14/2024	2,718.67
11550	BLOO001--Bloom Insights LLC	8/14/2024	4,286.28
11551	CALI3157--California Business Machines	8/14/2024	312.70
11552	CIVI000--Civic Center Square	8/14/2024	280.00
11553	HALC000--Halcyon Behavioral, LLC	8/14/2024	137.34
11554	INFI000--Infinity Home Services, Inc.	8/14/2024	200.00
11555	JAYS000--Jayspinks Media LLC	8/14/2024	584.65
11556	LIVE000--Live Scan Fresno	8/14/2024	1,311.00
11557	BRAN000--Mark Brandt	8/14/2024	300.00
11558	PHOE000--Phoenix Private Patrol & Security	8/14/2024	1,050.00
11559	SOLI001--Solid Goods Print Co.	8/14/2024	3,218.30
11560	STAP1860--Staples	8/14/2024	165.14
11561	CHRI001--Christine Rose Brown	8/15/2024	500.00
11562	WILS000--Tafatawet Wilson	8/16/2024	303.51
11563	WILS000--Tafatawet Wilson	8/16/2024	1,144.00
11564	CIVI000--Civic Center Square	8/19/2024	280.00
11565	BARG000--Bargain Party	8/20/2024	770.00
11568	4IMP000--4imprint, Inc.	8/22/2024	2,482.16
11570	AMAZ001--Amazon Capital Services	8/22/2024	11,024.29
11571	BLOO001--Bloom Insights LLC	8/22/2024	3,744.06
11572	CAPI001--Capital Group	8/22/2024	377.79
11574	FRES010--Fresno Foam Party	8/22/2024	650.00
11576	INFI000--Infinity Home Services, Inc.	8/22/2024	5,904.93
11579	SCAR000--Kimberly Scarborough	8/22/2024	693.08
11580	LEES001--Lee's Arts School, LLC	8/22/2024	9,375.00
11582	MATS1289--Matson Alarm Co., Inc.	8/22/2024	5,007.04
11583	MOBI000--Mobile Modular Management Corporation	8/22/2024	4,468.00

The Golden Charter Academy

Check Register

For the period ended August 31, 2024

Check Number	Vendor Name	Check Date	Check Amount
11584	NCSP000--NCS Pearson, Inc.	8/22/2024	493.75
11585	OFFI4539--Official Pest Prevention, Inc.	8/22/2024	220.00
11588	RUIZ000--Rosanna Ruiz	8/22/2024	4,650.00
11589	SOLI001--Solid Goods Print Co.	8/22/2024	11,601.40
11590	STAP1860--Staples	8/22/2024	2,800.04
11591	STRY000--Stryke Security, Inc.	8/22/2024	3,948.00
11593	WEST000--Western Psychological Services	8/22/2024	5,672.02
11594	WHIT001--Whitney Thompson & Jeffcoach	8/22/2024	722.50
ACH	CHAR000--Charter Impact LLC	8/7/2024	17,913.88
ACH	TRUE000--True Vision	8/7/2024	2,000.00
ACH	CARP000--Carpet Doctor LLC	8/7/2024	4,250.00
ACH	GOLD001--Golden Pursuit of Growth	8/7/2024	1,000.00
ACH	ALWA000--Always Golden Events	8/7/2024	1,250.00
ACH	F3HR000--F3HR Consulting Inc.	8/12/2024	2,230.00
ACH	VOIC000--Da Voice of the Youth	8/21/2024	1,250.00
ACH	TTIM000--T-Time Creative LLC	8/21/2024	1,250.00
ACH	ALWA000--Always Golden Events	8/21/2024	2,000.00
ACH	CARP000--Carpet Doctor LLC	8/21/2024	4,250.00
ACH	GOLD001--Golden Pursuit of Growth	8/21/2024	1,850.00
ACH	TRUE000--True Vision	8/21/2024	2,000.00
ACH	F3HR000--F3HR Consulting Inc.	8/22/2024	880.00
ACH	ALWA000--Always Golden Events	8/22/2024	920.00
ACH	PACI000--Pacific Charter School Development	8/22/2024	8,750.00
ACH	VERZ000--Dustin Verzosa	8/28/2024	3,500.00
ACH	ALWA000--Always Golden Events	8/29/2024	550.00
ACH	HART000--The Hartford	8/1/2024	1,120.50
ACH	GUAR9461--Guardian	8/1/2024	2,657.34
ACH	MIDV6500--Mid Valley Disposal	8/2/2024	1,383.46
ACH	MATS1289--Matson Alarm Co., Inc.	8/2/2024	125.50
ACH	ATTB000--ATT Bill Payment	8/5/2024	265.50
ACH	AMER000--American Funds	8/5/2024	601.29
ACH	PGEX1134--PG&E	8/6/2024	5,896.49
ACH	LINK000--Linkedin	8/6/2024	539.88
ACH	MARL7636--Marlin Capital Solutions	8/6/2024	433.62
ACH	LIFT000--LiftForward, Inc - LB	8/7/2024	639.97
ACH	FENC000--Fence Factory	8/8/2024	420.00
ACH	CITY000--City Of Fresno	8/9/2024	1,180.41
ACH	MARL7636--Marlin Capital Solutions	8/12/2024	78.82
ACH	WAYF000--Wayfair	8/12/2024	189.60
ACH	PRIM000--Primo Water	8/12/2024	126.83
ACH	CAPI000--Capital Billing Services	8/12/2024	377.79
ACH	ELAN000--Elan Financial Services	8/12/2024	7,044.57
ACH	ADOB000--Adobe Inc.	8/13/2024	19.99
ACH	SQUA000--Squarespace	8/13/2024	1,908.00
ACH	COMC000--Comcast	8/16/2024	546.37

The Golden Charter Academy

Check Register

For the period ended August 31, 2024

Check Number	Vendor Name	Check Date	Check Amount
ACH	HOME000--Home Depot	8/19/2024	1,004.26
ACH	ADOB000--Adobe Inc.	8/20/2024	19.99
ACH	ALLI000--Alliance Member	8/21/2024	2,852.36
ACH	HOFF000--Hoffman Security	8/22/2024	40.00
ACH	HOFF000--Hoffman Security	8/22/2024	57.00
ACH	KAIS000--Kaiser Foundation Health Plan	8/22/2024	13,668.82
ACH	ZOOM000--Zoom Video Communications Inc.	8/26/2024	219.90
ACH	HOFF000--Hoffman Security	8/26/2024	40.63
ACH	COMC000--Comcast	8/26/2024	1,400.00
ACH	AMER000--American Funds	8/28/2024	616.09
ACH	AMER000--American Funds	8/28/2024	601.29
ACH	COMC000--Comcast	8/30/2024	143.78

Total Disbursements Issued in August \$ 428,846.83

Coversheet

2024 Board Retreat

Section: IV. Information / Discussion
Item: B. 2024 Board Retreat
Purpose:
Submitted by:
Related Material: 2024_GCA Board Retreat Agenda.docx.pdf



Board of Trustees

Ed González, Ed.D., Chair
 Bard De Vore, Ed.D., Vice Chair
 Isalah Green, Treasurer
 Hannah Johnson-McAbee, Secretary
 Cassandra Little, Ph.D.
 Stephen Morris, Ed.D.

GOLDEN CHARTER ACADEMY

2024 GCA BOARD RETREAT

LOCATION:

Sun Stereo Warehouse (Parsec Space Station, 2nd Floor)
 736 Fulton Street, Fresno CA 93821

TIME:

Retreat: 9:00 AM - 4:00 PM

Time	Program	Presentor
8:30 AM (30 min)	<i>Breakfast & Beverage (self-served)</i>	
9:00 AM (5 min)	Welcome & Swear in New Board Member	Robert Golden Ed González
9:05 AM (20 min)	Ice Breaker	
9:25 AM (1 hr)	Board Members Roles & Responsibilities	Matthew Grundy
10:25 AM (10 min)	<i>Bio Break</i>	
10:35 AM (55 min)	Academic Vision & Goals	Liana Pellegrino Robert Golden
11:30 AM (30 min)	How to Support GCA: Committees	Robert Golden Ed González
12:00 PM (40 min)	<i>Lunch</i>	
12:40 PM (1.5 hr)	Governance & Fiscal Oversight Training	Mike Mizzoni
2:10 PM (10 min)	Bio Break	
2:20 PM (30 min)	Financial Updates	Jim Weber
2:50 PM (40 min)	Fundraising/ Development	Hannah Johnson Robert Golden
3:30 PM (10 min)	Next Steps	Robert Golden Ed González Hannah Johnson
3:40 PM (10 min)	Approval of October Action Items	Ed González
3:50 PM (10 min)	Shoutouts & Appreciations	
4:00 PM	Adjournment Next Board Meeting: Thursday, November 21st	

Coversheet

Consideration & Approval of the Law Offices of YM&C Attorney Bill #11653

Section: V. Action Items
Item: A. Consideration & Approval of the Law Offices of YM&C Attorney Bill
#11653
Purpose:
Submitted by:
Related Material: 8.2_Law Offices of YM&C Bill #11653.pdf



LAW OFFICES OF YOUNG, MINNEY & CORR, LLP

655 UNIVERSITY AVENUE, SUITE 150, SACRAMENTO, CA 95825
 TEL 916.646.1400 ■ FAX 916.646.1300
 YMCLEGAL.COM

August 02, 2024

Golden Charter Academy
 SENT VIA EMAIL
 robert@goldencharteracademy.org
 j.xiong@goldencharteracademy.org

Invoice Number: 11653

RE: (0533.00001) General

Confidential: Attorney-Client Privileged Document

All invoices are due and payable upon receipt. If payment is not received within thirty days of this invoice date, interest charges shall accrue.

Please make checks payable to:
 Young, Minney & Corr, LLP
 655 University Ave, Ste. 150
 Sacramento, CA 95825

For online payment options, access to our Client Portal, or should you have any questions or concerns, please contact Jessica Alm or Mishele Richards at 916-646-1400 or via email at ymcbilling@mycharterlaw.com.

Fees	26,777.50
Total for this Invoice - USD	26,777.50
Previous Invoice Balance - USD	8,700.00
Payment - 11480 on 07-15-2024	(8,700.00)
Current Account Balance - USD	26,777.50
Trust Account Balance - USD	0.00
Total Amount to Pay as of 08-02-2024 - USD	26,777.50

Outstanding Balance as of 08-02-2024

Current	30 Days	60 Days	90 Days	120 Days	180+ Days	Total
26,777.50	0.00	0.00	0.00	0.00	0.00	26,777.50

Coversheet

Consideration & Approval of the Substitute Administrator Job Description & Salary Range

Section: V. Action Items
Item: B. Consideration & Approval of the Substitute Administrator Job
Description & Salary Range
Purpose:
Submitted by:
Related Material: 24-25_Exhibit A_Substitute Administrator.pdf



Board of Trustees

Ed González, Ed.D., Chair
Bard De Vore, Ed.D., Vice Chair
Isaiah Green, Treasurer
Hannah Johnson-McAbee, Secretary
Cassandra Little, Ph.D.
Stephen Morris, Ed.D.

GOLDEN CHARTER ACADEMY

Substitute Administrator (Exhibit A)

Department: Other Certificated Salaries

Supervisor: Principal

Salary: \$210/day

Reporting Days: 207 (Start 8/01/2024 - 5/31/2025)

Hours: Monday - Friday, 7:30 a.m. - 4:30 p.m.

Job Summary:

The Substitute Administrator will provide temporary leadership and management at Golden Charter Academy. This role is crucial in maintaining a positive and effective learning environment, ensuring the implementation of school policies, and supporting staff and students.

Key Responsibilities:

- Assume all responsibilities of the Principal/Assistant Principal during their absence.
- Provide effective leadership to staff and students, promoting a positive school culture.
- Ensure the implementation of educational programs and curricula in alignment with school standards.
- Supervise and evaluate staff performance, providing guidance and support as needed.
- Manage daily school operations, including scheduling, student discipline, and parent communication.
- Collaborate with teachers, staff, and the community to foster a supportive educational environment.
- Address any emergencies or issues that arise promptly and effectively.
- Maintain compliance with state and federal regulations, as well as district policies.
- Communicate effectively with parents, staff, and students regarding school activities and policies.

Qualifications:

- Valid California administrative credential or equivalent.
- Previous experience in educational leadership or administration preferred.
- Strong communication and interpersonal skills.
- Ability to manage multiple tasks and make decisions under pressure.
- Knowledge of current educational practices and policies.
- Commitment to fostering an inclusive and equitable school environment.



Board of Trustees

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- Isaiah Green, Treasurer
- Hannah Johnson-McAbee, Secretary
- Cassandra Little, Ph.D.
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GOLDEN CHARTER ACADEMY

Educational Requirements:

- Bachelor’s degree in Education or a related field.
- Master’s degree in Educational Leadership, Administration, or a similar area preferred.

Physical Requirements:

- Ability to sit or stand for extended periods.
- Ability to walk throughout the school campus, including stairways and outdoor areas.
- Ability to lift and carry up to 25 pounds (e.g., books, equipment).
- Capability to respond quickly to emergencies and provide assistance as needed.
- Ability to communicate effectively with students, staff, and parents.

Working Conditions:

- Position may require extended hours.
- Work is performed in a school environment with moderate noise levels.

Name

Date

Signature

