



Golden Charter Academy

GCA Board of Trustees Meeting

Published on June 15, 2024 at 12:30 AM PDT

Date and Time

Tuesday June 18, 2024 at 4:00 PM PDT

Location

Golden Charter Academy
1626 W. Princeton Ave
Fresno CA, 93705

Golden Charter Academy is inviting you to a scheduled Zoom meeting.

Topic: GCA Board of Trustees Regular Meetings

Time: June 18, 2024 04:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88417324062>

Meeting ID: 884 1732 4062

One tap mobile

+16699009128,,88417324062# US (San Jose)

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Dial by your location

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Meeting ID: 884 1732 4062

Find your local number: <https://us02web.zoom.us/j/88417324062>

Agenda

	Purpose	Time
I. Opening Items		4:00 PM
A. Call the Meeting to Order		
B. Roll Call		
<i>Board of Trustees Members</i>		
Dr. Ed González, Board Chair		
Dr. Bard De Vore		
Isaiah Green		
Hannah Johnson		
Dr. Stephen Morris		
<i>Corporate Officers</i>		
Robert Golden		
C. Pledge of Allegiance		
D. Approval of the Agenda	Vote	
E. Public Comments	Discuss	5 m
<p>This portion of the meeting is set aside for members of the audience to make comments or raise issues that are not specifically on the agenda or items that may be on the agenda. Each presentation will be limited to three (3) minutes per person and the total time allotted to non-agenda items in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer a matter to another agenda. The Board is not obligated to make comments.</p>		
II. Action Items		4:05 PM
A. Approval of Dr. Cassandra Little to Golden Charter Academy Board	Vote	

	Purpose	Time
Swearing in: Dr. Cassandra Little (Led by Dr. Ed Gonzalez)		
III. Closed Session		
A. Public Employee Performance Evaluation: CEO Robert Golden	Discuss	
IV. Consent Agenda		4:05 PM
Consent agenda items are for routine matters that do not require discussion or deliberation by the Board. The Consent calendar permits the Board to approve multiple items in one action without discussion. All Board members have the right to remove a consent item from the consent calendar so that normal discussion and deliberation may take place. If a Board members' request that an item be removed from the Consent Agenda, the item will be pulled for discussion and separate action		
A. May 23, 2024 Board Meeting Minutes	Approve Minutes	
B. Financial Warrants	Discuss	5 m
V. Information / Discussion		4:10 PM
A. Reports and Updates	FYI	5 m
<ol style="list-style-type: none"> 1. Local Control Accountability Plan - Public Hearing (Mandy Breuer, Principal) 2. 2024 Local Indicators Reports 3. CEO Report (Robert Golden, Operation Update) 4. Financial Report (Jim Weber, Charter Impact) 		
B. Board Member Status & Roles	Discuss	5 m
<ol style="list-style-type: none"> 1. Board Member Roles 2. Board Member Nominations 		
C. Sub Committee Reports	Discuss	5 m
<ol style="list-style-type: none"> 1. Academic Committee 2. Nomination Committee 3. Finance Committee 		

	Purpose	Time
4. Golden Club Committee		
VI. Action Items		4:25 PM
A. Consideration & Approval of Board Member Terms	Vote	5 m
B. Consideration & Approval of GCA Board Chair	Vote	5 m
C. Consideration & Approval of GCA Vice Board Chair	Vote	5 m
D. Consideration & Approval of GCA Board Treasure	Vote	5 m
E. Consideration & Approval of GCA Board Secretary	Vote	5 m
F. Consideration & Approval of Student Welfare & Attendance Coordinator Job Description & Salary Range	Vote	5 m
G. Consideration & Approval Of Office Assistant Job Description & Salary Range	Vote	5 m
H. Consideration & Approval of the Health Aide Job Description & Salary Range	Vote	
I. Consideration & Approval for Quote #Q-38345 (Tech Orders for the 24-25 SY) \$91,925.06		
J. Consideration & Approval for Quote #Q-39534 (Furniture Order for the 24-25 SY) \$29,037.84		5 m
VII. Board Member Comments		5:05 PM
This is an opportunity for Board members to take comments/updates from fellow board members, address activities, correspondence, and operations, and/or acknowledge or recognize specific programs, activities, or personnel.		
A. Next Regularly Scheduled Meeting June 20, 2024 at 4:00PM	FYI	5 m
VIII. Suggested Agenda Items		
IX. Closing Items		

	Purpose	Time
A. Adjourn Meeting	Vote	

Coversheet

Pledge of Allegiance

Section: I. Opening Items
Item: C. Pledge of Allegiance
Purpose: FYI
Submitted by:
Related Material: Board Meeting Flag.jpg



Coversheet

Approval of Dr. Cassandra Little to Golden Charter Academy Board

Section: II. Action Items
Item: A. Approval of Dr. Cassandra Little to Golden Charter Academy Board
Purpose: Vote
Submitted by:
Related Material: Swearing in Board Member.docx.pdf



GOLDEN CHARTER ACADEMY

SWEARING IN BOARD MEMBER

Please raise your right hand and repeat after me the oath of office.

In the presence of public guests and Members of the board here assembled - I, **Dr. Cassandra Little**, do so solemnly promise and pledge - that I will faithfully and honestly- uphold the duties of a board member - I further promise - to abide by the governing Bylaws to the best of my knowledge and ability. - All this I promise faithfully so help me God.

“I congratulate **Dr. Cassandra Little** as the new board member of The Golden Charter Academy.”

“Ladies and gentlemen, Welcome **Dr. Cassandra Little**. Please support **Dr. Little**’s endeavors to further the objectives of our organization.”

Coversheet

May 23, 2024 Board Meeting Minutes

Section: IV. Consent Agenda
Item: A. May 23, 2024 Board Meeting Minutes
Purpose: Approve Minutes
Submitted by:
Related Material: Minutes for GCA Board of Trustees Meeting on May 23, 2024

APPROVED



GOLDEN
CHARTER ACADEMY

Golden Charter Academy

Minutes

GCA Board of Trustees Meeting

Date and Time

Thursday May 23, 2024 at 4:00 PM

Location

Golden Charter Academy
1626 W. Princeton Ave
Fresno CA 93705

Golden Charter Academy is inviting you to a scheduled Zoom meeting.

Topic: GCA Board of Trustees Regular Meetings

Time: May 23, 2024 04:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

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+1 646 558 8656 US (New York)

Meeting ID: 884 1732 4062

Find your local number: <https://us02web.zoom.us/j/kdLSYLrh1w>

Directors Present

B. De Vore (remote), E. Gonzalez, H. Johnson, I. Green (remote)

Directors Absent

S. Morris

Ex Officio Members Present

A. Breuer, R. Golden

Non Voting Members Present

A. Breuer, R. Golden

Guests Present

A. James, J. Xiong

I. Opening Items

A. Call the Meeting to Order

E. Gonzalez called a meeting of the board of directors of Golden Charter Academy to order on Thursday May 23, 2024 at 4:00 PM.

B. Roll Call

C. Pledge of Allegiance

Pledge of Allegiance led by Robert Golden.

D. Approval of the Agenda

I. Green made a motion to approve the Agenda.

H. Johnson seconded the motion.

The board **VOTED** to approve the motion.

E. Public Comments

II. Consent Agenda

A. April 18, 2024 Board Meeting Minutes

H. Johnson made a motion to approve the minutes from GCA Board of Trustees Meeting on 04-18-24.

I. Green seconded the motion.

The board **VOTED** to approve the motion.

B. April 22, 2024 Special Board Meeting Minutes

H. Johnson made a motion to approve the minutes from Special GCA Board of Trustees Meeting on 04-22-24.

I. Green seconded the motion.

The board **VOTED** to approve the motion.

C. Financial Warrants

H. Johnson made a motion to approve the Financial Warrants.

I. Green seconded the motion.

The board **VOTED** to approve the motion.

III. Information / Discussion

A. Reports and Updates

New Market Tax Credit Financing Update (Tina Lin, Pacific Charter School Development)
Project cost until close: PCSD estimated finance shortage to get permits. Project Updates: General Contractors and architects finalizing project plans and getting approval from City of Fresno. COF asked for revision our traffic plans. 3-6 weeks- estimated date to have all plans approved. Origination fee- cover underwriting and closing loans. Resolutions (2) in action items: LLC to purchase parcel from zoo & PCSD addition loan of \$30k.

Principal Reports (Mandy Breuer, Principal)

1st look: Measure of Academic for Spring. 5th grade outperformed pre-covid norms by 1%. Growth in all subject & grades. Instruction support- proposal for Instruction Partners to continuing working with us for next SY in action item letter. Developing intervention and actions plans w/ Instructional Partners during summer. July 31st: 1st day of teachers' institute. PARSEC custom dashboards alignment with LCAP goals and ESOs. Provide rich qualitative feedback through recorded video interview and more. If proposal approved, will start onboarding in July.

CEO Reports (Robert Golden, President & CEO)

3-hour Material Revision approved at 5.16 FUSD's Board meeting. Approval to add additional students from our waitlist and move into our permanent facility. All additional students have been contacted and confirmed. As of today, modular permits have been paid and released from City of Fresno. Tentative date of delivery for July 1st. BMY will start pulling wires and laying the foundation on June 3rd. Interviewed over 5 General Contractors, hired BMY to build our new facility. **Facility video played** First fundraiser

event, Meet the Moment last Friday, 5.17. We raised \$76k. Need to add checks. Hannah will update with finalized amount. Interested members to join the Golden Committe Club. Shout out Mrs. Golden and Always Golden Events! CEO goals: 1) Facilities *checked*. 2) Permanent Facility- continued progress 3) Academic Growth- continued student outcomes 4) Define GOLDEN- continued elevation & evolution.

Financial Report (Jim Weber, Charter Impact)

April 2024: P2 ADA 286.82. Goal surplus \$800k. Range 14% should strengthen cashflow growth. Cash ended \$628k. 990 informational return due May 15th. 24-25 LCAP and budget will be presented and approved in June. Expenses forecast growth from 2nd interim. Attendance rate ran low near 90%. UPP 3-year average funding rate 89.6%. \$39k funding reduction through ADA. Nearing \$7 million in revenue. Learning recovery - forecast \$33k through 6/28. Arts, Music and Instructional \$109k through 6/26, plan required for utilizing funds. Grant growth activities and expense growth. Salaries and benefits nearing budget. Ending fund balance \$1.8 million, 30% should stabilize cashflow. Current cash at \$628k.

IV. Sub Committee Reports:

A. Nomination Commitee: Recommendation of New Board Member: Dr. Cassandra Little

Consideration to elect Dr. Little at our next Board meeting.

B. Discipline Review Committee Nominations

Nominations: Dr. Ed Gonzalez and Dr. Bard De Vore

V. Action Items

A. Consideration & Approval of 2022/23 990 & 199 Informational Returns for GCA

H. Johnson made a motion to approve the 2022/23 990 & 199 Informational Returns for GCA.

B. De Vore seconded the motion.

The board **VOTED** to approve the motion.

B. Consideration & Approval of 2022/23 199 State Informational return for Golden Opportunity Legacy Development LLC

H. Johnson made a motion to approve the 2022/23 199 State Informational return for Golden Opportunity Legacy Development LLC.

I. Green seconded the motion.

The board **VOTED** to approve the motion.

C. Consideration & Approval of School Psychologist Job Description & Salary Range

B. De Vore made a motion to approve the School Psychologist Job Description & Salary Range.

H. Johnson seconded the motion.

The board **VOTED** to approve the motion.

D. Consideration & Approval of General Contractor (BMY Construction Group INC) for 741 W Belmont School Development

B. De Vore made a motion to approve the General Contractor (BMY Construction Group INC) for 741 W Belmont School Development.

I. Green seconded the motion.

Official contracts to be approved at next Board meeting.

The board **VOTED** to approve the motion.

E. Consideration & Approval of Instruction Partners 2024/2025 Proposal

H. Johnson made a motion to approve the Instruction Partners 2024/2025 Proposal.

I. Green seconded the motion.

The board **VOTED** to approve the motion.

F. Consideration & Approval of Parsec Education 2024/2025 Service Agreement

I. Green made a motion to approve the Parsec Education 2024/2025 Service Agreement.

H. Johnson seconded the motion.

The board **VOTED** to approve the motion.

G. Consideration & Approval of Fresno Chaffee Zoo Partnership MOU

I. Green made a motion to approve the Fresno Chaffee Zoo Partnership MOU.

B. De Vore seconded the motion.

Question from Hannah Johnson: "What is the breakdown of staffing?"

The board **VOTED** to approve the motion.

H. Consideration & Approval of the Pacific Charter School Development (PCSD) Additional Predevelopment Loan Letter of Intent (LOI)

H. Johnson made a motion to approve the Pacific Charter School Development (PCSD) Additional Predevelopment Loan Letter of Intent (LOI).

B. De Vore seconded the motion.

The board **VOTED** to approve the motion.

I. Consideration & Approval of the Nominations for Discipline Review Committee

H. Johnson made a motion to approve the Nominations for Discipline Review Committee.

I. Green seconded the motion.

The board **VOTED** to approve the motion.

J. Consideration & Approval of Resolutions by Golden Charter Academy regarding Purchase and Development of Property at 705 W Belmont, including but not limited to Short-term Loan from Golden Charter Academy to Golden Opportunity Legacy Development, LLC for Purchase of Property, Lot merger, and Retention of certain Project Management and Due Diligence Services

I. Green made a motion to approve the Resolutions by Golden Charter Academy regarding Purchase and Development of Property at 705 W Belmont, including but not limited to Short-term Loan from Golden Charter Academy to Golden Opportunity Legacy Development, LLC for Purchase of Property, Lot merger, and Retention of certain Project Management and Due Diligence Services.

H. Johnson seconded the motion.

The board **VOTED** to approve the motion.

K. Consideration & approval of Resolutions by Golden Charter Academy as Sole Member of Golden Opportunity Legacy Development, LLC regarding Purchase and Development of Property at 705 W Belmont, including but not limited to Short-term loan from Golden Charter Academy to Golden Opportunity Legacy Development, LLC for Purchase of Property, Lot merger, and Retention of certain Project Management and Due Diligence Services

H. Johnson made a motion to approve the Resolutions by Golden Charter Academy as Sole Member of Golden Opportunity Legacy Development, LLC regarding Purchase and Development of Property at 705 W Belmont, including but not limited to Short-term loan from Golden Charter Academy to Golden Opportunity Legacy Development, LLC for Purchase of Property, Lot merger, and Retention of certain Project Management and Due Diligence Services.

B. De Vore seconded the motion.

The board **VOTED** to approve the motion.

VI. Board Member Comments

A. Next Regularly Scheduled Meeting

Thursday, June 20, 2024 at 4:00 PM

Special Board Meeting: Board hearing, CEO evaluation and Administrative Contracts

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:02 PM.

Respectfully Submitted,

E. Gonzalez

Coversheet

Board Member Status & Roles

Section: V. Information / Discussion
Item: B. Board Member Status & Roles
Purpose: Discuss
Submitted by:
Related Material: GCA Board Terms - June 2024.xlsx

Notice

The following file is attached to this PDF. You will need to open this packet in an application that supports attachments to pdf files, e.g. [Adobe Reader](#):

GCA Board Terms - June 2024.xlsx

Coversheet

Consideration & Approval of Student Welfare & Attendance Coordinator Job Description & Salary Range

Section: VI. Action Items
Item: F. Consideration & Approval of Student Welfare & Attendance
Coordinator Job Description & Salary Range
Purpose: Vote
Submitted by:
Related Material: 24-25_Exhibit A_Student Welfare & Attendance Coordinator.pdf



Student Welfare & Attendance Coordinator (Exhibit A)

Department: Classified Clerical
Supervisor: Principal
Status: Full-Time, Non-exempt
Salary: Begins at \$36,960.00 (20.00) - \$51,374.40 (27.80)

Reporting Days: 231 (Start 7/15/2024 – 6/30/2025 Stop)

Hours: Monday – Friday, Approximately 7:30 a.m. – 4:30 p.m. (Full-Time)

The Student Welfare & Attendance Coordinator is responsible for monitoring and promoting student attendance, well-being, and engagement at the school. They work closely with students, families, teachers, and school administrators to identify and address any issues or barriers impacting a student's ability to attend school regularly and participate fully. The coordinator implements programs and strategies to improve overall student attendance, welfare, and success.

To perform the job successfully, an individual must be able to satisfactorily perform each essential duty. The requirements listed on the job description are representative of the knowledge, skills and abilities required.

RESPONSIBILITIES

Duties may include, but are not limited to the following:

- Monitor and analyze student attendance data to identify patterns, trends, and areas of concern
- Develop and implement attendance improvement plans for students with chronic absenteeism or truancy issues
- Conduct home visits, phone calls, and meetings with students and families to understand barriers to attendance and provide support
- Coordinate with teachers, counselors, social workers, and administrators to address student welfare and attendance issues
- Plan and facilitate workshops, programs, and activities to promote student engagement, well-being, and regular attendance
- Maintain accurate and detailed records of student attendance and interventions
- Collaborate with community organizations and agencies to connect students and families with needed resources
- Ensure compliance with all attendance-related policies, procedures, and legal requirements
- Prepare reports and presentations on student attendance and welfare metrics
- Report to work as scheduled
- May be required to undertake tasks other than those listed herewithin



QUALIFICATIONS

- High School Diploma required
- 2-3 years of experience working with students in a school or youth services setting
- Strong interpersonal and communication skills to effectively engage with diverse students, families, and staff
- Problem-solving and crisis management abilities to address complex student issues
- Familiarity with attendance tracking systems and data analysis
- Knowledge of community resources and social services available to support students and families
- Excellent organizational and time management skills

REQUIREMENTS

- Valid CA driver’s license
- Driving record in good standing
- Vehicle and insurance

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT

The usual and customary methods of performing the job's functions require the following physical demands: Occasional lifting, carrying, pushing, and/or pulling; and significant fine finger dexterity. Generally:

- 50% sitting
- 25% walking
- 25% standing

The job is performed under a generally hazard free environment.

Note: This job description is intended to provide a general overview of the requirements for this position and is not exhaustive. Other duties and responsibilities may be assigned as needed.

Name

Date

Signature

Coversheet

Consideration & Approval Of Office Assistant Job Description & Salary Range

Section: VI. Action Items
Item: G. Consideration & Approval Of Office Assistant Job Description & Salary Range
Purpose: Vote
Submitted by:
Related Material: 24-25_Exhibit A_Office Assistant.pdf



Office Assistant (Exhibit A)

Department: Classified Clerical
Supervisor: Executive Assistant
Status: Full-Time, Non-exempt
Salary: Begins at \$16.23 - \$27.04

Reporting Days: 231 (Start 7/15/2024 – 6/30/2025 Stop)

Hours: Monday – Friday, Approximately 7:30 a.m. – 4:30 p.m. (Full-Time)

To perform the job successfully, an individual must be able to satisfactorily perform each essential duty. The requirements listed on the job description are representative of the knowledge, skills and abilities required.

RESPONSIBILITIES

Duties may include, but are not limited to the following:

- Performs clerical duties including typing, filing, and completion of simple forms.
- Operates office machines including copiers, scanners, phone and voicemail systems, personal computers, and other standard office equipment.
- Serves as the receptionist for the office, greeting visitors and applicants.
- Supports other staff members
- Answers phones, directs calls to appropriate individuals, and prepares messages.
- Copies, sorts, and files records related to office activities, business transactions, and other matters.
- Prepares letters, memos, forms, and reports according to written or verbal instructions.
- Sorts incoming mail and delivers to appropriate department or individual; processes outgoing mail.
- Maintains filing systems either manually or electronically.
- Manages calendars and schedules appointments.
- Performs other related duties as assigned.



REQUIRED SKILLS AND ABILITIES

- Ability to type at least 45 words per minute.
- Excellent verbal and written communication skills.
- Excellent interpersonal and customer service skills.
- Excellent organizational skills and attention to detail.
- Excellent time management skills with a proven ability to meet deadlines.
- Proficient with Microsoft Office Suite or related software.

EDUCATION AND EXPERIENCE

- At least two years of work experience in a related field.
- Proficiency in the native language(s) of the local community strongly preferred.
- Ability to communicate and interact effectively with multiple constituencies.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT

- Prolonged periods sitting at a desk and working on a computer.
- Must be able to lift up to 15 pounds at times.

Note: This job description is intended to provide a general overview of the requirements for this position and is not exhaustive. Other duties and responsibilities may be assigned as needed.

Name

Date

Signature

Coversheet

Consideration & Approval of the Health Aide Job Description & Salary Range

Section: VI. Action Items
Item: H. Consideration & Approval of the Health Aide Job Description & Salary Range
Range:
Purpose: Vote
Submitted by:
Related Material: 24-25_Exhibit A_Health Aide.pdf



Health Aide (Exhibit A)

Department: Classified Instructional
Supervisor: Assistant Principal
Status: Full Time, Non-exempt Begins
Salary: at 18.16 Hr. – 22.20 Hr.

Reporting Days: 201 (Start 8/01/2024 – 5/31/2025 Stop)

Hours: Monday – Friday, Approximately (40 hrs/Week)

Under general direction of a assigned supervisor or designee, administer in a reasonable, timely manner basic first aid and screen ill or injured students in accordance with State laws and District regulations to meet the needs of students and site; assist with health testing programs; prepare and maintain a variety of confidential records, files and reports; travel to District sites to conduct work to provide reasonable, timely professional services in support of students achieving their personal best.

RESPONSIBILITIES

- Perform basic first aid procedures and screen ill or injured children in a reasonable, timely manner according to established procedure to deliver professional services to students and sites; utilize a variety of health products and supplies in caring for injuries and health needs of students including but not limited to administering medications and providing assistance to students with asthma, diabetes, or other situations requiring immediate care.
- Administer first aid and CPR in emergency situations and notify nurse, administrator, families or paramedics in a timely manner as necessary to meet the needs of students, families and sites.
- Schedule students for and assist with vision, hearing, scoliosis and dental screenings; schedule follow-up appointments if further testing is required to expand practices that prove to raise student achievement.
- Prepare, maintain, copy and type a variety of confidential, health-related records and files including but not limited to student health records, emergency medical records, accident reports and Medi-Cal logs; log medical procedures and input data into the health information system; prepare correspondence, forms, notices and referrals.
- Maintain the health office in a clean, orderly and safe condition to create a safe learning and working environment; assist in maintaining inventory and order first aid supplies as necessary.



REQUIRED SKILLS AND ABILITIES

- Valid First Aid and CPR Certificate issued by an authorized agency; valid California driver's license.
- **KNOWLEDGE OF:**
 - Basic First Aid and age-appropriate CPR/AED techniques.
 - Health and safety regulations.
 - Basic computer skills and data entry techniques.
 - Software programs including but not limited to word processing and email related to current position.
 - Current office practices, procedures and equipment.
 - Accurate record-keeping techniques.
 - Correct English usage, grammar, spelling, punctuation and vocabulary.
 - Interpersonal skills using tact, patience and courtesy.
 - Health Information Privacy Act and regulations.
- **ABILITY TO:**
 - Administer first aid to ill or injured students.
 - Administer prescribed medication as directed.
 - Establish and maintain confidential files, records, reports and referrals.
 - Learn and apply appropriate care and procedures related to ill or injured students.
 - Establish and maintain cooperative and effective working relationships with a diverse range of people. Communicate, understand and follow both oral and written directions effectively.
 - Plan, organize and meet schedules and time lines.
 - Work confidentially with discretion.
 - Read, explain and follow rules, regulations, policies and procedures.
 - Complete work with many interruptions.
 - Learn new or updated computer systems/software programs to apply to current work.
 - Communicate using patience and courtesy in a manner that reflects positively on the organization.
 - Apply integrity and trust in all situations.
 - Actively participate in meeting District goals and outcomes.
 - Learn District organization, operations, policies, objectives and goals.

EDUCATION AND EXPERIENCE

- Any combination equivalent to: graduation from high school and one year of clerical or office experience; Medical Assistant or Emergency Medical Technician certified preferred.



PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT

- Physical, mental, and emotional stamina to perform the duties and responsibilities.
- Physical stamina sufficient to sustain light to medium physical labor for up to 8 hours, sit and/or walk for prolonged periods of time.
- Physical mobility sufficient to move about the work environment (office, district, school site to site) for sustained periods of time on hard flooring, climb slopes, stairs, ramps, and to respond to emergency situations.
- Physical strength sufficient to periodically lift and/or carry 15 pounds of material or supplies; occasionally lift 40 or more pounds with assistance.
- Indoor/outdoor work environment. (***Overnight trips, hikes, outdoor activities**).

Note: This job description is intended to provide a general overview of the requirements for this position and is not exhaustive. Other duties and responsibilities may be assigned as needed.

Name

Date

Signature

Initials

Coversheet

Consideration & Approval for Quote #Q-38345 (Tech Orders for the 24-25 SY)

Section: VI. Action Items
Item: I. Consideration & Approval for Quote #Q-38345 (Tech Orders for the 24-25 SY)
Purpose:
Submitted by:
Related Material: GCA Purchase Orders - 06-14-24-2.pdf



PURCHASE ORDER

Golden Charter Academy

1626 W Princeton Ave
 Fresno, CA 93705
 (559) 293-3157
 info@goldencharteracademy.org

P.O. NO. 06-14-24-2
DATE June 14, 2024
CUSTOMER ID

VENDOR

STS Education
 130-A W. Cochran St
 Simi Valley, CA 93065
 (888) 801-3381

SHIP TO Robert Golden

Golden Charter Academy
 1626 W Princeton Ave
 Fresno, CA 93705
 (559) 293-3157

SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE

QTY CHARGED	PRODUCT DESCRIPTION	CATEGORY	UNIT PRICE	LINE TOTAL
96.00	Microsoft Surface Go 4 Commercial - Intel N-series N200 Quad-Core 3.7GHz - 10.5 Inch Touch 1920 x 1280 - LPDDR5 8GB - 128GB - Intel UHD Graphic - Power Supply 24Watt IEEE 802. 11 ax, Bluetooth - 5.1 - Platinum - Microsoft Windows 11 Professional		\$ 680.00	\$65,280.00
96.00	MS-ES-SG-G2-BLK- MAXCases Extreme Shell - notebook shell case		30.00	\$2,880.00
96.00	KCN-000230- Microsoft Surface Go Type Cover - keyboard - with trackpad, accelerometer - QWERTY - English - black input device		80.00	\$7,680.00
2.00	AC-45-PW65C AC-45 - 45 Bay Secure Cycle Charging Cart - 110V NA- Prewired w/ 65W Power Adapters and USBC cord end		2,700.00	\$5,400.00
2.00	ZDR-00019 Microsoft Surface Pro 10 I5/8/256CM SC EN/XD/ES US/Canada Black		1,412.00	\$2,824.00
2.00	EP2-00395 - Pro KB Black (Keyboard)		130.00	\$260.00
1.00	Shipping LTL		560.00	560.00

Quote #: Q-38345	SUBTOTAL	\$ 84,884.00
Tax Exempt #: 84-3677964	ESTIMATED SALES TAX	\$7,041.06
	SHIPPING AND HANDLING	
	TOTAL	\$91,925.06

6/14/2024

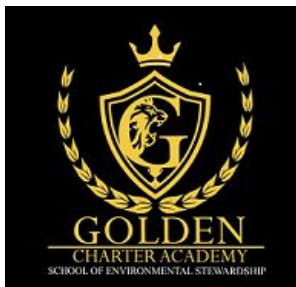
Authorized by

Date

Coversheet

Consideration & Approval for Quote #Q-39534 (Furniture Order for the 24-25 SY)

Section: VI. Action Items
Item: J. Consideration & Approval for Quote #Q-39534 (Furniture Order for the 24-25 SY)
Purpose:
Submitted by:
Related Material: GCA Purchase Orders - 06-14-24-1.pdf



PURCHASE ORDER

Golden Charter Academy

1626 W Princeton Ave
 Fresno, CA 93705
 (559) 293-3157
 info@goldencharteracademy.org

P.O. NO. 06-14-24-1
DATE June 14, 2024
CUSTOMER ID

VENDOR

STS Education
 130-A W. Cochran St
 Simi Valley, CA 93065
 (888) 801-3381

SHIP TO Robert Golden

Golden Charter Academy
 1626 W Princeton Ave
 Fresno, CA 93705
 (559) 293-3157

SHIPPING METHOD	SHIPPING TERMS	DELIVERY DATE

QTY CHARGED	PRODUCT DESCRIPTION	CATEGORY	UNIT PRICE	LINE TOTAL
12.00	Alumni Honor Roll Junior Executive Desk 20x26 Rectangle Hard Plastic Top		\$ 225.00	\$2,700.00
6.00	Alumni Honor Roll Round Legs Closed Box Desk 18x24 Rectangular Hard Plastic Top		115.00	\$690.00
12.00	Alumni Classic 40Leg Stacking Chair Senior Shell - Color to be Advised Chrome Frame Fixed Seat 16" Height		65.00	\$780.00
12.00	Alumni Classic -Leg Stacking Chair Junior Shell - Color to be Advised Chrome Frame Fixed Seat 14" Height		60.00	\$720.00
24.00	Alumni Classic 4-Leg Stacking Chair Junior Shell - Color to be Advised Chrome Frame Fixed 12" Height		50.00	\$1,200.00
2.00	MooreCo- Hierarchy Activity Table 7230 (Rectangle) - Youth Height Legs (Black)		350.00	\$700.00
2.00	MooreCo- Hierarchy Activity Table 6030 (Rectangle) - Youth Height Legs (Black)		350.00	700.00
2.00	MooreCo- Hierarchy Activity Table 4824 (Rectangle) - Black Legs		300.00	\$600.00
4.00	MooreCo- 202AH-25- Porcelain Steel Whiteboard - Deluxe Aluminum Trim		505.00	2,020.00
56.00	Alumni- QS-D-SQPB-1824-PB-GTMTHPGSNOADM - Alumni Honor Roll Round Legs Plastic Book Box Desk - Student Tables		116.00	\$6,496.00

56.00	Alumni-QS-C-EXP-4LEG18-CHBLM-Alumni Explorer 4-Leg Stacking Chair Senior Shell - BLACK Student Chairs		62.00	3,472.00
2.00	Alumni- QS-D-ATD-LHBULLET2460-MTP1CSBL6DW3"CA- Alumni Accelerator Single Pedestal Teacher Desk		1,120.00	\$2,240.00
2.00	Alumni- QS-D-ATDSSR-CRES30-MTP1CSBDWCA- Alumni Accelerator Sit Stand Mobile Teacher Desk		570.00	1,140.00
2.00	Alumni- C-SM-GLM-GLR-BL-SC- Alumni Smooth Gas Lift Chair w/ Footring Senior Shell - Teacher Chair		200.00	\$400.00
2.00	Alumni - MTO-CASTER-CHAIR-GL-GLR-2" BDWCA - Selection to Complete Product Above Gas Lift Chairs/ Gas Lift Chair w/ Footing 2" Black Dual Wheel Casters		-	-
1.00	Shipping LTL		3,187.63	3,187.63

Quote #: Q-39534

Tax Exempt #: 84-3677964

SUBTOTAL	\$ 27,045.63
ESTIMATED SALES TAX	\$1,992.21
SHIPPING AND HANDLING	
TOTAL	\$29,037.84

6/14/2024

Authorized by

Date