APPROVED

Oakland Military Institute, College Preparatory Academy

Minutes

Regular Board Meeting

Date and Time
Thursday December 11, 2025 at 4:00 PM

Location
Address: 3877 Lusk St. Oakland, CA 94608

Room: B104, B Side Building

In response to the expiration of Governor Newsom's Executive Order N-29-20, which temporarily suspended provisions of the Brown Act relating to public meetings, the Board will resume in-person board meetings.

In Compliance with the Americans with Disabilities Act, those requiring special assistance to access the board meeting should contact Carlos Rodriguez at crodriguez@omiacademy.org. Notifications of at least 24 hours prior to the meeting will enable Oakland Military Institute to make reasonable arrangements to ensure accessibility to the board meeting.

Directors Present
A. Campbell Washington, D. Clisham, J. Brown, J. Wire, M. Mares, S. Bryce

Directors Absent
B. Cross

Guests Present
C. James, C. Rodriguez, J. Pike, K. Wong, M. Streshly, S. Lipsey, Z. Texeira

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

J. Brown called a meeting of the board of directors of Oakland Military Institute, College Preparatory Academy to order on Thursday Dec 11, 2025 at 4:06 PM.

C. Public Comment

There were no public comments at this board meeting.

D. Ordering of the Agenda

J. Wire made a motion to move the recruiting update to the Superintendent Update in order for the recruiting update to come before the Awards ceremony.
M. Mares seconded the motion.
The board **VOTED** to approve the motion.

II. Adjourn to Closed Session

A. Adjourn to Closed Session

Adjourned to closed session at 4:08 pm.

III. Reconvene to Open Session

A. Reconvene to Open Session

Reconvened to open session: 4:23pm

Announcement of Actions Taken: no actions

IV. Approval of Consent Items

A. Minutes of November 20, 2025 Board Meeting

A. Campbell Washington made a motion to approve the minutes from Regular Board Meeting on 11-20-25.
J. Wire seconded the motion.
The board **VOTED** to approve the motion.

B. Personnel Report

A. Campbell Washington made a motion to Approve the personnel report.
J. Wire seconded the motion.

Marc Mares mentioned to the OMI Staff that he would like to see the length of time that each position has been vacant on the personnel report.
The board **VOTED** to approve the motion.

C. New Contracts

A. Campbell Washington made a motion to approve the new contracts.
J. Wire seconded the motion.
The board **VOTED** to approve the motion.

D. 2025-2026 Winter Consolidation Application Report

A. Campbell Washington made a motion to approve the 2025-2026 Winter Consolidation Application Report.
J. Wire seconded the motion.
This is an annual application in order to continue receiving our federal entitlement funds (Title I, II, III, IV). It is the same process the OMI Board of Directors have approved annually.
The board **VOTED** to approve the motion.

V. Cadet Commander Report

A. Cadet Commander's Report

Bill Tran and Keeghan Senft gave the presentation to the board.

Cadet Senft mentioned that the cadet commander position has changed hands from C/MAJ Bryan Ramos to C/CPT Thalia Lopez.

The cadet leaders took a survey of the cadets about the CAASPP end of the year testing incentive to do well on the test. The cadet leaders concluded that the incentive that got the most votes was a field trip to Santa Cruz Beach Boardwalk.

The OMI leadership team was notified that a cadet from OMI was chosen to go on an excursion to India with the India Cadet Corps. The cadet will be in India for two weeks in January.

VI. Staff of the Year Recognition Ceremony [Intermission]

A. Ceremony

Dr. Streshly mentioned that the WASC people said it was wonderful. The three year mid cycle went well.

Governor Brown, Dr. Streshly, and CMSgt (CA) James congratulated the following staff for their Staff of the Year recognition.

Ken Kusactay
CPO Chance Barker
Diane Au
Adolfo Villa Aguilar
Carlos Rodriguez
Francisco Simoncini
SGT Anthony Caro
SSG Aqeel Ahmed
Timothy Murray

B. Reception

Adjourned for reception 5:22pm
Reconvened: 5:35pm

VII. Information/Discussion Items

A. Cadet Recruitment Activities for November/December

Ms. Rodriguez and Mr. Tramutola explained her part in the system and mentioned that the biggest part of this section of the recruiting process is the phone banking. Ms. Rodriguez is on track to call every OMI family by the end of January. The most positive and frequent feedback that Ms. Rodriguez and her team have gotten has been about the math tutoring program.

Some of the limitations that they have experienced is the language barriers and the time that the team can call.

A total of 92 applications were submitted so far and that is a 45% increase from this time last year. There has been no advertisement other than word of mouth at the time of the board meeting and it has been working tremendously.

B. Math Committee Report

Mr. Pike explained that OMI would be having math tutoring sessions during the break. The small group session times will increase in the 7th grade grades to five days per week.

CMSgt (CA) James mentioned that there were 41 cadets at the Saturday tutoring sessions and twelve tutors were present to assist those cadets.

The tutors are monitoring which cadets have a C grade or lower and are actively calling their parents to offer their tutoring services.

VIII. Action Items

A. Approve Final Audit Report

M. Mares made a motion to approve the final audit report.
A. Campbell Washington seconded the motion.
Kyle Holtz and Alex Delgado explained that the there were no findings in the audit.
The board **VOTED** to approve the motion.

B. Approve AR 3420 - Fiscal Accountability, Internal Controls, and Disbursement Authorization

M. Mares made a motion to approve AR 3420 - Fiscal Accountability, Internal Controls, and Disbursement Authorization.
J. Wire seconded the motion.
The board **VOTED** to approve the motion.

C. Approve Update to OMI Bridge Bank Authorized Signers

M. Mares made a motion to approve Update to OMI Bridge Bank Authorized Signers.
A. Campbell Washington seconded the motion.
The Board of Directors acknowledged that all of the signers listed below are the only signers on the accounts, effectively removing Shawna Lipsey and Christopher Lee, and adding our Business Manager, Carlos Rodriguez.

Dr. Mary Streshly, Superintendent
CMSgt (CA)Thomas James, Commandant/CBO
Kathryn Wong, Human Resources Manager
Carlos Rodriguez, Business Manager
The board **VOTED** to approve the motion.

D. Approve Superintendent Contract Addendum

A. Campbell Washington made a motion to approve Superintendent Contract Addendum.
M. Mares seconded the motion.
The board **VOTED** to approve the motion.

E. Approve Salary Schedule Revision

A. Campbell Washington made a motion to approve Salary Schedule Revision.
M. Mares seconded the motion.
Marc Mares would like to see the Dual Enrollment Coordinator stipend be increased because it is a heavy load job.
The board **VOTED** to approve the motion.

IX. Board Member Comments

A. Board Member Comments

No board member comments at this meeting.

X. Closing Items

A. Adjourn Meeting

A. Campbell Washington made a motion to adjourn the board meeting.
M. Mares seconded the motion.
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:21 PM.

Respectfully Submitted,
J. Brown