



# Oakland Military Institute, College Preparatory Academy

## Minutes

### Regular Board Meeting

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#### Date and Time

Thursday September 12, 2024 at 4:00 PM

#### Location

Address: 3877 Lusk St. Oakland, CA 94608

Room: B104, B Side Building

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In response to the expiration of Governor Newsom's Executive Order N-29-20, which temporarily suspended provisions of the Brown Act relating to public meetings, the Board will resume in-person board meetings.

In Compliance with the Americans with Disabilities Act, those requiring special assistance to access the board meeting should contact Carlos Rodriguez at [crodriguez@omiacademy.org](mailto:crodriguez@omiacademy.org). Notifications of at least 24 hours prior to the meeting will enable Oakland Military Institute to make reasonable arrangements to ensure accessibility to the board meeting.

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#### Directors Present

D. Clisham, J. Brown, J. Wire, M. Mares, S. Bryce

#### Directors Absent

A. Campbell Washington, M. Baldwin

#### Guests Present

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C. James, C. Rodriguez, J. Pike, J. Welcome, K. Wong, M. Basnage (remote), M. Streshly, S. Delgadillo, S. Lipsey

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## **I. Opening Items**

### **A. Roll Call**

### **B. Call the Meeting to Order**

J. Brown called a meeting of the board of directors of Oakland Military Institute, College Preparatory Academy to order on Thursday Sep 12, 2024 at 4:09 PM.

### **C. Public Comment**

No public comments were made during this board meeting.

### **D. Ordering of the Agenda**

J. Wire made a motion to pull the HOTE contract from the agenda and move the information/discussion items after the action items for the sake of quorum voting.

S. Bryce seconded the motion.

Item 7 (Action Items) was moved before item 6 (Information/Discussion Items) for the sake of the quorum.

The HOTE Contract was pulled and tabled for further discussion.

The board **VOTED** to approve the motion.

## **II. Approval of Consent Items**

### **A. Minutes of August 8, 2024 Regular Meeting**

J. Wire made a motion to approve the minutes from Regular Board Meeting on 08-08-24.

S. Bryce seconded the motion.

The board **VOTED** to approve the motion.

### **B. OMI Bank Account Activity (August 1, 2024- August 31, 2024)**

J. Wire made a motion to approve the bank account activity.

S. Bryce seconded the motion.

Marc Mares wanted Jessika to have the bigger transactions at the beginning instead of by date so The Board can see what company is being paid what and how many times.

The board **VOTED** to approve the motion.

### **C. Personnel Report**

J. Wire made a motion to approve personnel report.

S. Bryce seconded the motion.

Joseph Wire asked about the teacher vacancies not having anything displayed. There are no vacancies that are needed to be filled at the time of the board meeting. Math tutors are being hired to help with the math initiative.

Marc Mares asked about the status of SPC Fernandez. Even though the personnel report said his status was separated, he was currently under a contract with OMI that was being paid with the Military Operations budget. He was not a state active duty officer at the time so CMSgt James was waiting for that.

The board **VOTED** to approve the motion.

#### **D. New Contracts**

J. Wire made a motion to pull the HOTE contract.

S. Bryce seconded the motion.

This item was voted to be taken off of the agenda for further internal discussion before it is presented to the Board of Directors officially.

The board **VOTED** to approve the motion.

### **III. Cadet Commander Report**

#### **A. Cadet Commander Report**

C/2LT Jayson Ly (Cadet Liaison Officer) gave the presentation to the Board of Directors.

Jayson explained that progress reports were incoming and that he believed that the more support for teachers to have behavior issues more under control would be beneficial.

Jayson mentioned that the Back to School Success Fest OMI had was a successful event and it allowed for families to cultivate relationships with the teachers and staff. 228 cadets were in attendance (45% of the OMI cadet population).

He mentioned that there would be three Grizzly Family Nights this semester so parents will have time to get together with OMI Leadership to engage in discourse.

AP tests: OMI is not paying for the AP tests this year and as a result, students are not paying for it because of the financial situations. Solutions to this are OMI paying for the tests but the students are required to take the test or refund the school, cadets pay the fee and if they score at least a 2 or above they would be reimbursed, and solution number three could be that the students put a deposit down so they can take the test so we can ensure that the student takes the AP test.

Marc Mares explained that there should be a practice test to see which cadets should be taking the AP tests at the end of the school year. Those who pass and show the commitment should have their test(s) funded.

Simon Bryce left at 4:31pm. The board meeting still maintained a quorum with Joseph Wire, Jerry Brown, Marc Mares, and David Clisham.

Joseph Wire suggested that OMI staff agendize the discussion for AP tests.

#### **IV. Superintendent's Update**

##### **A. Staff/Student Recognition/ Highlights from the 24-25 Fall Opening**

During the Back to School Success Fest, OMI staff had parents take a survey in either Spanish or English and gained the most parent engagement the school has had. Incredible testimonials were given via video that cadet C/2LT Valeria Alferez captured. Videos will be used to make content for the school in order to support recruitment goals.

##### **B. Enrollment and Attendance Update**

494 cadets were currently enrolled at OMI at the time of the board meeting, which was 46 cadets under the budgeted number.

Piyamaporn Creel was introduced as the Parent President and she spoke to the Board of Directors about her experience as a mother of cadets who attend OMI. Jerry Brown asked Piyamaporn to help OMI recruit students and families. She agreed and said that she is already spreading the good word. She mentioned that she went to all of her son's classes the day of the board meeting because she wants to see what his day is like and help him focus/engage more.

#### **V. Information/Discussion Items**

##### **A. Curriculum/Instruction Update: Math Plan Part 1**

Jonathan Pike explained that Math is the priority and has devised a plan along with other OMI Staff on how to improve scores. He mentioned that he has to first gauge where the teachers are at in terms of instructional skills, understand the curriculum that is offered and putting systems in place for success.

He has three phases that he would like to implement throughout the year. The foundation of this plan is the Envision Math curriculum that is being offered at OMI, then he is using assessments to measure what interventions need to be administered.

Some students are getting two periods of math (math intervention classes and regular math classes). Small groups are made so that a deeper level of support is given. The baseline assessment will be used to see where the cadets are in grade level comprehension.

Governor Brown wanted the teachers to have weekly tests or assessments so that they have an understanding of how their cadets are grasping the material that is being taught. Governor Brown mentioned that the teachers should have a spreadsheet keeping track of the student progress and having check ins.

The Board of Directors asked OMI staff to provide math results data figures at every board meeting until the CAASPP test. Jonathan Pike and Dr. Streshly agreed and will oblige the request.

## **B. Assessment: 2024 CAASPP & Initial Renstar results**

The numbers that were above the bars in the bar graph represented the grade equivalent that the cadets were performing at in each grade about two months into the school year.

Bringing up cadets multiple grade levels is a heavy task that requires more than one year so OMI is trying to build upon previous teaching to get the cadets to grade level.

On October 16, 2024, OMI will be administering full practice tests for CAASPP in math and English.

Dr. Streshly mentioned that the ninth grade class is, on average, on grade level. This class will improve as the years go by.

Marc Mares mentioned that the OMI staff should do research for what the other schools are doing for which the new cadets are coming from to take inspiration if they are coming in closer to grade level.

Since there is a mixture of new cadets and cadets that have been with OMI for more than one school year, the average scores seem lower. Cindy Murphy explained that the cadets that have been at OMI show higher scores than the cadets coming in.

The longitudinal data that was shown and explained by Dr. Streshly was comparing OMI, OUSD, and the state. Graduating rates were maintained at an increasing slope. The one year graduation rate for the previous three school years was maintained at 100%. The reclassification rate for OMI was recognized by the Oakland charter community because of the volume of cadets that went from English learners to full English proficient.

## **C. Consideration of Employee Cost of Living Allowance for 2024-2025 (COLA)**

Jessika Welcome explained that she was asked to provide numbers for the cost of living adjustment for OMI staff to the Board of Directors so they can consider the possibility of approving an increase. Jessika showed the difference that the increase for the cost of living adjustment would be if it was increased by 1%, 2%, or 3%. She explained that the Board of Directors could see the difference as roughly \$54,000 multiplier in both salary and benefit contributions to increase the salary schedule.

Dr. Streshly explained that the cost of living adjustment is important to maintaining the talented individuals that are part of the OMI team right now. She asked the Board to consider if OMI staff should bring this topic back to them for review and approval in the November meeting or December meeting.

Joseph Wire explained that the Board wants for OMI Staff to give them the necessary budgets that help explain how the COLA is going to fit in the budget.

#### **D. Cashflow Update**

Jessika mentioned that the EdTec reports were going to look a little bit different than what the Board has seen before. She showed an actual that only included July and the most current forecast to the proximity of the board meeting. The current forecast is what will be shown to the Board so they can see the changes month to month.

The cashflow will also be provided and the ending cashflow for each month will be highlighted like it was in this presentation for this board meeting.

The waterfall graph that was shown explains how the budget has changed since the budget was approved to the current board meeting. New grants came in at \$171,000 and that is how much OMI believed would be spent this year of the three years allotted. One time funds from the COVID period carried over previous years. Other funds like ELOP and Prop 28 were rolled over as well. Operational cash is what is in the bank and what is in the CD. Jessika mentioned that starting in November, an influx of cash would be needed. She mentioned that there are other available avenues that can be explored that would keep gaining interest for the money that was currently in the CD, but would be more liquid.

The attendance recovery program is coming in the future and would allow schools to recover ADA from lost instructional time and chronic absenteeism.

#### **E. Dual Enrollment (Governor's Baccalaureate Diploma) Support Plan**

This year is focused on piloting the CALGETC pathway and having the cadets fulfill minimum of one year of general education requirements for UCs and CSUs. This is OMI's Governor's Baccalaureate Diploma pathway. This semester, OMI is offering nine courses in partnership with the College of Alameda and Merritt College. There were 146 registered cadets in the dual enrollment program, increasing from 122 last year.

Popular dual enrollment courses for OMI were Business 10, the newly implemented Ethnic Studies class, and the Spanish 1A.

The Ethnic Studies class and the Counseling 57 class are providing a great foundation for the cadets to get acquainted with the college course experience.

Sabrina Foster, a member of the audience, came to ask a question to the OMI Staff and the Board of Directors. She wanted to know more about the Governor's Baccalaureate Diploma. She was told that the GBD pathway allows for the cadet the ability to end high school with a diploma and an Associate of Arts degree.

#### **F. California Statement of Information**

CMSgt Thomas James mentioned that the Statement of Information needed to be turned in to the State of California Business Services Office. This document helps identify OMI as a school.

CMSgt James will be making corrections and resubmitting: Joseph Wire address and the position as a board member.

#### **G. Worker's Compensation Insurance Rating Inspection**

A representative from the worker's compensation Insurance Review Board came to the campus on August 20, 2024 to review workman compensation facilities. Data was collected in the 25 minute visit and OMI staff are expecting the results by November or early December.

#### **H. After School Program Update**

Dr. Streshly explained that OMI shifted the management of the after school program to be internal and to stay on budget.

Joanne "Jam" Mancenido is the after school program manager and she has a staff that she curated for certain tasks. The number of cadets in the after school program was around 70 in the spring of 2024. Jam mentioned that the start of the after school program for the 2024-2025 school year has averaged 85 to 90 cadets (August). The grant allocation was for 100 students and to maintain the funding, the program has to average 80%.

The after school program is for middle school cadets and is offering them sports and STEAM activities. STEAM focused activities are being provided by the after school program partner, Hands-On Technology. The after school program supports the cadets academically by offering math tutoring everyday. The homework help and the tutoring is aligned with the standards for the end of the year test, CAASPP.

At the time of the board meeting, Jam and a team of OMI Staff were preparing documentation for an upcoming visit for Federal Program Monitoring in 2025.

### **VI. Action Items**

#### **A. Approve Title I School-Level Parent and Family Engagement Policy**

J. Wire made a motion to approve the Title I School-Level Parent and Family Engagement Policy.

M. Mares seconded the motion.

The Board would like OMI Staff to bring this policy and data back to the board meeting in January 2025.

This is a required board policy after a new law was passed so this was brought to the Board for compliance purposes.

The board **VOTED** to approve the motion.

## **B. Minimum Requirements for Instructional Aides Policy**

J. Wire made a motion to approve the Minimum Requirements for Instructional Aides Policy.

M. Mares seconded the motion.

Jerry Brown asked if OMI Staff could find the Instructional Assistance Test and the District Proficiency test, buy them and get the instructional aides to take them if they are available.

This policy was brought to the board due to a new law requiring that instructional aides fulfill a prerequisite prior to hire recognized by the California Department of Education. An applicant needs to have one of the three prerequisites along side the high school diploma or high school equivalency that was recognized by the California Department of Education.

The board **VOTED** to approve the motion.

## **VII. Board Member Comments**

### **A. Board Member Comments**

No comments were made by the Board of Directors.

## **VIII. Standing Item: Review Board Meeting Quorum for next meeting**

### **A. November 14, 2024 Quorum**

Marc Mares asked the rest of the board members to look for the calendar invite that Carlos Rodriguez sent to them and click yes or no on it to show availability.

## **IX. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:36 PM.

Respectfully Submitted,



J. Brown

J. Wire made a motion to adjourn the board meeting.

M. Mares seconded the motion.

The board **VOTED** to approve the motion.