APPROVED

Oakland Military Institute, College Preparatory Academy

Minutes

Regular Board Meeting

Date and Time
Thursday November 30, 2023 at 3:45 PM

Location
3877 Lusk St., Oakland, CA 94608 (Oakland Military Institute College Preparatory Academy campus)

Room: B104

In response to the expiration of Governor Newsom's Executive Order N-29-20, which temporarily suspended provisions of the Brown Act relating to public meetings, the Board will resume in-person board meetings.

In Compliance with the Americans with Disabilities Act, those requiring special assistance to access the board meeting should contact Carlos Rodriguez at crodriguez@omiacademy.org. Notifications of at least 24 hours prior to the meeting will enable Oakland Military Institute to make reasonable arrangements to ensure accessibility to the board meeting.

Directors Present
D. Clisham, J. Brown, J. Wire, M. Baldwin

Directors Absent
A. Campbell Washington, M. Mares

Guests Present

8 other participants, C. James, C. Rodriguez, J. Eischens, K. Wong, M. Streshly, S. Chu, S. Lipsey (remote)

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

J. Brown called a meeting of the board of directors of Oakland Military Institute, College Preparatory Academy to order on Thursday Nov 30, 2023 at 4:22 PM.

C. Public Comment

No public comments were given at this board meeting.

D. Ordering of the Agenda

J. Brown made a motion to keep the current order of the agenda.
M. Baldwin seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
A. Campbell Washington	Absent
M. Mares	Absent
D. Clisham	Aye
J. Brown	Aye
J. Wire	Aye
M. Baldwin	Aye

II. Approval of Consent Items

A. Minutes of September 14, 2023 Regular Meeting

J. Wire made a motion to approve the minutes from Regular Board Meeting on 09-14-23.
M. Baldwin seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
D. Clisham	Aye
J. Brown	Aye
M. Baldwin	Aye
J. Wire	Aye
A. Campbell Washington	Absent
M. Mares	Absent

B. OMI Bank Account Activity (September 1, 2023 - October 31, 2023)

J. Wire made a motion to approve the OMI bank account activity.
M. Baldwin seconded the motion.
Jerry Brown asked what Marin IT does for OMI and staff explained that Marin IT helps with the server backup support. They are helping with the transition in modernizing the technological equipment that is being used by OMI.
The board **VOTED** to approve the motion.

Roll Call	
M. Mares	Absent
J. Brown	Aye
M. Baldwin	Aye
J. Wire	Aye
A. Campbell Washington	Absent
D. Clisham	Aye

C. Personnel Report

J. Wire made a motion to approve the personnel report.
M. Baldwin seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
M. Mares	Absent
J. Brown	Aye
A. Campbell Washington	Absent
M. Baldwin	Aye
D. Clisham	Aye
J. Wire	Aye

D. New Contracts

J. Wire made a motion to approve the new contracts.
M. Baldwin seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
A. Campbell Washington	Absent
J. Brown	Aye
J. Wire	Aye
M. Mares	Absent
M. Baldwin	Aye
D. Clisham	Aye

III. Superintendent's Update

A. Staff Recognition and Instructional Initiatives Update

The Instructional initiatives update was deferred by the OMI superintendent for the upcoming board meeting in December.

She introduced Alicia Magallanes, a new staff member that will be helping with math coaching. Since we lost the coach for the math component of the contract with CORE, OMI hired Alicia so she can help with the coaching as she is more accessible being local. At the time of this meeting, her main goal was to push into classrooms and get the necessary information she needed to start assisting in the classroom.

The goal that Alicia and OMI have is to make the instructional time that teachers have with their cadets stronger and more sustainable. OMI staff assess the situation in the classroom and respond accordingly so that every cadet has the ability to learn properly.

The dual enrollment agreement was discussed during the Superintendent Update.

IV. Information/Discussion Items

A. Cashflow Update

Jacque Eischens explained that there was nothing unusual or outstanding in the cashflow and that OMI was headed along a good path.

B. Williams Act Report

The Williams Act report was given by Shann Chu, Director of Teaching and Learning for OMI.

Shann Chu explained that OMI needs to ensure that three things are exemplary per the Williams Act settlement. Those three things are board approved adopted materials, safe facilities and qualified teachers.

OMI passed the Williams Act inspection with exemplary notes.

C. Dual Enrollment Agreement: Merritt College x OMI CCAP Partnership

This agreement was approved by the Board of Directors before but OMI Staff realized that OMI and Merritt College did not have an active agreement. An agreement was drafted and was presented to the Board of Directors. OMI took this opportunity to make the agreement more robust and plan out pathways for cadets.

OMI would use the IGETC pathway to identify cadets early and put them on a pathway to maximize their ability to complete classes at the community college level. This would help the cadets have more college transferable credits going in to their college experience.

OMI Board of Directors will revisit a staff recommendation in the spring to make at least one dual enrollment class a part of the graduation requirements so that the cadets are ahead.

Joseph Wire asked what grade cadets typically start in the OMI dual enrollment program and Tim Murray said that cadets start in the program at ninth grade. Classes are scaffolded to accommodate the level at which cadets are since they are high school students taking college courses.

Having cadets in dual enrollment classes allows for the cadets to see that they can pass a college level class and that will push them towards the idea that they want to go to college and succeed.

D. Consideration of Employee Cost of Living Allowance for 2023-2024 (COLA)

These projections were done earlier in the month for the November 16, 2023 meeting but due to its cancelation, OMI presented this information in this meeting on November 30, 2023.

Based on guidance, the 2024-2025 COLA was assigned as 1% and to project conservative numbers for enrollment.

Jerry Brown asked what the current enrollment for the school was and OMI staff answered with 508 due to a myriad of reasons like students moving out of state.

The beginning fund balance this year is $12 million and next year's beginning fund balance would be reduced by the deficit that is being spent in the previous year. These were conservative numbers as Dr. Streshly and Jacque have added a lot of potential expenses into consideration when exploring for the COLA increase.

V. Action Items/Discussion

A. First Reading: Title IX Harassment, Intimidation, Discrimination, and Bullying Policy

J. Wire made a motion to approve the Title IX Harassment, Intimidation, Discrimination, and Bullying policy as written.
M. Baldwin seconded the motion.
Dr. Streshly mentioned that OMI needs this policy ratified for the betterment of the school policy pool. Also, she mentioned that in the future, OMI Staff would make a collection of policies that would be brought to the board for discussion/review.
The board **VOTED** to approve the motion.

Roll Call	
M. Baldwin	Aye
J. Wire	Aye
M. Mares	Absent
D. Clisham	Aye
A. Campbell Washington	Absent

Roll Call

J. Brown	Aye

VI. Closed Session

A. Public Employee: Discipline/Dismissal/Release

The Board of Directors started their closed session at 5:36 pm and came back to open session at 5:56 pm.

No action was taken in the closed session.

VII. Closing Items

A. Adjourn Meeting

M. Baldwin made a motion to adjourn the meeting.
J. Brown seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

M. Mares	Absent
A. Campbell Washington	Absent
M. Baldwin	Aye
D. Clisham	Aye
J. Wire	Aye
J. Brown	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:56 PM.

Respectfully Submitted,
J. Brown