APPROVED

Oakland Military Institute, College Preparatory Academy

Minutes

Regular Board Meeting

Date and Time
Thursday February 16, 2023 at 4:15 PM

Location
Join Zoom Meeting:
https://omiacademy.zoom.us/j/96331409060?pwd=VGNyTmZBY1JubjFBN005RlpuTzdjUT09
Meeting ID: 963 3140 9060
Password: 768443

OR

Dial by your location
+1 669 900 6833 US (San Jose)
Meeting ID: 963 3140 9060
Password: 768443
Find your local number: https://omiacademy.zoom.us/u/aJkoW67vW

MODIFIED MEETING PROCEDURES DURING COVID-19 (CORONAVIRUS) PANDEMIC: As per Executive Order N-29-20 from Governor Newsom, Oakland Military Institute's Board Meetings will move to a virtual/teleconferencing environment using Zoom. The purpose of the Governor's executive order is to control the spread of Coronavirus (COVID-19) and to reduce and minimize the risk of infection by "limiting attendance at public assemblies, conferences, or other mass events." The intent is not to limit public participation, but rather to protect public

health by following the Governor's Stay at Home executive order and the Alameda County's Shelter in Place order.

Directors Present
D. Clisham (remote), J. Breckenridge (remote), J. Brown (remote), J. Wire (remote), M. Baldwin (remote), M. Mares (remote)

Directors Absent
A. Campbell Washington

Guests Present
12 more participants joined (remote), C. James (remote), C. Rodriguez (remote), M. Streshly (remote), S. Lipsey (remote), V. Salazar (remote)

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

J. Brown called a meeting of the board of directors of Oakland Military Institute, College Preparatory Academy to order on Thursday Feb 16, 2023 at 4:19 PM.

C. Public Comment

G. Olechowski introduced herself as a UC Berkeley Graduate student and thanked the Board for what they are doing at OMI.

D. Ordering of the Agenda

J. Breckenridge made a motion to keep the agenda the way it was currently presented.
M. Baldwin seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Baldwin	Aye
J. Brown	Aye
J. Wire	Aye
D. Clisham	Aye
M. Mares	Aye
A. Campbell Washington	Absent
J. Breckenridge	Aye

II. Approval of Consent Items

A. Minutes of January 12, 2023 Regular Meeting

J. Breckenridge made a motion to approve the minutes from Regular Board Meeting on 01-12-23.
M. Baldwin seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Mares	Aye
J. Wire	Aye
M. Baldwin	Aye
A. Campbell Washington	Absent
D. Clisham	Aye
J. Brown	Aye
J. Breckenridge	Aye

B. OMI Bank Account Activity (January 1, 2023 - January 31, 2023)

J. Breckenridge made a motion to review and approve the OMI Bank activity.
M. Baldwin seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Wire	Aye
M. Mares	Aye
M. Baldwin	Aye
A. Campbell Washington	Absent
J. Breckenridge	Aye
J. Brown	Aye
D. Clisham	Aye

C. Personnel Report

J. Breckenridge made a motion to review and approve the personnel report.
M. Baldwin seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

A. Campbell Washington	Absent
J. Brown	Aye
D. Clisham	Aye
M. Baldwin	Aye
M. Mares	Aye
J. Wire	Aye
J. Breckenridge	Aye

D. New Contracts

J. Breckenridge made a motion to review and approve the new contract presented (Orbach Huff + Henderson, LLP).
M. Baldwin seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
M. Baldwin	Aye
J. Breckenridge	Aye
D. Clisham	Aye
J. Wire	Aye
M. Mares	Aye
A. Campbell Washington	Absent
J. Brown	Aye

III. Superintendent's Update

A. LCAP Goal Mid-Year Progress Report

M. Streshly mentioned that she has been giving the Board updates on the LCAP goals in tidbits (attendance and grade level data) in the past couple of months and that will continue with the RenStar results discussion in this board meeting.

B. In Person Board Meeting Logistics

M. Streshly clarified that she would like to get direction from the Board regarding the return of in person meetings and potential hybrid meeting discussions.

M. Streshly asked if we wanted to comply solely with returning to in person meetings or give the possibility of having participants attend virtually while also providing in person opportunities.

If OMI has in person-hybrid board meetings, Staff will have to look into spending for the necessary equipment. The equipment that the staff would need includes microphones, television monitors and potentially mix amps to conduct hybrid meetings and this would not cost over $10,000 at the time because OMI has some of the equipment available.

D. Baldwin asked if we had the option to go back to 100% in person board meetings and the answer M. Streshly gave was yes.

C. Rodriguez clarified that there will be a handheld recorder for access to accurate minute taking.

J. Breckenridge asked that the OMI staff and Board consider doing a hybrid test as well for the most inclusion. She also mentioned that OMI should survey the parents to see if they would like to have hybrid meetings.

IV. Information/Discussion Items

A. Cashflow Update

V. Salazar mentioned that the increase in the February 2023 disbursements was due to the adoption of the physical and digital Savvas English and Math curriculum. In March, the disbursements would go back to normal. In June, the disbursements are expected to rise because of the end of the fiscal year expenditures including insurance payments.

The cashflow indicated that there was a steady projection from February to March and spike in April and May, then dip due to a waiting period until funds comes in.

The dips and spikes would not affect the cash reserve as it is highly above the $1.5 million line.

J. Breckenridge asked if there was anything to the cashflow that was different from the past months' presentations and V. Salazar mentioned that the cashflow has been consistent and steady.

B. RenStar Results

S. Lipsey and C. Murphy presented the longitudinal data that was collected from English and Math RenStar results for both middle and high school.

C. Murphy gave a breakdown of what the colors meant in the upcoming slides. She mentioned that the colors indicated the percentage of students, per grade, in certain categories like at/above benchmark, on watch, intervention, and urgent intervention needed.

The percentage of benchmark distribution shifted from the 2021-2022 year to 2022-2023 year in multiple areas. C. Murphy explained that the first two columns (red and yellow) need to go down, the blue and green columns need to go up to indicate growth.

J. Breckenridge included that she would like to see what the progress was in the English because she saw improvement in the math. She mentioned that she would like to know what the impact of English being a majority of the school population's second language affects the results. C. Murphy said that she would have information in the coming week.

C. Murphy clarified to J. Breckenridge that the singular red percentage of benchmark distribution in 2020-2021 means that there is no data to be collected.

M. Mares explained that he would like to see the changes in benchmark distribution percentage of students that were in the middle school in prior years as well as in the high school to see the OMI teaching effects on the students.

D. Baldwin asked how often these tests are administered. These tests are administered three times a year.

C. Student Recruitment Update Report

O. Isibor explained that he and other talented staff have found explored ways to try and drive up recruitment.

A comparison of February 2023 and February 2022 was displayed to show that the efforts of the new recruitment team has shown to be effective, increasing by 45%.

O. Isibor mentioned that he surveyed families that attend OMI and they reported back that the way that they found out about OMI was through word of mouth.

The traditional marketing that the new recruitment team used was sending out flyers and postcards.

Five mailers went out. The first mailer was to give awareness of what OMI is, second was to inform the public of the OMI Family Night *A Community Event*, and the third mailer was to show the OMI advantage with a message from J. Brown.

Digital advertisements were used as well on websites for people that have a history of looking for schools. Billboards were also used on the Bay Bridge freeway to gather more impressions.

M. Mares mentioned that 60% of the school population is Latino and the Latino community needs to be advertised to. He also gave a suggestion of making bumper stickers for parents to put on their car for mobile advertising.

V. Action Items

A. Fiscal Year 21-22 Audit Report

M. Mares made a motion to review and approve the audit report for fiscal year 2021-2022.
J. Wire seconded the motion.
There was no government auditing standards findings.

There was an ADA report issue found that the school underreported the ADA.

A recommendation from W. McMullen of CLA was to accurately report the ADA and with the finding of the ADA being underreported, the school will receive more state funding.

Another finding entailed that two students were allowed to enter the school back when they were in sixth grade but the school was not able to get the vaccination records.
The board **VOTED** unanimously to approve the motion.

Roll Call	
D. Clisham	Aye
J. Brown	Aye
M. Baldwin	Aye
J. Wire	Aye
J. Breckenridge	Aye
M. Mares	Aye
A. Campbell Washington	Absent

B. Approve Capital Assets Policy ($5k)

M. Baldwin made a motion to review and approve the capital assets policy extended to $5,000.
M. Mares seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
J. Brown	Aye
J. Breckenridge	Aye
D. Clisham	Aye
J. Wire	Aye
A. Campbell Washington	Absent
M. Baldwin	Aye
M. Mares	Aye

C. Approve Disposal of Surplus Property Policy

J. Breckenridge made a motion to review and approve the disposal of surplus policy.
D. Clisham seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
J. Brown	Aye
J. Breckenridge	Aye
M. Mares	Aye
A. Campbell Washington	Absent
J. Wire	Aye
M. Baldwin	Aye
D. Clisham	Aye

D. Approve Additional Authorized Signers for Bridge Bank Accounts

M. Baldwin made a motion to review and approve Dr. Mary Streshly as an additional authorized signer for Bridge Bank Accounts.
J. Breckenridge seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call	
M. Baldwin	Aye
M. Mares	Aye
J. Wire	Aye
J. Brown	Aye
D. Clisham	Aye
A. Campbell Washington	Absent
J. Breckenridge	Aye

E. Authorize Superintendent Dr. Mary Streshly as Designee to accept and sign as a proxy for financial statements and legally binding documents.

M. Baldwin made a motion to approve Superintendent Dr. Mary Streshly as designee to accept and sign as a proxy for financial statements and legally binding documents.
M. Mares seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
A. Campbell Washington	Absent
J. Brown	Aye
D. Clisham	Aye
J. Wire	Aye
J. Breckenridge	Aye
M. Mares	Aye
M. Baldwin	Aye

F. Approve Comprehensive School Safety Plan

J. Breckenridge made a motion to review and approve the Comprehensive School Safety Plan.
M. Mares seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
J. Breckenridge	Aye
D. Clisham	Aye
M. Mares	Aye
J. Wire	Aye
A. Campbell Washington	Absent
M. Baldwin	Aye
J. Brown	Aye

G. Approve School Accountability Report Card [SARC]

J. Wire made a motion to review and approve the School Accountability Report Card.
M. Mares seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
M. Baldwin	Aye
M. Mares	Aye
J. Brown	Aye
D. Clisham	Aye
J. Wire	Aye
J. Breckenridge	Aye
A. Campbell Washington	Absent

VI. Adjourn to Closed Session

A. Superintendent Goals & Evaluation Process

The OMI board adjourned to closed session at 5:30pm.

VII. Reconvene To Open Session

A. Announcement of Actions Taken in Closed Session

The OMI Board reconvened to open session at 6:08pm.

No action was taken during closed session.

VIII. Closing Items

A. Adjourn Meeting

J. Wire made a motion to adjourn the meeting.
M. Mares seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
D. Clisham	Aye
J. Brown	Aye
M. Baldwin	Aye
J. Breckenridge	Aye
M. Mares	Aye
A. Campbell Washington	Absent
J. Wire	Aye

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:09 PM.

Respectfully Submitted,
J. Brown