APPROVED

Oakland Military Institute, College Preparatory Academy

Minutes

Regular Board Meeting

Date and Time
Thursday January 12, 2023 at 4:15 PM

Location
Join Zoom Meeting
https://omiacademy.zoom.us/j/91483314366?pwd=a1plRSs2U0xhcWUwZVZ3TUlnTldndz09
Meeting ID: 914 8331 4366
Password: 187843

OR

Dial by your location
+1 669 900 6833 US (San Jose)
Meeting ID: 914 8331 4366
Password: 187843
Find your local number: https://omiacademy.zoom.us/u/aJkoW67vW

MODIFIED MEETING PROCEDURES DURING COVID-19 (CORONAVIRUS) PANDEMIC: As per Executive Order N-29-20 from Governor Newsom, Oakland Military Institute's Board Meetings will move to a virtual/teleconferencing environment using Zoom. The purpose of the Governor's executive order is to control the spread of Coronavirus (COVID-19) and to reduce and minimize the risk of infection by "limiting attendance at public assemblies, conferences, or other mass events." The intent is not to limit public participation, but rather to protect public health by following the Governor's Stay at Home executive order and the Alameda County's Shelter in Place order.

Directors Present
J. Breckenridge (remote), J. Brown (remote), J. Wire (remote), M. Baldwin (remote), M. Mares (remote)

Directors Absent
A. Campbell Washington, D. Clisham

Guests Present
9 other participants joined (remote), C. James (remote), C. Rodriguez, K. Briseno (remote), K. Wong (remote), M. Streshly (remote), S. Lipsey (remote)

I. Call to Order/Open Session

A. Call to Order/ Open Session

J. Brown made a motion to open the meeting to open session and call the roll.
The meeting was called to order at 4:20pm
The board **VOTED** unanimously to approve the motion.

Roll Call	
J. Breckenridge	Aye
M. Mares	Aye
J. Brown	Aye
M. Baldwin	Aye
J. Wire	Aye
D. Clisham	Absent
A. Campbell Washington	Absent

II. Adjourn to Closed Session

A. Public Employment: Superintendent

Meeting was adjourned to closed session at 4:22pm.

No action was taken in the closed session.

B. Conference with Legal Counsel

Meeting was adjourned to closed session at 4:22pm.

No action was taken in the closed session.

III. Reconvene To Open Session

A. Announcement of Actions Taken in Closed Session

Meeting reconvened to open session at 4:45pm.

No Action was taken in the closed session.

IV. Opening Items

A. Roll Call

B. Call the Meeting to Order

J. Brown called a meeting of the board of directors of Oakland Military Institute, College Preparatory Academy to order on Thursday Jan 12, 2023 at 4:20 PM.

C. Public Comment

M. Michalowski via phone call asked the Board about the information item, Teacher Credentialing Report. She asked how far along the teachers were in getting to the next steps of their credentialing process.

M. Dodson wanted to speak to the Board to give his support to the proposal that S. Feleke has brought forward of building a similar school to OMI in Ethiopia.

S. Feleke mentioned that he had all of his five children attend OMI and successfully get accepted to college. He mentioned that Ethiopia was not in a good state due to the civil war and the education system suffered. He wanted OMI to help in his efforts to open a school in Ethiopia to bring the OMI advantage and ideals.

J. Brown asked S. Feleke to send him an email explaining and outlining in further detail what he plans to do.

J. Breckenridge asked D. Baldwin if Ethiopia is a partner of a guard state. D. Baldwin looked for more information about that.

M. Mares asked S. Feleke how OMI could market itself to the Ethiopian community. S. Feleke mentioned that there is an Ethiopian community center on Telegraph Ave and churches that we can explore.

N. Rivas was given a chance to speak after the ordering of the agenda. She expressed her content that OMI is implementing more changes in terms of the academics and is motivated to seeing the improvements. She also extended her hand in being able to help whenever needed.

D. Ordering of the Agenda

J. Breckenridge made a motion to the ordering of the agenda.
M. Mares seconded the motion.
K. Briseño mentioned that there was confusion about the beginning of the meeting so V. Cao could not make the scheduled Student Showcase. The Student Showcase will be rescheduled to the next meeting in February.
The board **VOTED** unanimously to approve the motion.

Roll Call	
J. Brown	Aye
J. Breckenridge	Aye
J. Wire	Aye
M. Mares	Aye
M. Baldwin	Aye
D. Clisham	Absent
A. Campbell Washington	Absent

V. Student Showcase

A. Student Showcase Presented by Commander Vicki Cao

The Student Showcase will be rescheduled to the next meeting in February.

VI. Approval of Consent Items

A. Minutes of December 15, 2022 Regular Meeting

J. Breckenridge made a motion to approve the minutes from Regular Board Meeting on 12-15-22.
M. Mares seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
J. Breckenridge	Aye
A. Campbell Washington	Absent
D. Clisham	Absent
J. Brown	Aye
M. Mares	Aye
J. Wire	Aye
M. Baldwin	Aye

B. OMI Bank Account Activity (December 1, 2022 - December 31, 2022)

J. Breckenridge made a motion to approve and discuss the OMI Bank Activity.
M. Mares seconded the motion.
M. Mares asked what the payment to El Paseo was for. M. Lipsey mentioned that El Paseo provides the school with psychology services and OMI is required to have those services.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Brown	Aye
D. Clisham	Absent
M. Mares	Aye
A. Campbell Washington	Absent
M. Baldwin	Aye
J. Wire	Aye
J. Breckenridge	Aye

C. Personnel Report

J. Breckenridge made a motion to approve and discuss the Personnel Report.
M. Mares seconded the motion.
J. Breckenridge had a question concerning the hire date and job duties of the newly hired business technician.

K. Wong mentioned that R. Tuason was a former OMI student that will help with payroll, accounts payable, and around the office.

M. Streshly mentioned that the OMI admin team will be evaluating the rate at which R. Tuason does the business technician duties and consider her for other data needs.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Baldwin	Aye
J. Breckenridge	Aye
J. Wire	Aye
J. Brown	Aye
A. Campbell Washington	Absent
M. Mares	Aye
D. Clisham	Absent

D. New Contracts

J. Breckenridge made a motion to approve and discuss the New Contracts.
M. Mares seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Breckenridge	Aye
D. Clisham	Absent
M. Baldwin	Aye
M. Mares	Aye
J. Brown	Aye
A. Campbell Washington	Absent
J. Wire	Aye

VII. Superintendent's Update

A. Fall 2022 Semester at a Glance

M. Streshly started by explaining that there were issues with the amount of failing grades (F letter grades) when she first arrived and how OMI conducted the credit recovery program.

M. Streshly mentioned that the OMI administration team will be monitoring the student grade activity and decide where to place the students who need extra help.

M. Streshly mentioned that there is a trend in both middle and high school of failing in Science and Math, so those are subjects, along with English Language Arts, that will be focused on. Changes to the bell schedule and the teaching staff have been made to further help the students that need extra help.

There was a discussion about the effectiveness of homework and what OMI can do for the students to increase homework turn in rate based on the new 2 week policy implemented.
Read 180: M. Streshly mentioned that there has been improvement in student lexile levels in both middle and high school and shared a rubric for lexile measurement scaling.

M. Streshly mentioned that the teachers create complex differentiated lessons that engage every level of student at the same time, no matter their lexile.

M. Streshly explained that the CORE contract needed to be extended because teachers need the extra help with the multitude of programs that are being used.
M. Streshly showed the breakdown of the Fall 2022 attendance by middle school and high school individualized numbers.

She showed that the enrollment as of the January board meeting date was 456 and OMI set the attendance goal of 95%.

M. Mares asked if there were exit interviews for the cadets that were no longer attending the school.

One way to maintain the ADA through attendance is to mitigate the short term independent study when some students are out of the country or not physically at the school for various reasons.

M. Streshly mentioned that the tardies and the truancies are going to be monitored more closely and OMI will be implementing a different pass system for less class cutting.

VIII. Information/Discussion Items

A. Cashflow Update

V. Salazar mentioned that the spending increased in September and led to a dip in the cash flow chart but the revenue began to come in January. This led to the revenue to be at around $3 million.

The expenditures in the time frame of November to December increased because of spending for the programs that will benefit the students.

The final payment to the after school program was also slated to be paid in the same time frame.

In January, the expenditures increased because OMI will be paying for the new ELA and Math curriculum, Savvas.

B. Recruitment Activities Progress Report

T. James gave an update on the recruiting and gave praise to the team that J. Brown provided for helping with the recruitment effort.

The team that J. Brown assembled mailed out information that has helped with the recruiting effort by increasing applicants by 24.

6th grade was the highest interest in the pool of applicants, followed by the 9th grade. The OMI recruitment team is working on getting more applicants for the 7th grade.

The OMI recruitment team engaged the public in high traffic areas over the winter break like Lake Merritt, Scott's Market on Broadway, and Emeryville's Public Market, while also conducting open houses at the OMI campus.

C. Teacher Credentialing Report

K. Wong explained that there are steps to the credentialing process. Teachers need to follow certain steps to advance their credential and finally clear it.

K. Wong mentioned that a large amount of military staff that work at OMI have their preliminary credentials, increasing from last year.

J. Breckenridge asked to have a summation of what credentials OMI currently have and what credentials are needed.

D. E-Rate Purchase - Switches

T. James was looking for a ratification of the e-rate discounted program for switches.

T. James explained that he was seeking ratification because the possibility of these figures coming back with a discounted rate at the end of January.

M. Streshly explained that there is a way for the Superintendent to get the go ahead from the OMI Board to proceed with the contract and then have the contract ratified at the next meeting.

There was no objection from the OMI Board to continue with the plan of entering the contract to purchase the switches and then bring the contract to the Board.

IX. Action Items

A. Review of and Possible Approval of Comparable Compensation Data for Charter School Superintendents

J. Breckenridge made a motion to Review of and Approval of Comparable Compensation Data for Charter School Superintendents.
J. Wire seconded the motion.
J. Brown explained that there are higher and lower salaries for the Superintendent position than what OMI is proposing.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Clisham	Absent
J. Brown	Aye
M. Baldwin	Aye
A. Campbell Washington	Absent
M. Mares	Aye
J. Wire	Aye
J. Breckenridge	Aye

B. Review and Possible Approval of Fixed Term Employment Agreement for Superintendent

J. Breckenridge made a motion to Review and Approve the Fixed Term Employment Agreement for Superintendent.
J. Wire seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Brown	Aye
A. Campbell Washington	Absent
M. Mares	Aye
M. Baldwin	Aye
J. Breckenridge	Aye
D. Clisham	Absent
J. Wire	Aye

C. Approve Resolution on Authorizing Use of Remote Teleconferencing Provisions (AB 361)

J. Breckenridge made a motion to Approve Resolution on Authorizing Use of Remote Teleconferencing Provisions (AB 361).
J. Wire seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
M. Mares	Aye
J. Breckenridge	Aye
J. Brown	Aye
M. Baldwin	Aye
D. Clisham	Absent
A. Campbell Washington	Absent

X. Board Member Comments

A. Bonuses and Superintendent Goals

J. Breckenridge mentioned that OMI and the Board are due to discuss bonuses for hiring and the strategies that OMI will use to recruit staff/teachers.

J. Breckenridge also mentioned that the OMI Board will have to evaluate the Superintendent and for the Superintendent to provide a list of her goals.

XI. Closing Items

A. Adjourn Meeting

J. Breckenridge made a motion to adjourn the meeting,.
J. Wire seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
J. Breckenridge	Aye
J. Brown	Aye
D. Clisham	Absent
J. Wire	Aye
M. Mares	Aye
M. Baldwin	Aye
A. Campbell Washington	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:31 PM.

Respectfully Submitted,

J. Brown