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AGREEMENT TO PROVIDE SERVICES

Agreement between:	**Ancora Publishing and Safe & Civil Schools,** **Divisions of Pacific Northwest Publishing, Inc. ("Company")** 21 W. 6th Av. (541) 345-1442 Eugene, OR 97401 FAX (541) 345-6431
Tax I.D. Number:	51-0532241
Contact Person:	**Kimberly Irving, Professional Services Coordinator**
Contracting Agency:	**Oakland Military Institute ("Agency")** 3877 Lusk St. Oakland, CA 94608
Contact Person:	**Dr. Mary Streshly, Superintendent**
Job #:	2025-000271
Presenter:	**Jacob Edwards**
Title of Session:	On-site Coaching Support/Follow up to Attendance at September 27, 2025, Virtual CHAMPS Overview
Dates:	November 17, 2025
Fees:	$8,000.00 per day, plus travel expenses
Title of Session:	All Staff Overview of CHAMPS: A Proactive and Positive Approach to Classroom Management/Discipline in the Secondary Classroom
Dates:	January 5, 2026
Fees:	$8,000.00 per day, plus travel expenses
Title of Session:	On-site Coaching Support/Follow up to Attendance at September 27, 2025, Virtual CHAMPS Overview
Dates:	January 26, 2026
Fees:	$8,000.00 per day, plus travel expenses

TOTAL FEES:	**$24,000.00 plus travel expenses**
Materials:	**$1,901.93 (details attached)**

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The Company and the Agency, for the consideration set forth below, agree as follows:

1. The Agency agrees to pay the Company $25,901.93 in fees for the presentations and materials listed above. In addition, the Agency agrees to pay incurred travel expenses. An invoice with receipts will be provided at the conclusion of each presentation. If any events fail to occur within the contracted timeline due to Agency action or inaction, Agency agrees to pay in full the fees associated with this fully executed contract.

2. If the Agency must cancel an in-person event, and upon mutual agreement, the Agency may request that the session(s) be provided virtually, with or without a live audience. At the request of the Agency, a recording of the session(s) may be made available to the Agency for a period not to exceed 30 days from the time of service.

3. Recording of sessions is not allowed without prior written permission.

4. Artificial intelligence recording of our presentations is strictly prohibited.

5. It is the responsibility of the Agency to reproduce handouts.

6. Required materials are offered at a discount from Ancora Publishing, in conjunction with consultation only. Please phone our office for details.

On-Site Services Travel Policy:

- If weekly COVID-19 case rates in your county are greater than 200/100,000, the training will be conducted virtually. There is no cancellation for elevated COVID-19 infection rates.
- Should the Agency decide to book the day in anticipation of it being on-site and the number is and/or rises back up to the 200+ category, the fee remains at the quoted flat rate and the contracted services will immediately be shifted to a virtual delivery model. The event will be conducted on the scheduled date listed on the fully executed contract/RFP/PO.
- Safe & Civil Schools reserves the right to return to a more restricted limit for in-person training if a new, more dangerous variant or other highly communicable virus emerges.

For all virtual training sessions with Safe & Civil Schools, the Agency agrees to:

- Test the link at least two weeks before the day(s) of training.
- Ensure that participants have downloaded Zoom and updated to the most recent version (updates occur every few days to few weeks).
- Ensure that participants know how to access their session(s).
- Mandate or strongly encourage participants to access the sessions from a computer. Mobile devices (phones, tablets, etc.) are discouraged.
- Participants should be in their own classroom or individual setting at the time of the professional development. Participation is greater if participants have access to their own device.
- Provide directions, Agency standards of etiquette, and participation expectations to all who will attend.

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- Provide your presenter(s) with information on the vision for this initiative and anticipated outcomes associated with the session(s).
- Give participants the Agency vision for this initiative and ensure that campus-based administrators echo the message before and during presentations.
- In most cases, a book is required and needed during the session(s). Ensure that all participants receive the accompanying book.

On the day of each session:

- Ask participants to plan to arrive 5-10 minutes ahead of the scheduled start time to allow for any necessary troubleshooting.
- Agency will open the session by reminding participants of your entity's expectations on participation and standards of engagement while taking part in the session(s).
- Prompt the attendees to have their book on hand and use it throughout the session(s).

Required - Please initial:

Agency acknowledges that this is not a Trainer of Trainers event. Initial MS

Agency acknowledges that books are required for each attendee. Initial MS

(If required materials are not purchased or if proof of previous purchase is not provided, Company will not provide the training and the Agency will be charged full fee.)

Agency acknowledges this document as legally binding and does not require a separate contract. Initial MS

The person signing below is legally authorized by the Agency to bind them to this contract. Initial MS

Required - Agency Purchasing/Invoicing Contact information:

Contact Name: Carlos Rodriguez

Billing Address: 3877 Lusk Street

Oakland, CA 94608

Phone: 510-594-3991

Email: crodriguez@omiacademy.org

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By signing, you attest you have read and agree with all terms as written.

Signed by:
Mary Stresluly
912ADA436406453...

Authorized Agency Signature — Date: 9/25/2025

DocuSigned by:
Matt Sprick
541D4311FEE04FC...

Authorized Safe & Civil Schools Signature — Date: 9/26/2025

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Quote for Materials

DATE: 8/20/2025

TO: **Oakland Military Institute**

Dr. M. E. Streshley

# of pages: 1

Email: mstreshly@omiacademy.org Phone: 510-594-3992

FROM: **Jackie Hefner**, Ancora Publishing (part of Pacific Northwest Publishing) 21 W. 6th Ave, Eugene, OR 97401

866.542.1490 orders@ancorapublishing.com FAX 541.345.1507 www.ancorapublishing.com

Good day,

Thank you for requesting a quote from Ancora Publishing for the materials listed below.

Item #	Item	Reg. Price	Qty	Unit Price	TOTAL
112-9	CHAMPS Book, 3rd Edition	$55.00	19	**$49.50**	$940.50
181-9	Discipline in the Secondary Classroom, 4th Edition	$45.00	14	**$40.50**	$567.00
115-0	Coaching CHAMPS: Building a System of Support for All Teachers	$75.00	4	**$67.50**	$270.00
				SUBTOTAL	$1,777.50
	Your materials order qualified for a one-time 10% discount in tandem with your SCS training contract.		7% ($5 minimum)	Shipping & Handling	$124.43
	Price quoted good for 60 days from date listed above.			**TOTAL AMOUNT**	**$1,901.93**

We've quoted your order with standard ground shipping to one location and most orders will be delivered within 7-10 days from the date the order is received.

Your purchase order or check for materials should be made out to Ancora Publishing.

Signed purchase orders can be or emailed to orders@ancorapublishing.com or faxed to 541-345-1507.

We look forward to serving you. Please do not hesitate to contact me via phone or e-mail if you have additional questions or if we can be of further assistance.

Thanks in advance,

Jackie Hefner
Customer Service
orders@ancorapublishing.com

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CHAMPS: A Proactive & Positive Approach to Classroom Management **(3rd ed.)**
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Coaching CHAMPS
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Discipline in the Secondary Classroom **(4th ed.)**
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