

Governance Calendar 2024-2025

Function	January	February	March	April	May	June	July	August	September	October	November	December
				No Board Meeting			No Board Meeting			No Board Meeting		
Setting Direction		Healthy Kids Survey Results; LCAP Data Review; Lottery update	Consider Goals Revision ahead of LCAP drafting	Review 24/25 Proposed Key Initiatives	Approval Board meeting calendar Academic School Year Calendar; Approve Governing Board Member Terms Appointment of Board Officers	management retreat		Superintendent Goal-setting	Recruitment Plan; finalize supt evaluation template	Charter Renewal Plan; Consider COLA	Williams Act Report; WASC mid-year visit spring plan	Instructional Program Review; spring course adjustments; initiate 25-26 program planning
Cadet Achievement	Approve School Accountability Report Card; Renstar cycle 2	LCAP Goals Mid-Year Report; SARC Report Due; Civil Rights Data Due; New Course Approval; FPM visit	Approve Annual Comprehensive Safety Plan; ELPAC Testing; Fall course enrollment; FPM audit report; DE course	Draft LCAP Annual Update; CAASPP; ELPAC testing; 25-26 PD calendar	Draft LCAP Annual Update; AP testing; Graduation/ 8th grade promotion	Approve LCAP/Local Indicators, Course Catalog; Cadet Handbook; summer school; ASP Plan	Submit LCAP	Fall Start Up Enrollment Report; Summer School, Williams Act Audit, Renstar cycle 1	CAASPP/AP/ELP AC results; Grant Pathway Program Report	CBEDS, Enrollment/ Attendance Report	Williams Act Report	Dual Enrollment Agreement [CCAP]
Finance	Jan 15th, CNIPS Annual Validation Reporting, CNIPS Mtly SNP Claim Reimb. SARC	Audit Report, CNIPS Mtly SNP Claim Reimb.	Second Interim: Budget/Actual To-Date 24/25 Ind. Auditor Selection Form, CNIPS Mtly SNP Claim Reimb.	Budget Development, CNIPS Mtly SNP Claim Reimb. Educator Effectiveness Grant Business Property Statement due April 1	Budget Development Education Protection Account Expenditure Summary CNIPS Mtly SNP Claim Reimb. 2024-2025 Charter Schools Annual Information Survey	Approve Annual Budget /Contracts Form 990 + California Tax Return LCAP AND BUDGET APPROVAL	close the books	CNIPS Mtly SNP Claim Reimb; approve unaudited actuals	Fiscal: Unaudited Actuals, CNIPS Mtly SNP Claim Reimb. Consolidated Application	CNIPS Mtly SNP Claim Reimb.	CNIPS Mtly SNP Claim Reimb.	First interim: Budget/Actual Up To-Date: Winter ConApp submission, CNIPS Mtly SNP Claim Reimb. Audit Report for previous fiscal year
OUSD, CALPADS, OCR	Attendance Report: Month 6	Attendance Report: Month 7	Second Interim: Budget/Actual To-Date; CALPADS Fall 2 24/25 Ind. Auditor Selection Form Attendance Report: Month 8	Attendance Report: Month 9 P2	24/25 Chart. Sch. Annual Info Survey Attendance Report: Month 10	Attendance Report: Month 11 PA Multi-Years Budget Projection Attendance Report: Month 12 (P-Annual) PA	LCAP Due; CALPADS EOY 1 & 2; PENSEC	Attendance Report: Month 1A Attendance Report: Month 1B	Fiscal: Unaudited Actual Attendance Report: Month 2	20 Days Report Attendance Report: Month 3	CALPADS Fall 1; Attendance Report: Month 4	First Interim: Budget/Actual Up To-Date: Winter ConApp Audit Report for previous fiscal year: Attendance Rep: Mth 5 P1
Contracts					Military Department Budget, curriculum contracts for 25-26	itorial Food Service Relay independent agency service contracts	Marketing and Recruiting					
Military / Cadet Leadership	No Meeting	Recondo, Marksmanship	Annual General Inspection	Drill Comp	Develop YCP Calendar upcoming year	CACC Summer Camp Cooperative Agreement	entrance camp; survival camp	Entrance Camp Report	CACC Leadership Conf	BIVOUAC, SAT, PSAT, Xtreme	Pass and Review, Wilderness, Recondo	
Human Resources	Evaluation/ observation cycles	Additional Observation Cycles	recruitment fairs; final eval conferences; begin letters of assurances	Final Eval Confs; commitment & release letters finalize; Cadre Evals Due	Hiring	Hiring; Declaration of Need for Fully Qualified Educators	Hiring; Cadre Liberal Leave	Fall opening/ New Teacher Orientation/ Staff PD	Goal Setting for annual evaluations; finalize classified evaluation template	Evaluation/ observation Cycle	Evaluation/ Observation Cycle	Staff of the Year Awards
Maintenance, Ops, Trans		Approve Comprehensive Safety Plan				Campus cleaning, repairs, asset inventory	Campus cleaning, repairs, asset inventory		Kitchen Renovations Completed			