

# Welcome Back

School Year 2024 - 2025



# Grizzlies



## Agenda

- Welcome Back
- New Additions
- What Balloon Are You?
- Superintendent
- Commandant
- Directors
  - Teaching & Learning
  - Student Services
  - HR
- Military Science
- Registrar
- After School Program
- Attendance & Front Office
- Data Tech
- IT Tech
- Security
- Department Breakouts
- Teacher Classroom Time



# New Additions!





# Ready, Set... Go!

- Balloons



- One thing that you got done on your to-do list?
- One place you traveled this summer?
- One Fun fact about you that no one really knows?
- If you could get a store card everyday for the rest of your life, what store would it be?





# Welcome Back

- Dr. Mary Streshly, Superintendent





# LCAP Goals

1. Provide high-quality classroom instruction
  - Q. Literacy & Numeracy MISSION #1. Coaching all to Greatness. FAILURE IS NOT AN OPTION**
2. Provide English Learners with the required skills to reach grade level standards/proficiency
  - Q. All Classrooms Integrate English Language Development for VIP access to ALL**
3. Create the conditions for success with a safe, welcoming and inclusive campus environment for all cadets, their families and OMI personnel.
  - a. High Expectations! High Support! High Care!**
4. Bolster leadership capacity at the school for substantial and sustainable academic improvement over time
  - Q. Leadership is our culture. We cultivate it and honor it in everyone!**
  - b. At OMI leaders are born!**

# OUSD vs OMI 2023

<b>Grad Rate</b>	<b>94%</b>
<b>A-G Rate</b>	<b>64%</b>
<b>College Acceptance Rate</b>	<b>80%</b>
<b>CAASPP ELA</b>	<b>33% / 71%</b>
<b>CAASPP Math</b>	<b>14%/17%</b>
<b>Chronic Absenteeism</b>	<b>20%</b>
<b>Suspension/ Expulsion Rate</b>	<b>3.5% susp 0% exp</b>

<b>Grad Rate</b>	<b>76%</b>
<b>A-G Rate</b>	<b>45%</b>
<b>CAASPP ELA</b>	<b>33%</b>
<b>CAASPP Math</b>	<b>25%</b>
<b>Chronic Absenteeism</b>	<b>61.4%</b>
<b>Suspension/ Expulsion</b>	<b>4% susp .1% exp</b>



# Welcome Back

- CMSgt (CA) James, Commandant & CBO





**Community  
Engagement**

**OMI Governing Board  
Management/ Liaison**

**Superintendent**  
Dr. Mary Streshly

**School Improvement  
Design**

**Legal  
Compliance**

**Commandant/CBO**  
(Chief Thomas James)

**Supt/Comm Office  
Exec liaison**  
(Carlos Rodriguez)

**Exec Director, Ed Services**  
(Mr. Jonathan Pike)

## Director

**[SFC Michael Traver]**  
Military and Cadet  
Support Services

**1LT Nick Paoletti**  
Extra Curricular  
Operations [field trips]

**SFC Alex Yin**  
Cadet Support & Safety  
Services

**SSgt Nichole Helfrich**  
Safety and Discipline

**SSG Neal**  
HQ, Cadet Command,  
Safety and Discipline

**SPC Casias**  
Attendance

**SPC Kyla Manlangit**  
Cadet Recruitment

## Human Resources Dept

**Kathryn Wong**  
**HR Manager**  
Certificated/  
classified  
Personnel/ Payroll

**SGT Melanie Ruiz**  
Cadre Personnel  
Sub coverage  
Complaint  
investigations

## Business Dept

**Jessika Welcome**  
EdTec CFO

**Carlos Rodriguez**  
Accounts  
Receivable

**Joseph Delgadillo**  
Logistics  
Manager;  
Accounts payable

**Ismael Robles**  
Facilities Manager

**Adolfo  
Villa-Aguilar**  
Food Service

**SSgt Dion Little**  
Logistics NCO

## Director

Student Affairs  
**[Mrs. Shawna Lipsey]**

Counseling  
Diep Le  
Tim Murray  
Omar Williams

Special Education  
Theron Adams  
SpEd Coordinator  
Denisa Dummett  
Ed Specialist  
Mr. Griffin  
Ed Specialist

Registrar  
Adriana Gonzalez

Paraprofessionals  
My Neal/ Dana Dang

Agency Psychologist

## Academic Affairs

**ILT Leaders**  
Ms Kang & Ms Mahlke  
ELA/ELD Chairs

**Cindy Murphy**  
Social Studies /Assessment

**Alicia Magallanes**  
Math Chair/Coach

**Chance Barker**  
Science Chair

**Chris Lee**  
Electives & Dual  
Enrollment Chair/coord

**Joanne Menciendo**  
ASP Manager  
Tim Murray  
Athletics

## Director

IT, Grants, CTE  
**[Mr. Mark Basnage]**

**Ralston Tuason**  
IT Tech

**Diane Au**  
Data Tech



# Mission & 4 Pillars

- **Mission - Why We Exist**

*is to prepare each of its cadets to qualify for, and succeed in, leading colleges and universities. OMI, through a cadet-led experience, instills honor, integrity and leadership.*

- **Core Values or Four (4) Pillars - What We Stand For**

*are **ACADEMICS, LEADERSHIP, CITIZENSHIP, and COLLEGE READINESS**. The goal of OMI is to graduate cadets who are capable of meeting the admissions requirements for any college in the nation and who are prepared for their roles as future leaders.*

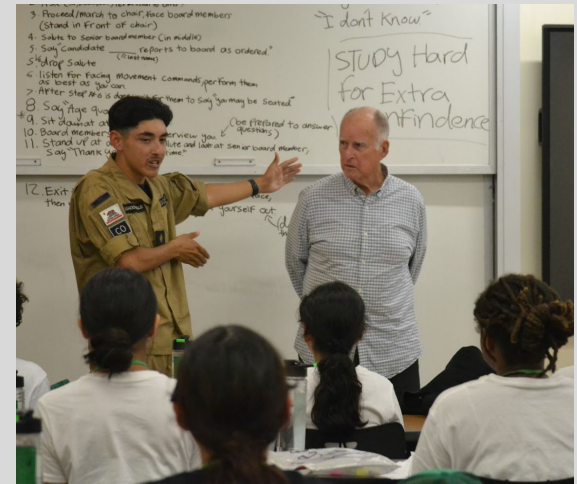


# Cadet Support

- Academic Support Groups (ASG) - Goals
  - Produce deliverables
  - Plan a field trip
  - One-cross curricular unit
  - Celebrate our cadets
  - Follow-up with cadets of concern
- Attendance Goals
  - Reduce truancy; more home visits; proactive data
- Progressive Discipline
  - Protect the learning environment while finding creative ways to avoid suspension as the means
- Cell Phone Policy



# Cadets Leading Cadets





# Military Science/PE

- TAC NCO: (Training, Advising, Counseling/Coaching)

- 6th: SFC Johnson
- 7th: SSG Finkel
- 8th: SSG Mullins
- 9th: SSG Wiley
- 10th SSG AI
- 11th/12th: SSG Ahmed
- HQ: SSG Neal

- Supporting ELA through JS assignments once a month with a leadership topic
- CDTF once a week
- Leadership opportunities
- Community engagement
  - OMI Cares
  - Parades
  - Ceremonies
  - Competitions
- First-Aid, financial literacy, organization skills, nutrition, anti-bullying, resume workshop, survival skills, college focused
- Planning and executing state-wide events



# My Ask of You!



Welcome to the CACC/OMI Family...






- Rapport building
- Event support outside of the classroom
- Formation Support
- Class leaders
- Support their journey
- Communicate with families regularly
- Model what you expect (cell phones, dress professionally, appropriate behavior, be on time...)



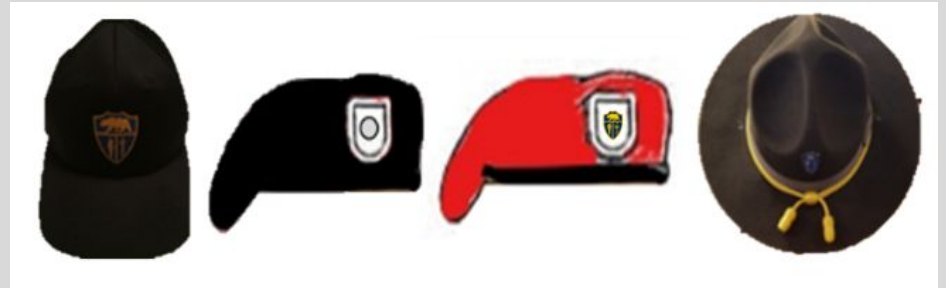


# Updates to the Uniform

## OMI WEEKLY SCHEDULE

<b>M</b>	Uniform of the Day: Class C HS: 0830-1550 MS: 0800-1453 
<b>T</b>	Uniform of the Day: Class B HS: 0830-1550 MS: 0800-1453 
<b>W</b>	Uniform of the Day: OMI Polo / Slacks HS: 0830-1500 MS: 0800-1325 
<b>T</b>	Uniform of the Day: OMI Polo / Slacks HS: 0830-1400 MS: 0800-1325 
<b>F</b>	Uniform of the Day: Class C HS: 0830-1550 MS: 0800-1453 

- No more sweats :)
- More professional polo days on block days
- Hats five days a week





# Students First, Learning Always!

- Who is JP or LTC?
- Roles & Responsibilities
- Calendars - *Google Classroom*
  - PD Calendar
  - Meeting Calendar
  - Assessment Calendar
- Instructional Focus - Math & Writing
  - Assessment and Collaboration
  - Teacher Leaders (*Shared Leadership*)
- [Learning Expectations](#)
  - Every Second Counts
  - What is our target?





## High Support

### Under Achievement

Low expectations  
Low achievement  
Low standards  
Complacency  
Cosy morale  
Lack of knowledge  
of new initiatives  
Frustration

### Empowerment

High expectations  
High achievement  
High standards  
Co-operation  
Risk taking  
Tolerance of mistakes  
Trying new ways  
High morale

**Low  
Challenge**

**High  
Challenge**

### Apathy

Very low expectations  
Very low achievement  
Very low standards  
Alienation  
Isolation  
Avoidance of  
new initiatives  
Low morale

### Anxiety

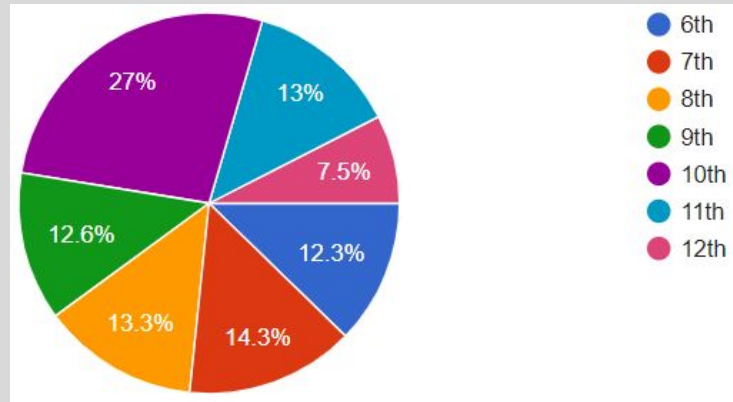
High expectations  
Uneven achievement  
Variable standards  
Competition  
Aversion to risk  
Blame culture  
Fear of failure  
Low morale

## Low Support



# Student & Special Services

- Counseling Goals
  - Snapshot (3m/293r)
  - [Referrals... How to](#)
- Special Education Goals
  - [IEP At-A-Glance/BIP](#)
  - Your Voice Matters!
  - Support tiers (Classroom→ASG→CST→Referral)
- Location, Location, Location!
  - Campus movement





# Human Resources

- [Paylocity](#)
- OMI Staff Handbook
- Period Subs
- Emergency Lesson Plans
- Benefits (EASE)

**WELCOME TO  
HUMAN  
RESOURCES  
THE PLACE  
WITH THE  
PERSONNEL  
TOUCH**



# Registrar

## Grading Periods

- Update grades weekly
- Gradebook maintenance
- No window extensions
  - impacts timely delivery
- Be sure to give every cadet a grade
- F grades REQUIRE a comment
- Seek ILT leads for support (Dept. chair)

## Gradebook Resources

- Department chairs
- Network w/ other teachers
- See me or Ms. Au

## SCHOOL REGISTRAR

because  
super awesome  
multi-tasking  
amazing performer  
isn't an official  
job title





# After School Programs

- Program Overview
- Tutor Center



## AFTER-SCHOOL PROGRAM GENERAL INFORMATION

3hrs

**Monday/Tuesday/Friday**

4hrs

**Wednesday/Thursday**

<i>TIME</i>	<i>ACTIVITY</i>	<i>LOCATION</i>	<i>TIME</i>	<i>ACTIVITY</i>	<i>LOCATION</i>
			<b>1:30-2:30</b>	Formation/Attendance/ Homework	Regimental Hall
<b>3:00-3:30</b>	Formation/Attendance	Regimental Hall	<b>2:30-4:00</b>	ASP Activity	P24 P25 P26
<b>3:30-4:30</b>	ASP Activity	P24 / P25 / P26	<b>4:00-4:30</b>	Nutrition	Leader's Field
<b>4:30-5:00</b>	Nutrition	Leader's Field	<b>4:30-5:15</b>	Indoor/Outdoor Activity	P24 Leader's Field
<b>5:00-5:45</b>	Indoor/Outdoor Activity	P24 Leader's Field	<b>5:15-5:30</b>	Clean-Up	
<b>5:40-6:00</b>	Homework Time	P26	<b>5:30-6:00</b>	Homework Time	P26



# After School Programs

How can you support the ASP?

- Volunteer
- Scan-in cadets for attendance
- Reach out to ASP





# Attendance & Front Office

- Attendance Procedures
- Front Office Reminders





# Data Technology

- Tech Support & Data Reporting





# Aeries

- New Staff/Teachers: will receive an email from [dau@omiacademy.org](mailto:dau@omiacademy.org) for Aeries credentials
- Aeries Admin Portal Link: click [HERE](#)
- Aeries Teacher Portal Link: click [HERE](#)
- Aeries Parent/Student Portal Link: click [HERE](#)
- DEMO



# Technology Support

- Tech Goals
- AUP
- 1:1 Chromebook Implementation
- Care of Technology
- Tech Support Process
- Sign-Ups

# All Staff IT Orientation/PD OMI 2024-25 SY

Presented by:  
Mark Basnage, Ralston Tuason,  
& Diane Au



# Meet Your OMI 2024-2025 Tech Team!



## Mark Basnage

Director of Information Technology (IT) and Grant Development



## Ralston Tuason

IT Technician



## Diane Au

IT Technician/Data Technician

# Today's Talking Points

- Submitting Tech Support Questions/Requests?
- Tech Goals/Requests for 2024-25
- Privacy and Safety
- Acceptable Use Policy Updates
- Staff & Student Tech Care
- Classroom-Installed Technology
- Classroom Phone Features
- Printer Access
- Aeries Access
- Google Classroom Setup
- Google Calendar Appointment Page Setup.
- Resources for Clever and GoGuardian.



# Submitting Tech Support Questions/Requests?



- When you have a question or request, please make sure to email our department address:
  - [techsupport@omiacademy.org](mailto:techsupport@omiacademy.org)
- This group email will deliver your message to the three of us. Using this email address will ensure faster response times since there are more eyes on your message!
- If you talk to us in person about a question or request, it's difficult for us to keep track of off the cuff conversations. Emailing [techsupport@omiacademy.org](mailto:techsupport@omiacademy.org) will always be your best method of communication!



# Tech Goals & Requests for 2024-25

- Please plan for finals **without** Chromebooks:
  - Last year was challenging with getting every grade to return their Chromebooks in a single week.
  - Out-processing and invoicing had to be done during the summer rather than within the school year.
- Student Chromebook rollout will happen in the **first two full weeks of August** (8/12 - 8/23). Please plan for physical assignments during the rollout process.
  - More details will be provided over the following week.
- Please make sure to address [techsupport@omiacademy.org](mailto:techsupport@omiacademy.org) for requests and questions.



# AUP - Updates From Last Year

**WORTH VICTORY GROUP** Application valid for 2024 school year

**Protect Your K-12 School-Issued Device**  
Avoid costly repairs and replacements with comprehensive protection.

**OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY**  
Oakland, CA

Unlimited Claims, Accidental Damage, Cracked Screens, Spills & Liquid Submersion, Fire, Flood & Natural Disasters, Power Surge by Lightning, Vandalism, Theft

**NOT Covered:** Manufacturer Defect & Mechanical Failure, Cosmetic Damage, Wear & Tear, and Unexplained Loss.

Device	Coverage	Deductible	Price
HP CB 11	\$290.00	\$0.00	\$26.00

Policy Term: 7/30/24 to 7/29/25

Deadline to purchase coverage: **August 20, 2024**

To purchase please visit:  
<https://gpo.worthavegroup.com/oakmil>

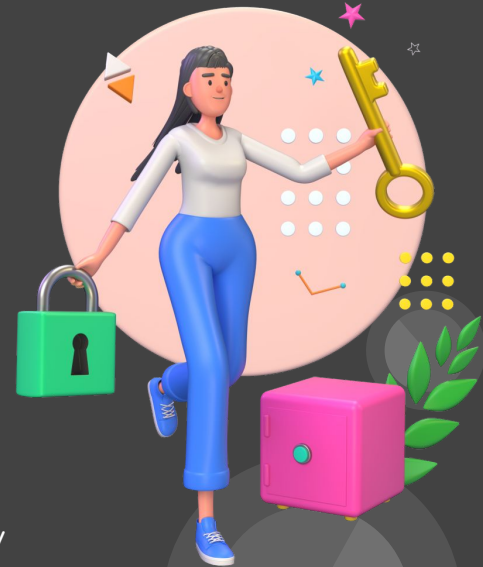


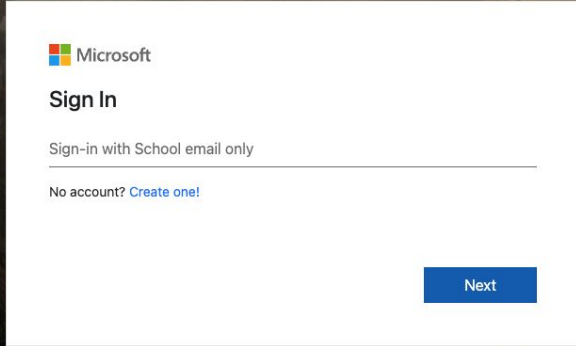
- Student Insurance Policy:
  - Students are strongly encouraged to purchase Chromebook insurance for \$26. **Sign-up deadline is August 20th.**
  - Covers Accidental Damage, Cracked Screens, Liquid Damage, Fire + Natural Disaster, Power Surge, Vandalism, Theft.
  - Policy Term: **7/30/24 to 7/29/25**
- GoGuardian Installation on Personal Computers:
  - High School Students will have to check in at 9A in order to have **24/7 GoGuardian** installed.
  - Once Installed, we'll apply a sticker label on the external top lid of their laptop of the OMI Logo.
  - Middle Schoolers are **REQUIRED** to use School-Issued devices.
- Zero Tolerance Policy on Generative AI for Student Work
  - If you suspect that a Student is using Generative AI or plagiarism otherwise, please use the Brisk School Extension to inspect a student's work on Google Docs.
  - Our stance on Generative AI is open to discussion and has the potential to be modified at a later date.



# AUP - Privacy and Safety

- Be wary toward any extra login screens:
  - Google or Windows will already have your login stored into your browser.
  - If you happen to open a link that prompts for your login information and you are unsure about its origin, please reach out to us here at [techsupport@omiacademy.org](mailto:techsupport@omiacademy.org).
- When requested for personal information, check the email address:
  - **Our domain is always “omiacademy.org”**
  - Rarely will any OMI staff member will ask for any personal information before speaking about it in-person.
- Remember that data storage and transmission are not guaranteed to be private or confidential.
  - In the event that a data breach occurs, our IT Team will do our best to stop any further damages from occurring, so preventative measures need to be taken.
  - **Please do not store personal information in your Staff Account such as tax forms, personal correspondence, etc.**

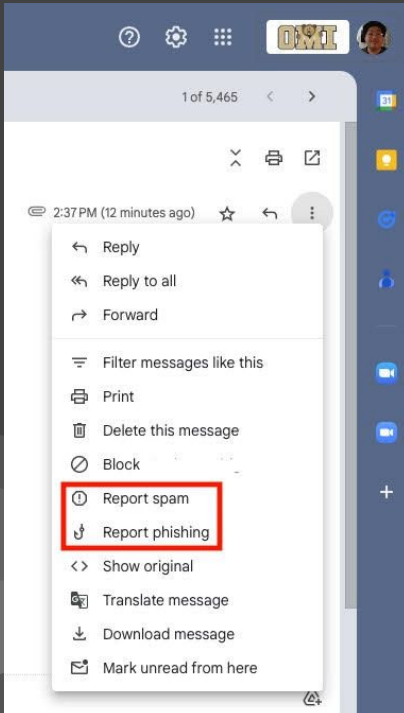




A white rectangular dialog box with rounded corners is centered on the page. It features the Microsoft logo at the top left, followed by the text "Sign In" in a bold font. Below this, there is a text input field with the placeholder text "Sign-in with School email only". Underneath the input field, there is a link that says "No account? Create one!". At the bottom right of the dialog box, there is a blue button with the text "Next".



# AUP - Privacy and Safety (Reporting)



- After you identify an email that looks suspicious, please make sure to report any similar messages in your inbox:
  - Click on the **three dots** on the upper right corner of the message.
  - Select the appropriate category to report it as.
- What is **Spam**?
  - Spam is any unwanted messages that can get sent to you (Usually in the form of Ads, marketing messages)
- What is **Phishing**?
  - Phishing is the act of requesting and/or stealing personal information (usually under false or misleading pretenses) for malicious purposes.

# Staff Tech Care

Any details here also apply for students.  
Please model these behaviors for them!

- When carrying your laptop between spaces, refrain from travelling while the screen is open.
  - Even better, consider placing it in your laptop sleeve!
- Refrain from adding stickers onto your laptop.
  - We recommend purchasing your own clear external shell to personalize your laptop if desired!
- Have students keep classroom walkways clear of backpacks and make sure that backpacks are stowed under desks or on the back of chairs.
  - Keep in mind that this is more effective as a classroom expectation!





# Staff Tech Care - 6th Grade

- 6th Grade Cadets will NOT be participating in our 1-1 Chromebook program.
- In each 6th Grade Classroom, there will be a stationary Chromebook Cart!
- Students are expected to return their Chromebooks to the cart and the numbered slot they got their Chromebook out of.
- Tips to help for the School Year:
  - Assign a Cadet leader at the beginning and end of class who will facilitate the retrieval and return of Chromebooks to the cart.
  - Print out your class rosters from Aeries to tape onto the cart. Since the rosters are numbered, that will be their assigned number for that period!
  - Consider developing a checkout system! These Chromebook carts should be treated as mini libraries, so we want to make sure that we know who last used a certain Chromebook and if there's any damages.



# Student Tech Expectations



- Students will be expected to bring their Chromebook and Chromebook sleeve daily.
- When walking between classes, Chromebooks will have to be stored within Chromebook sleeves.
- No Lunchtime Use.
  - Prevent battery from running out during class periods later in the day.
- No Backpacks on the field or on the court.
  - Prevent damage from students tripping over each others' backpacks.
  - Have students put their bags either on top of lunch tables or at the fences of Leader's Field or Patriot Court.
- Chromebooks must remain free of any writing, engraving, drawing, stickers, or labels that are not the property of the OMI School.
- Chromebooks must never be left in a car, public place, or any unsupervised area.
- Students are responsible for keeping their Chromebook's battery charged (at home) for school each day.

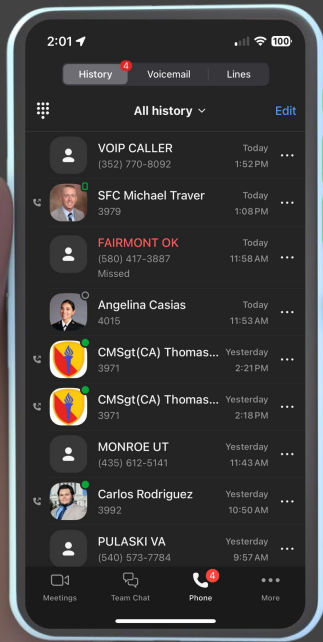


# Classroom-Installed Technology

- Each classroom will have a TV available for use, either wall-mounted or installed onto a cart.
  - Most TVs in the portable classrooms will be wall mounted, Main Hallway Classrooms will be on carts, and the B & C Building classrooms will be using projectors unless otherwise.
- A phone will also be made available in each classroom.
  - Please make sure to bookmark the staff phone number directory [here!](#)
- Five printers are available across the campus:
  - Staff Lounge - Monotone & Color (Two Printers)
  - Portables - Monotone Only
  - B105 - Monotone Only
  - Main Office - Monotone & Color



# Classroom Phone Features - Mobile Access



- Our classroom handsets are connected via Zoom!
- The Zoom app can be installed on your mobile phone to take after hours calls without needing to give out your personal phone number.

**Initial account setup from your email is required.**

- Steps to add Zoom onto your Phone:
  1. Download Zoom from your phone's app store.
  2. Once opened, click "**Sign in**" and "**Continue with Google**".
  3. Sign into Google with your work address.
  4. Click "**Continue**" to grant Zoom access to your Google information.
  5. Select "**Phone**" at the bottom of the app in order to view your call history and to make phone calls with the top left icon with **10 dots**.

# Classroom Phone Features - Voicemail Greeting Setup

- Workflow for accessing your phone's voicemail:
  - Sign in to our organization's [Zoom web portal](#).
  - In the navigation menu, click “Phone,” then click “Settings.”
  - Scroll down until you see “Greeting & Leave voicemail instruction” then click on “Edit”, then “Add audio”.
  - From here, there are three options:
    1. Text to Speech
    2. Upload
    3. Record by Computer
  - Click on “Add” to save your voicemail!

### Add Audio

[Text to Speech](#) Upload Record by Computer

**Asset Name**

**Category**

**Language** **Voice**

**Message to play** ⓘ  
  
0/3000

**Visibility**  
 Personal Audios  Asset Library (Public)

# Printer Access



- Printer Codes:
  - Look for an email sent by “[copiers@omiacademy.org](mailto:copiers@omiacademy.org)”
  - Keep a record of your four digit access code
    - Do not share with anyone else!
- Printing:
  - On your laptop, log into PaperCut by finding the **Green** printer icon in your task tray in the bottom right corner of your desktop.
  - When printing from your browser, select “**omi-b105-003\FOLLOWME**” as your destination.
  - Walk over to one of our five printers on campus and enter your code to log in.
  - Click the icon labeled “**Follow Me Print**”
  - Select your printing jobs and print!



# Aeries Access

OMI Aeries Homepage:

<https://oaklandmilitaryicp.asp.aeries.net>

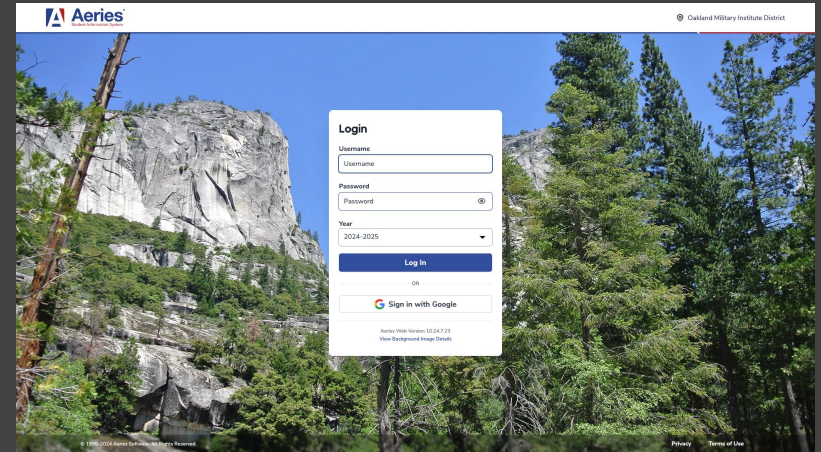
Aeries Staff Portal:

<https://oaklandmilitaryicp.asp.aeries.net/admin/Login.aspx>

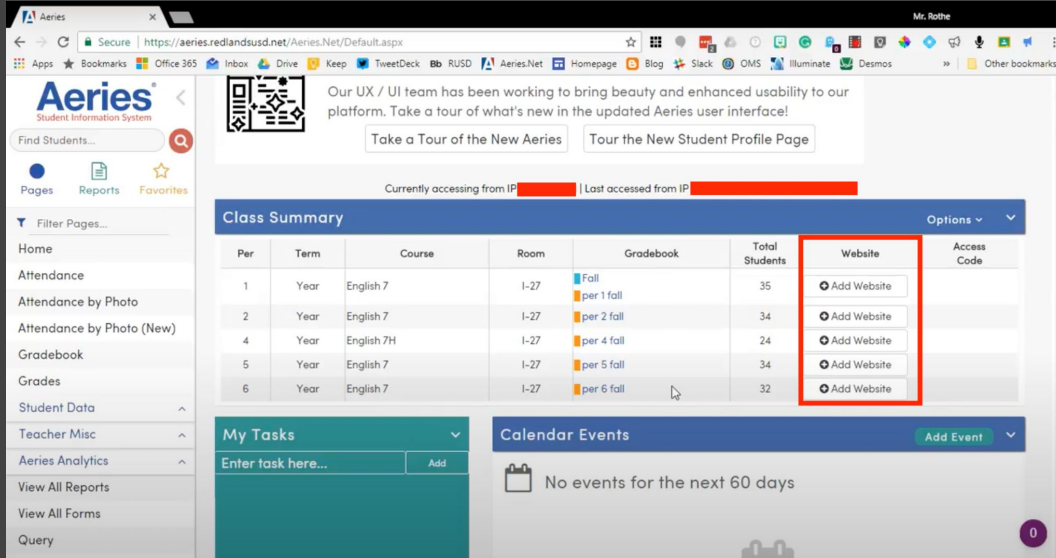
Aeries Teacher Portal:

<https://oaklandmilitaryicp.asp.aeries.net/teacher/Login.aspx>

**New OMI Staff/Teachers:** Please look for an email from Ms. Gonzalez ([agonzalez@omiacademy.org](mailto:agonzalez@omiacademy.org)) or Ms. Au ([dau@omiacademy.org](mailto:dau@omiacademy.org)) for Aeries login credentials.



# Google Classroom - Aeries Link



Our UX / UI team has been working to bring beauty and enhanced usability to our platform. Take a tour of what's new in the updated Aeries user interface!

Take a Tour of the New Aeries | Tour the New Student Profile Page

Currently accessing from IP [redacted] | Last accessed from IP [redacted]

Per	Term	Course	Room	Gradebook	Total Students	Website	Access Code
1	Year	English 7	I-27	Fall per 1 fall	35	<input type="button" value="Add Website"/>	
2	Year	English 7	I-27	per 2 fall	34	<input type="button" value="Add Website"/>	
4	Year	English 7H	I-27	per 4 fall	24	<input type="button" value="Add Website"/>	
5	Year	English 7	I-27	per 5 fall	34	<input type="button" value="Add Website"/>	
6	Year	English 7	I-27	per 6 fall	32	<input type="button" value="Add Website"/>	

My Tasks | Calendar Events | Add Event

Enter task here... | Add

No events for the next 60 days



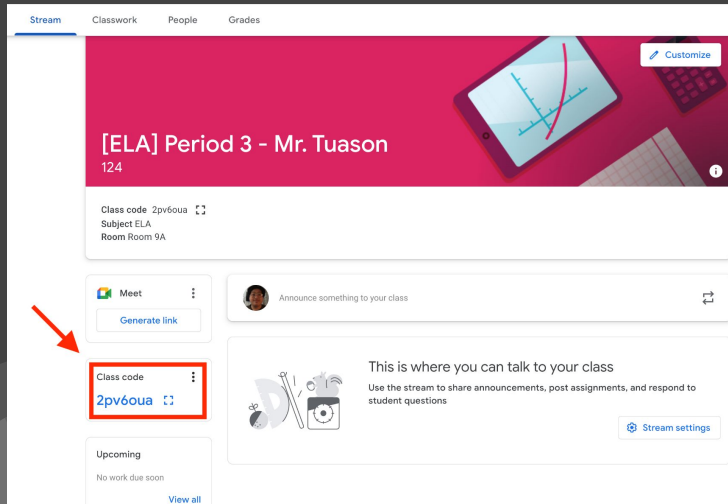
Add/Edit a website for English 7(645)

Google Classroom Options

Website Options

Website URL | Access Code (If applicable)

# Google Classroom - General Setup



- For daily classroom activities, we recommend using Google Classroom for keeping track of assignments.
- **Math Classes have a specific process.**
- Creating a Classroom for General purposes:
  - Click the “+” button on the top right corner of the screen, and press “**Create Class**”
  - For “**Class Name**,” please use the following format: “**[Subject] Period # - Instructor’s Preferred Title**”
  - Use the class details from your Aeries account to fill in the empty fields. Specifically “**Crs Title**,” “**Sec#**,” and “**Room**.”
  - After creating your Classroom, please note the invitation code on the left hand side of the class page to have your students sign up during their respective classes.



# Google Classroom - Math Classes

- Using Savvas Realize, you can generate Google Classrooms!
- Under your class list select “**Connect Google Classes**” to automatically generate classes.
- Any content you assign in Savvas Realize will automatically sync with Google Classroom.
- Any roster changes or student assignment completions will automatically update in Savvas Realize.
- Underneath the class icon, you’ll see when information between Savvas and Google Classroom was last synchronized. For manual synchronization, click the “**Sync**” button beneath the status.

Savvas Realize Home Browse **Classes** My Library

## Algebra II-1

Rosters, assignments, and scores will automatically be synced!

- Assignments
- Data
- Students & Groups
- Discuss
- Settings**
- Programs ▼

### Class Settings

Class name  
Algebra II-1

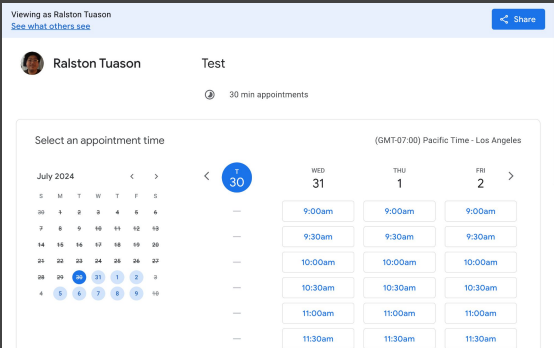
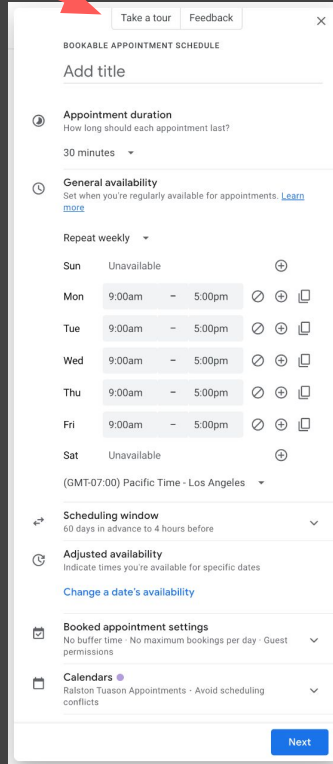
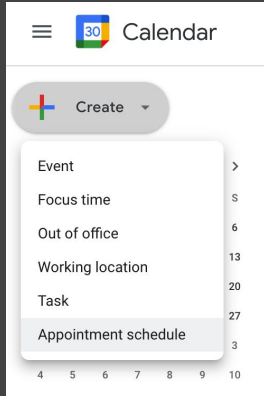
Connected Classrooms  
**Google Classroom**  
No Google class connected

[Connect Google Class](#)



# Google Calendar - Appointment Schedule

[IT Support Appointment Page!](#)



- Google Calendar has updated its appointment calendar feature!
  - Use this to organize appointments, especially helpful for Back to School nights!
- Creating an Appointment Schedule:
  - Select “**Create**” and “**Appointment Schedule.**”
  - Select “**Appointment Duration,**” “**General Availability,**” as well as minimum sign up dates in “**Scheduling window**” and “**Adjusted Availability**” to adjust “**Buffer Time**” to schedule breaks between appointments.
  - Select the blue “**Next**” button at the bottom of the detailing page to finalize details, and “**Save**” to publish your Appointment Schedule.
  - Select an appointment on your calendar to view your “**Appointment Page**” and share by selecting the blue “**Share**”



# Clever & GoGuardian

## Clever

- Our universal education platform!
- Accessed through this link:
  - <https://clever.com/in/oakmil>
- Use this to access all of our educational tools for your classroom:
  - Savvas, Read180, Renaissance, Discovery Education, etc.
- Only one login is required!

## GoGuardian®

- Our Digital Surveillance Tool!
- Accessed through this link:
  - [teacher.goguardian.com](https://teacher.goguardian.com)
- Use this to keep your class on track!
- Create sessions to automatically block specific websites and prevent any distractions.
- Live student monitoring.

- Log in through Google with both applications!
- You can also access GoGuardian through the Clever app!
- Extra resources for these services will be available on the last slide!

## Today's Topics:

### Supplemental Resources:

- [Brisk School: AI Inspection Guide](#)
- [Zoom Phone Quickstart](#)
  - [Zoom Phone Guide \(Extensive\)](#)
- [Clever Academy](#)
  - [Clever Trainer Slide Deck](#)
- [GoGuardian Startup](#)
  - [Session Generation from Google Classroom](#)
- [Staff Phone Directory](#)

Any  
Questions?

- Submitting Tech Support Questions/Requests?
- Acceptable Use Policy (AUP) Rundown.
- Staff & Student Tech Care throughout the year.
- Classroom-Installed Technology
- Classroom Phone Features
- Printer Access
- Aeries Access
- Google Classroom Setup
- Google Calendar Appointment Page Setup
- Resources for Clever and GoGuardian.



# Campus Security

- Safety Goals
- Backpacks/Emergency Binders
- Tardy/ Bathroom/Hall Passes
- Key Procedures
  - Report losses/damage to facilities and security
- Campus Hours
- Cadet Restrooms
- Closing Procedures
- Visiplex
- Parking/Street Sweep/ Google Survey





# Upcoming Important Dates

- Staff Social Hour (off campus): Friday, Aug 19th
- 
- Back to School Night (BTSN): Thursday, September 1st
- End 1st Quarter: Friday, October 7th
- Fall PD Day: Monday, October 10th
- 

Jonathan DO THIS TONIGHT



# We Will Have a Great Year!

LOOKING  
FORWARD  
TO A  
GREAT  
SCHOOL YEAR

TEACHERS ON THE LAST NIGHT

