

### **Superintendent Contract Approval limit Policy**

The Board of Directors (“Board”) of the Oakland Military Institute College Preparatory Academy (OMI) recognizes the need for an adequate Superintendent Contract Approval Limit Policy to ensure the long-term financial stability of the organization and position it to respond to operational needs due to conditions and changes affecting the organization’s ability to continue with daily operations. A Board-adopted Superintendent Contract Approval limit Policy will ensure the long-term sustainability of the organization by allowing timely approval of projects or acquisitions of supplies and services required to maintain safety, and uninterrupted academic services.

The current verbal Superintendent Contract Approval limit Policy of \$10,000.00 to be revised to the new amount to be determined by the Board between \$50,000.00 to \$75,000.00, which will be sufficient to:

1. Timely repairs to equipment and facilities.
2. Allow OMI to respond to unanticipated opportunities, such as acquiring new services, supplies, contracted personnel.
3. Provide program maintenance and upgrades, furniture and equipment replacements, capital outlay.

The increased spending authority includes the provisions that the superintendent notify the Board President in advance of contract proposals above \$20,000 and that all contracts still come before the board for ratification. Moreover, in determining the ongoing, appropriate target for overall Superintendent Contract Approval limit Policy, the Board will continue to monitor potential impact on OMI’s finances including the predictability of expenditures, projected program and operational needs to determine if initial revised set amount is appropriate to provide proper approval and oversight by the Board.

The policy will require for the Superintendent to comply with The *Public Contract Code (PCC)* Section 20111(a) requires school district governing boards to competitively bid and award any contracts involving an expenditure of more than \$50,000, adjusted for inflation, to the lowest responsible Contracts subject to competitive bidding bidder. Include:

Purchase of equipment, materials, or supplies to be furnished, sold, or leased to the school district.

Services that are not construction services.

Repairs, including maintenance as defined in *PCC* Section 20115, that are not public projects as defined in *PCC* Section 22002(c).

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Policy Number:

Section: Business & Noninstructional Operations

Adoption Date:

Revised Date: