



Oakland Military Institute, College Preparatory Academy

Regular Board Meeting

Published on December 8, 2025 at 3:35 PM PST

Date and Time

Thursday December 11, 2025 at 4:00 PM PST

Location

Address: 3877 Lusk St. Oakland, CA 94608

Room: B104, B Side Building

In response to the expiration of Governor Newsom's Executive Order N-29-20, which temporarily suspended provisions of the Brown Act relating to public meetings, the Board will resume in-person board meetings.

In Compliance with the Americans with Disabilities Act, those requiring special assistance to access the board meeting should contact Carlos Rodriguez at crodriguez@omiacademy.org. Notifications of at least 24 hours prior to the meeting will enable Oakland Military Institute to make reasonable arrangements to ensure accessibility to the board meeting.

Agenda

	Purpose	Presenter	Time
I.	Open Session		
II.	Opening Items		4:00 PM

	Purpose	Presenter	Time
A.	Roll Call		
B.	Call the Meeting to Order		
	CALL TO ORDER: The Chairman of the Governing Board of Directors will call the Oakland Military Institute College Preparatory Academy meeting to order at 4:00 PM, or as soon thereafter as possible.		
C.	Public Comment		3 m
	INVITATION TO ADDRESS THE BOARD: Non-Agenda, Agenda, and Closed Session items.		
	Summary: The Board encourages public comment concerning any item of importance and will recognize requests to speak before the item is discussed or voted upon. To assure your rights to address any action item, please notify the Executive Director's Office of your desire to speak by noon the day prior to the Board Meeting; however, we will also make comment cards available at the podium. Those requesting to address the Board will have a total of two (2) minutes.		
	The Board encourages public comment concerning any item of importance and will recognize requests to speak on items not appearing on the Agenda. Speakers should be aware that the Board members are not permitted to comment on the issues they raise, but may request those items to be properly agendized for inclusion in the discussion at a future meeting.		
	If anyone has any questions or concerns, please contact the Executive Assistant to the Superintendent/Commandant Liaison Mr. Carlos Rodriguez at crodriguez@omiacademy.org .		
D.	Ordering of the Agenda		
III.	Adjourn to Closed Session		4:03 PM
A.	Adjourn to Closed Session		16 m
IV.	Reconvene to Open Session		4:19 PM
A.	Reconvene to Open Session	Jerry Brown	
	Announcements for action(s) taken in closed session		

	Purpose	Presenter	Time
V. Approval of Consent Items			4:19 PM
A. Minutes of November 20, 2025 Board Meeting	Approve Minutes	Carlos Rodriguez	1 m
B. Personnel Report		Kathryn Wong	1 m
C. New Contracts		CMSgt (CA) Thomas James	4 m
D. 2025-2026 Winter Consolidation Application Report			
VI. Cadet Commander Report			4:25 PM
A. Cadet Commander's Report			5 m
VII. Superintendent's Update			
Dr. Streshly will provide the OMI Board an update on the following items:			
<ul style="list-style-type: none"> • Staff of the Year Recognition Ceremony 			
VIII. Staff of the Year Recognition Ceremony [Intermission]			4:30 PM
A. Ceremony			15 m
B. Reception			15 m
IX. Information/Discussion Items			5:00 PM
A. Cadet Recruitment Activities for November/December			10 m
CMSgt James and Dr. Streshly will update the Board regarding our cadet and parent engagements targeted at the 2026-2027 recruiting class.			

	Purpose	Presenter	Time
Ms. Xitlali Rodriguez, our recruitment coordinator, will present on Larry Tramutola's parent engagement outreach that will inform our two-year recruitment plan. February 1, 2026-February 1, 2028.			
B.	Math Committee Report	Jonathan Pike	5 m
X.	Action Items		5:15 PM
A.	Approve Final Audit Report	Kyle Holtz	10 m
B.	Approve AR 3420 - Fiscal Accountability, Internal Controls, and Disbursement Authorization	CMSgt (CA) Thomas James	5 m
C.	Approve Update to OMI Bridge Bank Authorized Signers		3 m
D.	Approve Superintendent Contract Addendum		2 m
E.	Approve Salary Schedule Revision		2 m
XI.	Future Planning		5:37 PM
A.	Governance Calendar		
XII.	Board Member Comments		
XIII.	Closing Items		5:37 PM
A.	Adjourn Meeting	Discuss Jerry Brown	1 m

Coversheet

Minutes of November 20, 2025 Board Meeting

Section: V. Approval of Consent Items
Item: A. Minutes of November 20, 2025 Board Meeting
Purpose: Approve Minutes
Submitted by: Carlos Rodriguez
Related Material: Minutes for Regular Board Meeting on November 20, 2025

BACKGROUND:

The Oakland Military Institute (OMI) College Preparatory Academy held a Regular Board Meeting on November 20, 2025.

RECOMMENDATION:

The OMI Board of Directors approves the attached minutes for the Regular Board Meeting held on November 20, 2025.



Oakland Military Institute, College Preparatory Academy

Minutes

Regular Board Meeting

Date and Time

Thursday November 20, 2025 at 4:00 PM

Location

Address: 3877 Lusk St. Oakland, CA 94608

Room: B104, B Side Building

In response to the expiration of Governor Newsom's Executive Order N-29-20, which temporarily suspended provisions of the Brown Act relating to public meetings, the Board will resume in-person board meetings.

In Compliance with the Americans with Disabilities Act, those requiring special assistance to access the board meeting should contact Carlos Rodriguez at crodriguez@omiacademy.org. Notifications of at least 24 hours prior to the meeting will enable Oakland Military Institute to make reasonable arrangements to ensure accessibility to the board meeting.

Directors Present

A. Campbell Washington, B. Cross, D. Clisham, J. Brown, J. Wire, M. Mares, S. Bryce

Directors Absent

None

Guests Present

17 more participants, C. James, C. Rodriguez, J. Pike, J. Welcome (remote), K. Wong, M. Streshly, S. Lipsey, Z. Teixeira

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

J. Brown called a meeting of the board of directors of Oakland Military Institute, College Preparatory Academy to order on Thursday Nov 20, 2025 at 4:18 PM.

C. Public Comment

There were no public comments at this board meeting.

D. Ordering of the Agenda

A. Campbell Washington made a motion to uphold the agenda as it is currently written.

M. Mares seconded the motion.

The board **VOTED** to approve the motion.

II. Approval of Consent Items

A. Minutes of August 28, 2025 Board Meeting

A. Campbell Washington made a motion to approve the minutes from Regular Board Meeting on 08-28-25.

J. Wire seconded the motion.

The board **VOTED** to approve the motion.

B. Personnel Report

A. Campbell Washington made a motion to approve the personnel report.

J. Wire seconded the motion.

The board **VOTED** to approve the motion.

C. New Contracts

A. Campbell Washington made a motion to approve the new contracts.

J. Wire seconded the motion.

The board **VOTED** to approve the motion.

III. Cadet Commander Report

A. Cadet Commander's Report

Thalia Lopez gave her presentation to the board of directors. Bill Tran also had the chance to help Thalia with her presentation. Governor Brown mentioned that he had an interview with Bill and wrote him a recommendation letter.

Thalia began her presentation by stating that OMI had 504 cadets enrolled at the time of this board meeting. She also mentioned that there have been plenty of events so far at the beginning of the year for cadets to participate in like ANCOC/BNCOC, Black Cowboy Parade, UN Flag Ceremony and more. The Xtreme Team Challenge (XTC) event was cancelled for OMI only because the bus company that was contracted to take the cadets cancelled their service twice. OMI will hold its own XTC for the cadets that signed up and were excited to attend the event.

There was more interaction with this year's spirit week activities and the cadets are excited for the next time that spirit week comes around, which will likely be in the spring semester.

BG (CA) Cross asked the OMI staff to have Cadet Commander Thalia explain the cadet role in the Cadet Honor Boards that occur BG Cross explained that he wanted to hear from her about the cadet honor boards at the December 11, 2025 board meeting.

IV. Superintendent's Update

A. Superintendent's Update

Dr. Streshly started by letting the board of directors know that Larry Tramutola would have a couple of minutes to address them.

Larry Tramutola was introduced and he introduced the new community liaison (Xitlali Rodriguez). He mentioned that he is involved in leading campaigns and worked with Cesar Chavez so he knows the how to engage with targeted communities. He praised Xitlali for being goal oriented and persistent to create relationships with the prospective families. Personal human contact is the highest and most important priorities. Larry spoke to some families and he concluded that they did not want to get emailed by OMI because they did not check their email so they would like to get contacted via text message.

Marc Mares mentioned he picks up baked goods for the track team every Friday and some of the employees there have had children attend OMI. He explained that they tell him that they did not have a great experience with the school and the power of the word of mouth medium is very strong. Word of mouth is one of if not the most important way to recruit prospective families.

Dr. Streshly mentioned that the ethics training needs to be done by January 1, 2025 so the board can stay in compliance with the Brown Act.

Dr. Streshly explained Immigration enforcement: there was a law past that restrict ICE agents to only be allowed in public spaces like everyone else that comes to campus. They must have a warrant and the Superintendent has to contact legal and the Chairman of the Board.

All of the grants that OMI has applied for are applied for in an effort to complement the Golden State Pathways grant that was previously obtained.

B. WASC Report

Dr. Streshly explained that the WASC committee will be having a virtual meeting with OMI on December 10.

Dr. Streshly thanked Jonathan Pike, Cynthia Murphy and the rest of the department chairs for their hard work on the mid cycle WASC report.

V. Information/Discussion Items

A. Math Committee Report

Jonathan Pike gave a presentation on the Math Committee Report. He explained that the math program has three lines of effort: improving instruction, expanding high impact tutoring, and targeted support strategies. He showed the stages that the math tutoring program has gone through and what needs to be focused on. He said that he will be changing the way that the cadets take the diagnostic tests. Instead of a whole class taking the test at the same time and potentially causing distractions, they will be taking the test five cadets at a time.

The CAASPP results came back and OMI went from the red tier to the orange tier, signaling an increase in the right direction by 16.5 points.

Marc Mares mentioned to the OMI staff that he wanted them to make sure to let the parents and the cadets know about this data during the Grizzly Family Nights so that they know how important improving is to the charter renewal results.

The tutors are building relationships with the kids and we are leveraging that so the cadets can do better on tests and in their classes. OMI has made a tutoring program that allows for the cadets to get the necessary extra help and remove the stigma of being in tutoring. Some of the cadets gave feedback that they really appreciate the tutoring.

The data from the finals with CAASPP like questions will be analyzed at the January 5, 2026 professional development for math and will be given to the Board at the January board meeting.

Dr. Streshly explained that OMI had more movement in the 1 and 2 bands than the 3 and 4 bands but that is improvement since it brings OMI closer to standard.

B. 2025-2026 Williams Monitoring Facilities Report

CMSgt James explained that the Williams Monitoring Facilities inspectors came out to OMI on July 29, 2025, and evaluated the facilities. OMI is in good shape and good standing. CMSgt James gave a thank you shout out to Ismael Robles because he takes his time to get the OMI campus running smoothly.

C. Financial Update

Jessika Welcome explained the financial update to the board of directors. She mentioned that the crux of the financial update was the math program. She kept the revenue for the program equal to the expenses and has calculated that the total additional investment in the math program was \$871,038.

The donation from Governor Brown for the math program has helped increase the number of tutors and one on one interactions with the cadets.

The current (to the board meeting) attendance was higher than what Jessika expected and that was a good sign enough to potentially warrant raising the ADA targets in the coming future.

The balance of the CD (certificate of deposit) was increased because Jessika, CMSgt James, and Dr. Streshly saw that there was enough money in the regular account to warrant moving some money over. Now, the money in the CD is over a million dollars. OMI is well above the average one month payroll.

VI. Action Items

A. Approve First Interim Budget Report

M. Mares made a motion to approve the first interim budget report.

J. Wire seconded the motion.

The board **VOTED** to approve the motion.

B. Consideration of Employee Cost of Living Allowance for 2025-2026 (COLA)

A. Campbell Washington made a motion to approving the employee cost of living allowance for 2025-2026 (COLA).

J. Wire seconded the motion.

Jessika recommended that the COLA be increased by 2.5%, which is just slightly above the COLA of the state at 2.3%.

The board **VOTED** to approve the motion.

C.

Approve Measure G1 Audit Report

M. Mares made a motion to approve Measure G1 audit report.

J. Wire seconded the motion.

The audit was clean and had no findings.

The board **VOTED** to approve the motion.

D. Update to OMI Bridge Bank Authorized Signers

M. Mares made a motion to approve to bring back the update to OMI Bridge Bank Authorized Signers at the December Board Meeting for approval.

A. Campbell Washington seconded the motion.

Jessika will be removed, just have view access to the accounts.

Dr. Streshly will bring this back in December and it will be an administrative regulation or board policy.

The board **VOTED** to approve the motion.

E. BP 5145.9 - Observations by Family Members and/or Private Providers

J. Wire made a motion to approve the BP 5145.9 - Observations by Family Members and/or Private Providers policy.

M. Mares seconded the motion.

The board **VOTED** to approve the motion.

F. BP 6164.41 - Requests for Independent Educational Evaluations

J. Wire made a motion to approve BP 6164.41 - Requests for Independent Educational Evaluations policy.

M. Mares seconded the motion.

The board **VOTED** to approve the motion.

G. BP 5141.25 - Private Providers Delivering Services During School Hours

J. Wire made a motion to approve BP 5141.25 - Private Providers Delivering Services During School Hours policy.

M. Mares seconded the motion.

The board **VOTED** to approve the motion.

H. Approve BP 5125.7 – Letter of Recommendation Request Procedures

J. Wire made a motion to dismiss the BP 5125.7 – Letter of Recommendation Request Procedures policy and not approve.

M. Mares seconded the motion.

This motion is to not approve and discard this policy.

The board **VOTED** to approve the motion.

I.

Approve BP 4119.12 Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedure (Revision)

J. Wire made a motion to approve BP 4119.12 Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedure (Revision) policy.

M. Mares seconded the motion.

The board **VOTED** to approve the motion.

J. Approve BP 6158 Independent Study Policy Revision

J. Wire made a motion to approve BP 6158 Independent Study Policy Revision.

M. Mares seconded the motion.

The board **VOTED** to approve the motion.

VII. Board Member Comments

A. VIII. Board Member Comments

There were no board member comments at this board meeting.

VIII. Closing Items

A. Adjourn to Closed Session

The board of directors decided to adjourn to closed session at 6:23pm

B. Reconvene to Open Session

The board meeting reconvened to open session at 6:33 pm

Announcement of actions taken in closed session: no actions were taken

C. Adjourn Meeting

A. Campbell Washington made a motion to adjourn the board meeting.

J. Wire seconded the motion.

The board **VOTED** to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:34 PM.

Respectfully Submitted,

J. Brown

Coversheet

Personnel Report

Section: V. Approval of Consent Items
Item: B. Personnel Report
Purpose:
Submitted by:
Related Material: Staff Changes 25-26 for BM - Nov 12-DEC 5 Civilian (1).pdf
Staff Changes 25-26 for BM - Mil Staff.pdf

BACKGROUND:

The Oakland Military Institute (OMI) College Preparatory Academy charter requires that the Board of Directors approve all personnel transactions based on the recommendation of the Superintendent. Please find attached all personnel changes since our last board meeting on November 20, 2025.

RECOMMENDATION:

The Superintendent and the Human Resources Manager recommend that the OMI Board approve the personnel report in the attached document.

Oakland Military Institute (OMI) College Preparatory Academy School Staff as of November 12, 2025- December 5, 2025

New Hire:				
Last Name	First Name	Job Title Description	FTE	Start Date / Separation Date:
Felch	Ricky	ASP Aide	0.49	12/1/2025
Mahamud	Zakreya	Math tutor	0.49	12/3/2025
Transfers:				
Last Name	First Name	Job Title Description		
Promotion:				
Last Name	First Name	Job Title Description		
Separations:				
Last Name	First Name	Job Title Description		Date:
Hernandez	Alvaro	Campus Monitor	1	11/19/2025
Teacher/Staff Vacancies:				
		Campus Monitor	1	
		MS Science Teacher	1	
		Education Specialist	1	
		SPED Aide	1	
		School Psychologist/Mental Health	1	

Oakland Military Institute (OMI) College Preparatory Academy School Military Staff as of November 1, 2025 - January 1, 2025				
New Hire:			FTE	Start Date / Separation Date:
Last Name	First Name	Job Title Description		
Return from Military Furlough:				
Last Name	First Name	Job Title Description		
Military Furlough:				
Last Name	First Name	Job Title Description		
Promotion:				
Last Name	First Name	Job Title Description		
Separations:				
Last Name	First Name	Job Title Description		
Administrative Time Off:				
Last Name	First Name	Job Title Description		
Schlater	Jesse	TAC NCO		

Coversheet

New Contracts

Section: V. Approval of Consent Items
Item: C. New Contracts
Purpose:
Submitted by:
Related Material: Law Office of Sarah Sutherland - Proposal of Legal Services.pdf
Independent Contractor Agreement 1099 Xrodriguez 11_2025 (1).pdf
Silicon Valley Mathematics Initiative Service Agreement.pdf
R. Shah Independent Contractor Agreement 1099.2.pdf

BACKGROUND:

In accordance with the recent fiscal policy approval regarding the superintendent's contract approval authority expansion of "up to \$100,000" during the June 25, 2025, board meeting, the OMI Board of Directors must approve all contracts for services over \$100,000 and ratify contracts under \$100,000.

Attached you will find:

Contract #1: Xitlali Rodriguez

Contract #2: SVMl

Contract #3: Reena Shah/Discovery Education Specialists

Contract #4: Law Office of Sarah Sutherland

Contract #5:

Contract #6:

Contract #7:

RECOMMENDATION:

The Superintendent recommends the OMI Board of Directors approve the attached open contracts with the potential of reaching or exceeding \$100,000 during the time period of July 1, 2025- June 30, 2026, and ratify open contracts authorized by the superintendent under \$100,000.



November 17, 2025

VIA E-MAIL ONLY

Dr. Mary E. Streshly, Superintendent
Oakland Military Institute
College Preparatory Academy
3877 Lusk Street
Oakland, CA 94608

Re: Proposal for Legal Services

Dear Dr. Streshly:

Thank you for the opportunity to provide legal services to the Oakland Military Institute College Preparatory Academy ("OMI"). This letter shall serve to outline the terms and conditions of our representation of the OMI. If you have any questions concerning any of the information provided in this letter, please call me.

1. Scope of Services.

Our responsibilities will be representing OMI in matters for which you request representation from my firm, from time to time as OMI may request, upon our mutual agreement.

2. Fees.

The measure for our services will be the actual time expended performing legal services at hourly rates in effect at the time services are performed for the lawyers and paralegals who are directly working on the matters for which you have retained us. For the 2025-2026 fiscal year, we will charge OMI at the following rates: Partner: \$385/hour; Associates: \$335/hour; Paralegals: \$225/hour. Our firm does not charge for clerks or any time on administrative work. These rates and this agreement is subject to yearly cost of living adjustments, which shall be limited to actual cost of living adjustment and not exceed five (5%) percent.

3. Costs and Other Expenses, Charges.

1844 Narragansett Court, San Diego, CA 92107
Phone: (858) 869-5325

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In addition to our fee, OMI is required to reimburse us for all expenses we incur on its behalf, including expert witness fees, court reporters, travel costs, postage, messenger services, computer research time, printing costs and the like. We will bill you our direct costs for these expenses without mark-up.

4. Billing Practices.

We will send an invoice to OMI monthly, that detail fees, costs, and other expenses incurred during the previous month. These invoices will be of sufficient detail to enable you to determine the nature fees, costs, and other expenses. Payment is due upon receipt.

5. Termination of Representation.

The attorney-client relationship is one of mutual trust and confidence, and OMI is free to terminate our relationship at any time. We are also free to terminate the relationship at any time, and should that unlikely event occur, we will do so in a manner which complies with applicable law, court rules and the Rules of Professional Conduct of the State Bar of California. These rules permit us to withdraw if, among other reasons, your conduct renders it unreasonably difficult for us to carry out the representation effectively.

6. Professional Liability Insurance.

Law Office of Sarah Sutherland, P.C. carries professional errors and omissions liability insurance. No representation is made by Law Office of Sarah Sutherland, P.C. as to "insurance coverage" for the types of service which we may perform for OMI.

7. Mediation, Binding Arbitration and Related Fees and Costs.

We look forward to a beneficial and mutually productive relationship with OMI. If OMI becomes dissatisfied for any reason with the legal services we have performed, or any costs or expenses charged while doing so, please bring that to our attention immediately. We hope to resolve those as soon as possible through good faith discussions between the parties. If any such dispute cannot be resolved by discussions between us, we agree to engage in mediation and, if mediation is unsuccessful, through binding arbitration, rather than through court proceedings. Therefore, the parties will first attempt to resolve all disputes through mediation with a mediator mutually agreed to by the parties, with costs shared equally.

To the extent mediation is unsuccessful in resolving any dispute, the parties agree to proceed with binding arbitration. Arbitration is a process by which both parties to a dispute agree to submit the matter to an arbitrator and to abide by the arbitrator's decision. In arbitration, there is no right to a trial by jury, and the arbitrator's legal and factual determinations are generally not subject to appellate review. Rules of evidence and procedure are often less formal and rigid than in a court trial. Arbitration usually results in a decision much more quickly than proceedings in court, and the attorneys' fees and other costs incurred by both sides are usually substantially less. Of course, you are encouraged to

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discuss the advisability of arbitration with other counsel or any of your other advisors and to ask any questions which you may have.

Any dispute based upon, arising out of or relating to our engagement, this letter agreement and/or the performance or non-performance of services (including, without limitation, claims of professional negligence) as well as any dispute as to the arbitrability of any such claims will be subject to binding arbitration to be held in San Diego County, California before a retired California superior court judge pursuant to the commercial arbitration rules of the American Arbitration Association. The arbitrator's award will be final and binding and judgment thereon may be entered in any court of competent jurisdiction. As a practical matter, by agreeing to arbitrate all parties are waiving the right to a jury trial.

In any dispute, at any stage, including mediation or arbitration, the parties shall bear their own attorneys' fees and costs.

8. File Retention and Destruction.

As matters conclude, we will close them, and then retain a client file of that matter for a period of three (3) years. We may store some or all client file materials in a digital format. In the process of digitizing those documents, we will return to you any original paper documents provided by you. We will not return copies of paper documents provided by you unless you request those copies in writing. After a paper document is digitized, we will destroy all paper documents in the client file, subject to the exceptions noted above. At the expiration of the 3-year period, we will destroy all client file materials unless you notify us in writing that you wish to take possession of them. This clause applies to any client file materials being held or stored by a third- party vendor.

9. Term.

The term of this agreement and our representation of OMI shall begin on the date you indicate by your signature below and shall continue unless our representation is terminated as indicated herein.

If you agree with the foregoing, please sign this letter, and return it to me. Please keep a duplicate for your records. If you ever have any concerns about our work, please contact me at any time. I look forward to working with you and thank you again for your trust in choosing Law Office of Sarah Sutherland PC.

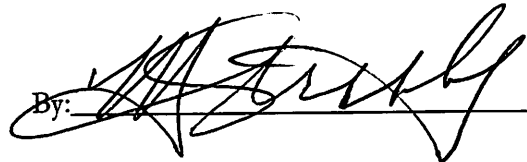
Very truly yours,
LAW OFFICE OF SARAH SUTHERLAND, P.C.

Sarah L.W. Sutherland

SLS:aa

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The undersigned has read and understood this agreement, represents that he or she has the authority to execute this agreement on behalf of OMI, and acknowledges that this agreement is subject to mediation and binding arbitration as provided above. The foregoing accurately sets forth all the terms of your engagement and is approved and accepted on Dec 1, 2025, 2025.

By: 

Title: Superintendent

At its public meeting of _____, 2025, OMI's Governing Board approved or ratified this Agreement.

**INDEPENDENT CONTRACTOR AGREEMENT
BETWEEN
OAKLAND MILITARY INSTITUTE AND XITLALI RODRIGUEZ**

This Agreement is made between the Oakland Military Institute (“OMI”), a California non-profit corporation with its principal place of business at 3877 Lusk St., Oakland, CA 94608, and Xitlali Rodriguez (“Independent Contractor”).

It is the desire of OMI to engage the services of an Independent Contractor. Such services and the relationship between OMI and Independent Contractor shall be governed according to the following terms and conditions:

SECTION 1. SERVICES TO BE PERFORMED. Independent Contractor agrees to perform the services detailed in **Attachment A** on OMI’s behalf.

SECTION 2. PAYMENT. In consideration for the services to be performed by Independent Contractor, OMI agrees to pay Independent Contractor at the rate of \$6,000 per month. The span of minimum availability is from October 30, 2025, to July 30, 2026. Extension of the contract past July 2026 will be discussed and mutually agreed upon by June 30, 2026.

The contractor will submit an invoice once per month at the end of the month for payment within 15 days. The invoice will include a list of services rendered by date, activity, location and time spent.

SECTION 3. EXPENSES. Independent Contractor shall be responsible for all expenses incurred while performing services under this Agreement, including meals, lodging, and transportation. However, OMI shall reimburse Independent Contractor for all reasonable and approved out-of-pocket expenses necessarily incurred in connection with the performance of services under this Agreement as long as OMI administration pre-approve expense estimates. Independent Contractor shall submit an itemized statement of such expenses. OMI shall pay Independent Contractor within thirty (30) days from the date of each statement.

SECTION 4. MATERIALS. Independent Contractor will furnish all materials, equipment and supplies used to provide the services required by this Agreement. OMI will provide office space, basic supplies and materials necessary for marketing activities in addition to costs associated with the production of brochures and other marketing materials.

SECTION 5. CONDITIONS OF INDEPENDENT CONTRACTOR SERVICES. As a condition of Independent Contractor being selected to provide the services detailed in **Attachment A**, Independent Contractor shall provide OMI with the following documents and Standard of Care:

- ☐ Copy of qualifications, including resume, credential, license(s), or certification for Independent Contractor as they relate to the services provided under **Attachment A**;
- ☐ W-9.

STANDARD OF CARE.

5.1 Contractor has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of OMI staff.

5.2 Contractor's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts. Contractor's Services will be performed with due care and in accordance with applicable law, code, rule, regulation, and/or ordinance.

5.3 Contractor hereby represents that it possesses the necessary professional capabilities, qualifications, licenses, skilled personnel, experience, expertise, and financial resources, and it has available and will provide the necessary equipment, materials, tools, and facilities to perform the Services in an efficient, professional, and timely manner in accordance with the terms and conditions of the Agreement.

5.4 Contractor shall be responsible for the professional quality, technical accuracy, completeness, and coordination of the Services, and Contractor understands that the District relies upon such professional quality, accuracy, completeness, and coordination by Consultant in performing the Services.

SECTION 6. INTELLECTUAL PROPERTY OWNERSHIP. Independent Contractor assigns to OMI all patent, copyright and trade secret rights in anything created or developed by Independent Contractor for OMI under this Agreement. This assignment is conditioned upon full payment of the compensation due Independent Contractor under this Agreement. Independent Contractor shall help prepare any documents OMI considers necessary to secure any copyright, patent, or other intellectual property rights at no charge to OMI. Independent Contractor agrees to honor the proprietary information of OMI and shall not disclose or circumvent such proprietary information now or in the future. Upon the conclusion of this Agreement, the Independent Contractor shall return all records, files, contacts and other proprietary information of OMI to OMI. However, OMI shall reimburse Independent Contractor for all reasonable actual expenses necessary to carry out the terms of this Section.

SECTION 7. TERM OF AGREEMENT. This agreement will become effective when signed by both parties and will terminate the date either party terminates the Agreement as provided below, or on July 30, 2026, whichever occurs earlier.

SECTION 8. TERMINATING THE AGREEMENT. During the term of this Agreement, either party may terminate the Agreement without cause or advance notice at any time by providing written notice to the other party.

This Agreement terminates automatically on the occurrence of any of the following events: (a) the bankruptcy or insolvency of either party; (b) sale of business of either party; or (c) the death or permanent disability of either party; (d) material breach of any term or condition of this Agreement; or (e) revocation or nonrenewal of the OMI charter.

SECTION 9. INDEPENDENT CONTRACTOR STATUS. Independent Contractor is an independent contractor, not an employee of OMI. Independent Contractor's employees or subcontractors are not OMI's employees. Independent Contractor and OMI agree to the following rights consistent with an independent contractor relationship:

(a) Independent Contractor has the right to perform services for others during the

term of this Agreement.

- (b) Independent Contractor has the sole right to control and direct the means, manner and method by which the services required by this Agreement will be performed to the extent the provision of Independent Contractor's services are consistent with the responsibilities set forth herein at **Attachment A** as dictated by OMI.
- (c) Independent Contractor shall perform the services required by this Agreement; OMI shall not hire, supervise or pay any assistants to help Independent Contractor.
- (d) Independent Contractor shall not receive any training from OMI in the skills necessary to perform the services required by this Agreement.
- (e) OMI shall not require an Independent Contractor to devote full time to performing the services required by this Agreement.
- (f) Independent Contractor is not eligible to participate in any employee pension, health, vacation pay, sick pay or other fringe benefit plan of OMI.

SECTION 10. WORKERS' COMPENSATION. OMI shall not obtain workers' compensation insurance on behalf of Independent Contractor or Independent Contractor's employees.

SECTION 11. LOCAL, STATE AND FEDERAL TAXES. Independent Contractor is responsible for tax compliance and shall pay all income taxes as well as FICA (Social Security and Medicare taxes) incurred while performing services under this Agreement. OMI will not:

- (a) Withhold FICA from Independent Contractor's payments or make FICA payments on Independent Contractor's behalf;
- (b) Make state or federal unemployment compensation contributions on Independent Contractor's behalf; or
- (c) Withhold state or federal income tax from Independent Contractor's payments.

If an Independent Contractor is required to pay any federal, state or local sales, use, property, or value added taxes based on the services provided under this Agreement, the taxes shall be separately billed to OMI. Independent Contractor shall not pay any interest or penalties incurred due to late payment or nonpayment of any taxes by OMI.

SECTION 12. CONFIDENTIALITY. Independent Contractor acknowledges that during the engagement it will have access to and become acquainted with various trade secrets, inventions, innovations, processes, information, records and specifications owned or licensed by OMI and/or used by OMI in connection with the operation of its business including, without limitation, OMI's business and product processes, methods, pupil/personnel record information, accounts and procedures. All information regarding students of OMI will remain confidential to the Independent Contractor unless a separate, specific, properly executed consent (including permission from OMI's student and his or her parent) for the release of information is obtained prior to such release. Any information regarding student(s) received by OMI's personnel or Independent Contractor providing services pursuant to this Agreement shall remain confidential

and shall not be communicated to any person or entity other than appropriate OMI personnel.

SECTION 13. EXCLUSIVE AGREEMENT. This is the entire Agreement between Independent Contractor and OMI. All previous agreements between the parties, if any, whether written or oral, are merged herein and superseded hereby.

SECTION 14. MODIFYING THE AGREEMENT. This Agreement may be supplemented, amended, or modified only by the mutual agreement of both parties. No modification of this Agreement shall be binding unless in writing and expressing an intent to modify the Agreement and signed by both parties.

SECTION 15. DISPUTE RESOLUTION. If a dispute arises under this Agreement, the parties agree to first try to resolve the dispute with the help of a mutually agreed-upon mediator. Any costs and fees other than attorneys' fees associated with the mediation shall be shared equally by the parties. If it proves impossible to arrive at a mutually satisfactory solution through mediation, the parties agree to submit the dispute to a mutually agreed-upon arbitrator in Alameda County. Judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction to do so. Costs of arbitration, including attorneys' fees, will be allocated by the arbitrator.

SECTION 16. LIMITED LIABILITY. This provision allocates the risks under this Agreement between Independent Contractor and OMI. Independent Contractor's pricing reflects the allocation of risk and limitation of liability specified below. However, Independent Contractor shall remain liable for bodily injury or personal property damage resulting from grossly negligent or willful actions of Independent Contractor or Independent Contractor's employees or agents while on OMI's premises to the extent such actions or omissions were not caused by OMI. NEITHER PARTY TO THIS AGREEMENT SHALL BE LIABLE FOR THE OTHER'S LOST PROFITS, OR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, WHETHER IN AN ACTION IN CONTRACT OR TORT, EVEN IF THE PARTY HAS BEEN ADVISED BY THE OTHER PARTY OF THE POSSIBILITY OF SUCH DAMAGES.

SECTION 17. LIABILITY AND INDEMNIFICATION. With regard to the services to be performed by the Independent Contractor pursuant to the terms of this Agreement, OMI shall not be liable to the Independent Contractor, or to anyone who may claim any right due to any relationship with the Independent Contractor, for any acts or omissions of OMI, except when said acts or omissions of OMI are due to willful misconduct or gross negligence. Independent Contractor shall hold OMI free and harmless from any obligations, costs, claims, judgments, attorneys' fees, and attachments arising from or growing out of the services rendered by Independent Contractor pursuant to the terms of this agreement or in any way connected with the rendering of services, except when the same shall arise due to the willful misconduct or gross negligence of OMI and OMI is adjudged to be guilty of willful misconduct or gross negligence by a court of competent jurisdiction.

SECTION 18. NOTICES. All notices and other communications in connection with this Agreement shall be in writing and shall be considered given as follows:

- (a) When delivered personally to the recipient's address as stated on this Agreement;
- (b) Three days after being deposited in the United States mail, with postage prepaid to the recipient's address as stated on this Agreement, or

- (c) When sent by fax to the last fax number of the recipient known to the person giving notice.

Notice is effective upon receipt provided that a duplicate copy of the notice is promptly given by first class mail, or the recipient delivers a written confirmation of receipt.

If to Independent Contractor:
Xitlali Rodriguez
1540 Kern Street
Newman, CA 95360
rxitlali1127@gmail.com
209-752-4159

If to OMI:
Attn: Dr. Mary Streshly
3877 Lusk Street
Oakland CA 94608
mstreshly@omiacademy.org
(510) 594-3983

SECTION 19. NO PARTNERSHIP. This Agreement does not create a partnership relationship. Neither party has authority to enter into contracts on the other's behalf.

SECTION 20. INTERPRETATION AND OPPORTUNITY FOR COUNSEL. In the event of a controversy or dispute between the parties concerning the provisions herein, this document shall be interpreted according to the provisions herein. The parties hereto acknowledge and agree that each has been given an opportunity to independently review this Agreement with legal counsel.

SECTION 21. APPLICABLE LAW. This Agreement will be governed by the laws of the State of California.

APPENDIX A

Scope of Services

Description of Responsibilities, Projects and/or Probable Tasks

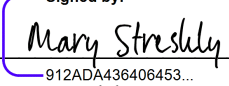
The Outreach Coordinator(s) plays a key role in increasing student enrollment at Oakland Military Institute (OMI) by building meaningful relationships with current families, prospective students, alumni, and community partners. This position works with the OMI Leadership staff and Consulting team to develop and implement outreach strategies that strengthen OMI's visibility, promote the school's unique mission, and ensure that families across Oakland and surrounding Bay Area communities are aware of the academic and leadership opportunities OMI provides.

Key Responsibilities:

1. Community and Family Engagement
2. Build and maintain strong relationships with current OMI families to encourage word-of-mouth recruitment and community advocacy.
3. Represent OMI at community events, local schools, resource fairs, and neighborhood gatherings to share information about enrollment and school programs.
4. Coordinate family information sessions, open houses, and campus tours for prospective students and families.
5. Develop and maintain partnerships with local organizations, youth programs, and faith-based groups to increase awareness and referrals.
6. Student Recruitment and Enrollment
7. Collaborate with the admissions team to implement recruitment strategies that align with enrollment goals.
8. Track and follow up with prospective students and families throughout the admissions process.
9. Assist with data entry, outreach tracking, and reporting on recruitment activities and enrollment progress.
10. Help design and distribute outreach materials, including flyers, social media posts, and digital campaigns, in partnership with the communications team.
11. Community Relations and Promotion
12. Serve as an ambassador for OMI's mission, values, and academic programs within the broader community.
13. Support storytelling efforts that highlight student success and positive family experiences.
14. Identify new outreach opportunities and propose creative ways to strengthen OMI's presence in the community.

SIGNATURES:

ON BEHALF OF OMI:

Signed by:

 912ADA436406453...
 Dr. Mary Streshly
 Superintendent, Oakland Military Institute

Date: 12/1/2025

Independent Contractor:

DocuSigned by:

 EE5BE7F282FF45C...
 Xitlali Rodriguez
 Independent Contractor

Date: 12/1/2025

SERVICE AGREEMENT

Between

**Oakland Military Institute College Preparatory Academy (OMI)
and The Silicon Valley Mathematics Initiative, LLC**



This document is to serve as an Agreement between the Oakland Military Institute College Preparatory Academy (OMI) and The Silicon Valley Mathematics Initiative, LLC (SVMI). The effective date of this Agreement shall be July 22, 2025 (updated November 24, 2025) and replaces any previous versions of this MOU. This Agreement may be extended upon mutual written agreement of the parties.

1. Service Deliverables

Part 1: Professional Learning (PL) Sessions for Mathematics Teachers

SVMI will provide 1 facilitator/coach for 3 full days (more than 3 hours and up to 6 hours) of in-person professional learning (PL) sessions for OMI teachers. This PL will focus on tools, resources, and routines anchored in building and sustaining a mathematically powerful classroom using Math Talks, Math Language Routines, and non-routine problems like the MAC/MARS performance tasks.

Dates: August 5, 2025, October 27, 2025, January 5, 2026, and March 16, 2026

Part 2: Coaching Cycles for 2 Middle School Teachers and 2 High School Teacher

SVMI will provide 1 facilitator/coach for 18 days of in-person coaching for 2 middle school teachers and 2 high school teachers to support their implementation of instructional routines designed to deepen student understanding of mathematics through discourse and problem solving to increase both engagement and participation.

Dates: September 9 & 10, 2025; October 14 & 15, 2025; November 18 & 19, 2025; December 9 & 10, 2025; January 20 & 21, 2026; February 17 & 18, 2026; March 17 & 18, 2026; April 14 & 15, 2026; and May 5 & 6, 2026.

Part 3: Department Data Collaboration & Review

SVMI will provide 1 facilitator/coach for 6 monthly sessions (Sept, Oct, Nov/Dec, Jan, Feb, Mar) from 2 to 4pm during Wednesday Collaboration Days to review data and determine next step lessons in response to trends in student data and work.

Dates: TBD, but will be attached to 6 of dates from Part #2

Part 4: Support for New Cadre of Math Tutors

SVMI will provide 1 facilitator/coach for two 90-minute virtual PL sessions that will be a repeat of each other for OMI's Cadre of Math Tutors in August **and** an additional partial-day of PL in December. The PL will focus on questioning strategies to support students with deepening their understanding versus focusing exclusively on arriving at the right answer during small group support and one-on-one tutoring.

Timeline: August 2025 and December 8, 2025

2. **Funding and Payment**

Oakland Military Institute College Preparatory Academy shall pay SVMII, LLC up to **\$46,550** for the services outlined above.

Part 1: \$7,600, Professional Learning (PL) Sessions for All Mathematics Teachers

- 4 full days (more than 3 hours, but up to 6 hours) x \$1900 x 1 facilitator/coach

Part 2: \$34,200, Coaching Cycles for 2 Middle School Teachers & 2 High School Teachers

- 18 full days for in-person classroom observations and post-lesson meetings x \$1900 x 1 facilitator/coach

Part 3: \$2,850, Department Data Collaboration & Review

- 6 two-hour in-person sessions x \$475 x 1 facilitator/coach

Part 4: \$1,900, Support for New Cadre of Math Tutors

- 2 90-minute virtual sessions x \$475 x 1 facilitator/coach
- 1 partial-days (up to 3 hours) x \$950 x 1 facilitator/coach

As part of this MOU, SVMII, LLC shall invoice Oakland Military Institute College Preparatory Academy (OMI) monthly for coaching and PL services as provided.

This MOU includes the development, design, and delivery of the professional learning sessions. However, it does not include the cost of handouts and PL materials.

3. **Indemnification**

Oakland Military Institute College Preparatory Academy (OMI) and SVMII, LLC mutually agree to indemnify and to hold harmless the other party from damage to persons or property resulting from any act or omission on the part of each party, its employees, agents, or officers.

4. **Termination**

Either Oakland Military Institute College Preparatory Academy (OMI) or SVMII may terminate this Agreement by giving thirty (30) days written notice to the other party. Oakland Military Institute College Preparatory Academy (OMI) shall reimburse SVMII for acceptable and allowable work performed under this Contract, and for all non-cancelable obligations made in connection with such work, through the date of termination.


5. **Entire Agreement**


This Consulting Agreement and the Attachment hereto constitutes the entire agreement of the parties concerning the services described herein.

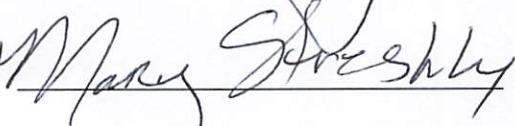
IN WITNESS WHEREOF, the parties have executed this Service Agreement as of the effective date referenced above.

Oakland Military Institute College
Preparatory Academy (OMI)
3877 Lusk Street
Oakland, CA 94608

Silicon Valley Mathematics Initiative, LLC
6908 Santa Teresa Blvd., Suite #100
San Jose, CA 95119

By: 

By: 

Name: 

Name: Cecilio Dimas

Title: Superintendent

Title: Executive Director

Date: 12/02/2025

Date: November 24, 2025

Cecilio Dimas
Executive Director
(408) 909-7864
cdimas@svmimac.org

**INDEPENDENT CONTRACTOR AGREEMENT
BETWEEN
OAKLAND MILITARY INSTITUTE AND DISCOVERY EDUCATION SPECIALISTS**

This Agreement is made between the Oakland Military Institute (“OMI”), a California non-profit corporation with its principal place of business at 3877 Lusk St., Oakland, CA 94608, and Discovery Education Specialists (“Independent Contractor”).

It is the desire of OMI to engage the services of Discovery Education Specialists, i.e: Reena Shah. Such services and the relationship between OMI and Independent Contractor shall be governed according to the following terms and conditions:

SECTION 1. SERVICES TO BE PERFORMED. Independent Contractor agrees to perform the services detailed in **Attachment A** on OMI’s behalf.

SECTION 2. PAYMENT. In consideration for the services to be performed by Independent Contractor, OMI agrees to pay Independent Contractor at the rate of:

- \$2,950 for a Psychoeducational evaluation
- \$1,300 for a Speech and Language evaluation

Either assessment will include: consultation with staff, collaboration with the team, and attendance at an IEP for up to 2 hours. All evaluations and IEP meetings will also be conducted in-person at Oakland Military Institute (OMI). These services will be provided for the remainder of the 2025-2026 school year.

The contractor will submit an invoice once per month at the middle of the month for payment by the end of the month.

SECTION 3. EXPENSES. Independent Contractor shall be responsible for all expenses incurred while performing services under this Agreement, including meals, lodging, and transportation. However, OMI shall reimburse Independent Contractor for all reasonable and approved out-of-pocket expenses necessary incurred in connection with the performance of services under this Agreement. Independent Contractor shall submit an itemized statement of such expenses. OMI shall pay Independent Contractor within thirty (30) days from the date of each statement.

SECTION 4. MATERIALS. Independent Contractor will furnish all materials, equipment and supplies used to provide the services required by this Agreement.

SECTION 5. CONDITIONS OF INDEPENDENT CONTRACTOR SERVICES. As a condition of Independent Contractor being selected to provide the services detailed in **Attachment A**, Independent Contractor shall provide OMI with the following documents and Standard of Care:

- ☐ Copy of qualifications, including resume, credential(s), license(s), or certification for Independent Contractor as they relate to the services provided

☐ W-9.

STANDARD OF CARE.

5.1 Contractor has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of OMI staff.

5.2 Contractor's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts. Contractor's Services will be performed with due care and in accordance with applicable law, code, rule, regulation, and/or ordinance.

5.3 Contractor hereby represents that it possesses the necessary professional capabilities, qualifications, licenses, skilled personnel, experience, expertise, and financial resources, and it has available and will provide the necessary equipment, materials, tools, and facilities to perform the Services in an efficient, professional, and timely manner in accordance with the terms and conditions of the Agreement.

5.4 Contractor shall be responsible for the professional quality, technical accuracy, completeness, and coordination of the Services, and Contractor understands that the District relies upon such professional quality, accuracy, completeness, and coordination by Consultant in performing the Services.

SECTION 6. INTELLECTUAL PROPERTY OWNERSHIP. Independent Contractor assigns to OMI all patent, copyright and trade secret rights in anything created or developed by Independent Contractor for OMI under this Agreement. This assignment is conditioned upon full payment of the compensation due Independent Contractor under this Agreement. Independent Contractor shall help prepare any documents OMI considers necessary to secure any copyright, patent, or other intellectual property rights at no charge to OMI. Independent Contractor agrees to honor the proprietary information of OMI and shall not disclose or circumvent such proprietary information now or in the future. Upon the conclusion of this Agreement, Independent Contractor shall return all records, files, contacts and other proprietary information of OMI to OMI. However, OMI shall reimburse Independent Contractor for all reasonable actual expenses necessary to carry out the terms of this Section.

SECTION 7. TERM OF AGREEMENT. This agreement will become effective when signed by both parties and will terminate the date either party terminates the Agreement as provided below, or on June 1, 2026, whichever occurs earlier.

SECTION 8. TERMINATING THE AGREEMENT. During the term of this Agreement, either party may terminate the Agreement without cause or advance notice at any time by providing written notice to the other party.

This Agreement terminates automatically on the occurrence of any of the following events: (a) the bankruptcy or insolvency of either party; (b) sale of business of either party; or (c) the death or permanent disability of either party; (d) material breach of any term or condition of this Agreement; or (e) revocation or nonrenewal of the OMI charter.

SECTION 9. INDEPENDENT CONTRACTOR STATUS. Independent Contractor is an independent contractor, not an employee of OMI. Independent Contractor's employees or subcontractors are not OMI's employees. Independent Contractor and OMI agree to the following rights consistent with an independent contractor relationship:

- (a) Independent Contractor has the right to perform services for others during the term of this Agreement.
- (b) Independent Contractor has the sole right to control and direct the means, manner and method by which the services required by this Agreement will be performed to the extent the provision of Independent Contractor's services are consistent with the responsibilities set forth herein at **Attachment A** as dictated by OMI.
- (c) Independent Contractor shall perform the services required by this Agreement; OMI shall not hire, supervise or pay any assistants to help Independent Contractor.
- (d) Independent Contractor shall not receive any training from OMI in the skills necessary to perform the services required by this Agreement.
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- (a) Withhold FICA from Independent Contractor's payments or make FICA payments on Independent Contractor's behalf;
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If an Independent Contractor is required to pay any federal, state or local sales, use, property, or value added taxes based on the services provided under this Agreement, the taxes shall be separately billed to OMI. Independent Contractor shall not pay any interest or penalties incurred due to late payment or nonpayment of any taxes by OMI.

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business and product processes, methods, pupil/personnel record information, accounts and procedures. All information regarding students of OMI will remain confidential to the Independent Contractor unless a separate, specific, properly executed consent (including permission from OMI's student and his or her parent) for the release of information is obtained prior to such release. Any information regarding student(s) received by OMI's personnel or Independent Contractor providing services pursuant to this Agreement shall remain confidential and shall not be communicated to any person or entity other than appropriate OMI personnel.

SECTION 13. EXCLUSIVE AGREEMENT. This is the entire Agreement between Independent Contractor and OMI. All previous agreements between the parties, if any, whether written or oral, are merged herein and superseded hereby.

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SECTION 16. LIMITED LIABILITY. This provision allocates the risks under this Agreement between Independent Contractor and OMI. Independent Contractor's pricing reflects the allocation of risk and limitation of liability specified below. However, Independent Contractor shall remain liable for bodily injury or personal property damage resulting from grossly negligent or willful actions of Independent Contractor or Independent Contractor's employees or agents while on OMI's premises to the extent such actions or omissions were not caused by OMI. NEITHER PARTY TO THIS AGREEMENT SHALL BE LIABLE FOR THE OTHER'S LOST PROFITS, OR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, WHETHER IN AN ACTION IN CONTRACT OR TORT, EVEN IF THE PARTY HAS BEEN ADVISED BY THE OTHER PARTY OF THE POSSIBILITY OF SUCH DAMAGES.

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SECTION 18. NOTICES. All notices and other communications in connection with this Agreement shall be in writing and shall be considered given as follows:

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- (c) When sent by fax to the last fax number of the recipient known to the person giving notice.

Notice is effective upon receipt provided that a duplicate copy of the notice is promptly given by first-class mail, or the recipient delivers a written confirmation of receipt.

If to Independent Contractor:
Discovery Education Specialists
Attn: Reena Shah
6111 Southfront Road, Suite S
Livermore, CA 94551
reena@discoveryeds.com
(714) 366-2071

If to OMI:
Attn: Dr. M.E. Streshly
3877 Lusk St
Oakland, CA 94608
mstreshly@omiacademy.org
(510) 594-3983

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APPENDIX A

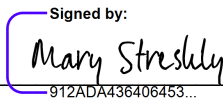
Scope of Services

Description of Responsibilities, Projects and/or Probable Tasks

1. Complete evaluations for initial and Triennial assessments as Assessment Plans are signed and received
2. Provide guidance to Education Specialists on which academic assessments need to be complete to support the Psychoeducational assessment results
3. Use Patterns of Strengths and Weaknesses (PSW) to determine eligibility under the category of Specific Learning Disability
4. Provide draft report to staff and parents at least 3 days prior to the IEP meeting
5. Collaborate with IEP team prior to submitting draft report to discuss eligibility and any potential changes or recommendations
6. Consult with Student Services Coordinator regarding Master Schedule and upcoming assessments

SIGNATURES:

ON BEHALF OF OMI:

Signed by:

912ADA436406453...

Dr. Mary Streshly
Superintendent, Oakland Military Institute

Date: 12/3/2025

Signed by:

F10F49147365499...

Discovery Education Specialists
Independent Contractor
Reenah Shah,
Authorized Signer

Date: 12/4/2025

Coversheet

2025-2026 Winter Consolidation Application Report

Section:	V. Approval of Consent Items
Item:	D. 2025-2026 Winter Consolidation Application Report
Purpose:	
Submitted by:	
Related Material:	OMI-CARS Winter Consolidation Application FY26-JW-20251204.pdf

California Department of Education**Consolidated Application**

Oakland Military Institute, College Preparatory Academy (01 61259 0130617)

Status: Certified
Saved by: Jessika Welcome
Date: 12/4/2025 11:10 AM**2025–26 Consolidation of Administrative Funds**

A request by the local educational agency (LEA) to consolidate administrative funds for specific programs.

CDE Program Contact:Hilary Thomson, Fiscal Oversight and Support Office, HThomson@cde.ca.gov, 916-323-0765

Title I, Part A Basic SACS Code 3010	No
Title I, Part C Migrant Education SACS Code 3060	No
Title I, Part D Delinquent SACS Code 3025	No
Title II, Part A Supporting Effective Instruction SACS Code 4035	No
Title III English Learner Students - 2% maximum SACS Code 4203	No
Title III Immigrant Students SACS Code 4201	No
Title IV, Part A Student Support - 2% maximum SACS Code 4127	No
Title IV, Part B 21st Century Community Learning Centers SACS Code 4124	No

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

Report Date:12/4/2025

R02

Page 1 of 1

Coversheet

Cadet Commander's Report

Section: VI. Cadet Commander Report
Item: A. Cadet Commander's Report
Purpose:
Submitted by:
Related Material: 11DEC25 Board Meeting Notes.pdf

BACKGROUND:

Cadet Commander Thalia Lopez will be representing the OMI Cadet Leadership staff in giving the OMI Board of Directors a brief outlook of the events ahead.

- Planning process complete
- Obtaining and training applicants
- Expected to take place 10JAN26



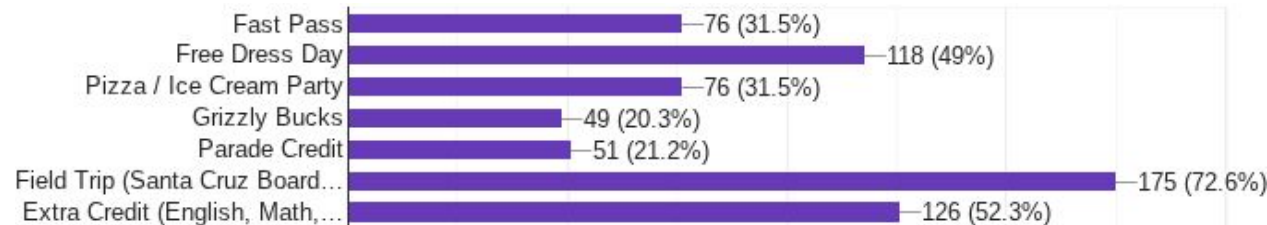
- Distributed to all cadets
- Established OIC/NCOIC for a field day

OMI Cares

- 10th Grade Field trip to Berkeley Food Pantry (10DEC26)

FUOPS

- **Non-Commissioned Officer and Officer Candidate Schools**
 - OICS/NCOICS established
 - Planning Process is beginning
- **Military Ball**
 - Early Stages of Planning
 - Committee Established
 - Expected date: 13FEB25
- **Mock Annual General Inspection**
 - OIC/NCOIC established
 - S-Shop Checklists started
 - Training material for student body started
 - Expected date: 03FEB26



Coversheet

Cadet Recruitment Activities for November/December

Section: IX. Information/Discussion Items
Item: A. Cadet Recruitment Activities for November/December
Purpose:
Submitted by:
Related Material: Recruiting Update 11DEC25 Board Meeting - MSG Traver.pdf
Parent Outreach Program_ Progress Update - Xitlali (1).pdf

BACKGROUND:

CMSgt James and Dr. Streshly will update the Board regarding our cadet and parent engagements targeted at the 2026-2027 recruiting class.

Ms. Xitlali Rodriguez, our recruitment coordinator, will present on Larry Tramutola's parent engagement outreach that will inform our two-year recruitment plan. February 1, 2026-February 1, 2028.

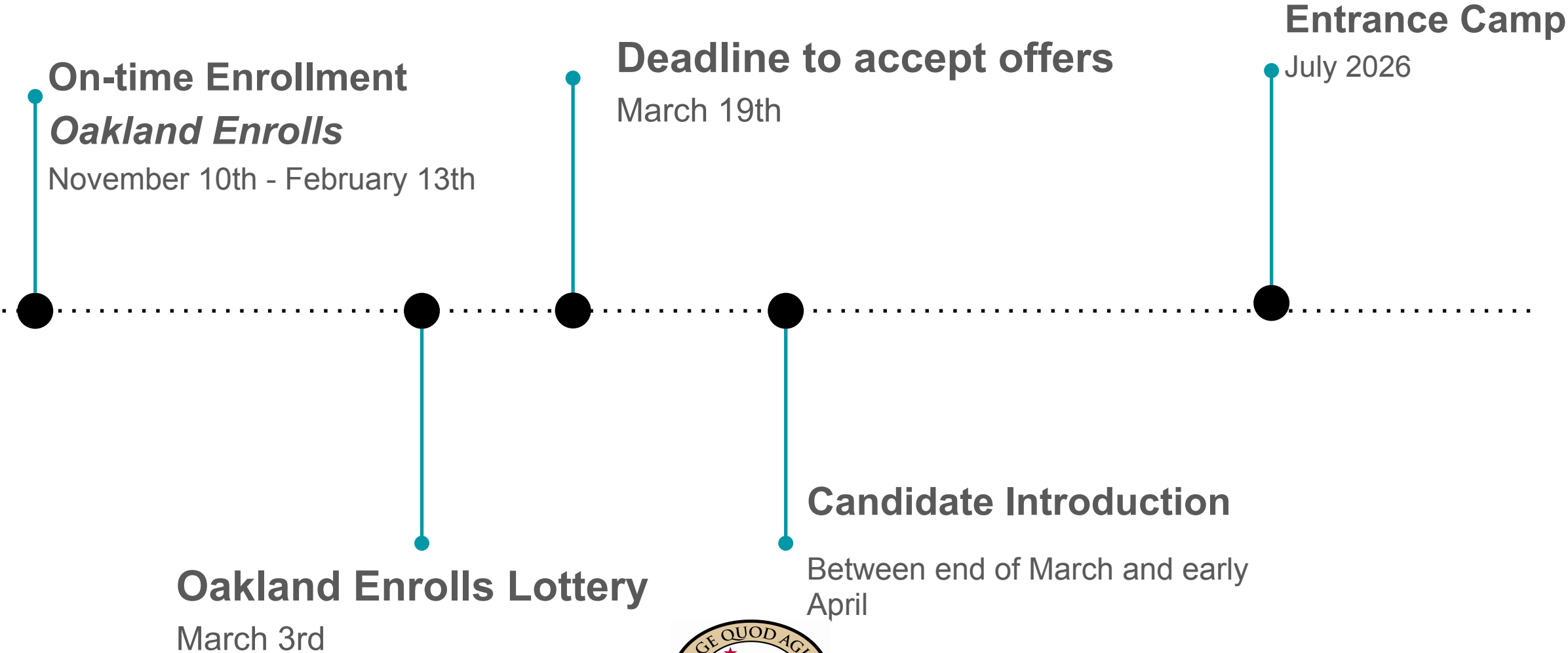
Recruiting Update:

Oakland Military Institute

11 December 2025
Board Meeting



School Year 2026-2027 Enrollment Timeline



Completed and On-Going:

- Campus entry refresh (complete)
- Area charter school relationship building and parent engagement
- Campus tours, Cadet for a day
- Referral program (word of mouth continues to drive results!)
- Contract with Niche
- Cadet Support Raffle

Future Priorities:

- Exterior campus signage
- Strategy for the push after “on-time” enrollment
- Refresh brochures/handouts
- Paid advertisement





By The Numbers:

93 Applications (+29 YOY)
Submitted

- 36 Sixth Grade (+4)
- 9 Seventh Grade (+4)
- 5 Eighth Grade (-3)
- 33 Ninth Grade (**+15**)
- 6 Tenth Grade (+6)
- 3 Eleventh Grade (+3)

28 Tours Completed

Two school recruiting fairs



Parent Outreach Program: Progress Update

Purpose:

- ➔ Understand why parents made the decision to enroll their child(ren) at OMI.
- ➔ Identify individuals who may be willing to participate in our recruitment effort.

Method:

- ➔ Phone Interviews conducted by Lali, fluent in English and Spanish

Progress:

- Phase 1 (Parent Outreach Calls): 100 interviews completed; goal of saturation by end of January

Key Findings:

- Reasons for enrollment
- How families learned about OMI
- Platforms and apps most commonly used by families
- Preferred communication methods
- Identification of potential ad participants
- Suggested OMI improvements; small and large
 - ◆ *Strong praise for the math tutoring program; expansion recommended*

Next Steps:

- Develop ad campaign with advertising partners
- Send thank-you letters to participating families
- Follow up with families for possible recruits and ad testimonials
- Develop Phase 2

Current Challenges:

- Reaching parents due to time and language barriers
- Need for additional multilingual callers

Coversheet

Math Committee Report

Section: IX. Information/Discussion Items
Item: B. Math Committee Report
Purpose:
Submitted by:
Related Material: OMI Math Board Update_Dec 2025.pptx.pdf

BACKGROUND:

LTC Pike will present the math tutor program element of our Math Improvement Plan. The Math Plan progression and Math interim assessment results will be standing items on our agenda for the 25-26 school year.

RECOMMENDATION:

It is the recommendation of the superintendent and staff that the Board hear the presentation from LTC Pike and ask clarifying questions to best understand our math progress and growth needs.



OMI Math Update

Dec 10th 2025

December

Saturday Math Camps / Study Hall

- December 6th
- December 13th

Winter School

- Monday, December 22nd
- Tuesday, December 23rd
- Monday, December 29th
- Tuesday, December 30th

1:3 Tutoring Focused Session



OMI Math Update

Dec 10th 2025

January

Math Professional Development

- January 5th
 - Review of December Benchmark Data (CAASPP)

Re-configuration

- Staff Assignment Change for 7th Grade: increase small group tutoring hours (5 days per week)

Coversheet

Approve Final Audit Report

Section: X. Action Items
Item: A. Approve Final Audit Report
Purpose:
Submitted by: Carlos Rodriguez
Related Material: OMI Management Rep Letter 12-4-2025.pdf
OMICPA - Audit Report - FINAL - June 30, 2025.pdf

BACKGROUND:

Education Code Section 41020 requires each local educational agency (LEA) to contract for an audit of their books and accounts, including an audit of income and expenditures by source of funds annually.

OMI's current auditor is CWDL Audit Firm (LLP). The audit shall be performed by a certified public accountant or a public accountant who is licensed by the California Board of Accountancy and included in the directory of certified public accountants and public accountants deemed by the state controller as qualified to conduct audits of LEAs. The controller publishes an updated list no later than December 31 of each year.

Government Code section 12410.6. (b) indicates that commencing with the 2013-14 fiscal year, a local agency shall not employ a public accounting firm to provide audit services to a local agency if the lead audit partner or coordinating audit partner having primary responsibility for the audit, or the audit partner responsible for reviewing the audit, has performed audit services for that local agency for six consecutive fiscal years.

Education Code Section 47605 (m), as well as OMI's charter petition, requires each charter school to submit a copy of its annual audit no later than December 15 with the following:

- Oakland Unified School District-the charter authorizing agency
- Alameda County Office of Education-the county superintendent of schools of the county in which the LEA is located.
- The California Department of Education (CDE).
- The State Controller's Office (SCO).

RECOMMENDATION:

It is the recommendation of the Superintendent and staff that the board review and formally "accept" and/or "approve" the auditor's report as presented.



**OAKLAND MILITARY INSTITUTE
COLLEGE PREPARATORY ACADEMY**

3877 Lusk Street | Oakland, CA 94608 | 510 594 3900 | oakmil.org

Superintendent: Dr. M.E. Streshly
Board Chairman: Honorable Edmund G. Brown



December 4, 2025

CWDL Certified Public Accountants
3131 Camino Del Rio North, Suite 820
San Diego, CA 92108

This representation letter is provided in connection with your audit of the financial statements of Oakland Military Institute College Preparatory Academy (the "Academy") (a nonprofit organization), which comprise the statement of financial position as of June 30, 2025, and the related statement of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to financial statements, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States (U.S. GAAP).

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement. An omission or misstatement that is monetarily small in amount could be considered material as a result of qualitative factors.

We confirm, to the best of our knowledge and belief, as of December 4, 2025, the following representations made to you during your audit.

Financial Statements

- 1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter, including our responsibility for the preparation and fair presentation of the financial statements in accordance with U.S. GAAP.
- 2) The financial statements referred to above are fairly presented in conformity with U.S. GAAP.
- 3) We acknowledge our responsibility for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- 4) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud.



OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY

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- 5) Significant assumptions we used in making accounting estimates, including those measured at fair value, are reasonable.
- 6) Related-party relationships and transactions have been appropriately accounted for and disclosed in accordance with U.S. GAAP.
- 7) All events subsequent to the date of the financial statements and for which U.S. GAAP requires adjustment or disclosure have been adjusted or disclosed.
- 8) The effects of uncorrected misstatements are immaterial, both individually and in the aggregate, to the financial statements as a whole. A list of the uncorrected misstatements is attached to the representation letter, if any.
- 9) The effects of all known actual or possible litigation, claims, and assessments have been accounted for and disclosed in accordance with U.S. GAAP.
- 10) Material concentrations have been appropriately disclosed in accordance with U.S. GAAP.
- 11) Guarantees, whether written or oral, under which the nonprofit organization is contingently liable, have been properly recorded or disclosed in accordance with U.S. GAAP.
- 12) We have provided you with:
 - a) Access to all information, of which we are aware, that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
 - b) Additional information that you have requested from us for the purpose of the audit.
 - c) Unrestricted access to persons within the nonprofit organization from whom you determined it necessary to obtain audit evidence.
 - d) Minutes of the meetings of the governing board or summaries of actions of recent meetings for which minutes have not yet been prepared.
- 13) All material transactions have been recorded in the accounting records and are reflected in the financial statements.



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14) We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud.

15) We have no knowledge of any fraud or suspected fraud that affects the nonprofit organization and involves:

- a) Management,
- b) Employees who have significant roles in internal control, or
- c) Others where the fraud could have a material effect on the financial statements.

16) We have no knowledge of any allegations of fraud or suspected fraud affecting the nonprofit organization's financial statements communicated by employees, former employees, grantors, regulators, or others.

17) We have no knowledge of any instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts, or grant agreements, or abuse whose effects should be considered when preparing financial statements.

18) We have disclosed to you all known actual or possible litigation, claims, and assessments whose effects should be considered when preparing the financial statements.

19) We have disclosed to you the identity of the Academy's related parties and all the related-party relationships and transactions of which we are aware.

20) The Academy has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets, nor has any asset been pledged as collateral.

21) We are responsible for compliance with the laws, regulations, and provisions of contracts and grant agreements applicable to us.

22) Oakland Military Institute College Preparatory Academy is an exempt organization under 501(c)(3) of the Internal Revenue Code. Any activities of which we are aware that would jeopardize the nonprofit organization's tax-exempt status, and all activities subject to tax on unrelated business income or excise or other tax, have been disclosed to you. All required filings with tax authorities are up-to-date.

23) We acknowledge our responsibility for presenting the supplementary information in accordance with U.S. GAAP, and we believe the supplementary information, including its form and content, is fairly presented in accordance with U.S. GAAP. The methods of measurement and presentation of the supplementary information have not changed from



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those used in the prior period, and we have disclosed to you any significant assumptions or interpretations underlying the measurement and presentation of the supplementary.

Signature: _____

Title: _____

12/4/25



See what's possible.

OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY

AUDIT REPORT

JUNE 30, 2025

858-565-2700
www.cwdl.com

OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors
Oakland Military Institute College Preparatory Academy
Oakland, California

Report on Audit of Financial Statements

Opinion

We have audited the accompanying financial statements of Oakland Military Institute College Preparatory Academy (the "Academy"), which comprise the statement of financial position as of June 30, 2025, and the related statement of activities and changes in net assets, functional expenses and cash flows for the year then ended, and the related notes to financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Academy as of June 30, 2025, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Academy and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Academy's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Academy's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Academy's ability to continue as a going concern for a reasonable period.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Academy's basic financial statements. The accompanying supplementary information listed in the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information, is fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 3, 2025 on our consideration of the Academy's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements, and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Academy's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Academy's internal control over financial reporting and compliance.

CWDL, Certified Public Accountants

San Diego, California
December 3, 2025

FINANCIAL SECTION

OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY
STATEMENT OF FINANCIAL POSITION
JUNE 30, 2025

ASSETS

Current assets:

Cash and cash equivalents	\$ 3,229,420
Accounts receivable	2,180,284
Prepaid expenses	157,596
Total current assets	<u>5,567,300</u>

Non-current assets:

Capital assets, net	9,185,287
Right-of-use assets	1,017,458
Total non-current assets	<u>10,202,745</u>
TOTAL ASSETS	<u>\$ 15,770,045</u>

LIABILITIES AND NET ASSETS

Current liabilities:

Accounts payable	\$ 634,474
Deferred revenue	626,183
Notes payable, current portion	58,826
Lease liabilities, current portion	272,469
Total current liabilities	<u>1,591,952</u>

Non-current liabilities:

Lease liabilities, non-current portion	755,906
Notes payable, non-current portion	1,037,652
Total non-current liabilities	<u>1,793,558</u>
Total liabilities	<u>3,385,510</u>

Net assets:

Without donor restriction	<u>12,384,535</u>
Total net assets	<u>12,384,535</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 15,770,045</u>

The accompanying notes to financial statements are an integral part of these statements.

OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY
STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS
FOR THE YEAR ENDED JUNE 30, 2025

	Without Donor Restriction
SUPPORT AND REVENUES	
Federal and state support revenues:	
Local control funding formula, state aid	\$ 5,276,648
Federal revenues	726,440
Other state revenues	2,110,981
Total federal and state support and revenues	<u>8,114,069</u>
Local support and revenues:	
Payments in lieu of property taxes	1,789,417
Contributions of nonfinancial services	28,207
Other local revenues	468,284
Total local support and revenues	<u>2,285,908</u>
TOTAL SUPPORT AND REVENUES	<u>10,399,977</u>
 EXPENSES	
Program services	9,061,770
Management and general	1,301,826
TOTAL EXPENSES	<u>10,363,596</u>
 CHANGE IN NET ASSETS	36,381
NET ASSETS, BEGINNING OF YEAR	<u>12,348,154</u>
NET ASSETS, END OF YEAR	<u>\$ 12,384,535</u>

The accompanying notes to financial statements are an integral part of these statements.

OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY
STATEMENT OF FUNCTIONAL EXPENSES
FOR THE YEAR ENDED JUNE 30, 2025

	Program Services	Management and General	Total
EXPENSES			
Personnel expenses:			
Salaries and wages	\$ 4,450,934	\$ 499,997	\$ 4,950,931
Pension expense	838,305	141,090	979,395
Payroll taxes	221,799	15,831	237,630
Other employee benefits	650,250	14,792	665,042
Total personnel expenses	6,161,288	671,710	6,832,998
Non-personnel expenses:			
Legal expenses	-	95,349	95,349
Accounting expenses	-	28,854	28,854
Instructional materials	208,905	-	208,905
Other fees for services	1,343,903	347,289	1,691,192
Occupancy expense	35,934	-	35,934
Travel expense	8,670	14,921	23,591
Interest expense	-	95,423	95,423
Depreciation	387,164	-	387,164
Amortization	350,218	-	350,218
Insurance expense	125,566	-	125,566
Bad debt expense	-	11,298	11,298
Other expenses	440,122	36,982	477,104
Total non-personnel expenses	2,900,482	630,116	3,530,598
TOTAL EXPENSES	\$ 9,061,770	\$ 1,301,826	\$ 10,363,596

The accompanying notes to financial statements are an integral part of these statements.

OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2025

CASH FLOWS FROM OPERATING ACTIVITIES

Change in net assets	\$ 36,381
Adjustments to reconcile change in net assets to net cash provided by/(used in) operating activities:	
Depreciation	387,164
Interest on lease liability	72,340
Amortization	350,218
Changes in operating assets and liabilities:	
Accounts receivable	(212,072)
Prepaid expenses	(21,561)
Accounts payable	(151,281)
Deferred revenue	73,783
Net cash provided by/(used in) operating activities	<u>534,972</u>

CASH FLOWS FROM FINANCING ACTIVITIES

Principal payments on debt	(57,673)
Payment of lease liability	(418,919)
Net cash provided by/(used in) financing activities	<u>(476,592)</u>

NET INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS

58,380

CASH AND CASH EQUIVALENTS, BEGINNING OF YEAR

3,171,040

CASH AND CASH EQUIVALENTS, END OF YEAR

\$ 3,229,420

SUPPLEMENTAL DISCLOSURE OF NON-CASH FINANCING ACTIVITIES

Cash paid for interest	<u>\$ 23,083</u>
------------------------	------------------

OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2025

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

Oakland Military Institute College Preparatory Academy (the “Academy”) was incorporated in the state of California in 2000 as a nonprofit public benefit corporation that is organized under the Nonprofit Public Benefit Corporation Law exclusively for charitable and educational purposes within the meaning of 501(c)(3) of the *Internal Revenue Code* of 1954 or the corresponding provision of any future United States internal revenue law. The Academy’s mission is to provide a structured, rigorous academic program where students are developed as leaders, scholars and critical thinker citizens. Through a military framework, the Academy inspires honor and pride within its students and cultivates life-long respect, confidence, and appreciation for others. The Academy provides instruction to Grades 6-12 students.

Basis of Accounting

The Academy’s policy is to prepare its financial statements on the accrual basis of accounting; consequently, revenues are recognized when earned rather than when cash is received, and certain expenses and purchases of assets are recognized when the obligation is incurred rather than when cash is disbursed.

Basis of Presentation

The accompanying financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America as prescribed by the Financial Accounting Standards Board (FASB).

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures, such as depreciation expense and the net book value of capital assets. Accordingly, actual results could differ from those estimates.

Functional Allocation of Expenses

Costs of providing the Academy’s programs and other activities have been presented in the Statement of Functional Expenses. During the year, such costs are accumulated into separate groupings as either personnel or non-personnel expenses. Personnel or non-personnel expenses are allocated among program services and management and general expenses by a method that best measures the relative degree of benefit.

Cash and Cash Equivalents

The Academy defines its cash and cash equivalents to include only cash on hand, demand deposits, and liquid investments with original maturities of three months or less.

OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2025

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES, continued

Accounts Receivable

Accounts receivable primarily represent amounts due from federal and state governments as of June 30, 2025. Management evaluates the collectability of receivables and records an allowance for doubtful accounts when amounts are considered uncollectible.

During the year ended June 30, 2025, management recorded bad debt expense of \$11,298 to reflect estimated uncollectible amounts. Management believes the remaining receivables are fully collectible as of June 30, 2025.

Prepaid Expenses

Prepaid expenses are recorded at the carrying amount as of financial position date. Prepaid expenses are made in advance of when the economic benefit of the cost will be realized, and which will be expensed in future periods with the passage of time or when a triggering event occurs.

Right-of-Use Assets and Lease Liabilities

The Academy has recorded Right-of-Use ("ROU") assets and lease liabilities as a result of implementing the FASB issued Accounting Standards Update (ASU) 2016-02, *Leases* (Topic 842). ROU assets represent the right to use an underlying asset for the lease term and lease liabilities represent the obligation to make lease payments arising from the lease. ROU assets and lease liabilities are recognized at the lease commencement date and are based on the present value of lease payments over the lease term. As most leases do not provide an implicit rate, a risk-free rate is utilized in lieu of determining an incremental borrowing rate at the commencement date in deciding the present value of lease payments. ROU assets also include any lease payments made and exclude lease incentives. Amortization expense is recognized on a straight-line basis over the lease term. Lease agreements with lease and non-lease components are generally accounted for separately.

Capital Assets

Capital assets are stated at cost, if purchased or at estimated fair value, if donated. Depreciation is provided on a straight-line basis over the estimated useful lives of the asset. The useful lives range varies from 3 to 10 years.

Accounts Payable and Notes Payable

All payables are reported as liabilities in the Statement of Financial Position. In general, all payables that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the Academy. Accounts payable are amounts owed to vendors or suppliers at June 30, 2025, for services incurred related to the Academy's operations and are reported as current liabilities. Notes payable that are due within one year are reported as current liabilities, while portion that are due more than one year are reported as non-current liabilities.

OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2025

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES, continued

Deferred Revenue

The Academy recognizes grant revenues in the period the Academy meets the conditions for revenue recognition, namely as reimbursable program expenses are incurred. Deferred Revenue relates to program receipts from government agencies in advance of program performance.

Net Asset

Net assets, revenues, expenses, gains, and losses are classified based on the existence or absence of donor or grantor-imposed restrictions. Accordingly, net assets and changes therein are classified and reported as follows:

Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.

Net Assets With Donor Restrictions – Net assets subject to donor- (or certain grantor-) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Revenue Recognition

Amounts received from the California Department of Education are conditional and recognized as revenue by the Academy based on the average daily attendance (ADA) of students. Revenue that is restricted is recorded as an increase in net assets without donor restriction, if the restriction expires in the reporting period in which the revenue is recognized. All other restricted revenues are reported as increases in net assets with donor restriction.

Contributions

All contributions are considered to be available for use unless specifically restricted by the donor. Amounts received that are restricted to specific use or future periods are reported as contributions with donor restrictions. Restricted contributions that are received and released in the same period are reported as promises to give without donor restrictions. Unconditional promises to give expected to be received in one year or less are recorded at net realizable value. Unconditional promises to give expected to be received in more than one year are recorded at fair value at the date of the promise. Conditional promises to give are not recognized until they become unconditional, that is, when the conditions on which they depend are substantially met.

OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2025

NOTE 1 – SIGNIFICANT ACCOUNTING POLICIES, continued

Conditional Grants

Grants and contracts that are conditioned upon the performance of certain requirements or the incurrence of allowable qualifying expenses are recognized as revenues in the period in which the conditions are met. Amounts received are recognized as revenue when the Academy has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as deferred revenues in the statement of financial position. As of June 30, 2025, the Academy has conditional grants of \$2,184,874 of which \$626,183 is recognized as deferred revenue in the Statement of Financial Position.

Payment in Lieu of Property Taxes

Secured property taxes attach as an enforceable lien on property as of January 1. Taxes are levied on September 1 and are payable in two installments on or before November 1 and February 1. Unsecured property taxes are not a lien against real property and are payable in one installment on or before August 31. The County bills and collects property taxes for all taxing agencies within the County and distributes these collections to the various agencies. The sponsor agency of the Academy is required by law to provide in-lieu property tax payments on a monthly basis, from August through July. The amount paid per month is based upon an allocation per student, with a specific percentage to be paid each month.

Donated Services and In-Kind Contributions

Volunteers contribute significant amounts of time to program services, administration, and fundraising activities; however, the financial statements do not reflect the value of these contributed services because they do not meet the recognition criteria prescribed by generally accepted accounting principles. Contributed goods are recorded at their fair value on the date of donation. Donated professional services are recorded at the respective fair values of the services received.

During the year, the Academy received support from the Military Department without a commensurate monetary outlay. These support services have been valued at \$240,000, based on expenditure information provided by the Military Department. Contributed services are measured and reported at their estimated fair value in the financial statements, using current rates for comparable professional services, and have been included in the accompanying financial statements.

Income Taxes

The Academy is a nonprofit entity exempt from the payment of income taxes under *Internal Revenue Code* Section 501(C)3 and *California Revenue and Taxation Code* Section 23701d. Accordingly, no provision has been made for income taxes. The Academy is subject to income tax on net income that is derived from business activities that are unrelated to the exempt purposes. The Academy files an exempt Academy return and applicable unrelated business income tax return in the U.S. federal jurisdiction and with the California Franchise Tax Board.

OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2025

NOTE 2 – LIQUIDITY AND AVAILABILITY

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the statement of financial position date. Financial assets available for general expenditures comprise cash and cash equivalents, accounts receivable and prepaid expenses for the total amount of \$5,567,300.

As part of the Academy's liquidity management plan, they invest cash in excess of daily requirements in short-term investments, certificate of deposits, and money market funds.

NOTE 3 – CONCENTRATION OF CREDIT RISK

The Academy maintains cash balances held in banks and revolving funds which are insured up to \$250,000 by the Federal Deposit Insurance Corporation (FDIC). At times, cash in these accounts exceeds the insured amounts. The Academy has not experienced any losses in such accounts and believes it is not exposed to any significant credit risk on its cash and cash equivalents.

NOTE 4 – CAPITAL ASSETS

Capital assets in the accompanying financial statements is presented net of accumulated depreciation. The Academy capitalizes all expenditure for land, buildings, and equipment in excess of \$1,000. Depreciation expense was \$387,164 for the year ended June 30, 2025.

The components of capital assets as of June 30, 2025 are as follows:

	Balance			Balance
	July 1, 2024	Additions	Deductions	June 30, 2025
Capital Assets Being Depreciated				
Land improvements	\$ 13,847,952	\$ -	\$ -	\$ 13,847,952
Furniture and equipment	1,552,283	-	-	1,552,283
Buildings	583,098	-	-	583,098
Total Capital Assets Being Depreciated	15,983,333	-	-	15,983,333
Less: Accumulated Depreciation	(6,410,882)	(387,164)	-	(6,798,046)
Capital Assets, Net	\$ 9,572,451	\$ (387,164)	\$ -	\$ 9,185,287

NOTE 5 – LEASES

The Academy leases certain real property and equipment for the operation of charter schools with various terms under long-term, non-cancelable operating lease agreements. The leases expire at various dates through the year 2033 and provide renewal options. The Academy included in the determination of the right-of-use assets and lease liabilities any renewal options when the options are reasonably certain to be exercised. The agreements generally require the Academy to pay insurance and repairs.

The Academy elected the option to use the risk-free rate determined using a period comparable to the lease terms as the discount rate.

OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2025

NOTE 5 – LEASES, continued

The Academy has elected the short-term lease exemption for all leases with a term of twelve (12) months or less for both existing and ongoing operating leases to not recognize the asset and liability for these leases. Lease payments for short-term leases are recognized on straight-line basis. The Academy has real property short-term lease agreements for the year ended June 30, 2025.

The Academy elected the practical expedient to not separate lease and non-lease components for real estate leases.

The total operating lease cost for the year ended June 30, 2025 is \$418,919. The supplemental cash flow information for the year ended June 30, 2025 is as follows:

Operating cash flows from operating leases \$ 418,919

The following summarizes the weighted-average remaining lease term and weighted-average discount rate:

Weighted-average remaining lease term:	
Operating leases	7.01 years
Weighted-average discount rate:	
Operating leases	5%

The future minimum lease payments under non-cancelable operating leases with terms greater than one year are listed below as of June 30, 2025.

Year Ending June 30,	Operating lease
2026	\$ 272,469
2027	129,996
2028	129,996
2029	129,996
2030	140,004
Thereafter	420,012
Total lease payments	1,222,473
Less: Interest	(194,098)
Present value of lease liabilities	<u>\$ 1,028,375</u>

The Academy receives no sublease rental revenues or pays any contingent rentals associated with these leases.

OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2025

NOTE 6 – EMPLOYEE RETIREMENT

Multiemployer Defined Benefit Pension Plans

Qualified employees are covered under multiemployer defined benefit pension plans maintained by agencies of the state of California.

The risks of participating in these multiemployer defined benefit pension plans are different from single employer plans because: (a) assets contributed to the multiemployer plan by one employer may be used to provide benefits to employees of other participating employers, (b) the required member, employer, and state contribution rates are set by the California Legislature, and (c) if the Academy chooses to stop participating in the multiemployer plan, it may be required to pay a withdrawal liability to the plan. The Academy has no plans to withdraw from this multiemployer plan.

California State Teachers' Retirement System (CalSTRS)

Plan Description

The Academy contributes to the California State Teachers' Retirement System (CalSTRS), a cost-sharing multiemployer public employee retirement system defined benefit pension plan administered by STRS. Plan information for STRS is not publicly available. The plan provides retirement, disability and survivor benefits to beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the State Teachers' Retirement Law. According to the most recently available Comprehensive Annual Financial Report and Actuarial Valuation Report for the year ended June 30, 2024 total STRS plan net assets are \$322 billion, the total actuarial present value of accumulated plan benefits is \$482 billion, contributions from all employers totaled \$8.37 billion, and the plan is 76.7% funded. The Academy did not contribute more than 5% of the total contributions to the plan.

Copies of the STRS annual financial reports may be obtained from STRS, 7667 Folsom Boulevard, Sacramento, CA 95826 and www.calstrs.com.

Funding Policy

Active plan members hired before January 1, 2013 are required to contribute 10.25% of their salary and those hired after are required to contribute 10.21% of their salary. The Academy is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the STRS Teachers' Retirement Board. The required employer contribution rate for year ended June 30, 2025 was 19.1% of annual payroll. The contribution requirements of the plan members are established and may be amended by state statute.

OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2025

NOTE 6 – EMPLOYEE RETIREMENT, continued

California State Teachers' Retirement System (CalSTRS), continued

Funding Policy, continued

The Academy's contributions to CalSTRS for the past three years are as follows:

		Percent of Required
	Contribution	Contribution
2025	\$ 657,354	100%
2024	\$ 739,630	100%
2023	\$ 494,103	100%

California Public Employees' Retirement System (CalPERS)

Plan Description

The Academy contributes to the School Employer Pool under the California Public Employees' Retirement System (CalPERS), a cost-sharing multiemployer public employee retirement system defined benefit pension plan administered by CalPERS. Plan information for PERS is not publicly available. The plan provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefit provisions are established by state statutes, as legislatively amended, within the Public Employees' Retirement Law. According to the most recently available Actuarial Valuation Report for the year ended June 30, 2024 the School Employer Pool total plan assets are \$93.2 billion, the present value of accumulated plan benefits is \$128.9 billion, contributions from all employers totaled \$5.4 billion, and the plan is 72.3% funded. The Academy did not contribute more than 5% of the total contributions to the plan.

Copies of the CalPERS' annual financial reports may be obtained from the CalPERS Executive Office, 400 Q Street, Sacramento, CA 95811 and www.calpers.ca.gov.

Funding Policy

Active plan members are required to contribute 7.0% of their salary. The school is required to contribute an actuarially determined rate. The actuarial methods and assumptions used for determining the rate are those adopted by the CalPERS Board of Administration. The required employer contribution rate for year ended June 30, 2025 was 27.05%. The contribution requirements of the plan members are established and may be amended by state statute.

The Academy's contributions to CalPERS for each of the last three years are as follows:

		Percent of Required
	Contribution	Contribution
2025	\$ 322,041	100%
2024	\$ 316,874	100%
2023	\$ 252,096	100%

OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2025

NOTE 7 – NOTES PAYABLE

California School Finance Authority

The Academy received \$1,701,907 in matching funds pursuant a funding agreement between the State Allocation Board and the California School Finance Authority collectively referred to as the State. The Academy applied to the State for financing of its charter school facilities project under the Charter School Facilities Program (CSFP) established pursuant to Article 12 of Chapter 12.5 of Part 10 of the *California Education Code*. The matching loan amount is amortized over 28 years at an interest rate of 2 percent per annum.

Debt service requirements for the loan as of June 30, 2025, are as follows:

Year Ending June 30,	Amount
2026	\$ 58,826
2027	60,002
2028	61,203
2029	62,427
2030	63,675
Thereafter	790,345
Total	<u>\$ 1,096,478</u>

NOTE 8 – CONTINGENCIES AND COMMITMENTS

The Academy has received state and federal funds for specific purposes that are subject to review and audit by the grantor agencies. Although such audits could generate disallowances under terms of the grants, it is believed that any required reimbursement would not be material.

NOTE 9 – FUNCTIONALIZED EXPENSES

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include salaries and wages, pension expense, other employee benefits, and payroll taxes, which are allocated on the basis of estimates of time and effort.

NOTE 10 – SUBSEQUENT EVENTS

The Academy's management has evaluated events or transactions that may occur for potential recognition or disclosure in the financial statements through December 3, 2025, which is the date the financial statements were available to be issued. The Management concluded that no subsequent events have occurred that would require recognition or disclosure in the financial statements.

SUPPLEMENTARY INFORMATION

OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY

ACADEMY ORGANIZATIONAL STRUCTURE

JUNE 30, 2025

The Academy was granted in 2000 by Oakland Unified School District (the "District"). The District has granted the Academy through June 30, 2025. During 2024-25, the Academy served approximately 480 students in grades 6 to 12. The Academy's Charter School number granted by the state is 0349.

The board of directors and the administrator as of the year ended June 30, 2025 were as follows:

GOVERNING BOARD		
Name	Office	Term Expiration
Honorable Edmund Gerald Brown Jr.	Board Chairman	June 30, 2025
Major General David S. Baldwin	Vice Chairman/Board of Directors	January 30, 2025 Resignation
David Clisham	Board Member	June 30, 2026
Marc Mares	Board Member	June 30, 2026
Joseph Wire	Board Member	June 30, 2025
Anne Campbell Washington	Board Member	June 30, 2025
Simon Bryce	Board Member	June 30, 2026
BG (CA) Peter Cross	Board Member	June 30, 2027
Sabrina Foster	Board Member	January 30, 2025 Resignation

ADMINISTRATION		
Dr. Mary E. Streshly, Ed.D. <i>Superintendent</i>		
CMSgt (CA) Thomas L. James <i>Commandant/CBO</i>		

**OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY
SCHEDULE OF INSTRUCTIONAL TIME
FOR THE YEAR ENDED JUNE 30, 2025**

Grade Level	Minutes Requirement	2024-25 Actual Minutes	Number of Days		Status
			Traditional Calendar	Multitrack Calendar	
Grade 6	54,000	64,207	180	N/A	Complied
Grade 7	54,000	64,207	180	N/A	Complied
Grade 8	54,000	64,207	180	N/A	Complied
Grade 9	64,800	71,380	180	N/A	Complied
Grade 10	64,800	71,380	180	N/A	Complied
Grade 11	64,800	71,380	180	N/A	Complied
Grade 12	64,800	71,380	180	N/A	Complied

The Academy participated in Longer Day incentives and is funded at a level for an Academy that has not met or exceeded its LCFF target funding.

**OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY
SCHEDULE OF AVERAGE DAILY ATTENDANCE
FOR THE YEAR ENDED JUNE 30, 2025**

	Second Period Report	Annual Report
Classroom-Based ADA:		
Grades 4 through 6	57.21	57.94
Grades 7 and 8	157.68	161.06
Grades 9 through 12	240.40	242.80
Total Classroom-Based ADA	455.29	461.80

**OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY
RECONCILIATION OF ANNUAL FINANCIAL AND BUDGET REPORT WITH AUDITED FINANCIAL
STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2025**

There were no reconciling items to the audited financial statements for the year ended June 30, 2025.

OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY
NOTE TO SUPPLEMENTARY INFORMATION
JUNE 30, 2025

NOTE 1 – PURPOSE OF SCHEDULES

Academy Organizational Structure

This schedule provides information about the Academy's authorizing agency, grades served, members of the governing body, and members of the administration.

Schedule of Instructional Time

This schedule presents information on the amount of instructional time offered by the Academy and whether the Academy complied with the provisions of *California Education Code*.

Schedule of Average Daily Attendance

Average daily attendance is a measurement of the number of pupils attending classes of the Academy. The purpose of attendance accounting from a fiscal standpoint is to provide the basis on which apportionments of state funds are made to charter schools. This schedule provides information regarding the attendance of students at various grade levels.

Reconciliation of Annual Financial and Budget Report with Audited Financial Statements

This schedule provides the information necessary to reconcile the net assets of the Academy as reported on the annual financial report form to the audited financial statements.

OTHER INDEPENDENT AUDITORS' REPORTS



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Directors
Oakland Military Institute College Preparatory Academy
Oakland, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States the financial statements of Oakland Military Institute College Preparatory Academy (the "Academy") as of and for the year ended June 30, 2025, and the related notes to financial statements, which collectively comprise the Academy's basic financial statements, and have issued our report thereon dated December 3, 2025.

Report on Internal Controls Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Academy's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Academy's internal control. Accordingly, we do not express an opinion on the effectiveness of the Academy's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Academy's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses or significant deficiencies. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Academy's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of non-compliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Academy's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Academy's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CWDL, Certified Public Accountants

San Diego, California
December 3, 2025



INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE AND ON INTERNAL CONTROL OVER COMPLIANCE FOR STATE PROGRAM

To the Board of Directors
Oakland Military Institute College Preparatory Academy
Oakland, California

Report on State Compliance

Opinion on State Compliance

We have audited Oakland Military Institute College Preparatory Academy (the "Academy") compliance with the types of compliance requirements described in the *2024-25 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in Title 5, California Code of Regulations, section 19810, that could have a direct and material effect on each of the Academy's state programs for the fiscal year ended June 30, 2025, as identified below.

In our opinion, the Academy complied, in all material respects, with the types of compliance requirements referred to above that are applicable to the state programs noted in the table below for the year ended June 30, 2025.

Basis for Opinion

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States *2024-25 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Academy and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion. Our audit does not provide a legal determination of the Academy's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above, and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Academy's compliance with the requirements described in the *2024-25 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*.

Auditors' Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Academy's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the *2024-25 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* will always detect a material noncompliance when it exists. The risk of not detecting a material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Academy's compliance with the requirements of the state programs as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the *2024-25 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Academy's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Academy's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the *2024-25 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, but not for the purpose of expressing an opinion on the effectiveness of the Academy's internal control over compliance. Accordingly, no such opinion is expressed; and
- Select and test transactions and records to determine the Academy's compliance with the state laws and regulations applicable to the following items:

PROGRAM NAME	PROCEDURES PERFORMED
School Districts, County Offices of Education, and Charter Schools:	
T. Proposition 28 Arts and Music in Schools	Yes
U. After/Before School Education and Safety Program	Yes
V. Proper Expenditure of Education Protection Account Funds	Yes
W. Unduplicated Local Control Funding Formula Pupil Counts	Yes
X. Local Control and Accountability Plan	Yes
Y. Independent Study-Course Based	Not applicable
Z. Immunizations	Not applicable
AZ. Educator Effectiveness	Yes
BZ. Expanded Learning Opportunities Grant (ELO-G)	Not applicable
CZ. Career Technical Education Incentive Grant	Not applicable
DZ. Expanded Learning Opportunities Program	Yes
EZ. Transitional Kindergarten	Not applicable
FZ. Kindergarten Continuance	Not applicable

PROGRAM NAME	PROCEDURES PERFORMED
Charter Schools:	
AA. Attendance	Yes
BB. Mode of Instruction	Yes
CC. Nonclassroom-Based Instruction/Independent Study	Not applicable
DD. Determination of Funding for Nonclassroom-Based Instruction	Not applicable
EE. Annual Instructional Minutes - Classroom Based	Yes
FF. Charter School Facility Grant Program	Yes

The term Not applicable above is used to mean the Academy did not offer the program during the year or did not receive any funding for the program.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that a material noncompliance with a compliance requirement will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention from those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditors' Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses or significant deficiencies, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the *2024-25 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*. Accordingly, this report is not suitable for any other purpose.

CWDL, Certified Public Accountants

San Diego, California
December 3, 2025

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY
SUMMARY OF AUDITORS' RESULTS
FOR THE YEAR ENDED JUNE 30, 2025

FINANCIAL STATEMENTS

Type of auditors' report issued:	<u>Unmodified</u>
Is a going concern emphasis-of-matter paragraph included in the auditors' report?	<u>No</u>
Internal control over financial reporting:	
Material weaknesses identified?	<u>No</u>
Significant deficiencies identified not considered to be material weaknesses?	<u>None Reported</u>
Non-compliance material to financial statements noted?	<u>No</u>

FEDERAL AWARDS

The Academy did not expend more that \$750,000 in federal awards; therefore, a Federal Single Audit under OMB Uniform Grant Guidance is not applicable.

STATE AWARDS

Internal control over state programs:	
Material weaknesses identified?	<u>No</u>
Significant deficiencies identified not considered to be material weaknesses?	<u>None Reported</u>
Type of auditors' report issued on compliance for state programs:	<u>Unmodified</u>

**OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY
FINANCIAL STATEMENT FINDINGS AND RECOMMENDATIONS
FOR THE YEAR ENDED JUNE 30, 2025**

FIVE DIGIT CODE	AB3627 FINDING TYPES
20000	Inventory of Equipment
30000	Internal Control

There were no audit findings and recommendations related to the financial statements for the year ended June 30, 2025.

**OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY
STATE AWARD FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2025**

FIVE DIGIT CODE	AB3627 FINDING TYPES
10000	Attendance
40000	State Compliance
42000	Charter School Facilities Program
43000	Apprenticeship: Related and Supplemental Instruction
60000	Miscellaneous
61000	Classroom Teacher Salaries
62000	Local Control Accountability Plan
70000	Instructional Materials
71000	Teacher Misassignments

There were no state awards findings and questioned costs for the year ended June 30, 2025.

**OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2025**

There were no audit findings and questioned costs during fiscal year 2024.

Coversheet

Approve AR 3420 - Fiscal Accountability, Internal Controls, and Disbursement Authorization

Section: X. Action Items
Item: B. Approve AR 3420 - Fiscal Accountability, Internal Controls, and Disbursement Authorization
Purpose:
Submitted by: CMSgt (CA) Thomas James
Related Material:
AR 3420 - Fiscal Accountability, Internal Controls, and Disbursement Authorization.pdf

BACKGROUND:

OMI Check: Administrative Regulation 3420 establishes the procedures that support this control structure. The regulation outlines requirements for documentation prior to payment, segregation of duties, and monthly reconciliation of accounts by staff not involved in check preparation or signing. The Superintendent and CBO review disbursement registers and verify bank reconciliation, while the Finance Committee receives regular reporting on expenditures, check sequences, and any anomalies. This framework strengthens internal controls, aligns with best practices from CharterSAFE and FCMAT, and ensures responsible stewardship of all OMI fiscal activities.



OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY

3877 Lusk Street | Oakland, CA 94608 | 510 594 3900 | oakmil.org

Superintendent: Dr. M.E. Streshly
Board Chairman: Honorable Edmund G. Brown



December 11, 2025

AR 3420 – Fiscal Accountability, Internal Controls, and Disbursement Authorization

Adopted: Upon Board Signature

The Superintendent, Commandant/CBO, and Business Services shall maintain fiscal controls over all OMI funds through dual-signature check issuance, segregation of duties, and documented authorization. No check, transfer, withdrawal, or electronic disbursement may be issued unless required documentation is in place, including purchase order or contract approval, invoice verification, and receiving documentation confirming that goods and services were delivered. Consistent with the Board-approved signer list, two authorized signatures are required for all checks and electronic payments, including ACH, EFT, wire transfers, and movements of time deposit accounts. Digital signatures utilizing an encrypted, auditable platform are permitted.

To ensure accountability and prevent fraud, fiscal responsibilities must remain separated so that no individual initiates and completes a transaction from authorization to reconciliation. Monthly bank reconciliations shall be performed by staff not involved in check preparation or signing, and shall be reviewed by the Superintendent and CBO. Prohibited practices include single-signature checks, pre-signed checks, payments without documentation, or same-person initiation, approval, signing, and reconciliation. Any emergency substitution of signatories must be promptly disclosed and subsequently ratified at the next Board meeting.

Honorable Edmund Gerald Brown, Jr.
Chairman, OMI Board of Directors

Dr. Mary Streshly
Superintendent

Coversheet

Approve Update to OMI Bridge Bank Authorized Signers

Section: X. Action Items
Item: C. Approve Update to OMI Bridge Bank Authorized Signers
Purpose:
Submitted by:
Related Material: Authorization of OMI Account Signers - Bridge Bank.pdf

BACKGROUND:

Oakland Military Institute College Preparatory Academy maintains multiple operational and reserve banking accounts with Bridge Bank to support ongoing fiscal management, payroll, and school operations. To ensure clear internal control and compliance with Board governance, OMI requires documented signature authority on these accounts, with a dual-signature requirement for all disbursements. The authorization of designated school officials as signers enables Bridge Bank to verify and maintain current records for check issuance, time deposit activity, and other transactional needs, without disclosing account-specific information in public documents.

RECOMMENDATION:

The Board is asked to approve the designated signers listed below for all existing Bridge Bank accounts and to remove any individuals not listed. This action will ensure accurate and enforceable banking authority and supports OMI's financial oversight, internal control measures, and business continuity.



OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY

3877 Lusk Street | Oakland, CA 94608 | 510 594 3900 | oakmil.org

Superintendent: Dr. M.E. Streshly
Board Chairman: Honorable Edmund G. Brown



December 11, 2025

Authorization of OMI Account Signers – Bridge Bank

Oakland Military Institute College Preparatory Academy (OMI) maintains several operational and reserve banking accounts with Bridge Bank in support of the school's fiscal management responsibilities. In accordance with Board governance requirements and standard banking protocols, OMI Administration has designated these school officials as account signers with a dual-signature requirement. This action will enable Bridge Bank to update and maintain accurate signature authority for all existing OMI accounts, including general checking and time deposit (CD) accounts, without disclosing specific account numbers in the public record.

Requested December 2025 Board Action

Authorize the following individuals to be added as official signers on all current OMI accounts held with Bridge Bank:

- Dr. Mary Steshly, Superintendent
- CMSgt (CA) Thomas James, Commandant and CBO
- Kathryn Wong, Human Resources Manager
- Carlos Rodriguez, Business Services Manager

All individuals not identified above as authorized signers are hereby removed from signature authority on any OMI account held with Bridge Bank.

Effective Date: Upon Board approval and Chairman's signature.

Honorable Edmund Gerald Brown, Jr.
Chairman, OMI Board of Directors

Date

Coversheet

Approve Superintendent Contract Addendum

Section: X. Action Items
Item: D. Approve Superintendent Contract Addendum
Purpose:
Submitted by:
Related Material: Superintendent contract addendum for 2025-2026.pdf

BACKGROUND:

The OMI Board of Directors approved a 2.5% cost of living salary increase for the 2025-2026 school year for OMI Classified and Certificated personnel in November 2025. The attached contract addendum provides that the Superintendent will also receive a 2.5% cost of living salary increase for the same contract year.

RECOMMENDATION:

It is the recommendation of the Chairman of the Board, Hon Edmund G. Brown, that the Board of Directors approve the superintendent's contract addendum for the 25-26 school year.

Oakland Military Institute College Preparatory Academy

SUPERINTENDENT EMPLOYMENT AGREEMENT ADDENDUM

December 11, 2025

This Addendum (“Addendum”) is made and entered into by the Governing Board of the **Oakland Military Institute College Preparatory Academy** (“OMI Board”) and Mary Streshly Ed.D. (“Superintendent”) in accordance with the Superintendent’s Employment Agreement, executed on January 17, 2023 (hereinafter “Employment Agreement”). Specifically, the terms of this Addendum to the Employment Agreement are as follows:

1. **Term.** The District and the Superintendent executed the Employment Agreement on January 17, 2023 for the period commencing on the first day of February 1, 2023, ending on June 30, 2026. In an Addendum dated February 1, 2024 the term of the Employment Agreement was extended to June 30, 2027. The term shall remain in effect.
2. **Salary.** Commensurate with the Board approved cost of living salary increase of 2.5% for the 2025-26 school year for all OMI Classified, Certificated and Management personnel, the Superintendent will also receive a 2.5% cost of living salary increase for the same contract year.
3. **Review.** The Superintendent has had the opportunity to obtain independent legal or other professional advice with regard to this Addendum, including tax, retirement and/or other legal consequences. The Superintendent acknowledges that the terms of this Addendum have been read and fully explained and that those terms are fully understood and voluntarily accepted.

The Employment Agreement executed on January 17, 2023 is hereby modified by this Addendum, and as such, constitutes the entire understanding and agreement between the Parties. No addition to, or modification of any term or provision of the Employment Agreement or this Addendum shall be effective unless it is set forth in writing, signed by the Parties and duly approved by the OMI Board.

Date Date

Date Date

Mary Streshly, Ed.D.
Superintendent

Honorable Edmund Gerald Brown, Jr.
Chairman of the OMI Board

Coversheet

Approve Salary Schedule Revision

Section: X. Action Items
Item: E. Approve Salary Schedule Revision
Purpose:
Submitted by:
Related Material: Classified Salary Schedule for 12-11-2025BM.pdf
Certificated Salary Schedule for 12-11-2025BM.pdf

BACKGROUND:

The proposed revision to the salary schedule includes a 2.5% salary increase for certificated and classified staff, along with the addition of specific sports stipends to the schedule's language. This update recognizes and rewards staff contributions, promotes competitive compensation, and supports the district's efforts to attract and retain high-quality employees across all roles.

RECOMMENDATION:

OMI Staff recommend approving the salary schedule revision to implement a 2.5% salary increase for certificated and classified staff and to formalize sports stipends. This adjustment reflects the value we place on staff dedication, supports retention of skilled employees, and ensures competitive compensation for those supporting both academic and extracurricular student success.

OMI Classified Mgt Salary Schedule Fiscal Year 2025-2026 Effective Date: 7/1/2025

CLASSIFIED	Contracted Days	Step 1	Step 2	Step 3	Step 4	Step 5
	NON-EXEMPT					
Math Tutor	185	\$30.75	\$32.80			
Custodial Technician	260	\$24.09	\$24.84	\$25.61	\$26.37	\$27.16
Aide (ASP)	185	\$24.09	\$24.84	\$25.61	\$26.37	\$27.16
Tutor/Aide/Bilingual (SPED/ELD)	185	\$29.21	\$30.12	\$31.05	\$31.98	\$32.94
Aide - Cafeteria	185	\$29.21	\$30.12	\$31.05	\$31.98	\$32.94
Administrative Assistant	185	\$29.21	\$30.12	\$31.05	\$31.98	\$32.94
Attendance Assistant	185	\$29.21	\$30.12	\$31.05	\$31.98	\$32.94
Office Manager	220	\$32.91	\$33.92	\$34.97	\$36.03	\$37.09
Registrar	220	\$32.91	\$33.92	\$34.97	\$36.03	\$37.09
Facilities Technician	260	\$32.91	\$33.92	\$34.97	\$36.03	\$37.09
Campus Monitor	220/185	\$29.60	\$30.52	\$31.46	\$32.41	\$33.38
Executive Assistant to the Superintendent	260	\$34.99	\$36.09	\$37.18	\$38.28	\$39.48
Business Technician	260	\$34.99	\$36.09	\$37.18	\$38.28	\$39.48
Information Technology Technician	260	\$34.99	\$36.09	\$37.18	\$38.28	\$39.48
Student Data Technician	260	\$34.99	\$36.09	\$37.18	\$38.28	\$39.48
	EXEMPT	Step 1	Step 2	Step 3	Step 4	Step 5
After School Program Manager	260	\$82,138	\$84,678	\$87,298	\$89,916	\$92,614
Business Manager	260	\$82,138	\$84,678	\$87,298	\$89,916	\$92,614
Facilities Manager	260	\$82,138	\$84,678	\$87,298	\$89,916	\$92,614
Human Resources Manager	260	\$82,138	\$84,678	\$87,298	\$89,916	\$92,614
Student Data Manager	260	\$82,138	\$84,678	\$87,298	\$89,916	\$92,614
Information Technology Manager	260	\$88,710	\$91,453	\$94,282	\$94,282	\$100,023
SEL Therapist	185	\$89,804	\$92,582	\$95,445	\$98,309	\$101,258
Counselor	220	\$89,804	\$92,582	\$95,445	\$98,309	\$101,258
Counselor	200	\$81,640	\$84,165	\$86,767	\$89,371	\$92,052
Counselor	185	\$75,517	\$77,853	\$80,261	\$82,669	\$85,149
CBO	260	\$149,415	\$154,036	\$158,800	\$158,800	\$168,775
Director of Information Technology (IT) and Grant Development	260	\$149,415	\$154,036	\$158,800	\$158,800	\$168,775
CERTIFICATED	EXEMPT	Step 1	Step 2	Step 3	Step 4	Step 5
Dir Teaching & Learning	220	\$139,111	\$143,413	\$147,848	\$152,421	\$157,136
Dir Student Services	220	\$139,111	\$143,413	\$147,848	\$152,421	\$157,136
Student Services Coordinator	220	\$109,269	\$112,649	\$116,133	\$116,133	\$123,205
Instructional Coach	190	\$107,328	\$110,647	\$114,068	\$117,491	\$121,016
Psychologist	200	\$96,644	\$101,731	\$107,085	\$107,085	\$118,062
SLP	220	\$96,644	\$101,731	\$107,085	\$107,085	\$118,062
One stipend authorized annually	Masters Degree					
	Doctorate Degree					
Additional Stipend Annually	CACC Member					
Mental Health or Counslor Intern	\$ 28,000					
Longevity Annual Stipend-based on consecutive years of service with OMI						
5 YOS	\$500					
10 YOS	\$1,000					
15 YOS	\$2,000					
20 YOS	\$3,000					
25 YOS	\$4,000					
30 YOS	\$5,000					
Board Approved	11/20/2025					
Revision Date	12/5/2025					

OMI Certificated Salary Schedule for Fiscal Year 2025-2026				
Effective Date 7/1/2025				
Service Years	BA	BA + 30	BA + 45	BA + 60
1	\$68,301	\$69,188	\$70,072	\$70,955
2	\$69,188	\$70,067	\$70,952	\$71,836
3	\$70,067	\$70,955	\$71,836	\$72,716
4	\$70,955	\$71,836	\$73,440	\$75,043
5	\$71,836	\$72,716	\$75,689	\$78,661
6	\$72,716	\$73,604	\$77,939	\$82,274
7	\$74,487	\$74,739	\$80,316	\$85,894
8	\$75,371	\$77,663	\$83,587	\$89,508
9	\$76,253	\$80,584	\$86,855	\$93,125
10	\$77,643	\$83,511	\$90,126	\$96,740
11	\$80,344	\$86,433	\$93,395	\$100,356
12	\$83,042	\$89,360	\$94,858	\$100,356
13	\$83,042	\$89,360	\$94,858	\$100,356
14	\$83,042	\$89,360	\$96,082	\$102,805
15	\$83,042	\$89,360	\$96,082	\$102,805
16-17	\$83,042	\$89,360	\$97,890	\$106,418
18-20	\$83,042	\$89,360	\$99,697	\$110,031
21-24	\$83,042	\$89,360	\$101,502	\$113,642
25- or more	\$83,042	\$89,360	\$103,310	\$117,254
* 10 years maximum credit for years taught in another school district				
* Additional years of credit is at Superintendent's discretion				
Annual One time Stipends	Masters Degree		\$500	(MA)
	Doctorate Degree		\$1,000	(Ph.D./ Ed.D)
	National Board Certified		\$5,000	
	Member (Duty approved and fu		\$1,000	
Teacher Hourly Rate	\$46.14			
Sub Daily Rate	\$277.08			
Non Credentialed Daily Rate	\$369.18			
Longevity Annual Stipend-based on consecutive years of service with OMI				
5 YOS	\$500			
10 YOS	\$1,000			
15 YOS	\$2,000			
20 YOS	\$3,000			
25 YOS	\$4,000			
30 YOS	\$5,000			
Annual Stipends:	*All stipends must be approved by Superintendent			
Dual Enrollment Coordinator	\$2,500			

Department Chair	\$1,500			
ASG Chair	\$750			
BTSA Mentor/Coach stipend is provided only if no release period or exceeds allotment	\$1,700 (one), \$1,000 (each add'l teacher) - max \$3,700			
Jazz Band (Fall & Spring co	\$1,500			
CAB-Student Government	\$1,500			
Yearbook Club Status	\$1,500			
High School Sports				
	Assistant Coaches may be remunerated from the Head Coach's allocated stipend of \$2,500.			
	The distribution of funds to Assistant Coaches should be managed by Head Coach following approval from the Athletic Director, ensuring equitable and transparent allocation based on roles and responsibilities.			
Athletic Director	\$2,500			
HS Boys Soccer	\$2,500			
HS Girls Soccer	\$2,500			
Wrestling Co-Ed	\$2,500			
Boys Volleyball	\$2,500			
Girls Volleyball	\$2,500			
HS Boys Basketball	\$2,500			
HS Girls Basketball	\$2,500			
Cross County Co-Ed	\$2,500			
Track and Field Co-Ed	\$2,500			
School Sports are under ASP:				
Teaching an Extra Class	.2 FTE			
Board Approved	11/20/2025			
Revision Date	12/5/2025			

Coversheet

Governance Calendar

Section:	XI. Future Planning
Item:	A. Governance Calendar
Purpose:	
Submitted by:	
Related Material:	OMI_Governance_Calendar2025-2026.pdf

Governance Calendar 2025-2026updated: 20Nov25 **ANTICIPATED ITEMS**

Function	July	August	September	October	November	December	January	February	March	April	May	June
	No Board Meeting	Aug 28, 2025	No Board Meeting, comm via supt letter	No Board Meeting, comm via supt letter	Nov 20, 2025	Dec 11, 2025	Jan 22, 2026	Feb 26, 2026	No Board Meeting, comm via supt	No Board Meeting, comm via supt	May 21, 2026	Jun 11, 2026
Setting Direction	Management Planning for start up	Governance Calendar, Superintendent Goal-setting	Recruitment Plan; finalize supt evaluation template	Charter Renewal Planning; Finalize mid-cycle WASC report	WASC mid-year visit, Charter renewal application drafting, spring course offering planning, policy updates	Instructional Program Review; spring course adjustments; initiate 26-27 program planning, policy updates	Charter Renewal Application update, policy updates	Healthy Kids Survey Results; LCAP Data Review; Lottery update, Charter Renewal Application update, policy updates	Consider Goals Revision ahead of LCAP drafting	Review 25/26 Proposed Key Initiatives	Approval Board meeting calendar, Charter renewal application Academic School Year Calendar; Approve Governing Board Member Terms Appointment of Board Officers	management retreat
Cadet Achievement	Submit LCAP	Reports: Enrollment/ Staffing Report; Summer School, Williams Act Audit, Renstar cycle 1, Math Plan	CAASPP/AP/ELPAC results; Math report via board letter, Grant Pathway Program reporting, CTEIG grant app, launch math committee	Math/ Reading progress report via board letter, CBEDS, Enrollment/ Attendance Report	CA Dashboard report, Math & ELA Benchmark results, Progress report, Enrollment/ ADA report, Williams Act Report	Math, ELA & Science update, Approve Dual Enrollment Agreement [CCAP]	Approve School Accountability Report Card; Renstar cycle 2, Math, ELA & Science update	LCAP progress annual update, Math, ELA & Science Update	Approve Annual Comprehensive Safety Plan; ELPAC Testing; Fall course enrollment; FPM audit report; DE course agreements	Draft LCAP Annual Update; CAASPP; ELPAC testing; 26-27 PD calendar	Draft LCAP Annual Update; AP testing; Graduation/ 8th grade promotion	Approve LCAP/Local Indicators, Course Catalog; Cadet Handbook; summer school; ASP Plan
Finance	close the books Marketing and Recruiting, review contract renewal cycles	CNIPS audit, Mtlty SNP Claim Reimb; approve unaudited actuals, cash flow report, CD contributions approval Consent: curriculum, coaching, consultant contracts	Fiscal: Unaudited Actuals, CNIPS Mtlty SNP Claim Reimb, cash flow report Consolidated Application Marketing and Recruiting	CNIPS Mtlty SNP Claim Reimb, cash flow report via letter, mtg 1 budget committee	CNIPS Mtlty SNP Claim Reimb, cash flow report, rec for payroll services	First interim: Budget/Actual Up To-Date; Winter ConAp submission, CNIPS Mtlty SNP Claim Reimb. Audit Report for previous fiscal year	Jan 15th, CNIPS Annual Validation Reporting, CNIPS Mtlty SNP Claim Reimb, mtg 2 budget committee	Second Interim: Budget/Actual To-Date 24/25 Ind. Auditor report, Auditor selection form, CNIPS Mtlty SNP Claim Reimb.	Budget development, mtg 3 budget committee	Budget Development, CNIPS Mtlty SNP Claim Reimb. Educator Effectiveness Grant Business Property Statement due April 1 Review contracts for upcoming year	Budget Development Education Protection Account Expenditure Summary CNIPS Mtlty SNP Claim Reimb. 2025-2026 Charter Schools Annual Information Survey Military Department Budget; curriculum contracts for 25-26	Approve Annual Budget /Contracts Form 990 + California Tax Return LCAP AND BUDGET APPROVAL trial Food Service Relay independent agency service contracts
OUSD, CALPADS, OCR	LCAP Due; CALPADS EOY 1 & 2; PENSEC	Attendance Report: Month 1A Attendance Report: Month 1B	Fiscal: Unaudited Actual Attendance Report: Month 2	20 Days Report Attendance Report: Month 3	CALPADS Fall 1; Attendance Report: Month 4	First interim: Budget/Actual Up To-Date Audit Report for previous fiscal year Attendance Rep: Mth 5 P1	Attendance Report: Month 6	Attendance Report: Month 7	Second Interim: Budget/Actual To-Date; CALPADS Fall 2 25/26 Ind. Auditor Selection Form Attendance Report: Month 8	Attendance Report: Month 9 P2	25/26 Chart. Sch. Annual Info Survey Attendance Report: Month 10	Attendance Report: Month 11 PA Multi-Years Budget Projection Attendance Report: Month 12 (P-Annual) PA
Military / Cadet Leadership	entrance camp; survival camp	Entrance Camp Report, Cadet Leadership Goals	CACC Leadership Conf	BIVOUAC, SAT, PSAT, Xtreme	Pass and Review, Wilderness, Recondo	Cadet Recognition by cadet leadership	Cadet Commander's report	Recondo, Marksmanship	Annual General Inspection	Drill Comp	Develop YCP Calendar upcoming year	CACC Summer Camp Cooperative Agreement
Human Resources	Hiring; Cadre Liberal Leave	Reports: Staffing, approve updated Employee Handbook	Goal Setting for annual evaluations; finalize classified evaluation template	Evaluation/ observation Cycle	Consider/ Approve COLA, Evaluation/ Observation Cycle	Staff of the Year Awards	Evaluation/ observation cycles	Additional Observation Cycles	recruitment fairs; final eval conferences; begin letters of assurances/ release notifications	Final Eval Confs; commitment & release letters finalize; Cadre Evals Due	Hiring, final evaluations	Hiring; Declaration of Need for Fully Qualified Educators
Maintenance, Ops, Trans	Campus cleaning, repairs, asset inventory	Safety Comm Mtg	Kitchen Renovations Completed, Safety Comm Mtg	Safety Comm Mtg	Safety Comm Mtg	Safety Comm Mtg	Safety Comm Mtg Summer Projects review	Approve Comprehensive Safety Plan, Safety Comm Mtg	Safety Comm Mtg	Summer Facility Projects Review	Summer Facility Projects finalize	Campus cleaning, repairs, asset inventory
Recruiting/Marketing					Contact Charter Schools to Schedule Presentations and Begin Calling Parents	Conduct Tours at OMI and Presentations at other Charter Schools	Continue Phone Banking, Tours, and Check in with Applicants	Attend Community Events to Expand Outreach Efforts	Review Applications and Maintain Communication with Applicants	Continue Communicating with Applicants	Send Applicants Reminders About Camp	Prepare for Entrance Camp