



Oakland Military Institute, College Preparatory Academy

Regular Board Meeting

Published on August 5, 2024 at 3:27 PM PDT

Date and Time

Thursday August 8, 2024 at 4:00 PM PDT

Location

Address: 3877 Lusk St. Oakland, CA 94608

Room: B104, B Side Building

In response to the expiration of Governor Newsom’s Executive Order N-29-20, which temporarily suspended provisions of the Brown Act relating to public meetings, the Board will resume in-person board meetings.

In Compliance with the Americans with Disabilities Act, those requiring special assistance to access the board meeting should contact Carlos Rodriguez at crodriguez@omiacademy.org. Notifications of at least 24 hours prior to the meeting will enable Oakland Military Institute to make reasonable arrangements to ensure accessibility to the board meeting.

Agenda

	Purpose	Presenter	Time
I. Open Session			
II. Opening Items			4:00 PM
A. Roll Call			1 m

	Purpose	Presenter	Time
B.	Call the Meeting to Order		1 m
	CALL TO ORDER: The Chairman of the Governing Board of Directors will call the Oakland Military Institute College Preparatory Academy meeting to order at 3:45 PM, or as soon thereafter as possible.		
C.	Public Comment		6 m
	INVITATION TO ADDRESS THE BOARD: Non-Agenda, Agenda, and Closed Session items.		
	Summary: The Board encourages public comment concerning any item of importance and will recognize requests to speak before the item is discussed or voted upon. To assure your rights to address any action item, please notify the Executive Director's Office of your desire to speak by noon the day prior to the Board Meeting; however, we will also make comment cards available at the podium. Those requesting to address the Board will have a total of two (2) minutes.		
	The Board encourages public comment concerning any item of importance and will recognize requests to speak on items not appearing on the Agenda. Speakers should be aware that the Board members are not permitted to comment on the issues they raise, but may request those items to be properly agendized for inclusion in the discussion at a future meeting.		
	If anyone has any questions or concerns, please contact the Executive Assistant to the Superintendent Mr. Carlos Rodriguez at crodriguez@omiacademy.org .		
D.	Ordering of the Agenda		2 m
III.	Approval of Consent Items		4:10 PM
A.	Minutes of June 13, 2024 Regular Meeting	Approve Minutes Carlos Rodriguez	2 m
B.	OMI Bank Account Activity (June 1, 2024-August 1, 2024)		10 m
C.	Personnel Report	Kathryn Wong	5 m
D.	New Contracts	Mary Streshly	10 m

	Purpose	Presenter	Time
IV. Cadet Commander Report			4:37 PM
A. Cadet Commander Report		Jose Delgado-Castillo	10 m
V. Superintendent's Update			4:47 PM
Dr. Streshly will provide the OMI Board an update on the following items:			
<ul style="list-style-type: none"> • Introduce LTC Jonathan Pike, Director of Teaching and Learning 			
A. Superintendent's Update			5 m
VI. Information/Discussion Items			4:52 PM
A. Governance Calendar		Mary Streshly	5 m
B. Summer School 2024 Outcomes		Tim Murray	10 m
C. Entrance Camp and Enrollment Outcomes		MSG Michael Traver	10 m
D. 2023-2024 Education Protection Summary Account Expenditure Summary	Vote	Jacque Eischens	2 m
State law requires that our charter school make a specific determination of how Education Protection Account monies are received and spent. These funds may not be expended on administrative costs.			
E. First Reading: Athletic Handbook		CMSgt (CA) Thomas James	5 m
VII. Action Items			5:24 PM
A. Whistleblower Policy		Kathryn Wong	10 m
B. Approve SACS Unaudited Actuals Report			10 m
VIII. Board Member Comments			
IX. Closing Items			5:44 PM

	Purpose	Presenter	Time
A. Adjourn Meeting	Discuss	Jerry Brown	1 m
Standing Item: Review Board Meeting Quorum for next meeting			

Coversheet

Minutes of June 13, 2024 Regular Meeting

Section: III. Approval of Consent Items
Item: A. Minutes of June 13, 2024 Regular Meeting
Purpose: Approve Minutes
Submitted by: Carlos Rodriguez
Related Material: Minutes for Regular Board Meeting on June 13, 2024

BACKGROUND:

The Oakland Military Institute (OMI) College Preparatory Academy held a Regular Board Meeting on June 13, 2024.

RECOMMENDATION:

The OMI Board of Directors approve the attached minutes for the Regular Board Meeting held on June 13, 2024.

APPROVED



Oakland Military Institute, College Preparatory Academy

Minutes

Regular Board Meeting

Date and Time

Thursday June 13, 2024 at 2:00 PM

Location

3877 Lusk St., Oakland, CA 94608 (Oakland Military Institute College Preparatory Academy campus)

Room: B104

In response to the expiration of Governor Newsom's Executive Order N-29-20, which temporarily suspended provisions of the Brown Act relating to public meetings, the Board will resume in-person board meetings.

In Compliance with the Americans with Disabilities Act, those requiring special assistance to access the board meeting should contact Carlos Rodriguez at crodriguez@omiacademy.org. Notifications of at least 24 hours prior to the meeting will enable Oakland Military Institute to make reasonable arrangements to ensure accessibility to the board meeting.

Directors Present

A. Campbell Washington, J. Brown, J. Wire, S. Bryce

Directors Absent

D. Clisham, M. Baldwin, M. Mares

Guests Present

1 other participant, 1 other participant (remote), C. James, C. Rodriguez, K. Wong, M. Streshly, S. Delgadillo, S. Lipsey

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

J. Brown called a meeting of the board of directors of Oakland Military Institute, College Preparatory Academy to order on Thursday Jun 13, 2024 at 2:00 PM.

C. Public Comment

No public comment was given at this board meeting.

D. Ordering of the Agenda

J. Brown made a motion to keep the agenda as presented.

A. Campbell Washington seconded the motion.

The board **VOTED** to approve the motion.

II. Action Items

A. Approve 2024-2025 School Budget

A. Campbell Washington made a motion to approve the 2024-2025 school budget.

J. Wire seconded the motion.

The board **VOTED** to approve the motion.

B. Approve 2024-2025 Local Control Accountability Plan (LCAP)

A. Campbell Washington made a motion to approve the 2024-2025 Local Control Accountability Plan.

J. Wire seconded the motion.

The board **VOTED** to approve the motion.

C. Approve Williams Act Curriculum Materials Review

A. Campbell Washington made a motion to approve Williams Act Curriculum Materials Review.

J. Wire seconded the motion.

Williams act requires that OMI have a curriculum list that is adopted by the Board of Directors.

The board **VOTED** to approve the motion.

D. Child Abuse Prevention and Reporting Policy

A. Campbell Washington made a motion to approve the Child Abuse Prevention and Reporting Policy.

J. Wire seconded the motion.

This policy was added so that OMI fulfills its obligations to the district to include this in the Comprehensive Safety Plan.

Joe Wire asked where the language and policy came from. CMSgt James explained that OMI used policies from two different schools and district policies to formulate an OMI policy.

The board **VOTED** to approve the motion.

E. Implementation of OMI's Workplace Violence Prevention Plan

A. Campbell Washington made a motion to approve the implementation of OMI's Workplace Violence Prevention Plan.

J. Wire seconded the motion.

This is required to be adopted in support of SB 553. This puts OMI in compliance starting July 1, 2024. OMI will include Staff and Parents in the Comprehensive safety meetings.

Joe Wire asked about the template and where OMI officials got it from. CMSgt James explained that OMI staff got the template from the Charter School Development Center (CSDC) and made it reflect OMI language.

The board **VOTED** to approve the motion.

III. Approval of Consent Items

A. Minutes of June 4, 2024 Regular Meeting

J. Wire made a motion to approve the minutes from Regular Board Meeting on 06-04-24.

A. Campbell Washington seconded the motion.

The board **VOTED** to approve the motion.

B. Personnel Report

J. Wire made a motion to approve the personnel report.

A. Campbell Washington seconded the motion.

Joe Wire asked if the separations were currently vacancies. Dr. Streshly explained that some of the separations left vacancies and others have been filled already.

Some of the separations on the personnel reports are typical annual separations because people were hired for long term subbing, aides, and more temporary time frames.

The board **VOTED** to approve the motion.

C. New Contracts

J. Wire made a motion to approve the new contracts presented to the board of directors.

A. Campbell Washington seconded the motion.

The board **VOTED** to approve the motion.

D. OMI Bank Account Activity (May 1, 2024- May 31, 2024)

J. Wire made a motion to approve the OMI Bank Account Activity for May 1, 2024 to May 31, 2024.

A. Campbell Washington seconded the motion.

The board **VOTED** to approve the motion.

E. Job Description: Director of Information Technology and Grant Development + Salary Schedule

J. Wire made a motion to approve the Job Description: Director of Information Technology and Grant Development + Salary Schedule.

A. Campbell Washington seconded the motion.

Joe Wire asked about this position. Dr. Streshly and Kathryn Wong explained that Mark Basnage is no longer an independent contractor for OMI but has been converted into an actual employee. This position is completely grant funded.

Jerry Brown asked for Mark Basnage's resume for review. Dr. Streshly and Kathryn Wong agreed and gave the resume to Jerry Brown at the end of the meeting.

The board **VOTED** to approve the motion.

IV. Superintendent's Update

A. Superintendent's Update

Retreat Debrief: Held in Glen Ellen, CA, this was the second annual retreat with this year including teacher leaders alongside administrators (16 total members). This was a day of vision boarding a few items that OMI needs to address for the upcoming year. Those items are: Attendance/Truancy, Governor's Baccalaureate Diploma Pathway, No Cell Phone/Electronic Device Policy implementation, rebooting academic support groups, Math and Literacy intervention programs.

LTC Jonathan pike was introduced by Dr. Streshly. Although he could not be present for his introduction due to unforeseen circumstances, Dr. Streshly explained that he had experience in senior leadership at three different big schools and is a Lieutenant Colonel in the Guard. He will begin in August.

Every grant that was applied for by OMI staff was won and all those grants brings in \$1.1 million. One of the grants, Golden State Pathways, allows for OMI to apply for the implementation portion of the grant that would potentially award another \$500,000. These grants would help OMI's bottom line in the deficit category. Dr. Streshly gave Mark Basnage praise for helping win these grants. His experience in writing grants has made it possible for OMI to win the grants and that is why he will be taking on the role of Director of Information Technology and Grant Development.

The data that was shown in Dr. Streshly's presentation is where OMI is currently and she has plans to make it better by implementing interventions and different programs. The students that are coming in to OMI as new students are coming in very low (1s) and OMI needs to get them to meeting or exceeding standards (4s). The logic is that if the students are staying at OMI, they will show growth based on the data that Cindy Murphy and the other OMI Staff are pulling. Dr. Streshly explained that OMI needs to implement teaching to the end of the year test as a strategy to getting more consistent scores. OMI scores/rates across the board are better than that of OUSD but right now math is OMI's weakest subject. Dr. Streshly and the admin staff are trying to mitigate that.

V. Information/Discussion Items

A. Restricted Fund Plans/Prop 28 Annual Report

This is a requirement to report to the Board of Directors of how OMI spent the funds that were given with the Prop 28 education program.

OMI used the Prop 28 funding to expand its music and art offering. Three music sections were expanded to five offered sections. Three art sections were previously offered and was converted to four offered sections.

B. Capital Repair - Required Backflow Prevention Repair Project

OMI does not have a backflow valve and needs to have it. OMI was informed that there is a pipe that is compromised with rust and needs to be replaced alongside the implementation of the backflow valve. Additional costs because of the permits that need to be gained first. This is required and OMI needs to get this done.

C. Course Catalog

Shawna Lipsey explained OMI Staff brought back the course catalog because it was being updated to include the Governor's Baccalaureate Diploma Pathways. OMI Administration wants to have every student have at least one semester worth of college credit when they graduate from OMI. Some students will be ambitious and try to get more than the one semester worth of college credits while they are at OMI and that is why the Governor's Baccalaureate Diploma was implemented. Students who earn this diploma will be given a special diploma and have a total of two years of college credit when they graduate from OMI.

Jerry Brown asked if OMI Staff can include the full version of the acronym IGETC (Intersegmental General Education Transfer Curriculum) in the course catalog. These courses are not random but are specified to get the necessary credits to be considered an upper division student in college/universities.

Joe Wire asked if OMI could display the cadets that have successfully completed the Governor's Baccalaureate Diploma pathway in a prominent fashion so that other cadets can aspire to be on the "hall of fame" of OMI graduates.

D. ELOP Program Planning Guide

This is a requirement. OMI is bringing the after school program more in house and focusing on academics, arts, and sports, while mixing in a bit of STEM.

E. Cadet Handbook

This is a condensed version of a living document that will be modified to bring the most straightforward possible facts of the cadet handbook. It is aligned with OMI's LCAP Goals and the new school wide cell phone/electronic device policy.

Jerry Brown asked OMI Staff to modify the title for Chapter 5 - Annual Notice of General School Programs and Policies COMMUNITY to include the word "service" at the end. CMSgt James obliged.

F. 2024 Annual Vendor Contract List

This contract list was brought to the board so that they can be informed of the end dates of contracts that are currently active at OMI. Marc Mares requested this list at a previous board meeting.

VI. Board Member Comments

A. Board Member Comments

Mark Basnage came to speak to the board during the board member comments section of the agenda to explain that some of the positions at OMI would be partially paid for by the grants that were won.

Jerry Brown asked Mark if he knew about the Hack Club program as well as asked him to connect with the program leader to try to bring the program to OMI.

Anne Washington offered to get OMI in contact with a department from UC Berkeley that could help students get motivated for higher education pathways.

OMI staff mentioned that they will be having a standing item for the Board Meeting Quorums at every meeting.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:53 PM.

Respectfully Submitted,

J. Brown

J. Wire made a motion to adjourn the board meeting.

A. Campbell Washington seconded the motion.

The board **VOTED** to approve the motion.

Coversheet

OMI Bank Account Activity (June 1, 2024- August 1, 2024)

Section: III. Approval of Consent Items
Item: B. OMI Bank Account Activity (June 1, 2024- August 1, 2024)
Purpose:
Submitted by:
Related Material: June 2024 Bank Reconciliation.pdf
Board Report of Checks Combined.pdf
Fiscal13 - Financial Statement.pdf

BACKGROUND:

Staff recommends ratification of payroll and vendor warrants paid between June 1, 2024 – August 1, 2024. Detailed information and supporting documentation are available for review in the Finance Department if needed.

Specific vendor payments and total payroll amounts paid during the specified time period are attached.

RECOMMENDATION:

Staff recommends the OMI Board of Directors approve the payroll and vendor warrants paid during the time period of June 1, 2024 – August 1, 2024.

BankRecon01

Bank Reconciliation

Statement Date 06/30/2024

Cash Object 9120

Status Posted

Journal Entry #

Bank Statement Ending Balance	2,276,481.42	Service Charge	0.00
Less: Uncleared Payments	122,452.72	Interest Earned	0.00
Add: Uncleared Deposits	0.00		
Add: Uncleared Other	0.00	Cleared Payments	517,163.67
Adjusted Bank Balance	2,154,028.70	Cleared Deposits	579,949.97
System Cash Balance	2,154,028.70	Cleared Other	167,253.49-
Add: Unposted Charges and Interest	0.00		
Revised System Cash Balance	2,154,028.70	Submitted By	A_JACQUE, 07/01/2024
Difference	0.00	Posted By	A_JACQUE, 07/01/2024

Uncleared Payments

Issued	Check #	Check Amount	Pay To Name	Vendor ID	Emp ID	Bank Acct
04/28/23	0002690	160.62	ROXANA ROJAS		000364	550MAIN
10/31/23	0003211	5.89	CECILIA FISHER		000060	550MAIN
10/31/23	0003216	5.82	AYODELE MIMS		000012	550MAIN
01/04/24	0003365	1,285.54	EBMUD Payment Center	000065		550MAIN
01/12/24	0003401	400.00	Spectrum Canine LLC	000624		550MAIN
01/12/24	0003402	400.00	Spectrum Canine LLC	000624		550MAIN
02/15/24	0003469	100.00	Alvaro Joab Esquivel	000359		550MAIN
04/15/24	0003605	59.54	Michael Cain		000378	550MAIN
04/19/24	0003653	1,000.45	Shann Chu	000580		550MAIN
04/26/24	0003665(*)		Angel Island-Tiburon Ferry Inc	000689		550MAIN
04/26/24	0003672(*)		State-CA- Dept-Parks and Rec	000683		550MAIN
05/29/24	0003753	250.00	Jian Li	000703		550MAIN
05/29/24	0003754	250.00	Krista Nguyen	000699		550MAIN
05/29/24	0003756	100.00	Peter Le	000701		550MAIN
05/29/24	0003757	250.00	Ryan Ton	000702		550MAIN
05/29/24	0003758	2,000.00	Sarah Perez Salcido	000706		550MAIN
06/03/24	0003762	300.00	Grant Alexander Neal	000608		550MAIN
06/03/24	0003764	250.00	Peter Le	000701		550MAIN
06/12/24	0003775	3,268.57	CHERINA MEDINA		000032	550MAIN
06/13/24	0003782	171.31	Dawn Arens	000712		550MAIN
06/13/24	0003783	5,316.30	Drams, Inc	000414		550MAIN
06/13/24	0003786	132.01	Kathy Tran	000347		550MAIN
06/13/24	0003789	3,580.00	CCEMC	000680		550MAIN
06/14/24	0003779	75.00	Alicia Magallanes OR Franchise Tax Br	000079		550MAIN
06/21/24	0003796	419.10	Amazon Capital Services	000207		550MAIN
06/21/24	0003797	2,236.00	G3	000714		550MAIN

Selection Grouped by Org, Cash Object, Statement Date - Sorted by Item date, Item #, (Org = 550, Cash Object IN ('9120'), Bank Statement Date = 6/30/2024, Uncleared Only? = No)



BankRecon01

Bank Reconciliation

Statement Date 06/30/2024

Cash Object 9120

Status Posted Journal Entry #

Uncleared Payments (continued)

Issued	Check #	Check Amount	Pay To Name	Vendor ID	Emp ID	Bank Acct
06/21/24	0003798	428.51	Goodness Gracious	000696		550MAIN
06/21/24	0003801	1,098.37	Mobile Modular	000119		550MAIN
06/21/24	0003802	20,000.00	schoolAbility, LLC	000232		550MAIN
06/21/24	0003803	49.59	Shann Chu	000580		550MAIN
06/21/24	0003804	2,241.25	TeamLogic IT of Mountain View	000165		550MAIN
06/25/24	0003805	719.88	Amazon Capital Services	000207		550MAIN
06/25/24	0003806	1,338.00	Durham School Services	000230		550MAIN
06/25/24	0003808	29,858.00	Oakland Unified School Dist Attn:Accounts	000127		550MAIN
06/27/24	0003812	230.59	Blaisdells	000024		550MAIN
06/27/24	0003813	20,615.15	El Paseo Children's Center	000366		550MAIN
06/27/24	0003814	21,537.37	InterWest Services LLC	000390		550MAIN
06/28/24	0003809	2,013.74	Maria Quintero		000387	550MAIN
06/28/24	0003810	231.12	GABRIELLE HARMON OR Franchise	000079		550MAIN
06/28/24	0003811	75.00	Alicia Magallanes OR Franchise Tax B	000079		550MAIN
		122,452.72	(*) Cancelled Payments	1,376.00		

Cleared Payments

Issued	Check #	Check Amount	Cleared Amount	Difference	Cleared	Pay To Name	Vendor ID	Emp ID	Bank Acct
04/18/24	0003644	26.45	26.45		06/30/24	Lisa M. Szasz	000423		550MAIN
05/03/24	0003693	12,000.00	12,000.00		06/30/24	Oakland Enrolls	000126		550MAIN
05/10/24	0003704	1,885.00	1,885.00		06/30/24	Dominic Cacioppo	000063		550MAIN
05/22/24	0003737	831.78	831.78		06/30/24	Timothy Murray	000361		550MAIN
05/28/24	0003739	3,150.00	3,150.00		06/30/24	Mark A Basnage	000535		550MAIN
05/28/24	0003740	6,767.15	6,767.15		06/30/24	PG&E	000134		550MAIN
05/29/24	0003745	176.16	176.16		06/30/24	Amazon Capital Services	000207		550MAIN
05/29/24	0003746	250.00	250.00		06/30/24	Angel Nguyen	000698		550MAIN
05/29/24	0003747	100.00	100.00		06/30/24	Anna Evangelista Garcia	000700		550MAIN
05/29/24	0003748	1,505.61	1,505.61		06/30/24	Blaisdells	000024		550MAIN
05/29/24	0003749	189.44	189.44		06/30/24	ECOLAB	000066		550MAIN
05/29/24	0003750	36,967.00	36,967.00		06/30/24	Florence Velasco Cruz Eriksson	000456		550MAIN
05/29/24	0003751	250.00	250.00		06/30/24	Gael Lopez	000697		550MAIN
05/29/24	0003752	751.44	751.44		06/30/24	Grainger	000085		550MAIN
05/29/24	0003755	2,000.00	2,000.00		06/30/24	Nikolas Becerra	000705		550MAIN
05/29/24	0003759	250.00	250.00		06/30/24	Florence Velasco Cruz Eriksson	000456		550MAIN
05/31/24	0003741	230.50	230.50		06/30/24	ANTHONY MILLER OR California St	000276		550MAIN
05/31/24	0003742	459.75	459.75		06/30/24	GABRIELLE HARMON OR Franchise	000079		550MAIN

Selection Grouped by Org, Cash Object, Statement Date - Sorted by Item date, Item #, (Org = 550, Cash Object IN ('9120'), Bank Statement Date = 6/30/2024, Uncleared Only? = No)



BankRecon01

Bank Reconciliation

Statement Date 06/30/2024

Cash Object 9120

Status Posted

Journal Entry #

Cleared Payments (continued)

Issued	Check #	Check Amount	Cleared Amount	Difference	Cleared	Pay To Name	Vendor ID	Emp ID	Bank Acct
05/31/24	0003743	75.00	75.00		06/30/24	Alicia Magallanes OR Franchise Tax Br	000079		550MAIN
05/31/24	0003744	460.52	460.52		06/30/24	The Advantage Group	000166		550MAIN
06/03/24	0003761	24,858.90	24,858.90		06/30/24	BorderLan,Inc	000464		550MAIN
06/03/24	0003763	542.54	542.54		06/30/24	Jostens	000101		550MAIN
06/03/24	0003765	5,520.26	5,520.26		06/30/24	Principal Life Insurance Co.	000137		550MAIN
06/03/24	0003766	900.00	900.00		06/30/24	Rajashanea Everett	000398		550MAIN
06/05/24	0003767	53,846.39	53,846.39		06/30/24	Kaiser Foundation Health Plan	000103		550MAIN
06/05/24	0003768	515.82	515.82		06/30/24	Quadient Leasing USA, Inc	000141		550MAIN
06/05/24	0003769	536.13	536.13		06/30/24	San Francisco Elevator Services	000149		550MAIN
06/05/24	0003770	154.85	154.85		06/30/24	The Advantage Group	000166		550MAIN
06/05/24	0003771	64.22	64.22		06/30/24	Verizon	000254		550MAIN
06/05/24	0003772	2,856.14	2,856.14		06/30/24	Waste Management of Alameda County	000185		550MAIN
06/10/24	0003773	2,256.72	2,256.72		06/30/24	Comcast Business Acct 980528458	000046		550MAIN
06/10/24	0003774	1,751.61	1,751.61		06/30/24	SafeTight Security LLC	000598		550MAIN
06/12/24	0003776	90.91	90.91		06/30/24	The Advantage Group	000166		550MAIN
06/13/24	0003780	864.83	864.83		06/30/24	AT&T	000014		550MAIN
06/13/24	0003781	2,095.00	2,095.00		06/30/24	College Board	000045		550MAIN
06/13/24	0003784	2,236.78	2,236.78		06/30/24	EBMUD Payment Center	000065		550MAIN
06/13/24	0003785	3,182.82	3,182.82		06/30/24	First Alarm	000076		550MAIN
06/13/24	0003787	1,073.41	1,073.41		06/30/24	SHARP BUSINESS SYSTEMS	000625		550MAIN
06/13/24	0003788	10,442.50	10,442.50		06/30/24	Young, Minney & Corr,LLP	000187		550MAIN
06/13/24	0003790	2,550.00	2,550.00		06/30/24	Mark A Basnage	000535		550MAIN
06/13/24	0003791	12,729.10	12,729.10		06/30/24	Mobile Modular	000119		550MAIN
06/13/24	0003792	78.00	78.00		06/30/24	Red Tomatoes Org	000143		550MAIN
06/13/24	0003793	7,200.00	7,200.00		06/30/24	Relay, Inc	000558		550MAIN
06/13/24	0003794	20,000.00	20,000.00		06/30/24	schoolAbility, LLC	000232		550MAIN
06/13/24	0003795	621.55	621.55		06/30/24	Wex Bank	000186		550MAIN
06/13/24	Batch 06/13/2024	99,242.16	99,242.16		06/30/24				550MAIN
06/14/24	0003777	2,013.74	2,013.74		06/30/24	Maria Quintero		000387	550MAIN
06/14/24	0003778	459.75	459.75		06/30/24	GABRIELLE HARMON OR Franchise	000079		550MAIN
06/14/24	Batch 06/14/2024	85,131.03	85,131.03		06/30/24				550MAIN
06/20/24	Batch 06/20/2024	3,805.47	3,805.47		06/30/24				550MAIN
06/21/24	0003799	9,900.00	9,900.00		06/30/24	Lauren Greenberg	000685		550MAIN
06/21/24	0003800	3,375.00	3,375.00		06/30/24	Mark A Basnage	000535		550MAIN
06/25/24	0003807	3,600.00	3,600.00		06/30/24	Mark A Basnage	000535		550MAIN

Selection Grouped by Org, Cash Object, Statement Date - Sorted by Item date, Item #, (Org = 550, Cash Object IN ('9120'), Bank Statement Date = 6/30/2024, Uncleared Only? = No)



BankRecon01

Bank Reconciliation

Statement Date 06/30/2024

Cash Object 9120

Status Posted Journal Entry #

Cleared Payments (continued)

Issued	Check #	Check Amount	Cleared Amount	Difference	Cleared	Pay To Name	Vendor ID	Emp ID	Bank Acct
06/28/24	Batch 06/28/2024	84,342.24	84,342.24		06/30/24				550MAIN
		517,163.67	517,163.67	(*) Cancelled Payments		1,376.00			

Cleared Deposits

Deposited	Deposit #	Deposit Amount	Cleared Amount	Difference	Cleared	Bank Acct
06/06/24	Batch 06/06/2024	399,315.00	399,315.00		06/30/24	550MAIN
06/12/24	Batch 06/12/2024	0.00			06/30/24	550MAIN
06/14/24	Batch 06/14/2024	704.85	704.85		06/30/24	550MAIN
06/24/24	Batch 06/24/2024	154,340.77	154,340.77		06/30/24	550MAIN
06/27/24	Batch 06/27/2024	25,589.12	25,589.12		06/30/24	550MAIN
06/30/24	Batch 06/30/2024	0.23	0.23		06/30/24	550MAIN
		579,949.97	579,949.97			

Cleared Other

Effective	JE #	Amount	Cleared Amount	Difference	Cleared	JE Comment	Bank Acct
06/03/24	EX24-01421	2,873.03	2,873.03		06/30/24		
06/04/24	CA24-00102	43,972.59-	43,972.59-		06/30/24		
06/04/24	CA24-00103	14,774.59-	14,774.59-		06/30/24		
06/13/24	CA24-00104	39,937.09-	39,937.09-		06/30/24		
06/14/24	CA24-00105	20,959.46-	20,959.46-		06/30/24		
06/14/24	CA24-00106	5,673.94-	5,673.94-		06/30/24		
06/26/24	EX24-01516	2,241.25	2,241.25		06/30/24		
06/26/24	EX24-01517	2,241.25-	2,241.25-		06/30/24		
06/28/24	CA24-00107	23,960.39-	23,960.39-		06/30/24		
06/28/24	CA24-00108	6,120.50-	6,120.50-		06/30/24		
06/30/24	CA24-00109	14,454.62-	14,454.62-		06/30/24		
06/30/24	CA24-00110	273.34-	273.34-		06/30/24		
		167,253.49-	167,253.49-				

Selection Grouped by Org, Cash Object, Statement Date - Sorted by Item date, Item #, (Org = 550, Cash Object IN ('9120'), Bank Statement Date = 6/30/2024, Uncleared Only? = No)





BridgeBank

Bridge Bank, a division of Western Alliance Bank.

Member FDIC.

PO Box 26237 • Las Vegas, NV 89126-0237

Return Service Requested

OAKLAND MILITARY INSTITUTE
COLLEGE PREPARATORY ACADEMY
3877 LUSK ST
OAKLAND CA 94608-3822

Last statement: May 31, 2024
This statement: June 30, 2024
Total days in statement period: 30

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XXXXXX7531
(0)

Direct inquiries to:
866-540-0467

Bridge Bank
1951 Webster Street
Oakland CA 94612

IN MAY BANK WILL ACCEPT REAL TIME PAYMENTS (RTP). RTP CANNOT BE APPLIED TO BANK S LOAN PRODUCTS. RTP IS ONLY AVAILABLE BETWEEN ACCOUNTS IN U.S. TRANSFERS THROUGH RTP WILL GENERALLY BE AVAILABLE IMMEDIATELY UPON RECEIPT OF THE FUNDS 24X7. FUNDS RECEIVED ON/AFTER 8PM PST WILL BE POSTED FOR NEXT BUSINESS DAY. REFER TO SCHEDULE OF FEES FOR PRICING. TO OPT OUT OR FOR MORE INFORMATION CONTACT CLIENT CARE AT (888) 995-2265.

Comm Alliance Analyzed

Account number	XXXXXX7531	Beginning balance	\$2,383,821.64
Low balance	\$2,257,337.46	Total additions	579,949.97
Average balance	\$2,419,815.84	Total subtractions	687,290.19
Avg collected balance	\$2,404,380	Ending balance	\$2,276,481.42

CHECKS

Number	Date	Amount	Number	Date	Amount
3644	06-04	26.45	3748	06-04	1,505.61
3693 *	06-06	12,000.00	3749	06-03	189.44
3704 *	06-10	1,885.00	3750	06-03	36,967.00
3737 *	06-04	831.78	3751	06-27	250.00
3739 *	06-03	3,150.00	3752	06-04	751.44
3740	06-06	6,767.15	3755 *	06-18	2,000.00
3741	06-11	230.50	3759 *	06-03	250.00
3742	06-24	459.75	3761 *	06-10	24,858.90
3743	06-25	75.00	3763 *	06-10	542.54
3744	06-11	460.52	3765 *	06-11	5,520.26
3745	06-04	176.16	3766	06-07	900.00
3746	06-18	250.00	3767	06-17	53,846.39
3747	06-21	100.00	3768	06-18	515.82

OAKLAND MILITARY INSTITUTE
June 30, 2024

Number	Date	Amount	Number	Date	Amount
3769	06-14	536.13	3787 *	06-21	1,073.41
3770	06-18	154.85	3788	06-21	10,442.50
3771	06-18	64.22	3790 *	06-20	2,550.00
3772	06-17	2,856.14	3791	06-18	12,729.10
3773	06-17	2,256.72	3792	06-25	78.00
3774	06-20	1,751.61	3793	06-18	7,200.00
3776 *	06-18	90.91	3794	06-20	20,000.00
3777	06-18	2,013.74	3795	06-18	621.55
3778	06-28	459.75	3799 *	06-28	9,900.00
3780 *	06-20	864.83	3800	06-28	3,375.00
3781	06-24	2,095.00	3807 *	06-28	3,600.00
3784 *	06-20	2,236.78	* Skip in check sequence		
3785	06-18	3,182.82			

DEBITS

Date	Description	Subtractions
06-03	' ACH Debit IRS USATAXPYMT 240603 270455590754041	43,972.59
06-04	' ACH Debit EMPLOYMENT DEVEL EDD EFTPMT 240604 746301792	14,774.59
06-07	' ACH Debit U.S. BANK AUTOPAY 240606	3,805.47
06-10	' ACH Debit TSYS/TRANSFIRST MERCH FEES 240610 39300982758673	273.34
06-12	' ACH Debit OMIA PAYROLL 240612	85,131.03
06-14	' ACH Debit EMPLOYMENT DEVEL EDD EFTPMT 240614 977025376	5,673.94
06-14	' ACH Debit IRS USATAXPYMT 240614 270456673498706	20,959.46
06-14	' ACH Debit CALPERS 3100 100000017506636	39,937.09
06-17	' ACH Debit OMIA FINANCE 240617	99,242.16
06-26	' ACH Debit OMIA PAYROLL 240626	74,280.73
06-27	' ACH Debit OAKLAND MILITARY 19ACHPFBE 240627	10,061.51
06-27	' ACH Debit COMCAST CABLE 240627 0909082	14,454.62

OAKLAND MILITARY INSTITUTE
June 30, 2024

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XXXXXX7531

Date	Description	Subtractions
06-28	' ACH Debit EMPLOYMENT DEVEL EDD EFTPMT 240628 916260192	6,120.50
06-28	' ACH Debit IRS USATAXPYMT 240628 270458090848919	23,960.39

CREDITS

Date	Description	Additions
06-06	' ACH Credit Charter School APP-05940A 240606 155-C0349 -0050	399,315.00
06-12	Deposit	100.00
06-12	Deposit	150.00
06-12	Deposit	200.00
06-12	Deposit	254.85
06-21	Deposit	12.00
06-21	Deposit	115.00
06-21	Deposit	154,214.00
06-28	' ACH Credit EL DORADO COUNTY AP PAYMENT 240628	25,589.12

DAILY BALANCES

Date	Amount	Date	Amount	Date	Amount
05-31	2,383,821.64	06-11	2,623,297.90	06-21	2,400,062.55
06-03	2,299,292.61	06-12	2,538,871.72	06-24	2,397,507.80
06-04	2,281,226.58	06-14	2,471,765.10	06-25	2,397,354.80
06-06	2,661,774.43	06-17	2,313,563.69	06-26	2,323,074.07
06-07	2,657,068.96	06-18	2,284,740.68	06-27	2,298,307.94
06-10	2,629,509.18	06-20	2,257,337.46	06-28	2,276,481.42

OVERDRAFT/RETURN ITEM FEES

	Total for this period	Total year-to-date
Total Overdraft Fees	\$0.00	\$0.00
Total Returned Item Fees	\$0.00	\$0.00

Thank you for banking with Bridge Bank

To Reconcile Your Checking Account:

1. Subtract from your checkbook balance any service charge, fees, preauthorized automatic payments or transfers, withdrawals (including ATM) which have been deducted on this statement.
2. Compare and check off paid checks against your checkbook record. Note: An * on your statement indicates a break in check sequence.
3. List checks not accounted for in the section marked "Checks Outstanding" and complete the statement of reconciliation.

CHECKS OUTSTANDING						STATEMENT OF RECONCILIATION		
Number	Amount	Number	Amount	Number	Amount	Ending balance from this statement	\$	
						ADD deposits made but not shown on this statement		
						SUB TOTAL		
						SUBTRACT TOTAL CHECKS OUTSTANDING		
TOTAL CHECKS OUTSTANDING						\$	TOTAL Should agree with your checkbook balance	\$

If the total does not agree with your checkbook balance, the difference may be located by (1) checking the addition and subtraction in your checkbook record, (2) making sure each check and deposit was entered correctly in your record, (3) reviewing each step in the balancing procedure.

IMPORTANT INFORMATION ABOUT REVIEWING YOUR STATEMENT

You are responsible for promptly examining your statement each statement period and reporting any irregularities to us. The periodic statement will be considered correct for all purposes and we will not be liable for any payment made and charged to your Account unless you notify us in writing within certain time limits after the statement and checks are made available to you. We will not be liable for any check that is altered or any signature that is forged unless you notify us within thirty (30) calendar days after the statement is made available. Also, we will not be liable for any subsequent items paid, in good faith, containing an unauthorized signature or alteration by the same wrongdoer unless you notify us within thirty (30) calendar days after the statement is made available. If you have requested us to hold your Account statements, we have the right to mail your statements if you have not claimed them within thirty (30) calendar days. If we truncate your checks or provide you with an image of your checks, you understand that your original checks will not be returned to you with your statement. You agree that our retention of checks does not alter or waive your responsibility to examine your statements or change the time limits for notifying us of any errors.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC TRANSFERS

Write us at 55 Almaden Blvd, Suite 100, San Jose, CA 95113, telephone us at (408) 423-8500 or E-mail us at sanjose@bridgebank.com as soon as you think your statement or receipt is wrong or if you need more information about a transfer on this statement. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared. In your letter:

- Tell us your name and account number.
- Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
- Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this (or 20 business days for a new account), we will credit your account for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation.

METHOD USED TO DETERMINE THE BALANCE ON WHICH THE INTEREST CHARGE WILL BE COMPUTED

Revolving Lines of Credit- We figure the interest charge on your account by applying the periodic rate to the "daily balance" of your account for each day in the billing cycle. To get the "daily balance" we take the beginning balance of your account each day, add any new advances and fees and subtract any unpaid interest charges and any payments or credits. This gives us the daily balance.

The Annual Percentage Rate and Daily Periodic Rate may vary.

IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR STATEMENT

If you think there is an error on your statement, write to us at: Bridge Bank, 55 Almaden Blvd, Suite 100, San Jose, CA 95113

In your letter, give us the following information:

- *Account information:* Your name and account number.
- *Dollar amount:* The dollar amount of the suspected error.
- *Description of Problem:* If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake. You must contact us within 60 days after the error appeared on your statement. You must notify us of any potential errors *in writing*. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question. While we investigate whether or not there has been an error, the following are true:
 - We cannot try to collect the amount in question, or report you as delinquent on that amount.
 - The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
 - While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
 - We can apply any unpaid amount against your credit limit.

NOTICE OF FURNISHING NEGATIVE INFORMATION-We may report information about your account to credit bureaus. Late payments, missed payments, or other defaults on your account may be reflected in your credit report.

DIRECT DEPOSITS-If you have arranged to have direct deposits made to your account at least once every 60 days from the same person or company, you can call us at (866) 540-0467 to find out if the deposit has been made.



Oakland Military Institute, College Preparatory Academy

Board Report of Checks Board Meeting Date 08/08/2024

Checks Dated 06/01/2024-06/30/2024

Check #	Check Date	Pay to the Order of	Check Amt
VCH-00000073	06/13/2024	Alameda County Office of Education	99,242.16
0003767	06/05/2024	Kaiser Foundation Health Plan	53,846.39
0003808	06/25/2024	Oakland Unified School Dist Attn:Accounts Payable/Minh Co	29,858.00
0003761	06/03/2024	BorderLan,Inc	24,858.90
0003814	06/27/2024	InterWest Services LLC	21,537.37
0003813	06/27/2024	EI Paseo Children's Center	20,615.15
0003794	06/13/2024	schoolAbility, LLC	20,000.00
0003802	06/21/2024	schoolAbility, LLC	20,000.00
Journal Entry	06/27/2024	Comcast Cable	14,454.62
0003791	06/13/2024	Mobile Modular	12,729.10
0003788	06/13/2024	Young, Minney & Corr,LLP	10,442.50
VCH-00000076	06/28/2024	The Webstaurant Store,Inc	10,061.51
0003799	06/21/2024	Lauren Greenberg	9,900.00
0003793	06/13/2024	Relay, Inc	7,200.00
0003765	06/03/2024	Principal Life Insurance Co.	5,520.26
0003783	06/13/2024	Drams, Inc	5,316.30
VCH-00000074	06/20/2024	U.S. Bank	3,774.10
0003807	06/25/2024	Mark A Basnage	3,600.00
0003789	06/13/2024	CCEMC	3,580.00
0003800	06/21/2024	Mark A Basnage	3,375.00
0003785	06/13/2024	First Alarm	3,182.82
0003772	06/05/2024	Waste Management of Alameda County	2,856.14
0003790	06/13/2024	Mark A Basnage	2,550.00
0003773	06/10/2024	Comcast Business Acct 980528458	2,256.72
0003804	06/21/2024	TeamLogic IT of Mountain View	2,241.25
0003784	06/13/2024	EBMUD Payment Center	2,236.78
0003797	06/21/2024	G3	2,236.00
0003781	06/13/2024	College Board	2,095.00
0003774	06/10/2024	SafeTight Security LLC	1,751.61
0003806	06/25/2024	Durham School Services	1,338.00
0003801	06/21/2024	Mobile Modular	1,098.37
0003787	06/13/2024	SHARP BUSINESS SYSTEMS	1,073.41
0003766	06/03/2024	Rajashanea Everett	900.00
0003780	06/13/2024	AT&T	864.83
0003805	06/25/2024	Amazon Capital Services	719.88
0003795	06/13/2024	Wex Bank	621.55
0003763	06/03/2024	Jostens	542.54
0003769	06/05/2024	San Francisco Elevator Service s	536.13
0003768	06/05/2024	Quadient Leasing USA, Inc	515.82
0003798	06/21/2024	Goodness Gracious	428.51
0003796	06/21/2024	Amazon Capital Services	419.10
0003762	06/03/2024	Grant Alexander Neal	300.00
Journal Entry	06/10/2024	TSYS/Transfirst Merch Fees	273.34
0003764	06/03/2024	Peter Le	250.00
0003812	06/27/2024	Blaisdells	230.59

Oakland Military Institute, College Preparatory Academy

Board Report of Checks Board Meeting Date 08/08/2024

Checks Dated 06/01/2024-06/30/2024			
Check #	Check Date	Pay to the Order of	Check Amt
0003782	06/13/2024	Dawn Arens	171.31
0003770	06/05/2024	The Advantage Group	154.85
0003786	06/13/2024	Kathy Tran	132.01
0003792	06/13/2024	Red Tomatoes Org	78.00
0003771	06/05/2024	Verizon	64.22
0003803	06/21/2024	Shann Chu	49.59
VCH-00000075	06/20/2024	U.S. Bank	31.37
TOTAL (50 Checks)			412,111.10

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Oakland Military Institute, College Preparatory Academy
U.S. Bank Credit Card
Statement Detail

Credit Card Statement Date: 05/27/2024		
Check Date	Pay To Name	Payment Amt
Check #: VCH-00000074		
6/7/2024	CA Newspapers	351.12
6/7/2024	Calendly	15.00
6/7/2024	Carbonless Forms	116.00
6/7/2024	Civicorps	1,009.80
6/7/2024	Combat Corner LLC	469.92
6/7/2024	Costco Warehouse	152.80
6/7/2024	Costco Warehouse	65.52
6/7/2024	Doodle.com	83.40
6/7/2024	FasTrak	200.00
6/7/2024	FedEx	14.45
6/7/2024	Indeed	202.00
6/7/2024	McDonald's	31.37
6/7/2024	Micheals	22.71
6/7/2024	NAESP/PEAP	163.73
6/7/2024	San Francisco BART	284.00
6/7/2024	Subway	182.71
6/7/2024	Target	200.00
6/7/2024	The Ford Store	105.06
6/7/2024	Walmart	60.88
6/7/2024	Young, Minney & Corr,LLP	75.00
TOTAL U.S. BANK STATEMENT 05/27/2024		3,805.47

OAKLAND MILITARY INSTITUTE, COLLEGE PREPARATORY ACADEMY

June 2024 Payroll

GROSS EARNINGS

Base Pay	\$ 184,917
Addon Pay	\$ 46,982
Substitutes	\$ -
TOTAL	\$ 231,899

CONTRIBUTIONS

State & Federal Taxes	\$ 13,613
PERS	\$ 24,629
STRS	\$ 17,608
Health & Welfare	\$ 21,286
Other	\$ 148
CONTRIB. TOTAL	\$ 77,284

SUMMARY

Gross Earnings	\$ 231,899
Contributions	\$ 77,284
TOTAL	\$ 309,183

Fiscal13a

Financial Statement

Fund 62 - Charter Fund		Fiscal Year 2023/24 Through June 2024		
Object	Description	Beginning Balance	Year to Date Activity	Ending Balance
Fund Reconciliation				
Assets				
9120	CASH IN BANK - BRIDGE BANK	4,459,418.20	2,305,389.50-	2,154,028.70
9121	CASH IN BANK - HERITAGE BANK	1,133.55	1,133.55-	
9122	CASH IN BANK - 2	750.00		750.00
9123	CASH IN BANK - 3	4,155.86		4,155.86
9150	CASH IN BANK - CD		1,012,106.04	1,012,106.04
9200	ACCOUNTS RECEIVABLE		278,696.92	278,696.92
9201	ACCOUNTS RECEIVABLE PRIOR YEAR	1,004,722.19	1,004,722.19-	
9290	DUE FROM GRANTOR GOVERNMENTS	261,801.89	1,290,604.50	1,552,406.39
9330	PREPAID EXPENSES	47,215.52	88,820.65	136,036.17
9420	LAND IMPROVEMENTS	13,540,883.09		13,540,883.09
9425	ACC DEPREC - LAND IMPROVEMENTS	4,509,832.12-	247,607.85-	4,757,439.97-
9430	BUILDINGS	583,097.94		583,097.94
9435	ACC DEPREC - BUILDINGS	32,278.81-	32,278.81-	64,557.62-
9440	EQUIPMENT	1,552,282.60	307,070.45	1,859,353.05
9445	ACC DEPREC - EQUIPMENT	1,440,336.18-	148,548.59-	1,588,884.77-
	Total Assets	15,473,013.73	762,381.93-	14,710,631.80
Liabilities				
9500	ACCOUNTS PAYABLE (CURRENT)		142,103.80	142,103.80
9501	ACCOUNTS PAYABLE (Prior)	183,120.03	176,418.54-	6,701.49
9502	PAYABLE - EXCESS STRS (QB BAL)	627.70		627.70
9513	OASDI	333.88	333.88-	
9520	NET PAY ADJUSTMENT	1,129.95	1,129.95-	
9522	STRS (OMI)	34,039.05	29,720.84-	4,318.21
9524	PERS (OMI)	22,879.97	9,878.90	32,758.87
9525	EXCESS STRS - EMPLOYEE	709.50		709.50
9534	MEDICARE	15.14	15.14-	
9535	STATE UNEMPLOYMENT INS	3.65-	3.65	
9536	WORKERS' COMPENSATION INS	12,430.80	12,430.80-	
9540	STATE DISABILITY INS	8,735.06-	8,735.06	
9551	MEDICAL - KAISER (OMI)	21,945.35-	48,327.66	26,382.31
9553	DENTAL - PRINCIPAL (OMI)	38,926.93	26,634.84-	12,292.09
9555	VISION - PRINCIPAL (OMI)	7,166.80	4,884.50-	2,282.30
9556	BASIC LIFE - PRINCIPAL	51,305.95-	34,951.58	16,354.37-
9557	LTD - PRINCIPAL (OMI)	7,835.64	5,454.97-	2,380.67
9558	ADD - PRINCIPAL (OMI)	604.11	444.54-	159.57
9590	DUE TO GRANTOR GOVERNMENTS	276,261.32	295,129.68	571,391.00
9650	UNEARNED REVENUE	1,665,253.04	1,107,906.89-	557,346.15

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 550, Starting Period = 1, Ending Account Period = 0, Stmt Option? = B, Zero Amounts? = N, SACS? = N, Restricted? = Y, Fd = 62)



Fiscal13a

Financial Statement

Fund 62 - Charter Fund		Fiscal Year 2023/24 Through June 2024		
Object	Description	Beginning Balance	Year to Date Activity	Ending Balance
Fund Reconciliation (continued)				
Liabilities (continued)				
9661	LOAN PAYABLE - CS FACILITIES	1,210,693.48	56,542.00-	1,154,151.48
Total Liabilities		3,380,037.33	882,786.56-	2,497,250.77
Calculated Fund Balance		12,092,976.40	120,404.63	12,213,381.03
Beginning Fund Balance				
9791	BEGINNING FUND BALANCE	12,092,976.40		12,092,976.40
9793	AUDIT ADJUSTMENTS		15,115.40-	15,115.40-
Total Beginning Fund Balance		12,092,976.40	15,115.40-	12,077,861.00
Beginning Fund Balance Proof		.00	135,520.03	135,520.03
Change in Fund Balance - Excess Revenues (Expenditures)			135,520.03	

Memo Only - Ending Fund Balance Accounts		
	Adopted	Revised
Other Designations		
9790	UNRESTRICTED NET POSITION	12,393,592.00
9796 - 9799		
9796	NET INVESTMENT IN CAP ASSETS	8,710,532.00

Fiscal13a

Financial Statement

Fund 62 - Charter Fund		Fiscal Year 2023/24 Through June 2024				
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	10,094,205.00	10,884,740.00		10,695,472.63	189,267.37	98.26
B. Expenditures	10,216,251.00	10,917,104.00		10,559,952.60	357,151.40	96.73
C. Subtotal (Revenue LESS Expense)	122,046.00-	32,364.00-		135,520.03	167,884.03-	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	122,046.00-	32,364.00-		135,520.03	167,884.03-	
F. Fund Balance:						
Beginning Balance (9791)	12,515,638.00	12,093,636.00		12,092,976.40		
Audit Adjustments (9793)		15,115.00-		15,115.40-		
Other Restatements (9795)						
Adjusted Beginning Balance	12,515,638.00	12,078,521.00		12,077,861.00		
G. Calculated Ending Balance	12,393,592.00	12,046,157.00		12,213,381.03		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	12,393,592.00	3,335,625.00				
Other		8,710,532.00				

Coversheet

Personnel Report

Section: III. Approval of Consent Items
Item: C. Personnel Report
Purpose:
Submitted by: Kathryn Wong
Related Material: Staff Changes - June 14-Aug 5.pdf

BACKGROUND:

The Oakland Military Institute (OMI) College Preparatory Academy charter requires that the Board of Directors approve all personnel transactions based on the recommendation of the Superintendent. Please find attached all personnel changes since our last board meeting on June 13, 2024.

RECOMMENDATION:

The Superintendent recommends that the OMI Board approve the personnel report in the attached document.

Oakland Military Institute (OMI) College Preparatory Academy School Staff as of June 14, 2024- August 5, 2024

New Hire:				
Last Name	First Name	Job Title Description	FTE	Start Date / Separation Date:
Adams	Therron	Student Services Coordinator and SPED Teacher	1	8/1/2024
Bernstine	Aaron	High School History Teacher	1	7/31/2024
Brosio	Eric	Math Teacher	1	8/1/2024
Dang	Dana	ELD Aide	1	8/1/2024
Le	Diep	Academic and Mental Health Counselor	1	8/1/2024
Mancenido	Joanne	After-School and Community Engagement Manager	1	7/1/2024
Mendiola	Jean-Thierry	Middle School English Teacher	1	8/1/2024
Paoletti	Alexa	Biology Teacher -Fulltime Substitute	1	8/12/2024
Williams	Omar	SPED Aide	1	8/1/2024
Woolridge	Michael	Math Teacher	1	8/5/2024
Transfers:				
Last Name	First Name	Job Title Description	FTE	Start Date / Separation Date:
Gonzalez	Adriana	Office Manager/Registrar	1	7/1/2024
Promotion:				
Last Name	First Name	Job Title Description	FTE	Start Date / Separation Date:
Robles	Ismeal	Facilities Manager	1	7/1/2024
Au	Diana	Data Technician	1	7/1/2024
Separations:				
Last Name	First Name	Job Title Description	FTE	Start Date / Separation Date:
Simmons	Kayla	Mental Health Counselor	1	6/30/2024
Hilker	Colleen	Biology Teacher	1	7/18/2024
Teacher/Staff Vacancies:				
ELD Teacher			1	
After School Aide			0.5	
SPED Teacher			2	

Coversheet

New Contracts

Section: III. Approval of Consent Items
Item: D. New Contracts
Purpose:
Submitted by:
Related Material: BoardOnTrack - OMI - Renewal 2024-2027.pdf
Lauren Greenberg Independent Contractor Contract.pdf
MOU Teacher Induction Program Sac County.pdf
Independent Educational Evaluation Service Agreement.pdf
Achieve 3000- Literacy Subscription.pdf
Classtime Proposal.pdf
Brisk Official Quote and Order Form.pdf
Brain Tracks INV.pdf
NEWSELA INVOICE.pdf
Signed NewsELA Quote 6-11-2024.pdf
Vector Solutions agreement 24-25.pdf

BACKGROUND:

In accordance with the recent fiscal policy approval regarding the superintendent's contract approval authority expansion of "up to \$50,000" during the June 8, 2023 board meeting, the OMI Board of Directors must approve all contracts for services over \$50,000 and ratify contracts under \$50,000.

Attached you will find:

Contract #1: SCOE induction MOU

Contract #2: Independent Contractor Lauren Greenberg

Contract #3: Vector Solutions

Contract #4: Classtime

Contract #5: Brisk Teaching

Contract #6: Brain Tracks

Contract #7: Achieve 3000

Contract #8: NEWSELA

Contract #9: Board on Track Renewal

RECOMMENDATION:

Staff recommends the OMI Board of Directors approve the attached open contracts with the potential of reaching or exceeding \$50,000 during the time period of July 1, 2024- June 30, 2025 and ratify open contracts authorized by the superintendent under \$50,000.



Renewal Membership Agreement: 2024-2027

Term and Fee

The agreement below outlines the term and fee associated with your BoardOnTrack membership renewal. Your membership fee is due 30 days prior to the Renewal Start Date.

After you electronically sign this contract, we will send an invoice to the invoice email address listed below. Please let us know if any billing information is incorrect. It is okay to sign the contract and then let us know via email of any changes to billing information.

Member Billing Information

Member	Oakland Military Institute, College Preparatory Academy
Billing Address	3877 Lusk Street Oakland, CA 94608
Billing Contact Name	Thomas James
Billing Contact Role	CMSgt
Billing Contact Email Address	tjames@omiacademy.org
Billing Contact Phone Number	(510) 594-3900

Invoice Will Be Sent To:	accounting@omiacademy.org
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Membership Terms

Renewal Start Date	12 / 02 / 2024
Membership Package	Operations
Membership Term	3 years
Membership Fee	\$4,500.00 billed annually

By signing this agreement, Oakland Military Institute, College Preparatory Academy agrees to the terms described above.

Authorized Signature

Accepted By (Member) *CMSgt (CA) Thomas L. James*

Printed Name: CMSgt Thomas James Date of Member Acceptance: 07 / 12 / 2024

I read, understand, and accept the BoardOnTrack Terms and Conditions available [here](#). I certify that I am authorized to sign and enter into an agreement for the organization purchasing the BoardOnTrack Membership. Note: You can find BoardOnTrack's W-9 form [here](#).

Signature Certificate

Reference number: J3OGY-RR9OF-FCMDM-JZEE0

Signer

Timestamp

Signature

Thomas James

Email: tjames@omiacademy.org
Shared via link

Sent: 14 Jun 2024 16:55:44 UTC
Viewed: 14 Jun 2024 17:17:40 UTC
Signed: 12 Jul 2024 19:56:03 UTC

CM Sgt (CA) Thomas L. James

IP address: 50.200.218.254
Location: Thornton, United States

Document completed by all parties on:

12 Jul 2024 19:56:03 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 50,000+ companies worldwide.



**INDEPENDENT CONTRACTOR AGREEMENT
BETWEEN
OAKLAND MILITARY INSTITUTE AND LAUREN GREENBERG**

This Agreement is made between the **Oakland Military Institute (“OMI”)**, a California non-profit corporation with its principal place of business at 3877 Lusk St., Oakland, CA 94608, and **LAUREN GREENBERG (“Independent Contractor”)**.

It is the desire of OMI to engage the services of Independent Contractor. Such services and the relationship between OMI and Independent Contractor shall be governed according to the following terms and conditions:

SECTION 1. SERVICES TO BE PERFORMED. Independent Contractor agrees to perform the services detailed in **Attachment A** on OMI’s behalf.

SECTION 2. PAYMENT. In consideration for the services to be performed by Independent Contractor, OMI agrees to pay Independent Contractor at the rate of **\$1,200.00 a day**, not to exceed **\$9,600.00 or 8 days** for the term of this Agreement. The contractor will submit an invoice for hours worked once monthly at the end of the calendar month. The payments will be made within 10 days of receipt of invoice.

SECTION 3. EXPENSES. Independent Contractor shall be responsible for all expenses incurred while performing services under this Agreement, including meals, lodging, and transportation. However, OMI shall reimburse Independent Contractor for all reasonable and approved out-of-pocket expenses necessarily incurred in connection with the performance of services under this Agreement. Independent Contractor shall submit an itemized statement of such expenses. OMI shall pay Independent Contractor within thirty (30) days from the date of each statement.

SECTION 4. MATERIALS. Independent Contractor will furnish all materials, equipment and supplies used to provide the services required by this Agreement.

SECTION 5. CONDITIONS OF INDEPENDENT CONTRACTOR SERVICES. As a condition of Independent Contractor being selected to provide the services detailed in **Attachment A**, Independent Contractor shall provide OMI with the following:

- W-9.

SECTION 6. INTELLECTUAL PROPERTY OWNERSHIP. Independent Contractor assigns to OMI all patent, copyright and trade secret rights in anything created or developed by Independent Contractor for OMI under this Agreement. This assignment is conditioned upon full payment of the compensation due Independent Contractor under this Agreement. Independent Contractor shall help prepare any documents OMI considers necessary to secure any copyright, patent, or other intellectual property rights at no charge to OMI. Independent Contractor agrees to honor the proprietary information of OMI and shall not disclose or circumvent such proprietary information now or in the future. Upon the conclusion of this Agreement, Independent Contractor shall return all records, files, contacts and other proprietary information of OMI to OMI. However, OMI shall reimburse Independent Contractor for all reasonable actual expenses necessary to carry out the terms of this Section.

SECTION 7. TERM OF AGREEMENT. This agreement will be effective on August 1, 2024 and must be signed by both parties and will terminate the date either party terminates the Agreement as provided below, or on DECEMBER 31, 2024, whichever occurs earlier.

SECTION 8. TERMINATING THE AGREEMENT. During the term of this Agreement, either party may terminate the Agreement without cause or advance notice at any time by providing written notice to the other party.

This Agreement terminates automatically on the occurrence of any of the following events: (a) the bankruptcy or insolvency of either party; (b) sale of business of either party; or (c) the death or permanent disability of either party; (d) material breach of any term or condition of this Agreement; or (e) revocation or nonrenewal of the OMI charter.

SECTION 9. INDEPENDENT CONTRACTOR STATUS. Independent Contractor is an independent contractor, not an employee of OMI. Independent Contractor's employees or subcontractors are not OMI's employees. Independent Contractor and OMI agree to the following rights consistent with an independent contractor relationship:

- (a) Independent Contractor has the right to perform services for others during the term of this Agreement.
- (b) Independent Contractor has the sole right to control and direct the means, manner and method by which the services required by this Agreement will be performed to the extent the provision of Independent Contractor's services are consistent with the responsibilities set forth herein at **Attachment A** as dictated by OMI.
- (c) Independent Contractor shall perform the services required by this Agreement; OMI shall not hire, supervise or pay any assistants to help Independent Contractor.
- (d) Independent Contractor shall not receive any training from OMI in the skills necessary to perform the services required by this Agreement.
- (e) OMI shall not require an Independent Contractor to devote full time to performing the services required by this Agreement.
- (f) Independent Contractor is not eligible to participate in any employee pension, health, vacation pay, sick pay or other fringe benefit plan of OMI.

SECTION 10. WORKERS' COMPENSATION. OMI shall not obtain workers' compensation insurance on behalf of Independent Contractor or Independent Contractor's employees.

SECTION 11. LOCAL, STATE AND FEDERAL TAXES. Independent Contractor shall pay all income taxes and FICA (Social Security and Medicare taxes) incurred while performing services under this Agreement. OMI will not:

- (a) Withhold FICA from Independent Contractor's payments or make FICA payments on Independent Contractor's behalf;
- (b) Make state or federal unemployment compensation contributions on Independent

Contractor's behalf; or

- (c) Withhold state or federal income tax from Independent Contractor's payments.

If an Independent Contractor is required to pay any federal, state or local sales, use, property, or value added taxes based on the services provided under this Agreement, the taxes shall be separately billed to OMI. Independent Contractor shall not pay any interest or penalties incurred due to late payment or nonpayment of any taxes by OMI.

SECTION 12. CONFIDENTIALITY. Independent Contractor acknowledges that during the engagement it will have access to and become acquainted with various trade secrets, inventions, innovations, processes, information, records and specifications owned or licensed by OMI and/or used by OMI in connection with the operation of its business including, without limitation, OMI's business and product processes, methods, pupil/personnel record information, accounts and procedures. All information regarding students of OMI will remain confidential to the Independent Contractor unless a separate, specific, properly executed consent (including permission from OMI's student and his or her parent) for the release of information is obtained prior to such release. Any information regarding student(s) received by OMI's personnel or Independent Contractor providing services pursuant to this Agreement shall remain confidential and shall not be communicated to any person or entity other than appropriate OMI personnel.

SECTION 13. EXCLUSIVE AGREEMENT. This is the entire Agreement between Independent Contractor and OMI. All previous agreements between the parties, if any, whether written or oral, are merged herein and superseded hereby.

SECTION 14. MODIFYING THE AGREEMENT. This Agreement may be supplemented, amended, or modified only by the mutual agreement of both parties. No modification of this Agreement shall be binding unless in writing and expressing an intent to modify the Agreement and signed by both parties.

SECTION 15. DISPUTE RESOLUTION. If a dispute arises under this Agreement, the parties agree to first try to resolve the dispute with the help of a mutually agreed-upon mediator in Stanislaus County. Any costs and fees other than attorneys' fees associated with the mediation shall be shared equally by the parties. If it proves impossible to arrive at a mutually satisfactory solution through mediation, the parties agree to submit the dispute to a mutually agreed-upon arbitrator in Alameda County. Judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction to do so. Costs of arbitration, including attorneys' fees, will be allocated by the arbitrator.

SECTION 16. LIMITED LIABILITY. This provision allocates the risks under this Agreement between Independent Contractor and OMI. Independent Contractor's pricing reflects the allocation of risk and limitation of liability specified below. However, Independent Contractor shall remain liable for bodily injury or personal property damage resulting from grossly negligent or willful actions of Independent Contractor or Independent Contractor's employees or agents while on OMI's premises to the extent such actions or omissions were not caused by OMI. NEITHER PARTY TO THIS AGREEMENT SHALL BE LIABLE FOR THE OTHERS LOST PROFITS, OR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, WHETHER IN AN ACTION IN CONTRACT OR TORT, EVEN IF THE PARTY HAS BEEN ADVISED BY THE OTHER PARTY OF THE POSSIBILITY OF SUCH DAMAGES.

SECTION 17. LIABILITY AND INDEMNIFICATION. With regard to the services to be performed by the Independent Contractor pursuant to the terms of this Agreement, OMI shall not be liable to the Independent Contractor, or to anyone who may claim any right due to any relationship with the Independent Contractor, for any acts or omissions of OMI, except when said acts or omissions of OMI are due to willful misconduct or gross negligence. Independent Contractor shall hold OMI free and harmless from any obligations, costs, claims, judgments, attorneys' fees, and attachments arising from or growing out of the services rendered by Independent Contractor pursuant to the terms of this agreement or in any way connected with the rendering of services, except when the same shall arise due to the willful misconduct or gross negligence of OMI and OMI is adjudged to be guilty of willful misconduct or gross negligence by a court of competent jurisdiction.

SECTION 18. NOTICES. All notices and other communications in connection with this Agreement shall be in writing and shall be considered given as follows:

- (a) When delivered personally to the recipient's address as stated on this Agreement;
- (b) Three days after being deposited in the United States mail, with postage prepaid to the recipient's address as stated on this Agreement, or
- (c) When sent by fax to the last fax number of the recipient known to the person giving notice.

Notice is effective upon receipt provided that a duplicate copy of the notice is promptly given by first class mail, or the recipient delivers a written confirmation of receipt.

If to Independent Contractor:
LAUREN GREENBERG
1511 Allstion Way
Berkeley, CA 94703
lgreenbergreads@gmail.com
510-384-8614

If to OMI:
Attn: Dr. Mary Streshly
3877 Lusk Street,
Oakland, CA 94608
mstreshly@omiacademy.org
510-594-3983

SECTION 19. NO PARTNERSHIP. This Agreement does not create a partnership relationship. Neither party has authority to enter into contracts on the other's behalf.

SECTION 20. INTERPRETATION AND OPPORTUNITY FOR COUNSEL. In the event of a controversy or dispute between the parties concerning the provisions herein, this document shall be interpreted according to the provisions herein. The parties hereto acknowledge and agree that each has been given an opportunity to independently review this Agreement with legal counsel.

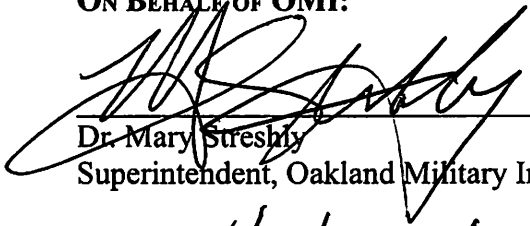
SECTION 21. APPLICABLE LAW. This Agreement will be governed by the laws of the State of California.

Attachment A Scope of Services

Service Description	Dates & Location	Notes	Cost
<p>Consulting, coaching and advising OMI teachers and administrators, focusing on (but not limited to) the following areas:</p> <ul style="list-style-type: none"> ● Implementation of <i>Read 180</i> and <i>System 44</i> intervention programs in six classrooms ● Working with teachers and administrators to examine data and adjust student support accordingly ● Working with teachers on classroom organization, discipline, routines, and rewards ● Work with teachers across the content areas on providing explicit academic vocabulary instruction ● Assisting OMI with proper placement of students in intervention classes ● Assisting SpEd teachers with providing appropriate support and developing appropriate student goals ● Implementation of practices to build reading fluency ● Assist history teachers in utilizing <i>History Alive</i> to increase student engagement ● Working with the ELA teachers to effectively implement the HMH <i>myPerspectives</i> curriculum ● Accompanying OMI administrators on classroom observations 	<p>All services (other than prep and correspondence) will occur onsite at Oakland Military Institute.</p> <p>Zoom meetings may be substituted at the request of OMI or if public health rules require.</p> <p>Up to 10 full days or the equivalent half days of onsite work, dates TBD upon mutual agreement</p> <p>Aug 5- full day Aug 6- ½ day afternoon Aug 8- ½ day Aug 22-full day Aug 29-full day Sep 26-full day Oct 29-full day Nov 21-full day Dec 2- full day</p>	<p>Each full day of service includes 8-9 hours of onsite consulting and coaching, plus offsite preparation, emails, phone calls, and correspondence.</p> <p>Half days will consist of 4-5 hours onsite.</p> <p>Includes working with teachers individually in groups, or with whole staff as directed by OMI administrators</p>	<p>\$1200 per day for up to 8 days, for a total of \$9,600.00.</p>

SIGNATURES:

ON BEHALF OF OMI:



Dr. Mary Streshly
Superintendent, Oakland Military Institute

Date: 8/2/2024

INDEPENDENT CONTRACTOR:

LAUREN GREENBERG
Independent Contractor

Date: _____

Service Description	Dates & Location	Notes	Cost
and discussing support and next steps <ul style="list-style-type: none"> ● Other teacher assistance as requested by OMI administrative team 			

**Memorandum of Understanding
Teacher Induction Program
Sacramento County Office of Education
and Oakland Military Academy**

Sacramento County Office of Education (SCOE) administers an approved Commission on Teacher Credentialing (CTC) Teacher Induction Program (Teacher Induction Program) to provide a pathway for General Education Multiple Subject, Single Subject, and Education Specialists (Credential Candidates) to obtain clear credentials. As part of SCOE's administration of this Teacher Induction Program, SCOE partners with charter, private and district schools (Program Partners) to provide requisite training, on the job experience, and mentoring for clear Credential Candidates beginning in the first year of teaching.

The Teacher Induction Program is advised by the SCOE Teacher Preparation Advisory Council (Advisory Council), composed of program leaders, district mentors and district administrators that provides advisement to all SCOE teacher preparation programs including the intern program. The Advisory Council provides feedback and advisement to the Induction Program and helps enhance PK-20 education collaboration.

The purpose of this Memorandum of Understanding (MOU) is to establish a formal working relationship between the parties and to set forth the operative conditions that will govern them.

I. Parties

This MOU is entered between SCOE and the **Oakland Military Academy** (District) to implement the Teacher Induction Program.

II. Term

The effective dates of this MOU are July 1, 2024 through June 30, 2025. Either party may terminate this agreement upon written notice submitted to the Advisory Council no later than 180 days prior to the start of the next school year.

III. Responsibilities - General

A. SCOE shall:

1. Be responsible for ensuring the Teacher Induction Program fulfills the applicable standards of program quality and effectiveness adopted by the CTC and the California Department of Education (CDE) through the development of the Teacher Induction Program.
2. Supply to the CTC and CDE reports and other information as requested on all matters related to program requirements and activities.
3. Employ staff to perform services as described in the Teacher Induction Program Standards and budget guidelines.
4. Provide a workspace for SCOE's Teacher Induction Program staff including computer, fax access, telephone, and meeting space for program activities.

5. Develop an annual program budget.
6. Establish a payment schedule and reporting requirements for the fee for service for each eligible credential candidate.
7. Develop and establish contracts with outside vendors for professional services as needed and/or required.
8. Facilitate a process for program implementation and training for all Teacher Induction Program Credential Candidates and mentors involved in the program.
9. Provide a Teacher Induction Program orientation for all site administrators that outlines administrators' role(s) in supporting candidates in the implementation of their Individual Learning Plan (ILP) goal and other program processes.
10. Advise participants of an Early Completion Option for "experienced and exceptional" candidates.
11. Convene the Advisory Council and develop other administrative processes in alignment with CTC Teacher Induction Program Standards.
12. Participate in program evaluation.

B. District agrees to the following:

1. The District superintendent (or designee) will serve as the District Advisor. The District Advisor shall provide feedback and support to SCOE's Teacher Induction Program directors and may serve on the Advisory Council.
2. The District will appoint a Teacher Induction Program Coordinator according to established guidelines to oversee all Teacher Induction Program activities within the District and assume the responsibilities established by this MOU. The Program Coordinator will attend **all** of the following meetings/events annually at SCOE: Fall Planning Day, Winter Coordinator Meeting, and Spring Planning Day.
3. The District will assess Credential Candidates to ensure that they meet enrollment criteria and enroll and serve eligible Credential Candidates according to induction requirements and criteria established by the Teacher Induction Program.
4. By October 1, 2024, District will identify all teachers who are in their first year of teaching or first year of teaching in the District and other candidates who are eligible for Teacher Induction Program services as described by CTC guidelines attached hereto and incorporated herein by reference as Exhibit 1.
5. By October 13, 2024, District will confirm all participants for purposes of invoicing.
6. District will identify all school sites with eligible Credential Candidates and request all site administrators of those school sites to attend an orientation that outlines the administrators' role(s) in supporting candidates in the implementation of their ILP goal and other program processes.
7. District will communicate to all site administrators, the Teacher Induction Program requirements, including release time -for mentors to participate in required observations (2-3 days) and employer input into the credential candidate's development of an ILP within the first 30 days of enrollment in the program. **The ILP will be solely used for professional growth and development of the participating teacher, not for evaluation or employment purposes.**

8. District will select experienced teachers as Teacher Induction Program Mentors (Mentors) according to established criteria as outlined in CTC's 2016 Teacher Induction Program Standards attached hereto and incorporated herein by reference as Exhibit 2, and ensure Mentors attend all required Teacher Induction Program events and trainings.
9. District will assign a qualified Mentor to each eligible credential candidate within 15 days of enrollment in the Program who meets the CTC's identified criteria of a valid corresponding Clear or Life Credential, three (3) years successful teaching experience, and English learner authorization. And District will pair Credential Candidates with Mentors who most closely match their teaching assignment, including grade level, subject matter, and credential.
10. District will ensure Mentors will meet in one-to-one consultations with the participating teacher(s) as described in the Teacher Induction Program.
11. District will ensure that each participating teacher receives an average of not less than one hour per week of individualized support/mentoring.
12. District will arrange for substitute teachers if necessary to allow for Mentors' observations of their Credential Candidates and candidate observation of peers.
13. District will provide on-going information about Teacher Induction Program activities to the District's governing board.
14. District will participate in required program evaluation.
15. District agrees to fulfill all completion requirements as stated in the approved induction program pathway attached hereto and incorporated herein by reference as Exhibit 3.

IV. Responsibilities – Fiscal

A. SCOE, in its capacity as the Teacher Induction Program's Local Education Agency, agrees to the following:

1. Provide overall fiscal responsibility for the administration of the Teacher Induction Program.
2. Develop and maintain a balanced budget that allocates amounts sufficient to meet the costs of implementing program responsibilities as described in the Teacher Induction Program Budget.
3. Expend income according to regularly established policies and procedures.

B. The District agrees to the following:

1. Pay \$2,000 per teacher credential candidate cost-for-service fee per year of a two-year Teacher Induction Program. District agrees to pay the full fee unless written notice is provided to SCOE per number 4, below.
2. In addition to the Teacher Induction Program fee of \$2,000, there will be an additional one-time fee of \$500 for Education Specialist Level I candidates who are required to demonstrate competency in Level II content standards via the SCOE Teacher Induction Program Level II Portfolio process. The \$500 fee will support the review of the candidate's portfolio and recommendation for the clear Education Specialist credential.

3. Pay \$2,500 cost-for-service fee for each teacher credential candidate who has met the criteria for, and has been accepted as, a candidate for the one year Early Completion Option (ECO), in lieu of the two-year program.
4. Provide written notice to SCOE of any teacher credential candidate who discontinues program participation. Written notice should be provided via email to Marie Callahan (mcallahan@scoe.net). Refund total is determined **by the date SCOE receives written notice, not the teacher drop date.**

SCOE will provide a refund to the District according to the following schedule:

Date SCOE Receives Written Notice	Amount of Refund
Jul. 1- Oct. 31	100% of Teacher Candidate fee
Nov.1- Dec. 31	50% of Teacher Candidate fee
Jan. 1 - Jan. 31	25% of Teacher Candidate fee
Feb. 1-Jun. 30	No refund

5. Designate a Fiscal Contact to maintain fiscal records related to the District's Teacher Induction- Program and provide them to the Teacher Induction Program upon request.

V. Ownership of Materials

Any and all products developed by the Teacher Induction Program are the exclusive property of the SCOE. School districts, their employees, staff, and subcontractors shall not have the right to disseminate, market, or otherwise use the products without the express written permission of SCOE. SCOE and the Teacher Induction Program shall have the authority to adapt and adopt materials developed by the Teacher Induction Program for dissemination purposes.

VI. Compliance with CTC Requirements

Pursuant to Education Code Section 44227 both parties agree to adhere to the General Preconditions (requirements 1-6) established by the CTC, which are attached to this MOU as Exhibit 4 and incorporated herein by reference.

VII. General Terms.

A. Entire MOU:

This MOU contains the Parties' entire written agreement. Any representations or promises not specifically detailed in this document will not be valid or binding on the Parties to this MOU. Any modification to the terms of this MOU must be made in writing and signed by all Parties to this MOU.

B. Indemnification:

1. District agrees to defend, indemnify, and hold harmless SCOE (including its directors, agents, officers and employees) from any claim, action, or proceeding arising from any actual or alleged acts or omissions of District (its director, agents, officers, or employees) in performing its duties and obligations described in this MOU or imposed by law.

SCOE agrees to defend, indemnify, and hold harmless District (including its directors, agents, officers and employees) from any claim, action, or proceeding arising from any actual or alleged acts or omissions of SCOE (its director, agents, officers, or employees) in performing its duties and obligations described in this MOU or imposed by law.

2. Each party shall be responsible for maintaining the confidentiality of employee data to the extent required by law. If either party fails to comply with this requirement it shall hold the non-offending party harmless and indemnify that party for the breach of confidentiality.

3. The principles of comparative fault shall govern this agreement. This provision shall survive the termination of this agreement.

C. Independent Agents:

This MOU is by and between two independent agents and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture and/or association. The employees and agents of each party shall not be entitled to the employment benefits of the other by virtue of this MOU. Each party shall remain responsible for worker's compensation and other employment laws for their respective employees.

D. Nondiscrimination Clause:

Any service provided by either party pursuant to this MOU shall be without discrimination based on the actual or perceived race, religious creed, color, national origin, nationality, ethnicity, ethnic group identification, immigration status, ancestry, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, gender, gender identity, gender expression, sex, or sexual orientation, in accordance with all applicable Federal and State laws and regulations.

E. Force Majeure

No party shall be liable to the other for delays or failures in performance under this MOU for events beyond their reasonable control, including acts of God, war, government regulation, terrorism, disaster, strikes of a third-party, civil disorder, curtailment of transportation facilities, pandemics, infectious disease outbreak, or similar occurrence beyond the party's control, making it impossible, illegal, or commercially impracticable for one or both parties to perform its obligations under this MOU, in whole or in part.

F. Execution of MOU:

This MOU may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Photographic copies of such signed counterparts may be used in lieu of the originals for any purpose.

G. Signatures:

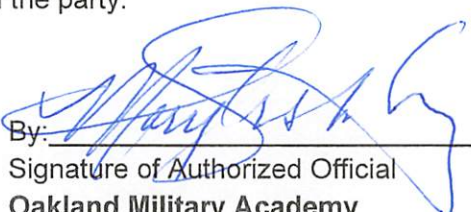
By affixing its signature to this MOU, each party warrants and represents that each has the authority to enter into this MOU and to perform all obligations under the MOU, and further that the signatory of this MOU is authorized to legally bind the party.

By: 
Signature of Authorized Official
Sacramento County Office of Education

Ivan Myrick

Title: Director, Financial Services

Date: 4/12/24

By: 
Signature of Authorized Official
Oakland Military Academy

Printed Name: Mary Streshly

Title: Superintendent

Date: 4/18/2024



OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY

3877 Lusk Street | Oakland, CA 94608 | 510 594 3900 | oakmil.org

INDEPENDENT EDUCATIONAL EVALUATION SERVICE AGREEMENT

This INDEPENDENT EDUCATIONAL EVALUATION SERVICE AGREEMENT ("Agreement") is entered into by and between Oakland Military Institute College Preparatory Academy, a local educational agency (the "LEA"), and School Psychology Group, Inc. ("Independent Evaluator") as of 06AUG2024 (date).

WHEREAS, the LEA is in need of an Independent Education Evaluation ("IEE") as defined by 34 C.F.R. § 300.502;

~~WHEREAS, such services are made available at no cost to parents from public agencies;~~

~~WHEREAS, Independent Evaluator is specially trained, experienced, and competent to provide the special services required; and~~

WHEREAS, such services are needed on a limited basis;

NOW, THEREFORE, the parties agree as follows:

1. SCOPE OF SERVICES:

Independent Evaluator shall provide the following services:

Psychoeducational Assessment and mandatory participation in the subsequent IEP meeting.

Services shall be delivered at LEA sites such as schools and administrative facilities, unless otherwise agreed in writing by the LEA and Independent Evaluator.

2. TERM OF AGREEMENT

The Independent Evaluator will commence providing services under this Agreement on 06AUG2024 (date), and will diligently perform as required and complete performance by 31MAY2025 (date). Independent Evaluator shall be under the control of the LEA as to the result to be accomplished but not as to the means or manner by which such result is to be accomplished. Accordingly, the Agreement is by and between two independent agencies and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association. The Independent Evaluator understands and agrees that it shall be responsible for providing its own salaries, payroll taxes, withholding, insurance, workers compensation coverage and all other benefits of any kind, as required by law, for its own employees, and assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this Agreement.

3. QUALIFICATIONS

The Independent Evaluator warrants that it is qualified to perform the services under this Agreement, and that it meets all minimum qualification standards imposed by law or by any of the following entities: the LEA, the California Department of Education, the County Office of Education, or the special education local plan area.

Independent Evaluator shall at all times enforce strict discipline and good order among his/her employees and shall not employ or work any unfit person or anyone not skilled in work assigned to him or her. Any person in the employ of Independent Evaluation whom the LEA may deem incompetent or unfit shall be dismissed from the job site and shall not again be employed at site without written consent of the LEA. All employees of Independent Evaluator who will be in individual contact with students must have a valid fingerprint and background check completed prior to undertaking responsibilities.

Independent Evaluator further understands and agrees that it shall be responsible for providing its own salaries, payroll taxes, withholding, insurance, workers compensation coverage and all other benefits of any kind, as required by law, for its own employees, and assumes the full responsibility for the acts and/or omissions of his/her employees or agents as they relate to the services to be provided under this Agreement.

The Independent Evaluator and all of its employees, agents, and sub-contractors shall secure and maintain in force, at Independent Evaluator's sole cost and expense, such licenses and permits as required by law, in connection with the furnishing of services, materials, or supplies herein listed.

4. PUPIL INFORMATION

The LEA will prepare and furnish to the Independent Evaluator, upon request, such information as is reasonably necessary to the performance of the Independent Evaluator under this Agreement.

As an independent evaluator performing services for the LEA, Independent Evaluator understands that he or she has been or may be granted access to student records which contain individually identifiable information which is protected by the Family Educational Rights and Privacy Act of 1974 ("FERPA"). Independent Evaluator hereby agrees, in accordance with the provisions of FERPA, to preserve the confidentiality of any and all student records that he or she views or has access to during the course of the working relationship with the LEA.

Independent Evaluator understands that access to student records is granted solely on the need to fulfill his or her contractual responsibilities and that he or she will not copy, store, disclose or otherwise use such information except in the fulfillment of these responsibilities.

Independent Evaluator acknowledges that he or she fully understands that the intentional disclosure of this information to any unauthorized person could subject Independent Evaluator to criminal and civil penalties imposed by law. Independent Evaluator further acknowledges that such willful or unauthorized disclosure also violates LEA policy and could constitute cause for termination of the relationship with the LEA, regardless of whether criminal or civil penalties are imposed.

5. STATUTORY/LEGAL COMPLIANCE

Independent Evaluator shall perform its IEE in accordance with the requirements of California Education Code § 56320, and any assessment or evaluation report prepared by the Independent Evaluator shall conform to the requirements of California Education Code § 56327. These statutes are fully incorporated into the Agreement by this reference and made a part hereof. In addition to any other laws specified in this Agreement, Independent Evaluator shall comply with all applicable federal, state and local laws, rules, regulations, and ordinances, including but not limited to those laws pertaining to workers' compensation.

6. WRITTEN REPORT

As part of the contracted evaluation, Independent Evaluator shall release their assessment information including protocols and results directly to the LEA prior to the receipt of payment for services. Upon request, the report containing all necessary assessment and eligibility sections shall be provided to the LEA five (5) days prior to the date of the IEP meeting. The LEA shall receive the report no later than the same date the Student's family receives the report. The results of the independent evaluation will be considered in making educational decisions as required by applicable law.

7. PAYMENT

Independent Evaluator shall submit an invoice including dates of assessment, observation(s), and hourly rates to LEA upon completion of the evaluation. LEA shall pay the Independent Evaluator **\$7500.00** per Independent Psychoeducational Educational Evaluation (Combined cognitive and academic), not to exceed **\$7500.00** in total for services provided pursuant to this Agreement. Payment shall be made upon receipt of the written report provided pursuant to the terms of this Agreement in accordance with the LEA's normal billing cycles.

8. TERMINATION OF AGREEMENT

This Agreement shall terminate on the last day of service as provided above except:

- a. LEA may terminate at any time if the Independent Evaluator does not perform, or refuses to perform according to this Agreement.
- b. LEA may terminate services of Independent Evaluator at any time if, in the professional judgment of the LEA representative named herein, Independent Evaluator's performance is unsatisfactory as to the manner of performance or the product of said performance fails to meet LEA's requirements.
- c. In the event of early termination, Independent Evaluator shall be paid for all work or services performed to the date of termination together with an amount of approved expenses due and owing.
- d. Written notice by LEA shall be sufficient to cease further performance of services by Independent Evaluator. The notice shall be deemed given when received by the Independent Evaluator or not later than three days after the date of mailing, whichever is sooner.

9. HOLD HARMLESS AGREEMENT

Independent Evaluator agrees to and shall defend, hold harmless and indemnify LEA, its officers, agents, and employees from every claim or demand and every liability or loss, damage, or expense of any nature whatsoever, which may be incurred by reason of:

- a. Liability for damages for death or injury to person or property, or any other loss, damage or expense sustained by the Independent Evaluator or any person, firm or corporation employed by the Independent Evaluator upon or in connection with the services called for in this Agreement, except for liability for damages referred to above which result from the sole negligence or willful misconduct of the LEA, its officers, employees, or agents.
- b. Any injury to or death of persons or damage to property, sustained by any persons, firm or corporation, including the LEA, arising out of, or in any way connected with the services covered by this Agreement, regardless of the location where the injury was suffered, except for liability for damages which result from the sole negligence or willful misconduct of the LEA, its officers, employees, or agents.

The foregoing defense and indemnity obligations shall survive the termination of the Agreement. At all times when this Agreement is in effect, the Independent Evaluator, at Independent Evaluator's sole expense, shall maintain in full force and effect a policy of comprehensive general liability insurance.

10. ASSIGNMENT OF AGREEMENT

Independent evaluator shall not assign nor transfer by operation of law or otherwise any or all rights, burdens, duties, or obligations under this Agreement without prior written consent of the LEA. Any assignment not approved in writing is void. To the extent the parties agree to an assignment or subcontract, such subcontracts or assignments may be entered into only with providers which possess the required qualifications for performance of an IEE. Any subcontractor or assignee shall be bound by all of the terms of this Agreement, including but not limited to all indemnification provisions.

11. ANTI-DISCRIMINATION

It is the policy of the LEA that in connection with all work performed under agreements, there shall be no discrimination against any employee engaged in the work because of race, religion, ethnic background, or national origin, language, gender, sexual orientation, economic status, physical or developmental disabilities, or other special needs, and therefore the Independent Evaluator agrees to comply with the applicable Federal and California Laws, including but not limited to the California Fair Employment & Housing Act and applicable regulations.

12. INSURANCE

The Independent Evaluator shall not commence work under this Agreement until it has obtained the insurance required under this paragraph and satisfactory proof of such insurance has been submitted and approved by the LEA. Except for worker's compensation insurance, the policy shall not be amended or modified, and the coverage amounts shall not be reduced without the LEA'S written consent. LEA shall be named as an additional insured and be furnished thirty (30) days written notice prior to cancellation.

- a. The Independent Evaluator shall procure and shall maintain during the life of this agreement Worker's Compensation Insurance on all of its employees to be engaged in work on the project under this agreement.
- b. The Independent Evaluator shall procure and maintain during the life of this agreement, a policy of Public Liability Insurance in the amount of \$1,000,000 for bodily injury and property damage, which policy shall name LEA an additional insured.

13. EMPLOYEE OF ANOTHER PUBLIC AGENCY

Independent Evaluator, if an employee of another public agency, certifies that Independent Evaluator will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are actually being performed pursuant to this Agreement. While engaging in carrying out other terms and conditions of this Agreement, Independent Evaluator is an independent contractor, and not an officer, employee, agent, partner, or joint venture of the LEA.

14. MODIFICATION

This Agreement may be modified or amended only by a written document signed by authorized representatives of LEA and Independent Evaluator.

DocuSign Envelope ID: 85DA316E-9692-4243-B398-4ECAE8A9D9C7

15. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between the parties with respect to the subject matter of this Agreement and supersedes any prior or contemporaneous understanding or agreement with respect to the services contemplated.

16. GOVERNING LAW

The terms and conditions of this Agreement shall be governed by and construed in accordance with the laws of the State of California with venue in Alameda County, California.

17. SEVERABILITY

If any provision of this Agreement is held, in whole or in part, to be unenforceable for any reason, the remainder of that provision and of the entire agreement shall be severable and remain in effect.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed.

INDEPENDENT EVALUATOR

LEA

DocuSigned by:
Dr. Ruth Rubalcava
257C46DA04554EC...

Signature

Signature

6/3/2024

03 JUN 2024

Date

Date

Dr. Ruth Rubalcava

Dr. Mary Streshly

Mrs. Shawna Lipsey

Printed Name

Printed Name

765 San Diego Road

3877 Lusk Street

Address

Address

Berkeley, CA 94707

Oakland, CA 94608

City, State, Zip

City, State, Zip

510.910.3222

510.594.3968

Phone No.

Fax No.

Phone No.

Fax No.

85-1695813

Federal ID for Business/Social Security No. for Individuals



Because learning changes everything.®

QUOTE PREPARED FOR:

Oakland Military Institute
 3877 LUSK ST
 EMERYVILLE, CA 94608-3822
 ACCOUNT NUMBER: 182711

CONTACT:

Cynthia Murphy
 cmurphy@omiacademy.org
 510-594-3931

SUBSCRIPTION/DIGITAL CONTACT:

Carlos Rodriguez
 crodriguez@omiacademy.org
 510-594-3992

SALES REP INFORMATION:

Bria Ball
 bria.ball@mheducation.com
 (323) 351-4121

Section Summary	Total Catalog Price	Discount %	Selling Price Subtotal
2025 Oakland Military Institute Achieve Literacy	\$1,840.88	0	\$8,404.40
PRODUCT TOTAL*	\$1,840.88	0	\$8,404.40
ESTIMATED S&H**			\$0.00
ESTIMATED TAX**			\$0.00
GRAND TOTAL*			\$8,404.40

* Price firm for 90 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Comments:

130 Achieve literacy
 1 online pd

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC |
 Email: order@mheducation.com | Phone: | Fax:

QUOTE DATE: 08/02/2024

ACCOUNT NAME: Oakland Military Institute

EXPIRATION DA1 10/31/2024

QUOTE NUMBER: BBALL-08022024080523-001

ACCOUNT #: 182711

PAGE #: 1



Because learning changes everything.®

Product Description	ISBN	Qty	Catalog Price	Discount %	Selling Price	Total Selling Price
2025 Oakland Military Institute Achieve Literacy						
ACHIEVE 3000 BOOST STDALN 1 YR PRODUCT	978-1-26-607976-4	130	\$50.88	0	\$50.88	\$6,614.40
LIT ONLINE INIT PROFESSIONAL LEARNING UNITS PER YR	OPDI.1	1	\$1,500.00	0	\$1,500.00	\$1,500.00
LIT SITE SETUP SUPPORT 1YR BUNDLE	PLSSFEE.1	1	\$290.00	0	\$290.00	\$290.00
2025 Oakland Military Institute Achieve Literacy Subtotal:					\$1,840.88	\$8,404.40

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC |
 Email: order@mheducation.com | Phone: | Fax:

QUOTE DATE: 08/02/2024

ACCOUNT NAME: Oakland Military Institute

EXPIRATION DATE 10/31/2024

QUOTE NUMBER: BBALL-08022024080523-001

ACCOUNT #: 182711

PAGE #: 2



Because learning changes everything.®

QUOTE PREPARED FOR:

Oakland Military Institute
 3877 LUSK ST
 EMERYVILLE, CA 94608-3822
 ACCOUNT NUMBER: 182711

CONTACT:

Cynthia Murphy
 cmurphy@omiacademy.org
 510-594-3931

TOTAL CATALOG PRICE	\$1,840.88
DISCOUNT %	0
PRODUCT TOTAL*	\$8,404.40
ESTIMATED SHIPPING & HANDLING**	\$0.00
ESTIMATED TAX**	\$0.00
GRAND TOTAL	\$8,404.40

SUBSCRIPTION/DIGITAL CONTACT:

Carlos Rodriguez
 crodriguez@omiacademy.org
 510-594-3992

Comments:

130 Achieve literacy
 1 online pd

* Price firm for 90 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes shown are only estimates. If applicable, actual tax charges will be applied at time of order.

Terms of Service:

By placing an order for digital products (the 'Subscribed Materials'), the entity that this price quote has been prepared for ('Subscriber') agrees to be bound by the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. Subject to Subscriber's payment of the fees set out above, McGraw Hill LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the 'Initial Subscription Term'), and thereafter the Subscriber shall renew for additional one (1) year terms (each a 'Subscription Renewal Term'), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

[Terms Of Service](#)

[Provisions required by Subscriber State law](#)

ATTENTION: In our effort to protect our customer's data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting www.mheducation.com (or www.mhecoast2coast.com).

School Purchase Order Number: _____

 Name of School Official (Please Print)

 Signature of School Official

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC |
 Email: order@mheducation.com | Phone: | Fax:

QUOTE DATE: 08/02/2024

ACCOUNT NAME: Oakland Military Institute

EXPIRATION DA1 10/31/2024

QUOTE NUMBER: BBALL-08022024080523-001

ACCOUNT #: 182711

PAGE #: 3



Proposal for Oakland Military Institute College Preparatory Academy

June 28th, 2024

Dear Ms. Magallanes,

Thank you for your interest in Classtime and for taking the time to learn more about our Strategic Thinking in Math/ELA solution.

I would like to extend a custom offer with our in-person professional development and unlimited access to Classtime and our *Strategic Thinking in Math and ELA* content for Grades 6-8. Yes - this means that an UNLIMITED number of educators at Oakland Military Institute College Preparatory Academy can benefit from our solution.

I hope you agree this is fantastic news. For the upcoming school year, we suggest at minimum 4 days of professional development: one day at the beginning of the school year (or earlier in the summer) as a kick-off and introduction to Strategic Thinking in Math, followed by one day each around October and March to double-down on teacher development in small groups or one-on-ones (supported by insights from Classtime data), plus one day for ELA. Of course, you may add additional training days as desired (e.g. another focus day in January).

Please see the enclosed information on a proposal that offers on-site professional development and unlimited access to Classtime.

On behalf of Classtime, we would like to thank you for the opportunity to work with Oakland Military Institute College Preparatory Academy. We're personally committed to doing all we can to help support you and your teachers as your schools use Classtime to help transform the teaching and learning experience.

Sincerely,

A handwritten signature in blue ink, appearing to read "Valentin Ruest".

Valentin Ruest
CEO

Tel: +1 805-331-5555
valentin@classtime.com



Classtime Overview

Classtime is a web-based solution that supports formative and summative assessment and real-time instruction. Founded in 2016, Classtime Inc. is a California-based education software company that is trusted by more than 350,000 teachers.

Solution Components

For Oakland Military Institute College Preparatory Academy, we recommend the following solution components: In conjunction with our on-site professional development and support, we're confident this plan will meet and exceed your expectations.

Classtime Assessment Software

Classtime's research-backed assessment software is designed to modernize traditional instruction and engage students in class, at home, and in a hybrid setting.

Our technology enables teachers to assess students in real-time through formative and summative assessments. It is compatible with any device (computer, tablet, smartphone) and any modern web browser (Chrome, Safari, etc.) to easily integrate into your students' technology landscape (e.g. two-way synchronization with Google Classroom).

Strategic Thinking in Math & ELA Content

Educators have access to 3,400+ Math and ELA questions created with statistical analysis in mind. These questions are specifically designed to help students navigate the specialty questions found on high-stakes tests such as the CAASPP.

Professional Development: Strategic Thinking in Math

Our professional development enables teachers to address the unique CAASPP question types by helping them recognize the Strategic Thinking skills required within each question and then clearly articulate them to students in Classtime and the curriculum used at your site.

Learn more: <https://www.classtime.com/en/caaspp-california-training>

Professional Development: ELA Strategies for High-Stakes Testing

Our ELA professional development trains teachers to help students recognize and use strategies to help them with CAASPP ELA item types. This allows students to feel more confident and focus on ELA content and less on the format of the question.

Implementation, Training & Support

Our support continues to be available to your educators with a dedicated support person via phone, email, and live chat with a 24-hour reply time to ensure your educators' success.



Price Quote for Oakland Military Institute (June 28, 2024)

Offer valid thru	Classtime Contact
August 1, 2024	Valentin Ruest, CEO valentin@classtime.com 805-331-5555

Year One - Jul 1, 2024 - Jun 30, 2025	Yearly Price
School License <ul style="list-style-type: none"> - Unlimited teachers and students at one school site - Access to all Strategic Thinking in Math / ELA content 	\$3,980
Professional Development: Strategic Thinking in Math 3 days total (in person, at the school site) <ul style="list-style-type: none"> - Introduction (1 day) <ul style="list-style-type: none"> - September (or early in the school year) - Grade levels 6-8 - Introduction to Classtime, Introduction to Strategic Thinking - Focus Block 1 (1 day) <ul style="list-style-type: none"> - October or November - About 2.0 hours per grade level (6-8) - Data reviews, strategies, planning - Focus Block 2 (1 day) <ul style="list-style-type: none"> - March or April - About 2.0 hours per grade level (6-8) - CAASPP readiness - Classroom Success Call (3.0 hours total, online via video conferencing) <ul style="list-style-type: none"> - To be scheduled in between Focus Blocks (e.g. January) - 30-60 minutes per teacher/grade - Data reviews, strategy refinement 	\$8,750
Professional Development: ELA Strategies for High-Stakes Testing 1 day total (in person, at the school site) <ul style="list-style-type: none"> - ELA training (1 day) <ul style="list-style-type: none"> - Fall - All grade levels 6-8 - CAASPP Reading Comprehension 	\$2,500
TOTAL	\$15,230

Acceptance of Proposal, Terms of Service, Privacy Policy, and COPPA Direct Notice

This Proposal covers the Classtime services described and is governed by our Terms of Service available at <https://www.classtime.com/en/us-terms> and the Privacy Policy available at <https://www.classtime.com/en/us-privacy>.

Please read our COPPA Direct Notice at <https://www.classtime.com/en/coppa> which explains our information collection practices for children and the consent you provide on behalf of students and their parents when you agree to our Terms of Service.

By accepting this proposal, or, at the latest, by making your first payment to Classtime, you acknowledge that you have accepted this proposal and that you (i) agree to our Terms of Service and consent to our Privacy Policy, and (ii) consent to our collection of personal information from students, as further explained in our COPPA Direct Notice.



Brisk Teaching

1465 Ravenswood Drive
Los Altos, CA 94024

OFFICIAL QUOTE AND ORDER FORM

PREPARED FOR

Oakland Military Institute

PRIMARY CONTACT: Rachel Mahlke
PRIMARY CONTACT EMAIL: rmahlke@omiacademy.org

SERVICE START DATE: July 1, 2024
SERVICE END DATE: June 30, 2025

PREPARED DATE
5/17/2024

EXP. DATE
6/30/2024

ITEM	QTY	LIST PRICE	DISCOUNT	TOTAL
Brisk School Subscription (500 students)	1	\$2800		\$2,800.00
Professional Development	1	\$500	-\$500	\$0
				\$2,800.00

THIS AGREEMENT IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:

- WHAT BRISK TEACHING PROVIDES:** We're opening up the premium Brisk Teaching application for your school. Your educators will have access to unlimited curriculum generations, the capability to adjust reading levels of texts, our AI writing detection, and first-pass feedback on student assignments. As part of providing this service, we reserve the right to share the partnership with other potential partners (for example, on our marketing page).
- PRIVACY:** We respect confidentiality and will ensure any information exchanged during this partnership is kept under wraps, only used for this agreement. Brisk Teaching is a



Brisk Teaching

signatory to the Student Privacy Pledge and signs student data privacy agreements when requested. For more questions, email privacy@briskteaching.com

- 3. **MASTER SERVICE TERMS:** The general terms and conditions of purchase at briskteaching.com apply to this quotation contract.
- 4. This quotation may be accepted to form a binding contract upon any one of the following options:
 - a. Signature below and payment to BRISK TEACHING for the items listed in this quote prior to the expiration date.
 - b. Issuance of a purchase order to BRISK TEACHING referencing this quote and the terms and conditions herein prior to the expiration date above.

AGREED AND ACCEPTED:

SIGNATURE	NAME	DATE
TITLE	SCHOOL / DISTRICT	
ARMAN JAFFER (BRISK TEACHING)	TITLE	DATE

Beyond Booksmart
 460 Hillside Ave, Ste C
 Needham Heights, MA 02494
 844-337-5455

INVOICE



Invoice #:	2024063111
Invoice Date:	07/24/24
Total Due:	\$2,250.00

Bill To:

Oakland Military Institute
 3877 Lusk Street
 Oakland, CA 94608
 UNITED STATES

AutoPay Date
07/24/24

Date	Description	Quantity	Rate	Amount
	Deposit Foundations Program	1	\$2,250.00	\$2,250.00

Deposit for Foundations Program. If you have any questions, please email spedersen@braintracks.com, thank you!

Total:	\$2,250.00
Payments:	\$0.00
Total Due:	\$2,250.00

Please feel free to contact us if you have any questions or concerns.

Beyond BookSmart Success Team
successteam@beyondbooksmart.com
 617-544-0593

To pay online, go to <https://app01.us.bill.com/p/beyondbooksmart>



Newsela, Inc.
 1801 W. Olympic Blvd, File #2530
 Pasadena CA 91199-2530
 United States

Invoice

Bill To
 Oakland Military Institute - High School
 3877 Lusk St
 Oakland CA 94608-3822
 United States
 accounting@omiacademy.org

Date: 6/13/2024
Invoice #: INV37693
Due Date: 7/13/2024
Invoice Total: \$6,000.00
Currency: USD

Terms	PO #	Customer Agreement No.	Sales Rep
Net 30		Q-139442	Kendall Martin

Item	Start Date	End Date	Quantity	Amount
Newsela ELA	7/1/2024	6/30/2025	1	\$5,538.46
All Access PD Pass - School License	7/1/2024	6/30/2025	1	\$461.54

Subtotal \$6,000.00
Total Tax(0%) \$0.00
Total \$6,000.00
Amount Due \$6,000.00

Our remittance information has been updated. Please see the last page for details.



Newsela, Inc.
1801 W. Olympic Blvd, File #2530
Pasadena CA 91199-2530
United States

Please note that certain services/products are subject to applicable state sales tax. If you wish to claim an exemption, please send a copy of your state sales tax exemption certificate to salestax@newsela.com. For any billing questions, please reach out to our Accounts Receivables Team at Billing@Newsela.com or (646)450-0005.

To Pay by Check, Remit To:	To Pay by ACH/Wire Transfer:	To Pay by Credit Card:
<p>Newsela, Inc. 1801 W. Olympic Blvd, File #2530 Pasadena, CA 91199-2530</p> <p>If unable to send checks to a P.O. box, please send to our office address:</p> <p>Newsela, Inc. 169 Madison Ave STE 2770 New York, NY 10016</p>	<p>Account Name: Newsela, Inc. Bank Name: City National Bank Account #: 750231799 ABA/Routing #: 122016066</p>	<p>Email billing@newsela.com and provide the best call back number to be reached at. DO NOT send credit card info</p>



Newsela Inc.
169 Madison Ave., #2770
New York, NY 10016

Order Form

Billing Information:

Billing Frequency: Upfront in full
Payment Terms: Net 30
Billing Schedule: Upon Contract Signature

Order Form No. Q-139442
Newsela Sales Rep: Kendall Martin
Contact Email: kendall.fultcher@newsela.com
Offer Date: June 11, 2024
Expiration Date: June 30, 2024

To:
Rachel Mahlke
Oakland Military Institute - High School
3877 Lusk St
Oakland, CA 94608-3822

Qty	Products/Services	List Price
1	Newsela	\$6,000.00
Contract Total		\$6,000.00

*See table above or Appendix for Product/Services details and License Dates.

This Order Form and the Terms of Service [available here](#), which are hereby incorporated by this reference, is entered into by and between Newsela, Inc., and its parents, subsidiaries and affiliates, having an office at 169 Madison Ave., #2770, New York, NY 10016 (together "Newsela") and the customer named above, having an office at the address set forth above ("Customer"). All capitalized terms used in this Order Form and not defined herein shall have the meanings ascribed to them in the Terms of Service linked above. This Order Form is subject to the Terms of Service linked above, Newsela's Privacy Policy and, where applicable, any additional Terms and Conditions, or other binding RFP or binding bid signed by and between the Parties (together the "Customer Agreement").

The Customer Agreement constitutes the entire agreement between the parties with regards to this subject matter, and supersedes all written or oral understandings, proposals, bids, offers, purchase or delivery orders, negotiations, agreements or communications of every kind. Additionally, the Customer Agreement specifically supersedes the terms and conditions of any Purchase Order delivered to Newsela after this Customer Agreement is executed and any such terms and conditions shall not be applicable or considered a part of the terms and conditions that govern this engagement. The Customer's internal requirements for Purchase Orders does not relieve Customer of its obligation to pay Newsela for all years included herein. This Customer Agreement and the terms contained therein are intended only for the Customer and should be kept confidential.

Term: The subscription for the above-identified Newsela Products will commence and end as defined above, or in the License Dates Section of the Appendix in this Customer Agreement. By signing this Order Form, the Customer agrees to the pricing per product and quantity breakdowns underlying this Order Form, which will be provided by Newsela upon request at any time and will also be provided on the invoice unless requested otherwise. Failure of the Customer to make

Appendix

Products/Services Breakdown:

Qty	Sites	Product Code	Products/Services	License Dates
500	1	ATG150	All Access PD Pass - School License	07/01/24 - 06/30/25
500	1	ATG145	Newsela ELA	07/01/24 - 06/30/25

use of the Products during their respective License Dates specified herein will not extend Newsela’s obligation to deliver those Products/Services beyond those dates.

Following the Subscription End Date, unless prohibited by law, this Customer Agreement will renew for the Products/Services licensed hereunder for successive periods equal in length to the greater of the Term or 12 months (a ‘Renewal Term’). If this Customer Agreement is so renewed, Customer agrees the prices payable for such Renewal Term shall be the prevailing rates then offered by Newsela for the licensed products stated above.

Fees: The Customer agrees to pay the Contract Grand Total set forth above per the Billing Terms noted above upon execution of this Customer Agreement. If a Purchase Order is required, Customer shall submit the Purchase Order to Newsela in accordance with the Billing Information set forth hereinabove by emailing it to billing@newsela.com and including “Customer Agreement No. Q-139442” in the subject line, otherwise a purchase order shall not be required for payment. Service will be suspended at Newsela’s discretion if payment is not received by Newsela in accordance with the Billing Terms noted above. Failure of the Customer to use the Products/Services will not relieve Customer of its obligation to pay hereunder.

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final invoice (if applicable). If the contracting entity is exempt from sales tax, please send the required tax exemption documents immediately to salestax@newsela.com.

Purchase Order Information

If you need a Purchase Order, please fill out the following information.

- PO Required:
- PO Number:
- PO Amount:

Billing Information

Provide the billing service representative to whom the invoice should be addressed.

Bill-To Name: *OMI Business Office*
Bill-To Email: *accounting@omiacademy.org*

By initialing here, I agree that the billing details stated above are current and accurate. ____

The individual executing this Customer Agreement has the authority to execute this agreement and bind the Customer, and Newsela has the right to rely on that authorization. The individual executing this Customer Agreement also certifies that there is funding in place for years included herein.

Authorized Signature: 	Date of Signature: <i>6/11/2024</i>
---	-------------------------------------

Quote



Date Thursday, June 27, 2024

Contract Name	Account Manager	Billing Frequency	Renewal Start Date
Oakland Military Academy	Nino Alcantara	Annual	09-01-2024

Quantity	Product	Description	Unit Price	Total
80	Vector Training, Employee Safety and Compliance Library	pricing for SST for 80 users	\$15.75	\$1,260.00

Grand Total: \$1,260.00

As a convenience to our customers, we are changing our billing policy effective December 1st, 2019 to send out bills 30 days in advance of your renewal.

This does not change the billing due date or the payment terms of your agreement.

Upon expiration of the Initial or any Renewal Term of your Client Agreement, access to the Services may remain active for thirty (30) days solely for purpose of Company's record keeping (the "Expiration Period"). Unless otherwise provided in your Client Agreement, any access to or usage of the Services following the Expiration Period shall be deemed Client's renewal of the Agreement under the same terms and conditions.

Coversheet

Cadet Commander Report

Section: IV. Cadet Commander Report
Item: A. Cadet Commander Report
Purpose:
Submitted by: Carlos Rodriguez

BACKGROUND:

Cadet Commander Jose Delgado-Castillo will be representing the OMI Cadet Leadership staff in giving the OMI Board of Directors a brief outlook of the events ahead.

Coversheet

Superintendent's Update

Section: V. Superintendent's Update
Item: A. Superintendent's Update
Purpose:
Submitted by: Mary Streshly
Related Material: OMI_WelcomeBack_Presentation_24-25.pdf

BACKGROUND:

The superintendent will highlight key fall 24-25 start up information.

Welcome Back

School Year 2024 - 2025



Grizzlies



Agenda

- Welcome Back
- New Additions
- What Balloon Are You?
- Superintendent
- Commandant
- Directors
 - Teaching & Learning
 - Student Services
 - HR
- Military Science
- Registrar
- After School Program
- Attendance & Front Office
- Data Tech
- IT Tech
- Security
- Department Breakouts
- Teacher Classroom Time



New Additions!





Ready, Set... Go!

- Balloons



- One thing that you got done on your to-do list?
- One place you traveled this summer?
- One Fun fact about you that no one really knows?
- If you could get a store card everyday for the rest of your life, what store would it be?





Welcome Back

- Dr. Mary Streshly, Superintendent





LCAP Goals

1. Provide high-quality classroom instruction

Q. Literacy & Numeracy MISSION #1. Coaching all to Greatness. FAILURE IS NOT AN OPTION

2. Provide English Learners with the required skills to reach grade level standards/proficiency

Q. All Classrooms Integrate English Language Development for VIP access to ALL

3. Create the conditions for success with a safe, welcoming and inclusive campus environment for all cadets, their families and OMI personnel.

a. High Expectations! High Support! High Care!

4. Bolster leadership capacity at the school for substantial and sustainable academic improvement over time

Q. Leadership is our culture. We cultivate it and honor it in everyone!

b. At OMI leaders are born!

OUSD vs OMI 2023

Grad Rate	94%
A-G Rate	64%
College Acceptance Rate	80%
CAASPP ELA	33% / 71%
CAASPP Math	14%/17%
Chronic Absenteeism	20%
Suspension/ Expulsion Rate	3.5% susp 0% exp

Grad Rate	76%
A-G Rate	45%
CAASPP ELA	33%
CAASPP Math	25%
Chronic Absenteeism	61.4%
Suspension/ Expulsion	4% susp .1% exp



Welcome Back

- CMSgt (CA) James, Commandant & CBO



**Community
Engagement**

**OMI Governing Board
Management/ Liaison**

Superintendent
Dr. Mary Streshly

**School Improvement
Design**

**Legal
Compliance**

Commandant/CBO
(Chief Thomas James)

**Supt/Comm Office
Exec liaison**
(Carlos Rodriguez)

Exec Director, Ed Services
(Mr. Jonathan Pike)

Director

[SFC Michael Traver]
Military and Cadet
Support Services

1LT Nick Paoletti
Extra Curricular
Operations [field trips]

SFC Alex Yin
Cadet Support & Safety
Services

SSgt Nichole Helfrich
Safety and Discipline

SSG Neal
HQ, Cadet Command,
Safety and Discipline

SPC Casias
Attendance

SPC Kyla Manlangit
Cadet Recruitment

**Human
Resources
Dept**

Kathryn Wong
HR Manager
Certificated/
classified
Personnel/ Payroll

SGT Melanie Ruiz
Cadre Personnel
Sub coverage
Complaint
investigations

Business Dept

Jessika Welcome
EdTec CFO

Carlos Rodriguez
Accounts
Receivable

Joseph Delgadillo
Logistics
Manager;
Accounts payable

Ismael Robles
Facilities Manager

**Adolfo
Villa-Aguilar**
Food Service

SSgt Dion Little
Logistics NCO

Director

Student Affairs
[Mrs. Shawna Lipsey]

Counseling
Diep Le
Tim Murray
Omar Williams

Special Education
Theron Adams
SpEd Coordinator
Denisa Dummett
Ed Specialist
Mr. Griffin
Ed Specialist

Registrar
Adriana Gonzalez

Paraprofessionals
My Neal/ Dana Dang

Agency Psychologist

**Academic
Affairs**

ILT Leaders
Ms Kang & Ms Mahlke
ELA/ELD Chairs

Cindy Murphy
Social Studies /Assessment

Alicia Magallanes
Math Chair/Coach

Chance Barker
Science Chair

Chris Lee
Electives & Dual
Enrollment Chair/coord

Joanne Menciendo
ASP Manager
Tim Murray
Athletics

Director

IT, Grants, CTE
[Mr. Mark Basnage]

Ralston Tuason
IT Tech

Diane Au
Data Tech



Mission & 4 Pillars

- **Mission - Why We Exist**

is to prepare each of its cadets to qualify for, and succeed in, leading colleges and universities. OMI, through a cadet-led experience, instills honor, integrity and leadership.

- **Core Values or Four (4) Pillars - What We Stand For**

*are **ACADEMICS, LEADERSHIP, CITIZENSHIP, and COLLEGE READINESS**. The goal of OMI is to graduate cadets who are capable of meeting the admissions requirements for any college in the nation and who are prepared for their roles as future leaders.*

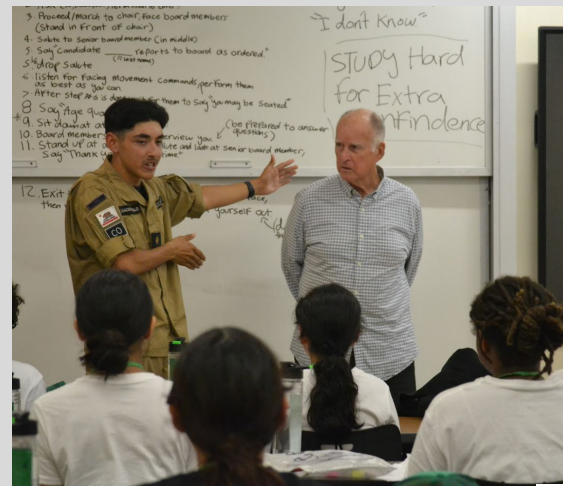


Cadet Support

- Academic Support Groups (ASG) - Goals
 - Produce deliverables
 - Plan a field trip
 - One-cross curricular unit
 - Celebrate our cadets
 - Follow-up with cadets of concern
- Attendance Goals
 - Reduce truancy; more home visits; proactive data
- Progressive Discipline
 - Protect the learning environment while finding creative ways to avoid suspension as the means
- Cell Phone Policy



Cadets Leading Cadets





Military Science/PE

- TAC NCO: (Training, Advising, Counseling/Coaching)

- 6th: SFC Johnson
- 7th: SSG Finkel
- 8th: SSG Mullins
- 9th: SSG Wiley
- 10th SSG AI
- 11th/12th: SSG Ahmed
- HQ: SSG Neal

- Supporting ELA through JS assignments once a month with a leadership topic
- CDTF once a week
- Leadership opportunities
- Community engagement
 - OMI Cares
 - Parades
 - Ceremonies
 - Competitions
- First-Aid, financial literacy, organization skills, nutrition, anti-bullying, resume workshop, survival skills, college focused
- Planning and executing state-wide events



My Ask of You!

Welcome to the CACC/OMI Family...

- Rapport building
- Event support outside of the classroom
- Formation Support
- Class leaders
- Support their journey
- Communicate with families regularly
- Model what you expect (cell phones, dress professionally, appropriate behavior, be on time...)



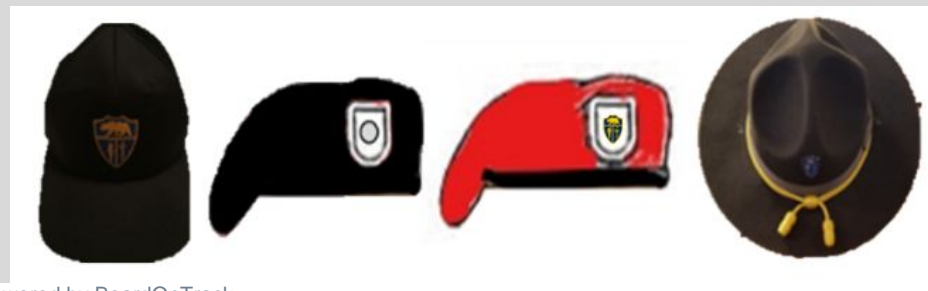


Updates to the Uniform

OMI WEEKLY SCHEDULE

M	Uniform of the Day: Class C HS: 0830-1550 MS: 0800-1453	
T	Uniform of the Day: Class B HS: 0830-1550 MS: 0800-1453	
W	Uniform of the Day: OMI Polo / Slacks HS: 0830-1500 MS: 0800-1325	
T	Uniform of the Day: OMI Polo / Slacks HS: 0830-1400 MS: 0800-1325	
F	Uniform of the Day: Class C HS: 0830-1550 MS: 0800-1453	

- No more sweats ;)
- More professional polo days on block days
- Hats five days a week





Students First, Learning Always!

- Who is JP or LTC?
- Roles & Responsibilities
- Calendars - *Google Classroom*
 - PD Calendar
 - Meeting Calendar
 - Assessment Calendar
- Instructional Focus - Math & Writing
 - Assessment and Collaboration
 - Teacher Leaders (*Shared Leadership*)
- [Learning Expectations](#)
 - Every Second Counts
 - What is our target?



High Support

Under Achievement

Low expectations
Low achievement
Low standards
Complacency
Cosy morale
Lack of knowledge
of new initiatives
Frustration

Empowerment

High expectations
High achievement
High standards
Co-operation
Risk taking
Tolerance of mistakes
Trying new ways
High morale

Low Challenge

High Challenge

Apathy

Very low expectations
Very low achievement
Very low standards
Alienation
Isolation
Avoidance of
new initiatives
Low morale

Anxiety

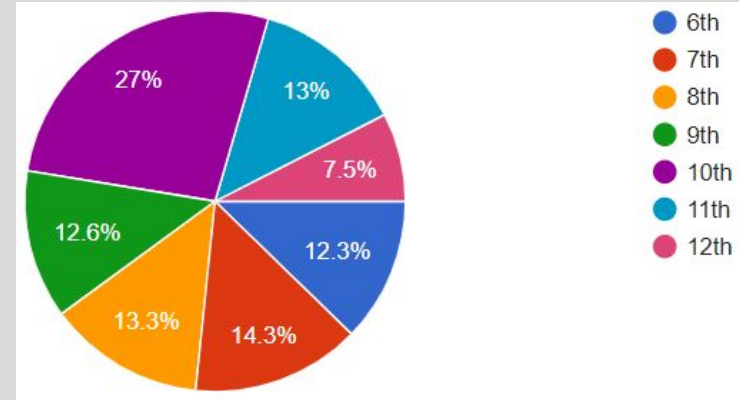
High expectations
Uneven achievement
Variable standards
Competition
Aversion to risk
Blame culture
Fear of failure
Low morale

Low Support



Student & Special Services

- Counseling Goals
 - Snapshot (3m/293r)
 - [Referrals... How to](#)
- Special Education Goals
 - [IEP At-A-Glance/BIP](#)
 - Your Voice Matters!
 - Support tiers (Classroom→ASG→CST→Referral)
- Location, Location, Location!
 - Campus movement





Human Resources

- [Paylocity](#)
- OMI Staff Handbook
- Period Subs
- Emergency Lesson Plans
- Benefits (EASE)

**WELCOME TO
HUMAN
RESOURCES
THE PLACE
WITH THE
PERSONNEL
TOUCH**



Registrar

Grading Periods

- Update grades weekly
- Gradebook maintenance
- No window extensions
 - impacts timely delivery
- Be sure to give every cadet a grade
- F grades REQUIRE a comment
- Seek ILT leads for support (Dept. chair)

Gradebook Resources

- Department chairs
- Network w/ other teachers
- See me or Ms. Au

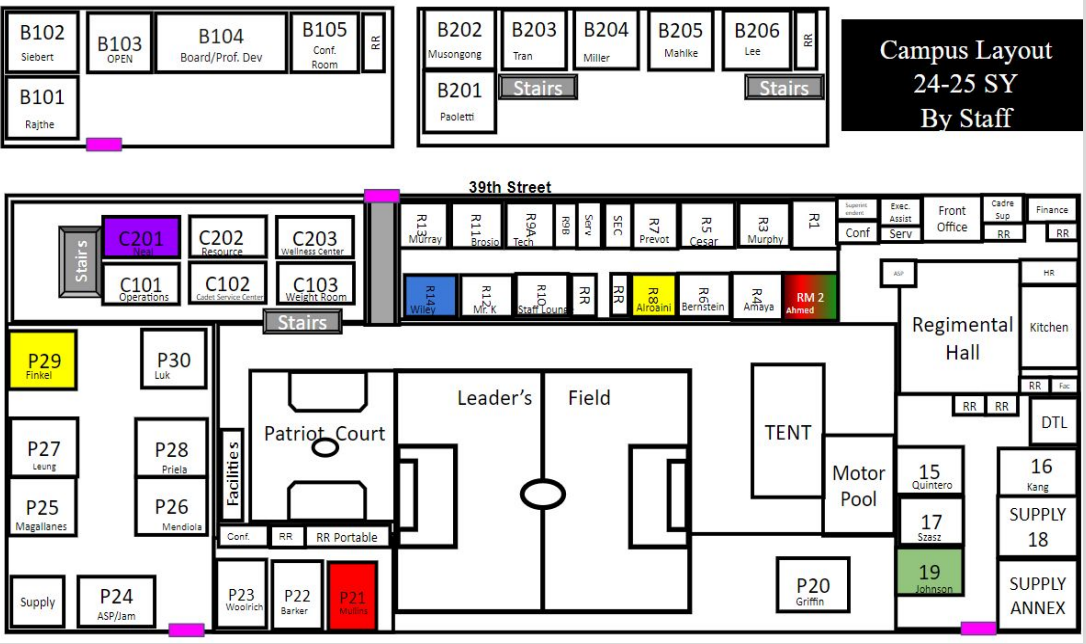
**SCHOOL
REGISTRAR**

because
super awesome
multi-tasking
amazing performer
isn't an official
job title



Facilities Updates

Campus Layout
24-25 SY
By Staff



- Fire extinguishers
- Staff lounge hubs (MS/B103/Rm 10)
- Thermostat
- Appliances
- No couches/beanbags
- Report damage
- Classroom setup



After School Programs

- Program Overview
- Tutor Center



AFTER-SCHOOL PROGRAM GENERAL INFORMATION

3hrs

Monday/Tuesday/Friday

4hrs

Wednesday/Thursday

TIME	ACTIVITY	LOCATION	TIME	ACTIVITY	LOCATION
			1:30-2:30	Formation/Attendance/ Homework	Regimental Hall
3:00-3:30	Formation/Attendance	Regimental Hall	2:30-4:00	ASP Activity	P24 P25 P26
3:30-4:30	ASP Activity	P24 / P25 / P26	4:00-4:30	Nutrition	Leader's Field
4:30-5:00	Nutrition	Leader's Field	4:30-5:15	Indoor/Outdoor Activity	P24 Leader's Field
5:00-5:45	Indoor/Outdoor Activity	P24 Leader's Field	5:15-5:30	Clean-Up	
5:40-6:00	Homework Time	P26	5:30-6:00	Homework Time	P26



After School Programs

How can you support the ASP?

- Volunteer
- Scan-in cadets for attendance
- Reach out to ASP



Attendance & Front Office

- Attendance Procedures
- Front Office Reminders





Data Technology

- Tech Support & Data Reporting





Aeries

- New Staff/Teachers: will receive an email from dau@omiacademy.org for Aeries credentials
- Aeries Admin Portal Link: click [HERE](#)
- Aeries Teacher Portal Link: click [HERE](#)
- Aeries Parent/Student Portal Link: click [HERE](#)
- DEMO



Technology Support

- Tech Goals
- AUP
- 1:1 Chromebook Implementation
- Care of Technology
- Tech Support Process
- Sign-Ups

All Staff IT Orientation/PD OMI 2024-25 SY

Presented by:
Mark Basnage, Ralston Tuason,
& Diane Au



Meet Your OMI 2024-2025 Tech Team!



Mark Basnage

Director of Information Technology (IT) and Grant Development



Ralston Tuason

IT Technician



Diane Au

IT Technician/Data Technician

Today's Talking Points

- Submitting Tech Support Questions/Requests?
- Tech Goals/Requests for 2024-25
- Privacy and Safety
- Acceptable Use Policy Updates
- Staff & Student Tech Care
- Classroom-Installed Technology
- Classroom Phone Features
- Printer Access
- Aeries Access
- Google Classroom Setup
- Google Calendar Appointment Page Setup.
- Resources for Clever and GoGuardian.



Submitting Tech Support Questions/Requests?




- When you have a question or request, please make sure to email our department address:
 - techsupport@omiacademy.org
- This group email will deliver your message to the three of us. Using this email address will ensure faster response times since there are more eyes on your message!
- If you talk to us in person about a question or request, it's difficult for us to keep track of off the cuff conversations. Emailing techsupport@omiacademy.org will always be your best method of communication!

Tech Goals & Requests for 2024-25

- Please plan for finals **without** Chromebooks:
 - Last year was challenging with getting every grade to return their Chromebooks in a single week.
 - Out-processing and invoicing had to be done during the summer rather than within the school year.
- Student Chromebook rollout will happen in the **first two full weeks of August** (8/12 - 8/23). Please plan for physical assignments during the rollout process.
 - More details will be provided over the following week.
- Please make sure to address techsupport@omiacademy.org for requests and questions.



AUP - Updates From Last Year



Application valid for 2024 school year

Protect Your K-12 School-Issued Device

Avoid costly repairs and replacements with comprehensive protection.

OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY
Oakland, CA

Unlimited Claims

Accidental Damage

Cracked Screens

Spills & Liquid Submersion

Fire, Flood & Natural Disasters

Power Surge by Lightning

Vandalism

Theft

NOT Covered: Manufacturer Defect & Mechanical Failure, Cosmetic Damage, Wear & Tear, and Unexplained Loss.

Device	Coverage	Deductible	Price
HP CB 11	\$290.00	\$0.00	\$26.00

Policy Term: 7/30/24 to 7/29/25

Deadline to purchase coverage: **August 20, 2024**

To purchase please visit:
<https://gpo.worthavegroup.com/oakmil>



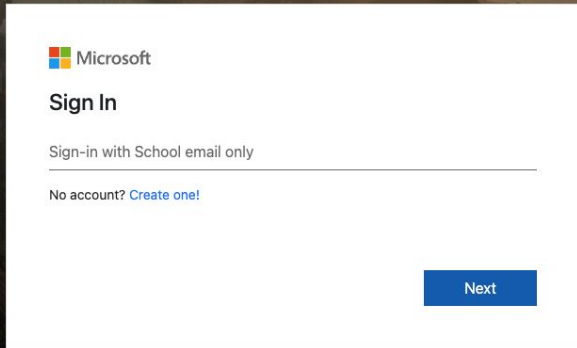
- Student Insurance Policy:
 - Students are strongly encouraged to purchase Chromebook insurance for \$26. **Sign-up deadline is August 20th.**
 - Covers Accidental Damage, Cracked Screens, Liquid Damage, Fire + Natural Disaster, Power Surge, Vandalism, Theft.
 - Policy Term: **7/30/24 to 7/29/25**
- GoGuardian Installation on Personal Computers:
 - High School Students will have to check in at 9A in order to have **24/7 GoGuardian** installed.
 - Once Installed, we'll apply a sticker label on the external top lid of their laptop of the OMI Logo.
 - Middle Schoolers are **REQUIRED** to use School-Issued devices.
- Zero Tolerance Policy on Generative AI for Student Work
 - If you suspect that a Student is using Generative AI or plagiarism otherwise, please use the Brisk School Extension to inspect a student's work on Google Docs.
 - Our stance on Generative AI is open to discussion and has the potential to be modified at a later date.



AUP - Privacy and Safety

- Be wary toward any extra login screens:
 - Google or Windows will already have your login stored into your browser.
 - If you happen to open a link that prompts for your login information and you are unsure about its origin, please reach out to us here at techsupport@omiacademy.org.
- When requested for personal information, check the email address:
 - **Our domain is always “omiacademy.org”**
 - Rarely will any OMI staff member will ask for any personal information before speaking about it in-person.
- Remember that data storage and transmission are not guaranteed to be private or confidential.
 - In the event that a data breach occurs, our IT Team will do our best to stop any further damages from occurring, so preventative measures need to be taken.
 - **Please do not store personal information in your Staff Account such as tax forms, personal correspondence, etc.**

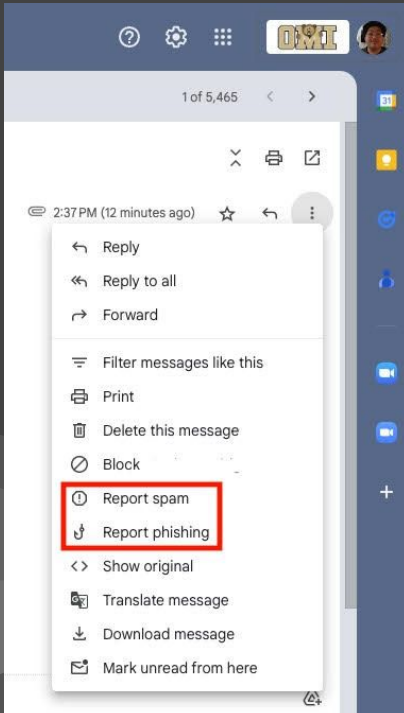




A white Microsoft sign-in dialog box is centered on the page. It features the Microsoft logo at the top left, followed by the text "Sign In". Below this, it says "Sign-in with School email only" with a horizontal line underneath. A link "No account? Create one!" is positioned below the line. At the bottom right of the dialog is a blue button labeled "Next".



AUP - Privacy and Safety (Reporting)



- After you identify an email that looks suspicious, please make sure to report any similar messages in your inbox:
 - Click on the **three dots** on the upper right corner of the message.
 - Select the appropriate category to report it as.
- What is **Spam**?
 - Spam is any unwanted messages that can get sent to you (Usually in the form of Ads, marketing messages)
- What is **Phishing**?
 - Phishing is the act of requesting and/or stealing personal information (usually under false or misleading pretenses) for malicious purposes.

Staff Tech Care

Any details here also apply for students.
Please model these behaviors for them!

- When carrying your laptop between spaces, refrain from travelling while the screen is open.
 - Even better, consider placing it in your laptop sleeve!
- Refrain from adding stickers onto your laptop.
 - We recommend purchasing your own clear external shell to personalize your laptop if desired!
- Have students keep classroom walkways clear of backpacks and make sure that backpacks are stowed under desks or on the back of chairs.
 - Keep in mind that this is more effective as a classroom expectation!



Staff Tech Care - 6th Grade

- 6th Grade Cadets will NOT be participating in our 1-1 Chromebook program.
- In each 6th Grade Classroom, there will be a stationary Chromebook Cart!
- Students are expected to return their Chromebooks to the cart and the numbered slot they got their Chromebook out of.
- Tips to help for the School Year:
 - Assign a Cadet leader at the beginning and end of class who will facilitate the retrieval and return of Chromebooks to the cart.
 - Print out your class rosters from Aeries to tape onto the cart. Since the rosters are numbered, that will be their assigned number for that period!
 - Consider developing a checkout system! These Chromebook carts should be treated as mini libraries, so we want to make sure that we know who last used a certain Chromebook and if there's any damages.



Student Tech Expectations



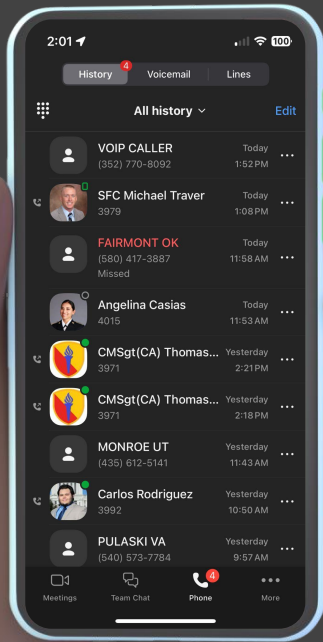
- Students will be expected to bring their Chromebook and Chromebook sleeve daily.
- When walking between classes, Chromebooks will have to be stored within Chromebook sleeves.
- No Lunchtime Use.
 - Prevent battery from running out during class periods later in the day.
- No Backpacks on the field or on the court.
 - Prevent damage from students tripping over each others' backpacks.
 - Have students put their bags either on top of lunch tables or at the fences of Leader's Field or Patriot Court.
- Chromebooks must remain free of any writing, engraving, drawing, stickers, or labels that are not the property of the OMI School.
- Chromebooks must never be left in a car, public place, or any unsupervised area.
- Students are responsible for keeping their Chromebook's battery charged (at home) for school each day.

Classroom-Installed Technology

- Each classroom will have a TV available for use, either wall-mounted or installed onto a cart.
 - Most TVs in the portable classrooms will be wall mounted, Main Hallway Classrooms will be on carts, and the B & C Building classrooms will be using projectors unless otherwise.
- A phone will also be made available in each classroom.
 - Please make sure to bookmark the staff phone number directory [here!](#)
- Five printers are available across the campus:
 - Staff Lounge - Monotone & Color (Two Printers)
 - Portables - Monotone Only
 - B105 - Monotone Only
 - Main Office - Monotone & Color



Classroom Phone Features - Mobile Access



- Our classroom handsets are connected via Zoom!
- The Zoom app can be installed on your mobile phone to take after hours calls without needing to give out your personal phone number.

Initial account setup from your email is required.

- Steps to add Zoom onto your Phone:
 1. Download Zoom from your phone's app store.
 2. Once opened, click "**Sign in**" and "**Continue with Google**".
 3. Sign into Google with your work address.
 4. Click "**Continue**" to grant Zoom access to your Google information.
 5. Select "**Phone**" at the bottom of the app in order to view your call history and to make phone calls with the top left icon with **10 dots**.

Classroom Phone Features - Voicemail Greeting Setup

- Workflow for accessing your phone's voicemail:
 - Sign in to our organization's [Zoom web portal](#).
 - In the navigation menu, click “**Phone**,” then click “**Settings**.”
 - Scroll down until you see “**Greeting & Leave voicemail instruction**” then click on “**Edit**”, then “**Add audio**”.
 - From here, there are three options:
 1. Text to Speech
 2. Upload
 3. Record by Computer
 - Click on “**Add**” to save your voicemail!

The screenshot shows a web interface titled "Add Audio" with three tabs: "Text to Speech" (selected), "Upload", and "Record by Computer". Below the tabs are several input fields: "Asset Name" with a placeholder "Enter an asset name"; "Category" with a dropdown menu showing "Select category"; "Language" with a dropdown menu showing "American English"; "Voice" with a dropdown menu showing "Matthew-Male"; and "Message to play" with a text area containing "Enter Message" and a character count "0/3000". At the bottom, there are radio buttons for "Personal Audios" (selected) and "Asset Library (Public)", and two buttons: "Add" and "Cancel".

Printer Access



- Printer Codes:
 - Look for an email sent by “copiers@omiacademy.org”
 - Keep a record of your four digit access code
 - Do not share with anyone else!
- Printing:
 - On your laptop, log into PaperCut by finding the **Green** printer icon in your task tray in the bottom right corner of your desktop.
 - When printing from your browser, select “**omi-b105-003\FOLLOWME**” as your destination.
 - Walk over to one of our five printers on campus and enter your code to log in.
 - Click the icon labeled “**Follow Me Print**”
 - Select your printing jobs and print!



Aeries Access

OMI Aeries Homepage:

<https://oaklandmilitaryicp.asp.aeries.net>

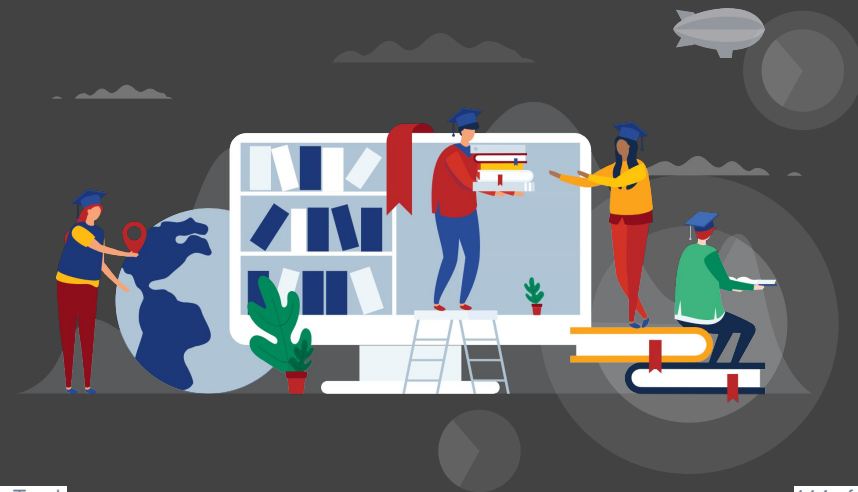
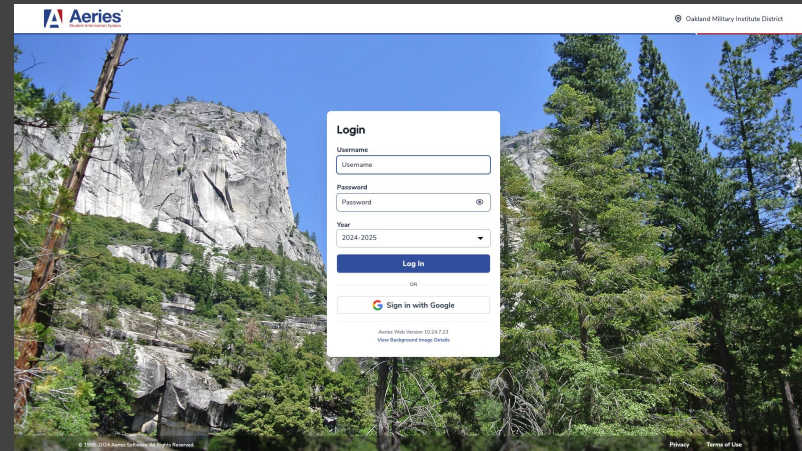
Aeries Staff Portal:

<https://oaklandmilitaryicp.asp.aeries.net/admin/Login.aspx>

Aeries Teacher Portal:

<https://oaklandmilitaryicp.asp.aeries.net/teacher/Login.aspx>

New OMI Staff/Teachers: Please look for an email from Ms. Gonzalez (agonzalez@omiacademy.org) or Ms. Au (dau@omiacademy.org) for Aeries login credentials.



Google Classroom - Aeries Link

Class Summary

Per	Term	Course	Room	Gradebook	Total Students	Website	Access Code
1	Year	English 7	I-27	Fall per 1 fall	35	<input type="button" value="Add Website"/>	
2	Year	English 7	I-27	per 2 fall	34	<input type="button" value="Add Website"/>	
4	Year	English 7H	I-27	per 4 fall	24	<input type="button" value="Add Website"/>	
5	Year	English 7	I-27	per 5 fall	34	<input type="button" value="Add Website"/>	
6	Year	English 7	I-27	per 6 fall	32	<input type="button" value="Add Website"/>	

Add/Edit a website for English 7(645)

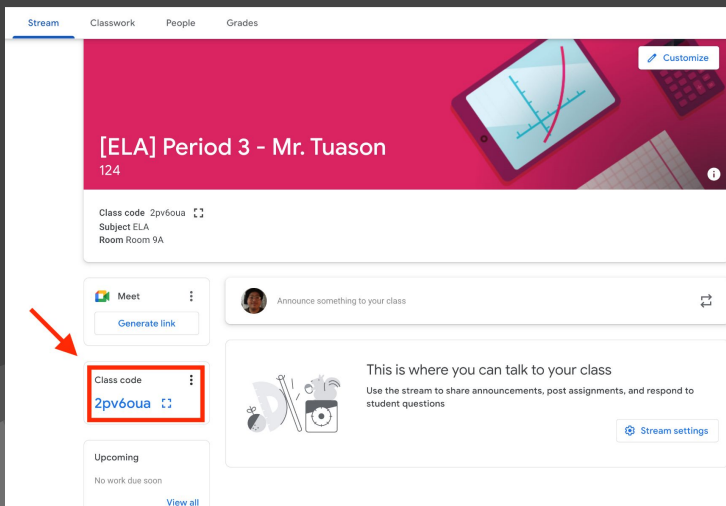
Google Classroom Options

Website Options

Website URL

Access Code (If applicable)

Google Classroom - General Setup



- For daily classroom activities, we recommend using Google Classroom for keeping track of assignments.
- **Math Classes have a specific process.**
- Creating a Classroom for General purposes:
 - Click the “+” button on the top right corner of the screen, and press “**Create Class**”
 - For “**Class Name**,” please use the following format: “**[Subject] Period # - Instructor’s Preferred Title**”
 - Use the class details from your Aeries account to fill in the empty fields. Specifically “**Crs Title**,” “**Sec#**,” and “**Room**.”
 - After creating your Classroom, please note the invitation code on the left hand side of the class page to have your students sign up during their respective classes.



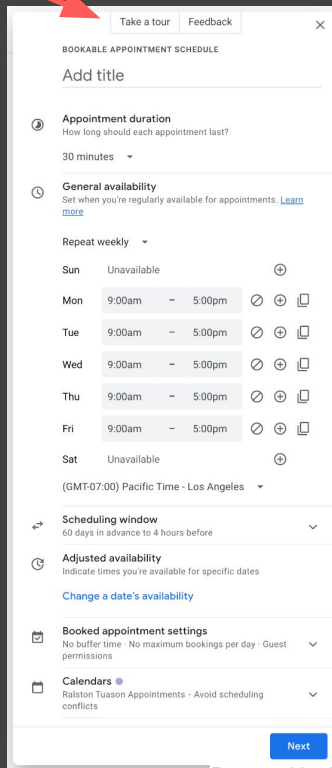
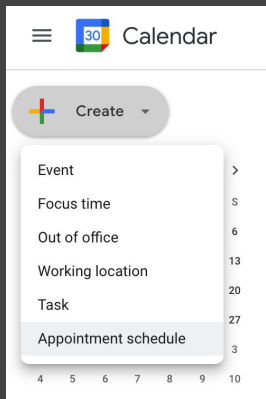
Google Classroom - Math Classes

- Using Savvas Realize, you can generate Google Classrooms!
- Under your class list select “**Connect Google Classes**” to automatically generate classes.
- Any content you assign in Savvas Realize will automatically sync with Google Classroom.
- Any roster changes or student assignment completions will automatically update in Savvas Realize.
- Underneath the class icon, you’ll see when information between Savvas and Google Classroom was last synchronized. For manual synchronization, click the “**Sync**” button beneath the status.

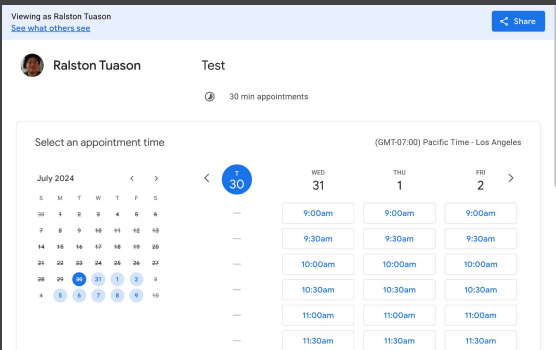
The screenshot displays the Savvas Realize interface for a class named "Algebra II-1". The top navigation bar includes "Home", "Browse", "Classes", and "My Library". The "Classes" tab is active. On the left, a sidebar menu lists "Assignments", "Data", "Students & Groups", "Discuss", "Settings" (highlighted in blue), and "Programs". The main content area shows "Class Settings" with a "Class name" field containing "Algebra II-1". Below this, it indicates "Connected Classrooms" and "Google Classroom" with the status "No Google class connected". A blue button labeled "Connect Google Class" is visible at the bottom of the settings panel. A blue callout box in the upper right corner of the settings area states: "Rosters, assignments, and scores will automatically be synced!". A red arrow points to the "Connect Google Class" button.

Google Calendar - Appointment Schedule

[IT Support Appointment Page!](#)



- Google Calendar has updated its appointment calendar feature!
 - Use this to organize appointments, especially helpful for Back to School nights!
- Creating an Appointment Schedule:
 - Select “**Create**” and “**Appointment Schedule.**”
 - Select “**Appointment Duration,**” “**General Availability,**” as well as minimum sign up dates in “**Scheduling window**” and “**Adjusted Availability**” to adjust “**Buffer Time**” to schedule breaks between appointments.
 - Select the blue “**Next**” button at the bottom of the detailing page to finalize details, and “**Save**” to publish your Appointment Schedule.
 - Select an appointment on your calendar to view your “**Appointment Page**” and share by selecting the blue “**Share**”





Clever & GoGuardian

Clever

- Our universal education platform!
- Accessed through this link:
 - <https://clever.com/in/oakmil>
- Use this to access all of our educational tools for your classroom:
 - Savvas, Read180, Renaissance, Discovery Education, etc.
- Only one login is required!

GoGuardian®

- Our Digital Surveillance Tool!
- Accessed through this link:
 - teacher.goguardian.com
- Use this to keep your class on track!
- Create sessions to automatically block specific websites and prevent any distractions.
- Live student monitoring.

- Log in through Google with both applications!
- You can also access GoGuardian through the Clever app!
- Extra resources for these services will be available on the last slide!

Today's Topics:

Supplemental Resources:

- [Brisk School: AI Inspection Guide](#)
- [Zoom Phone Quickstart](#)
 - [Zoom Phone Guide \(Extensive\)](#)
- [Clever Academy](#)
 - [Clever Trainer Slide Deck](#)
- [GoGuardian Startup](#)
 - [Session Generation from Google Classroom](#)
- [Staff Phone Directory](#)

Any
Questions?

- Submitting Tech Support Questions/Requests?
- Acceptable Use Policy (AUP) Rundown.
- Staff & Student Tech Care throughout the year.
- Classroom-Installed Technology
- Classroom Phone Features
- Printer Access
- Aeries Access
- Google Classroom Setup
- Google Calendar Appointment Page Setup
- Resources for Clever and GoGuardian.



Campus Security

- Safety Goals
- Backpacks/Emergency Binders
- Tardy/ Bathroom/Hall Passes
- Key Procedures
 - Report losses/damage to facilities and security
- Campus Hours
- Cadet Restrooms
- Closing Procedures
- Visiplex
- Parking/Street Sweep/ Google Survey





Upcoming Important Dates

- Staff Social Hour (off campus): Friday, Aug 19th
-
- Back to School Night (BTSN): Thursday, September 1st
- End 1st Quarter: Friday, October 7th
- Fall PD Day: Monday, October 10th
-

Jonathan DO THIS TONIGHT



We Will Have a Great Year!

TEACHERS ON THE LAST NIGHT



Coversheet

Governance Calendar

Section: VI. Information/Discussion Items
Item: A. Governance Calendar
Purpose:
Submitted by: Mary Streshly
Related Material: OMI Governance Calendar2024-2025.xlsx - calendar.pdf
OMI Governance Calendar2024-2025.xlsx - calendar.pdf

BACKGROUND:

The Board Governance calendar represents key governance areas under the Board's purview that Superintendent's staff will prepare for board review, discussion, direction and approval. Many topics are statutorily required and other topics are by OMI unique programs and Board requested reports.

RECOMMENDATION:

The superintendent recommends that the Board review the governance calendar draft and provide staff direction on any other reports desired.

Governance Calendar 2024-2025

Function	January	February	March	April	May	June	July	August	September	October	November	December
				No Board Meeting			No Board Meeting			No Board Meeting		
Setting Direction		Healthy Kids Survey Results; LCAP Data Review; Lottery update	Consider Goals Revision ahead of LCAP drafting	Review 24/25 Proposed Key Initiatives	Approval Board meeting calendar Academic School Year Calendar; Approve Governing Board Member Terms Appointment of Board Officers	management retreat		Superintendent Goal-setting	Recruitment Plan; finalize supt evaluation template	Charter Renewal Plan; Consider COLA	Williams Act Report; WASC mid-year visit spring plan	Instructional Program Review; spring course adjustments; initiate 25-26 program planning
Cadet Achievement	Approve School Accountability Report Card; Renstar cycle 2	LCAP Goals Mid-Year Report; SARC Report Due; Civil Rights Data Due; New Course Approval; FPM visit	Approve Annual Comprehensive Safety Plan; ELPAC Testing; Fall course enrollment; FPM audit report; DE course assessments	Draft LCAP Annual Update; CAASPP; ELPAC testing; 25-26 PD calendar	Draft LCAP Annual Update; AP testing; Graduation/ 8th grade promotion	Approve LCAP/Local Indicators. Course Catalog; Cadet Handbook; summer school; ASP Plan	Submit LCAP	Fall Start Up Enrollment Report; Summer School; Williams Act Audit, Renstar cycle 1	CAASPP/AP/ELP AC results; Grant Pathway Program Report	CBEDS, Enrollment/ Attendance Report	Williams Act Report	Dual Enrollment Agreement [CCAP]
Finance	Jan 15th, CNIPS Annual Validation Reporting, CNIPS Mtly SNP Claim Reimb. SARC	Audit Report, CNIPS Mtly SNP Claim Reimb.	Second Interim: Budget/Actual To-Date 24/25 Ind. Auditor Selection Form, CNIPS Mtly SNP Claim Reimb.	Budget Development, CNIPS Mtly SNP Claim Reimb. Educator Effectiveness Grant Business Property Statement due April 1	Budget Development Education Protection Account Expenditure Summary CNIPS Mtly SNP Claim Reimb. 2024-2025 Charter Schools Annual Information Survey	Approve Annual Budget /Contracts Form 990 + California Tax Return LCAP AND BUDGET APPROVAL	close the books	CNIPS Mtly SNP Claim Reimb; approve unaudited actuals	Fiscal: Unaudited Actuals, CNIPS Mtly SNP Claim Reimb. Consolidated Application	CNIPS Mtly SNP Claim Reimb.	CNIPS Mtly SNP Claim Reimb.	First interim: Budget/Actual Up To-Date; Winter ConAP submission, CNIPS Mtly SNP Claim Reimb. Audit Report for previous fiscal year
OUSD, CALPADS, OCR	Attendance Report: Month 6	Attendance Report: Month 7	Second Interim: Budget/Actual To-Date; CALPADS Fall 2 24/25 Ind. Auditor Selection Form Attendance Report: Month 8	Attendance Report: Month 9 P2	24/25 Chart. Sch. Annual Info Survey Attendance Report: Month 10	Attendance Report: Month 11 PA Multi-Years Budget Projection Attendance Report: Month 12 (P-Annual) PA	LCAP Due; CALPADS EOY 1 & 2; PENSEC	Attendance Report: Month 1A Attendance Report: Month 1B	Fiscal: Unaudited Actual Attendance Report: Month 2	20 Days Report Attendance Report: Month 3	CALPADS Fall 1; Attendance Report: Month 4	First interim: Budget/Actual Up To-Date Audit Report for previous fiscal year Attendance Rep: Mth 5 P1
Contracts					Military Department Budget; curriculum contracts for 25-26	trial Food Service Relay independent agency service contracts	Marketing and Recruiting					
Military / Cadet Leadership	No Meeting	Recondo, Marksmanship	Annual General Inspection	Drill Comp	Develop YCP Calendar upcoming year	CACC Summer Camp Cooperative Agreement	entrance camp; survival camp	Entrance Camp Report	CACC Leadership Conf	BIVOUAC, SAT, PSAT, Xtreme	Pass and Review, Wilderness, Recondo	
Human Resources	Evaluation/ observation cycles	Additional Observation Cycles	recruitment fairs; final eval conferences; begin letters of assurances	Final Eval Confs; commitment & release letters finalize; Cadre Evals Due	Hiring	Hiring; Declaration of Need for Fully Qualified Educators	Hiring; Cadre Liberal Leave	Fall opening/ New Teacher Orientation/ Staff PD	Goal Setting for annual evaluations; finalize classified evaluation template	Evaluation/ observation Cycle	Evaluation/ Observation Cycle	Staff of the Year Awards
Maintenance, Ops, Trans		Approve Comprehensive Safety Plan				Campus cleaning, repairs, asset inventory	Campus cleaning, repairs, asset inventory		Kitchen Renovations Completed			

updated: 29Jul24

Governance Calendar 2024-2025

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Human Resources	Evaluation/ observation cycles	Additional Observation Cycles	recruitment fairs; final eval conferences; begin letters of assurances	Final Eval Confs; commitment & release letters finalize; Cadre Evals Due	Hiring	Hiring; Declaration of Need for Fully Qualified Educators	Hiring; Cadre Liberal Leave	Fall opening/ New Teacher Orientation/ Staff PD	Goal Setting for annual evaluations; finalize classified evaluation template	Evaluation/ observation Cycle	Evaluation/ Observation Cycle	Staff of the Year Awards
Maintenance, Ops, Trans		Approve Comprehensive Safety Plan				Campus cleaning, repairs, asset inventory	Campus cleaning, repairs, asset inventory		Kitchen Renovations Completed			

Coversheet

Summer School 2024 Outcomes

Section: VI. Information/Discussion Items
Item: B. Summer School 2024 Outcomes
Purpose:
Submitted by: Tim Murray
Related Material: Summer School Board Presentation.pdf

BACKGROUND:

Tim Murray, OMI college and career counselor, will give the Board of Directors a report on the outcomes of 2024 summer school session.

Summer School Board Presentation



High School

Summer School Student Attendees: 74

Staff: 4 credentialed teachers (1 dedicated for special education) and 3 campus security

Number of Completed Courses: 156 (113 semester courses, 43 year long courses to include English, Math, Social Studies, Science, LOTE, VPA, and Military Science).

Academic or Disciplinary Honor Boards: 7

Students either no-show or dropped from summer school that communicated withdrawal: 9

Middle School

Summer School Student Attendees: 35

Staff: 2 credentialed teachers and 1 campus security

Number of Completed Courses: 28 year long courses (English, Math, or History); 12 electives through the MS Enrichment (6th grade)

Students dropped due to 3 or more absences: 5

Coversheet

Entrance Camp and Enrollment Outcomes

Section: VI. Information/Discussion Items
Item: C. Entrance Camp and Enrollment Outcomes
Purpose:
Submitted by: Michael Traver
Related Material: Board Presentation 8AUG24 - Entrance Camp Recap.pdf

BACKGROUND:

SFC Traver, our acting cadre supervisor, will present outcomes of Entrance camp 1 and 2 and our latest enrollment counts.



Oakland Military Institute

Entrance Camp 2024 Recap





Entrance Camp Recap

Entrance Camp Goals and Objectives:

- Safety across the board
- Provide a rigorous experience
- Prepare candidates for future leadership positions
- Prepare Candidates for life at OMI
- Provide Cadet leadership with Opportunities to expand their knowledge



Overall Outcome by the Numbers:

Candidates:

- Expected 192 Candidates, started camp with 142
- **128** Candidates successfully completed camp
- **15** missed camp but will attend OMI
- **143** new Cadets to OMI SY 24-25, post registration 30JUL24

Logistics

- 32 adults support 24 hr ops
- Total cost \$112k; \$845/ Cadet
- Two busses provided by DCA



How We Got There

Creating Culture and Rigor:

- Cadets Leading Cadets
 - 47 Cadet Leaders
- Written Homework Assigned Prior to Camp
- Performance Task Assessments
- Grizzly Boards



Setting Expectations and Upholding the Standards:

- Grizzly Point System
- Engaging Training Schedule
- 75/25 - 50/50 - 25/75 - 10/90
- Pre-Training for Cadet Leadership





The Way Ahead

Partnership with California State University Maritime:

- Exposure to a college campus
- CSU-M facilities provided the rigorous environment we needed
- Bridging a new partnership
- Future Dual Enrollment Engineering and Global Logistics pathway program
- Providing tutors for OMI Cadets on campus



Coversheet

2023-2024 Education Protection Summary Account Expenditure Summary

Section: VI. Information/Discussion Items
Item: D. 2023-2024 Education Protection Summary Account Expenditure
Summary
Purpose: Vote
Submitted by: Jacque Eischens
Related Material: FY23-24 EPA Expense Summary.pdf

BACKGROUND:

State law requires that our charter school make a specific determination of how Education Protection Account monies are received and spent. These funds may not be expended on administrative costs. Our practice is to expend 100% of all Education Protection Account monies on teacher salaries, to ensure that 100% of spending is instructionally-related and is not spent for administrative uses.

Oakland Military Institute, College Preparatory Academy

Education Protection Account Expenditure Summary

Fiscal Year 2023-24

General Fund, Resource 1400

Description	Object	Amount
EXPENDITURES AND OTHER FINANCING USES		
Instruction-Related Services (Function 1000)		
Certificated Salaries	1100	650,192.00
Employee Benefits	3101-3601	139,792.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		789,984.00
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance (Objects 9791-9795)		0.00
Revenue Limit Sources (Object 8012)		789,984.00
TOTAL AVAILABLE		789,984.00
BALANCE (Total Available minus Expenditures & Other Financing Uses)		0.00

Coversheet

First Reading: Athletic Handbook

Section: VI. Information/Discussion Items
Item: E. First Reading: Athletic Handbook
Purpose:
Submitted by:
Related Material: Cadet Athlete Participation Guidance 24-25.pdf

BACKGROUND:

OMI is establishing a formal cadet athletics program handbook. For information, the contents include participation requirements, importance of fundraising and parent support and most importantly, completion of student athlete physicals before play.

OAKLAND MILITARY INSTITUTE
3877 Lusk Street
Oakland, California 94608



Cadet-Athlete Participation Guidance for SY 2024-25

An interscholastic athletic program as a co-curricular activity is integral to OMI's total education and growth experience. Athletics is designed to affirm and promote cadet values. Cadet athletes, coaches, and parents are called upon to work together in a true spirit of sportsmanship to assist in creating an environment in which those cadet values can be revealed, tested, and proven relevant to both participants and the entire school community.

Cadets and parents are expected to conduct themselves positively and display good sportsmanship at all times as participants and spectators at all athletic events.

Athletic Philosophy Objectives:

1. To develop positive attitudes through working with others
2. To provide as many athletic activities for as many cadets as possible
3. To help cadets develop agility and overall physical coordination
4. To promote general physical fitness and an appreciation for physical activity
5. To develop school spirit, morale, and loyalty
6. The purpose is to expose cadets to various situations that will aid them in developing sportsmanship, team cooperation, courtesy, and self-control.

Participation in school sports programs is a privilege, not a right. To earn that privilege, cadet athletes must abide by the rules and act as positive role models who exemplify good character on and off the field.

Nondiscrimination

OMI prohibits discrimination, intimidation, harassment (including sexual harassment) or bullying based on a person's actual or perceived ancestry, color, disability, race or ethnicity, religion, gender, gender identity or gender expression, immigration status, national origin, sex, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. For concerns/questions or complaints, contact the Title IX Coordinator:

Jonathan Pike, Director of Teaching and Learning, (510) 594-3900.

Absences

An athlete must attend school for at least half the class periods that day to practice or compete in a contest. The Director of Cadre Functions and Cadet Support will decide what constitutes attendance for each case.

While absences for athletic events are considered "approved" absences, it is still the cadet's responsibility to inform their teachers of their upcoming absences and to make up any classwork or homework missed due to the absence. Cadets and parents are asked to see the "Absence/Tardy" section of the Cadet-Parent Handbook for more information on the school's attendance policy.

Athletic Early Dismissals

Cadet-athlete class dismissal for an athletic event (home or away) will be submitted to the Director of Cadre Functions and Cadet Support. Parents will not be required to contact the OMI's main phone number for their cadet-athletic dismissal or school absence due to an athletic event. The cadet-athlete will be responsible for missed class work and should notify their teacher of their expected absence before their early dismissal.

Athletic Eligibility

Academic: All cadet athletes are expected to achieve at least a 2.00 grade point average (GPA). Cadets who fall below a 2.00 GPA at the end of a grading period (quarter or semester) will be placed on academic probation for the following one-quarter grading period. Each quarter, a cadet is on academic probation; they will be required to attend an Academic Honor Board. Cadet athletes who do not improve their GPA to 2.00 or better immediately following a quarter of academic probation will remain on academic contracts for a consecutive term and will be deemed ineligible to participate on any of our athletic teams. Conversely, if a cadet improves their GPA to a minimum of 2.00 immediately following their initial quarter of academic probation, their athletic participation will not be interrupted.

Behavior

Cadet athletes are to conform to the codes and regulations of OMI as stated in the "Rules of Conduct" section of the Cadet-Parent Handbook. A cadet may be suspended from participation by a coach for violation of a training rule or by the Director of Athletics when he violates a cadet code that ordinarily calls for suspension. All cadet athletes must sign the OMI Cadet Athlete Contract before participation. This contracts will be maintained by the coach and the Director of Athletics.

Communication Protocol

The following topics are appropriate to discuss with coaches and school administration:

- The treatment of your cadet mentally and physically
- Ways to help your cadet improve and develop
- Concerns about your cadet's behavior
- Notification of schedule conflicts well in advance
- Status of injuries and/or rehabilitation timelines

The following topics are to be left to the discretion of the coach and his/her staff and are not appropriate to discuss with coaches and school administration:

- Playing Time
- Decisions regarding which athletes make or don't make a team
- Team Strategies (play calling)
- Other cadet-athletes

Cadet athletes (with parents) will meet individually with a coach to discuss conflicts/issues.

Such meetings should be scheduled at a mutually agreeable time and should avoid the following:

- Immediately before/after an athletic contest
- During an "active" practice session
- When other cadet-athletes are present or are readily visible to others
- When it is apparent that sufficient time is not available to complete the discussion

Physicals

Each cadet will participate or compete once he has submitted evidence of having a current physical and is cleared for unlimited participation by an MD, DO, NP, or PA. An athletics physical expires 365 days from the date of the exam. The athletic director will track the physical date. Head coaches, in coordination with the Director of Athletics, will ensure their athletes meet their requirements.

OMI does not provide sports physicals or reimburse the costs of physicals. In addition to primary health providers, many urgent care sites have 'pre-registration physicals'. CVS, Walgreens also may offer physicals through their online scheduling using Sports Physicals as a search term. Cost vary between \$75-\$90 dollars.

Drug and Alcohol Policy

Unfortunately, the use and abuse of drugs and alcohol are widespread and persistent in society, and it is often highlighted in the athletic community because of the visibility and public nature of the athletic programs. The policy of the Athletic Department regarding drug and alcohol use is consistent with the school policy, as it is found in the Cadet-Parent Handbook.

If a coach becomes aware of any situation (both on-campus and off-campus) involving drug and/or alcohol use by one or more of their cadet athletes, they will immediately bring such information to the Dean of Cadets. Since the Drug and Alcohol Policy applies to all cadets, its enforcement falls under the responsibility of the Director of Teaching and Learning. A coach shall not take disciplinary action above and beyond what the school takes before the dialogue with the Superintendent, the Commandant, and the Director of Athletics. Any cadet-athlete-specific or team-specific discipline shall be appropriate to the nature of the offense (time, place, severity, frequency) and may involve suspension from practices and/or contests and possible expulsion from the team.

Suppose a cadet-athlete approaches a coach voluntarily (not influenced by prior knowledge of an offense) and seeks help for a drug and/or alcohol problem. In that case, the coach will immediately bring this to the attention of the cadet-athlete's counselor. The coach will endeavor to work together with the cadet-athlete, the counselor, and the cadet-athlete's parents to provide whatever assistance is necessary. Such situations will not be considered disciplinary matters.

Coaches are required to address the issue of drug and alcohol use with their cadet-athletes and to review with them the policy of the school and the Athletic Department regarding drug and alcohol use.

Practice Dress Code

Participation in practice should only occur in OMI or blank (black, red, beige, gray, white) attire.

No apparel from other high schools, club teams, or colleges should be worn at practice. Coaches may also determine that special attire needs to be worn (e.g., white shirts with last names on them for freshmen tryouts). Coaches are permitted to have stricter practice attire as well. Practice attire is also applicable to weight room use.

Practice Times

Per CIF By-Law 506, sports programs may spend a maximum of 18 hours per week on sports-related activities. Practices may be at most four (4) hours per day, and double sessions cannot be held on consecutive days (three-hour rest period between). Team activities include practice, weight-lifting, film study, and competition days, which count as three hours (regardless of the length of the day). Study halls, tutoring, and team dinners are not counted towards the 18-hour limit.

No athletic practice may be held on the following days without the permission of the Superintendent of OMI:

- Winter Break
- Spring Break
- Thanksgiving
- Sunday

Schedules and Cancellations

Schedules are developed by each Head Coach under the supervision of the Director of Athletics and in cooperation with the Delta League. Contests are scheduled to minimize lost class time and to avoid conflict with semester exams.

Should a condition occur when playing an athletic contest is unsafe or undesirable, the Director of Athletics, in consultation with the respective head coach, will cancel the contest and notify the opposing school and the officials. If a contest during the week is to be canceled.

Donations

OMI does not have the benefit of charging for sports event admissions. Yet, the OMI administration attempts to ensure our cadet athletes have the training, appearance, and support they deserve to Win! Donations of time and money are becoming increasingly crucial as transportation, league participation, and insurance costs continue to increase. Parents are encouraged to donate to OMI Athletics. OMI will have volunteer sign-ups available at the beginning of the year and at the Main Office.



Oakland Military Institute

Cadet Athlete Contract

Eligibility for 2024-25 Interscholastic Athletics

1. Cadets are responsible for knowing their eligibility, subject to the OMI Athletic Handbook. This includes being cleared for participation by OMI staff and maintaining a 2.0 GPA. Grade reports will be generated and reevaluated at the progress report and marking period. Cadets failing to maintain a 2.0 GPA during the semester will be placed on probation. This will require a meeting with the AD and/or Coach.
2. Cadets must maintain good attendance in all classes as defined in the Cadet Parent Handbook. Cadets who miss four periods or more on the same day as a contest are to participate with approval from the athletic director. Cadet athletes with ten unexcused absences will be placed on probation. This will require a meeting with the AD/ and or Coach.
3. Cadets failing and/or not putting forth appropriate academic effort may be prohibited from participating in interscholastic athletics. An example would be receiving an F grade for a progress report/marketing period in any course. This will result in a meeting with the Athletic Director and Coach.
4. For any level III or IV offense, cadets assigned out-of-school suspension are prohibited from participating in games or practices during their suspension. For any further level offenses, cadets will be prohibited from participating in sports for the remainder of the calendar year.
5. For any Level II offense, cadets serving in-school suspension are allowed to practice but cannot compete in athletic contests during that time. After (3) level II offenses, cadets will be removed from the team for the rest of the season.
6. Cadet athletes who act improperly or inappropriately may be subject to game suspension, disciplinary action, or dismissal from the team. Subsequent discipline will be decided by a committee that may include the sport's Head Coach, Athletic Director, Commandant, and Superintendent.
7. Athletes quitting a team must clear all responsibilities and obligations with the coach of that sport. Participation in the following sport can start after the previous sports season.
8. All cadet athletes are visible representatives of OMI and are expected to act respectfully and demonstrate good judgment. Any negative behaviors not listed above that do not represent OMI's values will be subject to review and possible disciplinary consequences, up to and including the removal of athletic privileges for the academic year.
9. Cadets-athletes acknowledge OMI's support for cadets experiencing drug and alcohol issues while realizing indefinite removal from interscholastic sports is in the interest of their welfare.

Cadet Signature _____ Print name _____

Parent Signature _____ Print name _____

■ PREPARTICIPATION PHYSICAL EVALUATION

HISTORY FORM

Note: Complete and sign this form (with your parents if younger than 18) before your appointment.

Name: _____ Date of birth: _____

Date of examination: _____ Sport(s): _____

Sex assigned at birth (F, M, or intersex): _____ How do you identify your gender? (F, M, or other): _____

List past and current medical conditions. _____

 Have you ever had surgery? If yes, list all past surgical procedures. _____

 Medicines and supplements: List all current prescriptions, over-the-counter medicines, and supplements (herbal and nutritional).

 Do you have any allergies? If yes, please list all your allergies (ie, medicines, pollens, food, stinging insects).

Patient Health Questionnaire Version 4 (PHQ-4)
 Over the last 2 weeks, how often have you been bothered by any of the following problems? (Circle response.)

	Not at all	Several days	Over half the days	Nearly every day
Feeling nervous, anxious, or on edge	0	1	2	3
Not being able to stop or control worrying	0	1	2	3
Little interest or pleasure in doing things	0	1	2	3
Feeling down, depressed, or hopeless	0	1	2	3

(A sum of ≥ 3 is considered positive on either subscale [questions 1 and 2, or questions 3 and 4] for screening purposes.)

GENERAL QUESTIONS (Explain "Yes" answers at the end of this form. Circle questions if you don't know the answer.)			Yes	No
1. Do you have any concerns that you would like to discuss with your provider?				
2. Has a provider ever denied or restricted your participation in sports for any reason?				
3. Do you have any ongoing medical issues or recent illness?				
HEART HEALTH QUESTIONS ABOUT YOU			Yes	No
4. Have you ever passed out or nearly passed out during or after exercise?				
5. Have you ever had discomfort, pain, tightness, or pressure in your chest during exercise?				
6. Does your heart ever race, flutter in your chest, or skip beats (irregular beats) during exercise?				
7. Has a doctor ever told you that you have any heart problems?				
8. Has a doctor ever requested a test for your heart? For example, electrocardiography (ECG) or echocardiography.				

HEART HEALTH QUESTIONS ABOUT YOU (CONTINUED)			Yes	No
9. Do you get light-headed or feel shorter of breath than your friends during exercise?				
10. Have you ever had a seizure?				
HEART HEALTH QUESTIONS ABOUT YOUR FAMILY			Yes	No
11. Has any family member or relative died of heart problems or had an unexpected or unexplained sudden death before age 35 years (including drowning or unexplained car crash)?				
12. Does anyone in your family have a genetic heart problem such as hypertrophic cardiomyopathy (HCM), Marfan syndrome, arrhythmogenic right ventricular cardiomyopathy (ARVC), long QT syndrome (LQTS), short QT syndrome (SQTS), Brugada syndrome, or catecholaminergic polymorphic ventricular tachycardia (CPVT)?				
13. Has anyone in your family had a pacemaker or an implanted defibrillator before age 35?				

BONE AND JOINT QUESTIONS	Yes	No
14. Have you ever had a stress fracture or an injury to a bone, muscle, ligament, joint, or tendon that caused you to miss a practice or game?		
15. Do you have a bone, muscle, ligament, or joint injury that bothers you?		
MEDICAL QUESTIONS	Yes	No
16. Do you cough, wheeze, or have difficulty breathing during or after exercise?		
17. Are you missing a kidney, an eye, a testicle (males), your spleen, or any other organ?		
18. Do you have groin or testicle pain or a painful bulge or hernia in the groin area?		
19. Do you have any recurring skin rashes or rashes that come and go, including herpes or methicillin-resistant <i>Staphylococcus aureus</i> (MRSA)?		
20. Have you had a concussion or head injury that caused confusion, a prolonged headache, or memory problems?		
21. Have you ever had numbness, had tingling, had weakness in your arms or legs, or been unable to move your arms or legs after being hit or falling?		
22. Have you ever become ill while exercising in the heat?		
23. Do you or does someone in your family have sickle cell trait or disease?		
24. Have you ever had or do you have any problems with your eyes or vision?		

MEDICAL QUESTIONS (CONTINUED)	Yes	No
25. Do you worry about your weight?		
26. Are you trying to or has anyone recommended that you gain or lose weight?		
27. Are you on a special diet or do you avoid certain types of foods or food groups?		
28. Have you ever had an eating disorder?		
FEMALES ONLY	Yes	No
29. Have you ever had a menstrual period?		
30. How old were you when you had your first menstrual period?		
31. When was your most recent menstrual period?		
32. How many periods have you had in the past 12 months?		

Explain "Yes" answers here.

I hereby state that, to the best of my knowledge, my answers to the questions on this form are complete and correct.

Signature of athlete: _____

Signature of parent or guardian: _____

Date: _____

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■ PREPARTICIPATION PHYSICAL EVALUATION

PHYSICAL EXAMINATION FORM

Name: _____ Date of birth: _____

PHYSICIAN REMINDERS

- Consider additional questions on more-sensitive issues.
 - Do you feel stressed out or under a lot of pressure?
 - Do you ever feel sad, hopeless, depressed, or anxious?
 - Do you feel safe at your home or residence?
 - Have you ever tried cigarettes, e-cigarettes, chewing tobacco, snuff, or dip?
 - During the past 30 days, did you use chewing tobacco, snuff, or dip?
 - Do you drink alcohol or use any other drugs?
 - Have you ever taken anabolic steroids or used any other performance-enhancing supplement?
 - Have you ever taken any supplements to help you gain or lose weight or improve your performance?
 - Do you wear a seat belt, use a helmet, and use condoms?
- Consider reviewing questions on cardiovascular symptoms (Q4–Q13 of History Form).

EXAMINATION		
Height:	Weight:	
BP: / (/)	Pulse:	Vision: R 20/ L 20/ Corrected: <input type="checkbox"/> Y <input type="checkbox"/> N
MEDICAL	NORMAL	ABNORMAL FINDINGS
Appearance <ul style="list-style-type: none"> Marfan stigmata (kyphoscoliosis, high-arched palate, pectus excavatum, arachnodactyly, hyperlaxity, myopia, mitral valve prolapse [MVP], and aortic insufficiency) 		
Eyes, ears, nose, and throat <ul style="list-style-type: none"> Pupils equal Hearing 		
Lymph nodes		
Heart ^a <ul style="list-style-type: none"> Murmurs (auscultation standing, auscultation supine, and ± Valsalva maneuver) 		
Lungs		
Abdomen		
Skin <ul style="list-style-type: none"> Herpes simplex virus (HSV), lesions suggestive of methicillin-resistant <i>Staphylococcus aureus</i> (MRSA), or tinea corporis 		
Neurological		
MUSCULOSKELETAL	NORMAL	ABNORMAL FINDINGS
Neck		
Back		
Shoulder and arm		
Elbow and forearm		
Wrist, hand, and fingers		
Hip and thigh		
Knee		
Leg and ankle		
Foot and toes		
Functional <ul style="list-style-type: none"> Double-leg squat test, single-leg squat test, and box drop or step drop test 		

^a Consider electrocardiography (ECG), echocardiography, referral to a cardiologist for abnormal cardiac history or examination findings, or a combination of those.

Name of health care professional (print or type): _____ Date: _____

Address: _____ Phone: _____

Signature of health care professional: _____, MD, DO, NP, or PA

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■ PREPARTICIPATION PHYSICAL EVALUATION

MEDICAL ELIGIBILITY FORM

Name: _____ Date of birth: _____

Medically eligible for all sports without restriction

Medically eligible for all sports without restriction with recommendations for further evaluation or treatment of

 Medically eligible for certain sports

 Not medically eligible pending further evaluation

Not medically eligible for any sports

Recommendations: _____

I have examined the student named on this form and completed the preparticipation physical evaluation. The athlete does not have apparent clinical contraindications to practice and can participate in the sport(s) as outlined on this form. A copy of the physical examination findings are on record in my office and can be made available to the school at the request of the parents. If conditions arise after the athlete has been cleared for participation, the physician may rescind the medical eligibility until the problem is resolved and the potential consequences are completely explained to the athlete (and parents or guardians).

Name of health care professional (print or type): _____ Date: _____

Address: _____ Phone: _____

Signature of health care professional: _____, MD, DO, NP, or PA

SHARED EMERGENCY INFORMATION

Allergies: _____

Medications: _____

Other information: _____

Emergency contacts: _____

Coversheet

Whistleblower Policy

Section: VII. Action Items
Item: A. Whistleblower Policy
Purpose:
Submitted by: Mary Streshly
Related Material: OMI Whistleblower Protection Policy 8-8-2024.PDF
OMI Whistleblower Complaint Form 8-8-2024.PDF

BACKGROUND:

On the recommendation and review of counsel, OMI has developed a Whistleblower Policy to further ensure legal compliance.

RECOMMENDATION:

It is the recommendation of the superintendent and staff that the board review the policy draft for approval.

Oakland Military Institute College Preparatory Academy's WHISTLEBLOWER PROTECTION POLICY

It is the policy of the Oakland Military Institute College Preparatory Academy (“OMI”) to encourage its employees and applicants for OMI employment to disclose improper governmental activities, based in part on California Education Code Section 44112(c), and to address written complaints that allege acts or attempted acts of interference, reprisal, retaliation, threats, coercion or intimidation against employees or applicants who disclose improper governmental activities. OMI management has the responsibility to seek out and correct any and all abuses resulting from improper governmental activities, and to protect those who come forward to report improper governmental activities.

To assure the reporting of any activity that threatens the efficient administration of the OMI, reports that disclose improper governmental activities shall be kept confidential. Reports shall be submitted to the General Superintendent or the Office of the Inspector General (“OIG”) for investigation.

An employee whose conduct may be the subject of the complaint of retaliation, reprisal, interference, threats, coercion or intimidation shall be given all due process rights in any disciplinary action that may result, pursuant to existing and applicable OMI personnel policies and collective bargaining agreements and procedures established by the California State Personnel Commission.

This policy is adopted pursuant to California Education Code Section 44110 *et seq.*, and shall be known as the “Oakland Military Institute College Preparatory Academy Whistleblower Protection Policy.”

I. DEFINITIONS

A. Definitions Used in this Whistleblower Policy

To assist in the understanding of this policy, the following terms shall be defined as follows:

1. "Any person" includes classified, certificated and unclassified employees, and applicants for OMI employment.
2. “Board” means the Alameda County Board of Education.
3. “Complaint” means the written complaint alleging actual or attempted acts of reprisal, retaliation, threats, coercion, intimidation, interference, or similar improper acts that is submitted under penalty of perjury.

4. "Disciplinary action" means any direct form of discipline as defined in personnel rules and regulations adopted by the OMI. "Disciplinary action" shall include the firing of an employee.
5. "General Superintendent" is defined as the Superintendent for the Oakland Military Institute.
6. "Improper governmental activity" is defined as any activity by a OMI department, or by an employee that is undertaken in the performance of the employee's official duties, whether or not such action is within the scope of his or her employment or by an individual or company conducting or performing work for the OMI and which is:
 - a. in violation of any State or Federal law or regulation, including, but not limited to, corruption, malfeasance, bribery, theft of OMI property, fraudulent claims, fraud, coercion, conversion, malicious prosecution, discrimination, misuse of OMI property and facilities, or willful omission to perform duty, or
 - b. in violation of any OMI policy, procedure, rule or regulation established by the Board, or
 - c. is economically wasteful, or involves gross misconduct, incompetence, or inefficiency, or
 - d. is a substantial and specific danger to public health or safety.
7. "OIG" means the Oakland Military Institute College Preparatory Academy's Office of the Inspector General.
8. "Personnel Commission" means the OMI Personnel Commission.
9. "Protected disclosure" means a good faith communication that discloses or demonstrates an intention to disclose information that may evidence either of the following:
 1. An improper governmental activity.
 2. Any condition that may significantly threaten the health or safety of employees or the public if the disclosure or intention to disclose was made for the purpose of remedying that condition. A disclosure made in connection with an employee's assigned normal duties is not protected.

10. "Report" means an oral or written protected disclosure of information as defined above.

11. "Use of official authority or influence" includes promising to confer, or conferring, any benefit; effecting, or threatening to effect, or taking, or directing others to take, or recommending, processing, or approving, any personnel action, including, but not limited to, appointment, promotion, transfer, performance, evaluation, suspension, or other disciplinary action.

B. Relation to California Education Code Section 44110 et seq.

If there is any conflict between the provisions of this policy, including definitions, or those used in California Education Code Section 44110 et seq., the statutory provisions shall control.

II. REPORTING IMPROPER GOVERNMENTAL ACTIVITIES

A. Reporting Improper Governmental Activities

Any person may report information alleging improper governmental activity under procedures established by the Alameda County Board of Education ("Board").

B. Where to Report Improper Governmental Activities

Reports that disclose information concerning improper governmental activities shall be submitted as follows:

1. Classified, certificated and unclassified employees shall provide information to their immediate Supervisor or the information shall be provided directly to the OIG;
2. Applicants for OMI employment shall submit information directly to the OIG;
3. If the OIG or the General Superintendent is the subject of the information, the Supervisor receiving the information shall submit it directly to the President of the Board.

C. Procedure for Investigating Reports of Improper Governmental Activities

Reports alleging improper governmental activity will be investigated, if warranted, and reported according to procedures established by the OIG, the General Superintendent and the Board.

III. PROTECTION FROM ACTUAL OR ATTEMPTED ACTS OF INTERFERENCE, INTIMIDATION, REPRISAL, RETALIATION, THREATS AND COERCION FOR REPORTING IMPROPER GOVERNMENTAL ACTIVITIES

A. Reprisal, Retaliation, Threats, Coercion, Intimidation or Interference with the Right to Report Information of Improper Governmental Activities Prohibited

An OMI employee may not directly or indirectly use or attempt to use the official authority or influence of his or her position or office to interfere with the right of a person to provide information as described in Section II.A., or intentionally engage in acts of reprisal, retaliation, threats, coercion or similar acts against a person as a result of his or her providing, or attempting to provide, such information or refusing to obey an illegal order.

B. Filing a Written Complaint

1. When information, as described in Section II.A. has been provided under the procedures of Section II.B. and the complainant becomes the subject of acts of actual or attempted reprisal, retaliation, interference, intimidation, coercion or threats, a complaint shall be filed directly with an immediate Supervisor, except as provided in III.B.2 (b), below. The Supervisor shall be responsible for submitting the complaint to the OIG with a memorandum from the Supervisor.
2. When information, as described in Section II.A. has been provided under the procedures of Section II.B. and the complainant becomes the subject of actual or attempted interference or retaliation, reprisal, intimidation, coercion or threats, a complaint shall be filed directly with the OIG under the following conditions:
 - a. The person is an applicant for employment; or
 - b. The employee does not wish to file the complaint with an immediate Supervisor because the disclosure of improper governmental activity or complaint of reprisal action involves allegations against the Supervisor.
3. Any complaint filed with the OIG must be filed within 12 months of the alleged act or threat of interference or retaliation.
4. In order for a complaint of actual or attempted acts of interference, intimidation, reprisal, retaliation, threats or coercion to be accepted by the OIG, the complainant must have previously provided information, as described in Section

II.A. pursuant to the procedures in Section II.B., with the immediate Supervisor, OIG, General Superintendent or President of the Board.

5. An exception shall be made where the complainant presents a preponderance of evidence that the complainant was prevented from providing information by intimidation or interference. A preponderance of evidence means that it is more likely than not that the intimidation or interference has occurred. The OIG will determine if the evidence is sufficient in his sole discretion.
6. A complaint of actual or attempted acts of interference, reprisal, retaliation, intimidation, coercion, threats or similar improper acts may also be filed with a local law enforcement agency pursuant to California Education Code Section 44114(a).

C. Investigation of Complaints by the OIG

1. The OIG shall determine issues of timeliness and where warranted, investigate complaints from any person alleging actual or attempted acts of reprisal, interference, intimidation, retaliation, threats, coercion or similar acts.
2. When a complaint is filed with the OIG, the OIG's investigation and findings shall be limited to the interference, reprisal or retaliation aspect of the complaint only.
3. Before final findings are made, the OIG will provide a copy of the complaint and any documents upon which the OIG intends to rely in reaching findings to the person accused of interference, intimidation, reprisal, retaliation, threats, or coercion. That person will be provided the opportunity to respond to the complaint and to file a written statement, which will become part of the record submitted to the General Superintendent.
4. The OIG will present findings to the General Superintendent within a reasonable time, or within such specific time limits as may be agreed to by the General Superintendent and OIG, or as established by the Board.
5. If, for any reason, the OIG's activities with respect to a complaint are terminated before findings are sent to the General Superintendent, the complaint will be sealed and will be released only to the OIG, General Superintendent or Board and as required by law.
6. If the report alleges that the OIG or the General Superintendent interfered or took the retaliatory action, the OIG shall not investigate the report. The file shall be

directly provided to the President of the Board who shall investigate the matter or designate someone to investigate the retaliation.

D. General Superintendent's Decision

1. The OIG shall present findings of the investigation to the General Superintendent, who shall reach a decision regarding the complaint and shall communicate that decision to the complainant and to the person or persons accused of violating Section III.A. of this Policy. The General Superintendent's decision will include any appropriate relief for the complainant but will not describe any disciplinary action that may be taken against the accused party or parties. The provisions of California Education Code Section 44114(e) shall govern the General Superintendent's decision.
2. If the complaint alleges that the OIG or the General Superintendent interfered or took the retaliatory action, the complaint of retaliation shall be presented to the President of the Board, who will take the administrative actions described for the General Superintendent.

DI. Discipline of a OMI Employee

Subject to existing and applicable OMI personnel program policies and collective bargaining agreements and procedures established by the Personnel Commission, the General Superintendent will determine the appropriate disciplinary action, if any, to be initiated against a OMI employee found to have taken reprisal actions, interfered or retaliated, as defined in Section III.A.

F. Appeal of the Decision

Decisions of the General Superintendent based on findings of the OIG may be appealed to the Board of Education pursuant to existing, applicable OMI personnel program policies and collective bargaining agreements and procedures established by the Personnel Commission.

G. Annual Report

The General Superintendent shall submit an annual report of actions taken under this policy through the Business, Finance, Audit and Technology Committee to the Board of Education. The report should include complaints received and acted on during the fiscal year (July 1 through June 30).



**OAKLAND MILITARY INSTITUTE
COLLEGE PREPARATORY ACADEMY**

3877 Lusk Street | Oakland, CA 94608 | 510 594 3900 | oakmil.org



**Oakland Military Institute College Preparatory Academy
OFFICE OF THE INSPECTOR GENERAL
WHISTLEBLOWER COMPLAINT FORM**

Persons who report improper governmental activity involving the Oakland Military Institute College Preparatory Academy ("OMI") are protected against retaliation, interference, intimidation, threats or similar acts. If you believe that you are the subject of actual or attempted retaliation, interference, intimidation, threats or similar acts for reporting improper governmental as required under the OMI Whistleblower Protection Policy, you may file a written complaint. The OMI Office of the Inspector General has the authority to investigate violations of the Whistleblower Protection Policy.

A Complaint must be filed within 12 months of the alleged act or threat of retaliation or similar acts.

Fully complete the attached complaint form. **The complaint will not be accepted unless it is dated and signed by the person submitting the complaint who is the subject of the actual or attempted retaliation, interference, intimidation, threats or similar acts.**

If you are an employee of the OMI, return the completed complaint form to your immediate supervisor. If you are an applicant for employment, or you are an employee and your supervisor is the subject of the complaint of retaliation or similar acts, return the completed complaint form in person or mail to:

**Attention: Kathryn Wong, Complaint Officer
Oakland Military Institute College Preparatory Academy
3877 Lusk St,
Oakland, CA 94608**

If you have any questions regarding the complaint process or the OMI's Whistleblower Protection Policy, please call the Office of the Inspector General at Telephone: 510-594-3946

WHISTLEBLOWER COMPLAINT FORM

Please print or type.

I. Person making this Complaint:

Name: _____

Address: _____

Place of Employment: _____

Job Title: _____

Telephone Number: (Home) _____ (Work) _____

II. Person or Entity That You Reported Engaged In Improper Governmental Activity:

Name and Title of Person/Entity: _____

Place of Employment (department, office or school): _____

Telephone Number: _____

Nature of Report of Improper Governmental Activity (please include dates, names, etc.):

(Attach additional sheets if necessary. In addition, please attach copies of any supporting documentation regarding the alleged improper activity.)

Describe the law(s) or the OMI policy that you allege was violated:

Date of Your
Report: _____

Name of Person/Department the report was submitted to:

Names, Addresses and Telephone Numbers of witnesses or persons with information:

III. Person You Claim Has or Has Attempted Acts of Interference, Intimidation, Retaliation, Threats or Similar Acts Against You For Providing Or Attempting To Provide Information of Improper Governmental Activity:

Name and Title of

Person: _____

Place of Employment (include department, office or school):

Telephone Number: _____

Nature of Complaint of retaliation, reprisal, threats or other acts (please include dates, names, etc.): _____

(Attach additional sheets if necessary. In addition, please attach copies of any supporting documentation regarding the alleged retaliation, reprisal, etc.)

Names, Addresses and Telephone numbers of witnesses or persons with information:

IV. DECLARATION OF COMPLAINANT:

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Signature: _____

Name (please print):

At (City/State): _____

Date: _____

Coversheet

Approve SACS Unaudited Actuals Report

Section: VII. Action Items
Item: B. Approve SACS Unaudited Actuals Report
Purpose:
Submitted by: Jacque Eischens
Related Material: SACS Unaudited Actuals.pdf
2023-24 Unaudited Actuals 2024.08.08.pdf

BACKGROUND:

Board approval of unaudited actuals are a requirement following the annual closing of the books.

RECOMMENDATION:

It is the recommendation of superintendent and staff that the Board review the report and presentation for approval.

Oakland Military Institute, College Preparatory Academy
 Oakland Unified
 Alameda County

2023-24 Unaudited Actuals
 Charter School Alternative Form
 Certification

01 61259 0130617
 Form ALT
 E8AZDNWWFT(2023-24)

**CHARTER SCHOOL UNAUDITED ACTUALS
 FINANCIAL REPORT -- ALTERNATIVE FORM
 July 1, 2023 to June 30, 2024**

CHARTER SCHOOL CERTIFICATION

Charter School Name: Oakland Military Institute, College Preparatory Academy
CDS #: 01-61259-0130617
Charter Approving Entity: Oakland Unified
County: Alameda
Charter #: 0349

NOTE: An Alternative Form submitted to the California Department of Education will not be considered a valid submission if the following information is missing:

For information regarding this report, please contact:

<u>For County Fiscal Contact:</u>	<u>For Approving Entity:</u>	<u>For Charter School:</u>
Joan Laursen	Minh Co	Jacque Eischens
Name	Name	Name
Director III	Accounting Manager	Consulting CFO
Title	Title	Title
510-670-4220	510-879-8605	808-462-8422
Telephone	Telephone	Telephone
jlaursen@acoe.org	minh.co@ousd.org	jeischens@omiacademy.org
Email address	Email address	Email address

To the entity that approved the charter school:

X 2023-24 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to Education Code Section 42100(b).

Signed: _____ Date: _____
 Charter School Official
 (Original signature required)
 Printed Name: Dr. Mary Streshly Title: Superintendent

To the County Superintendent of Schools:

2023-24 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to Education Code Section 42100(a).

Signed: _____ Date: _____
 Authorized Representative of
 Charter Approving Entity
 (Original signature required)
 Printed Name: Minh CO Title: Accounting Manager

To the Superintendent of Public Instruction:

2023-24 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been verified for mathematical accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100(a).

Signed: _____ Date: _____
 County Superintendent/Designee
 (Original signature required)

CHARTER SCHOOL UNAUDITED ACTUALS
 FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2023 to June 30, 2024

Charter School Name: Oakland Military Institute, College Preparatory Academy
CDS #: 01-61259-0130617
Charter Approving Entity: Oakland Unified
County: Alameda
Charter #: 0349

This charter school uses the following basis of accounting:
 (Please enter an "X" in the applicable box below; check only one box)

- Accrual Basis (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 6910, 7438, 9400-9489, 9660-9669, 9796, and 9797)**
- Modified Accrual Basis (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 6600, 7438, 7439, and 9711-9789)**

Description	Object Code	Unrestricted	Restricted	Total
A. REVENUES				
1. LCFF Sources				
State Aid - Current Year	8011	4,589,022.00		4,589,022.00
Education Protection Account State Aid - Current Year	8012	789,984.00		789,984.00
State Aid - Prior Years	8019	(170.00)		(170.00)
Transfers to Charter Schools in Lieu of Property Taxes	8096	1,756,857.72		1,756,857.72
Other LCFF Transfers	8091, 8097	0.00	0.00	0.00
Total, LCFF Sources		7,135,693.72	0.00	7,135,693.72
2. Federal Revenues (see NOTE in Section L)				
Every Student Succeeds Act	8290		188,365.35	188,365.35
Special Education - Federal	8181, 8182		73,307.00	73,307.00
Child Nutrition - Federal	8220		336,634.12	336,634.12
Donated Food Commodities	8221		0.00	0.00
Other Federal Revenues	8110, 8260-8299	0.00	358,475.31	358,475.31
Total, Federal Revenues		0.00	956,781.78	956,781.78
3. Other State Revenues				
Special Education - State	StateRev SE		467,112.00	467,112.00
All Other State Revenues	StateRev AO	119,660.67	1,686,329.86	1,805,990.53
Total, Other State Revenues		119,660.67	2,153,441.86	2,273,102.53
4. Other Local Revenues				
All Other Local Revenues	LocalRev AO	173,184.77	161,655.83	334,840.60
Total, Local Revenues		173,184.77	161,655.83	334,840.60
5. TOTAL REVENUES				
		7,428,539.16	3,271,879.47	10,700,418.63
B. EXPENDITURES (see NOTE in Section L)				
1. Certificated Salaries				
Certificated Teachers' Salaries	1100	2,179,872.19	742,796.91	2,922,669.10
Certificated Pupil Support Salaries	1200	0.00	271,128.74	271,128.74
Certificated Supervisors' and Administrators' Salaries	1300	469,913.34	141,837.34	611,750.68
Other Certificated Salaries	1900	0.00	42,737.98	42,737.98
Total, Certificated Salaries		2,649,785.53	1,198,500.97	3,848,286.50
2. Noncertificated Salaries				
Noncertificated Instructional Salaries	2100	49,318.46	120,293.00	169,611.46
Noncertificated Support Salaries	2200	346,015.94	43,638.98	389,654.92
Noncertificated Supervisors' and Administrators' Salaries	2300	175,507.54	0.00	175,507.54
Clerical, Technical and Office Salaries	2400	241,186.34	0.00	241,186.34
Other Noncertificated Salaries	2900	15,000.00	0.00	15,000.00
Total, Noncertificated Salaries		827,028.28	163,931.98	990,960.26
3. Employee Benefits				
STRS	3101-3102	449,082.30	167,403.76	616,486.06
PERS	3201-3202	215,842.52	101,030.78	316,873.30
OASDI / Medicare / Alternative	3301-3302	107,532.70	48,212.62	155,745.32

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Health and Welfare Benefits	3401-3402	473,856.74	159,301.52	633,158.26
Unemployment Insurance	3501-3502	25,954.50	12,451.77	38,406.27
Workers' Compensation Insurance	3601-3602	24,112.74	15,225.26	39,338.00
OPEB, Allocated	3701-3702	0.00	0.00	0.00
OPEB, Active Employees	3751-3752	0.00	0.00	0.00
Other Employee Benefits	3901-3902	16,413.83	0.00	16,413.83
Total, Employee Benefits		1,312,795.33	503,625.71	1,816,421.04
4. Books and Supplies				
Approved Textbooks and Core Curricula Materials	4100	0.00	71,046.53	71,046.53
Books and Other Reference Materials	4200	0.00	4,839.48	4,839.48
Materials and Supplies	4300	135,828.26	76,796.09	212,624.35
Noncapitalized Equipment	4400	4,563.53	19,162.09	23,725.62
Food	4700	0.00	475,656.10	475,656.10
Total, Books and Supplies		140,391.79	647,500.29	787,892.08
5. Services and Other Operating Expenditures				
Subagreements for Services	5100	10,227.21	116,723.35	126,950.56
Travel and Conferences	5200	10,674.09	3,303.45	13,977.54
Dues and Memberships	5300	8,569.40	0.00	8,569.40
Insurance	5400	107,482.09	0.00	107,482.09
Operations and Housekeeping Services	5500	361,606.45	0.00	361,606.45
Rentals, Leases, Repairs, and Noncap. Improvements	5600	209,178.95	152,015.98	361,194.93
Transfers of Direct Costs	5700-5799	(4,310.31)	4,310.31	0.00
Professional/Consulting Services and Operating Expend.	5800	881,125.70	704,172.15	1,585,297.85
Communications	5900	95,316.34	3,348.45	98,664.79
Total, Services and Other Operating Expenditures		1,679,869.92	983,873.69	2,663,743.61
6. Capital Outlay				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major				
Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Lease Assets	6600			0.00
Subscription Assets	6700	0.00	0.00	0.00
Depreciation Expense (accrual basis only)	6900	148,123.49	280,311.76	428,435.25
Amortization Expense - Lease Assets	6910	0.00	0.00	0.00
Amortization Expense - Subscription Assets	6920	0.00	0.00	0.00
Total, Capital Outlay		148,123.49	280,311.76	428,435.25
7. Other Outgo				
Tuition to Other Schools	7110-7143	0.00	0.00	0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213	0.00		0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE		0.00	0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00
All Other Transfers	7281-7299	0.00	0.00	0.00
Transfers of Indirect Costs	7300-7399	(120,711.05)	120,711.05	0.00
Debt Service:				
Interest	7438	24,213.86	0.00	24,213.86
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		24,213.86	0.00	24,213.86
Total, Other Outgo		(96,497.19)	120,711.05	24,213.86
8. TOTAL EXPENDITURES		6,661,497.15	3,898,455.45	10,559,952.60
Description	Object Code	Unrestricted	Restricted	Total
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		767,042.01	(626,575.98)	140,466.03
D. OTHER FINANCING SOURCES / USES				

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1.	Other Sources	8930-8979	0.00	0.00	0.00
	Less:				
2.	Other Uses	7630-7699	0.00	0.00	0.00
3.	Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(626,575.98)	626,575.98	0.00
4.	TOTAL OTHER FINANCING SOURCES / USES		(626,575.98)	626,575.98	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)			140,466.03	0.00	140,466.03
F. FUND BALANCE / NET POSITION					
1.	Beginning Fund Balance/Net Position				
a.	As of July 1	9791	12,092,976.40	0.00	12,092,976.40
b.	Adjustments/Restatements	9793, 9795	(15,115.40)	0.00	(15,115.40)
c.	Adjusted Beginning Fund Balance /Net Position		12,077,861.00	0.00	12,077,861.00
2.	Ending Fund Balance /Net Position, June 30 (E+F1c)		12,218,327.03	0.00	12,218,327.03
Components of Ending Fund Balance (Modified Accrual Basis only)					
a.	Nonspendable				
1.	Revolving Cash (equals Object 9130)	9711			0.00
2.	Stores (equals Object 9320)	9712			0.00
3.	Prepaid Expenditures (equals Object 9330)	9713			0.00
4.	All Others	9719			0.00
b.	Restricted	9740			0.00
c.	Committed				
1.	Stabilization Arrangements	9750			0.00
2.	Other Commitments	9760			0.00
d.	Assigned	9780			0.00
e.	Unassigned/Unappropriated				
1.	Reserve for Economic Uncertainties	9789			0.00
2.	Unassigned/Unappropriated Amount	9790M			0.00
3.	Components of Ending Net Position (Accrual Basis only)				
a.	Net Investment in Capital Assets	9796	8,418,300.24	0.00	8,418,300.24
b.	Restricted Net Position	9797		0.00	0.00
c.	Unrestricted Net Position	9790A	3,800,026.79	0.00	3,800,026.79
Description			Unrestricted	Restricted	Total
G. ASSETS					
1.	Cash				
	In County Treasury	9110	0.00	0.00	0.00
	Fair Value Adjustment to Cash in County Treasury	9111	0.00	0.00	0.00
	In Banks	9120	2,001,239.90	157,694.66	2,158,934.56
	In Revolving Fund	9130	0.00	0.00	0.00
	With Fiscal Agent/Trustee	9135	0.00	0.00	0.00
	Collections Awaiting Deposit	9140	0.00	0.00	0.00
2.	Investments	9150	1,012,106.04	0.00	1,012,106.04
3.	Accounts Receivable	9200	73,359.60	205,337.32	278,696.92
4.	Due from Grantor Governments	9290	1,307,270.00	245,136.39	1,552,406.39
5.	Stores	9320	0.00	0.00	0.00
6.	Prepaid Expenditures (Expenses)	9330	128,836.17	7,200.00	136,036.17
7.	Other Current Assets	9340	0.00	0.00	0.00
8.	Lease Receivable	9380	0.00	0.00	0.00
9.	Capital Assets (accrual basis only)	9400-9489	9,572,451.72	0.00	9,572,451.72
10.	TOTAL ASSETS		14,095,263.43	615,368.37	14,710,631.80
H. DEFERRED OUTFLOWS OF RESOURCES					
1.	Deferred Outflows of Resources	9490	0.00	0.00	0.00
2.	TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00
I. LIABILITIES					
1.	Accounts Payable	9500	151,461.92	62,900.22	214,362.14
2.	Due to Grantor Governments	9590	571,323.00	68.00	571,391.00
3.	Current Loans	9640	0.00	0.00	0.00

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4.	Unearned Revenue	9650	0.00	552,400.15	552,400.15
5.	Long-Term Liabilities (accrual basis only)	9660-9669	1,154,151.48	0.00	1,154,151.48
6.	TOTAL LIABILITIES		1,876,936.40	615,368.37	2,492,304.77
J. DEFERRED INFLOWS OF RESOURCES					
1.	Deferred Inflows of Resources	9690	0.00	0.00	0.00
2.	TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
K. FUND BALANCE /NET POSITION					
Ending Fund Balance /Net Position, June 30 (G10 + H2) - (I6 + J2)					
(must agree with Line F2)			12,218,327.03	0.00	12,218,327.03

L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT

NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:

1. Federal Revenue Used for Capital Outlay and Debt Service

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. NONE	\$		0.00
b. _____			0.00
c. _____			0.00
d. _____			0.00
e. _____			0.00
f. _____			0.00
g. _____			0.00
h. _____			0.00
i. _____			0.00
j. _____			0.00
TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE	0.00	0.00	0.00

2. Community Services Expenditures

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries 1000-1999	0.00
b. Noncertificated Salaries 2000-2999	0.00
c. Employee Benefits 3000-3999	0.00
d. Books and Supplies 4000-4999	0.00
e. Services and Other Operating Expenditures 5000-5999	0.00
TOTAL COMMUNITY SERVICES EXPENDITURES	0.00

3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster

Date of Presidential Disaster Declaration	Brief Description (If no amounts, indicate "None")	Amount
a. _____	NONE	
b. _____		
c. _____		
d. _____		
TOTAL SUPPLEMENTAL EXPENDITURES (Should not be negative)		0.00

4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:

Results of this calculation will be used for comparison with 2022-23 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2025-26.

a. Total Expenditures (B8)	10,559,952.60
b. Less Federal Expenditures (Total A2)	
[Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	956,781.78
c. Subtotal of State & Local Expenditures	9,603,170.82
[a minus b]	
d. Less Community Services	0.00
[L2 Total]	
e. Less Capital Outlay & Debt Service	452,649.11
[Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600 and 6910]	
f. Less Supplemental Expenditures made as the result of a Presidentially	0.00

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Declared Disaster

TOTAL STATE & LOCAL EXPENDITURES SUBJECT TO MOE

[c minus d minus e minus f]

\$ 9,150,521.71

Oakland Military Institute College Preparatory Academy Meeting of the Governing Board 2023-24 Unaudited Actuals August 08, 2024

Presented by Jacque Eischens
schoolAbility CFO Support Services



Powered by BoardOnTrack



Unaudited Actuals Summary

BUDGET	2023-24
Enrollment	518
Average Daily Attendance	466
Beginning Fund Balance	12,077,861
Revenue	10,700,419
Expenditure	10,559,953
Ending Fund Balance	12,218,327
<i>Excess (Deficiency) of revenues over expenses</i>	140,466
Components of Ending Fund Balance	
Other Assignments	8,418,300
Reserve Balance	3,800,026

CASH	2023-24
Beginning Cash	4,768,840
Revenue	9,272,149
Expense	10,764,509
Ending Cash	3,276,480
<i>Excess (Deficiency) of revenues over expenses</i>	<i>(1,492,360)</i>

Equity Statement 06/30/2024

Fund balance =
Equity

Equity = value if all
assets are sold and all
debts paid off

ASSETS **14,710,632**

Cash 3,171,041

Accounts Receivable 1,831,103

Prepaid Expenses 136,036

Capital Assets 9,572,452

LIABILITIES **2,497,250**

Accounts Payable 214,362

Due to Grantors 571,391

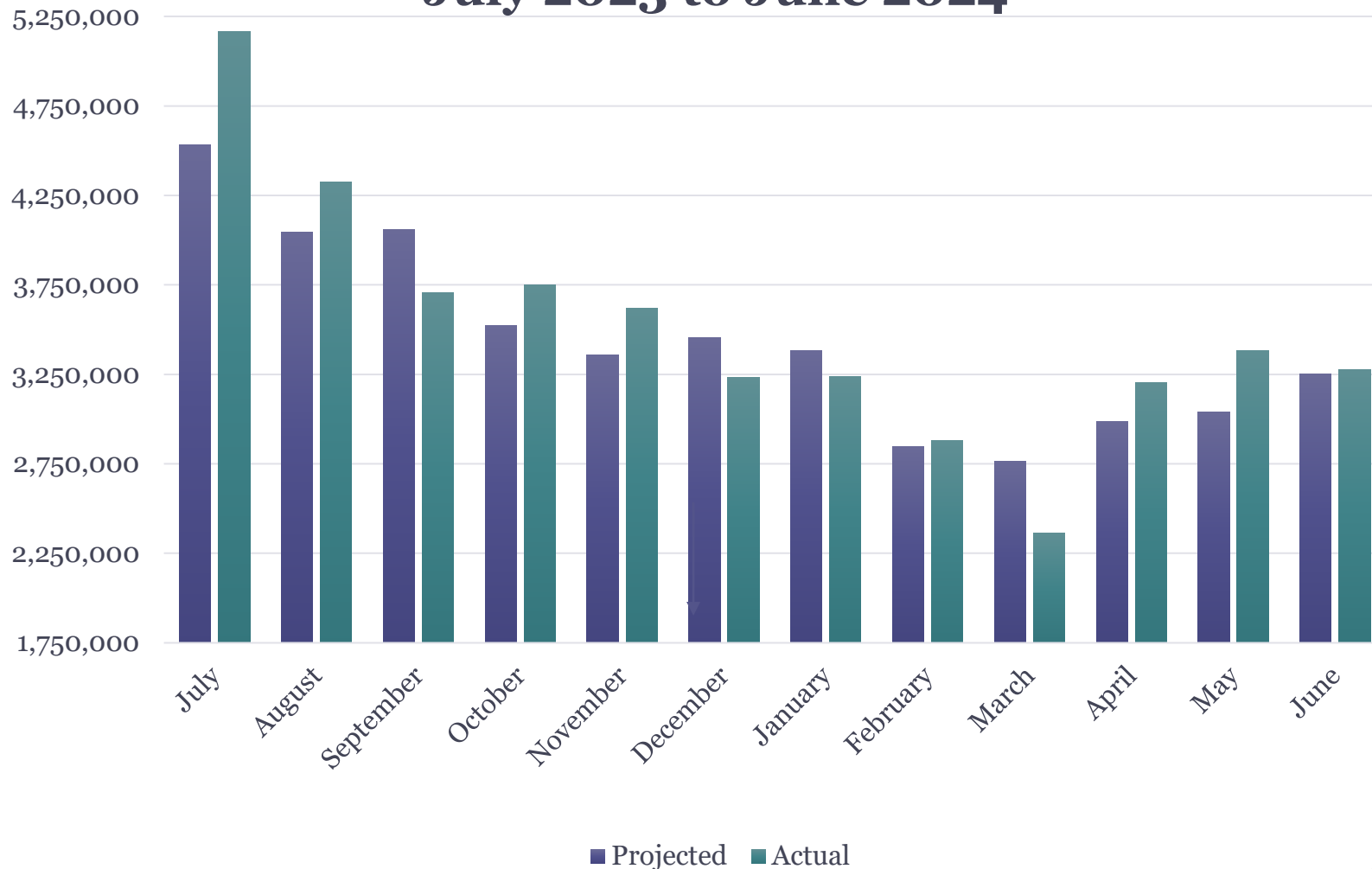
Unearned Revenue 557,346

Loan Payable 1,154,151

EQUITY **12,213,382**

Cashflow

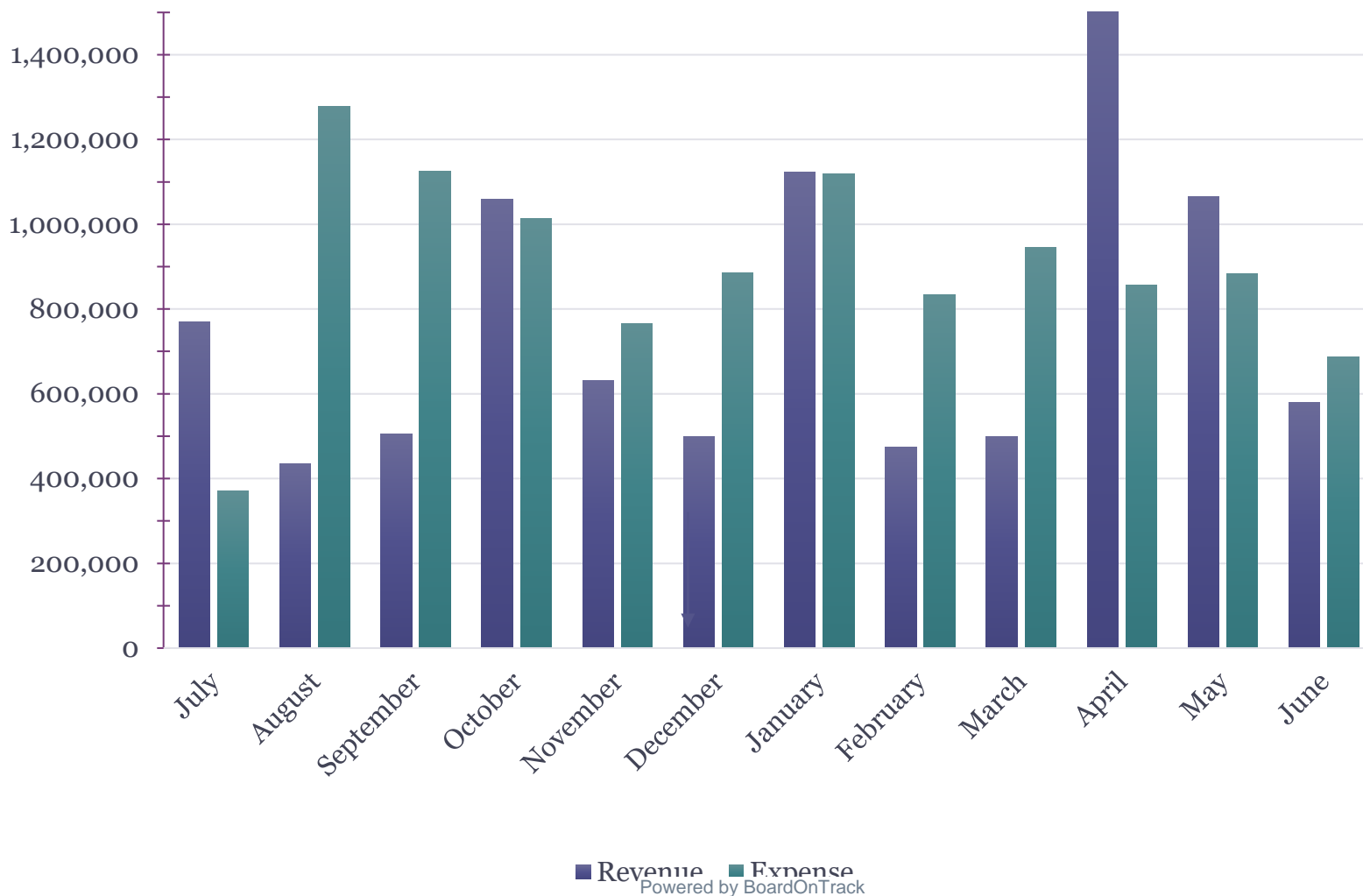
July 2023 to June 2024



*Cash balances include \$1M held in a CD



FY 2023-24 Revenue vs Expense

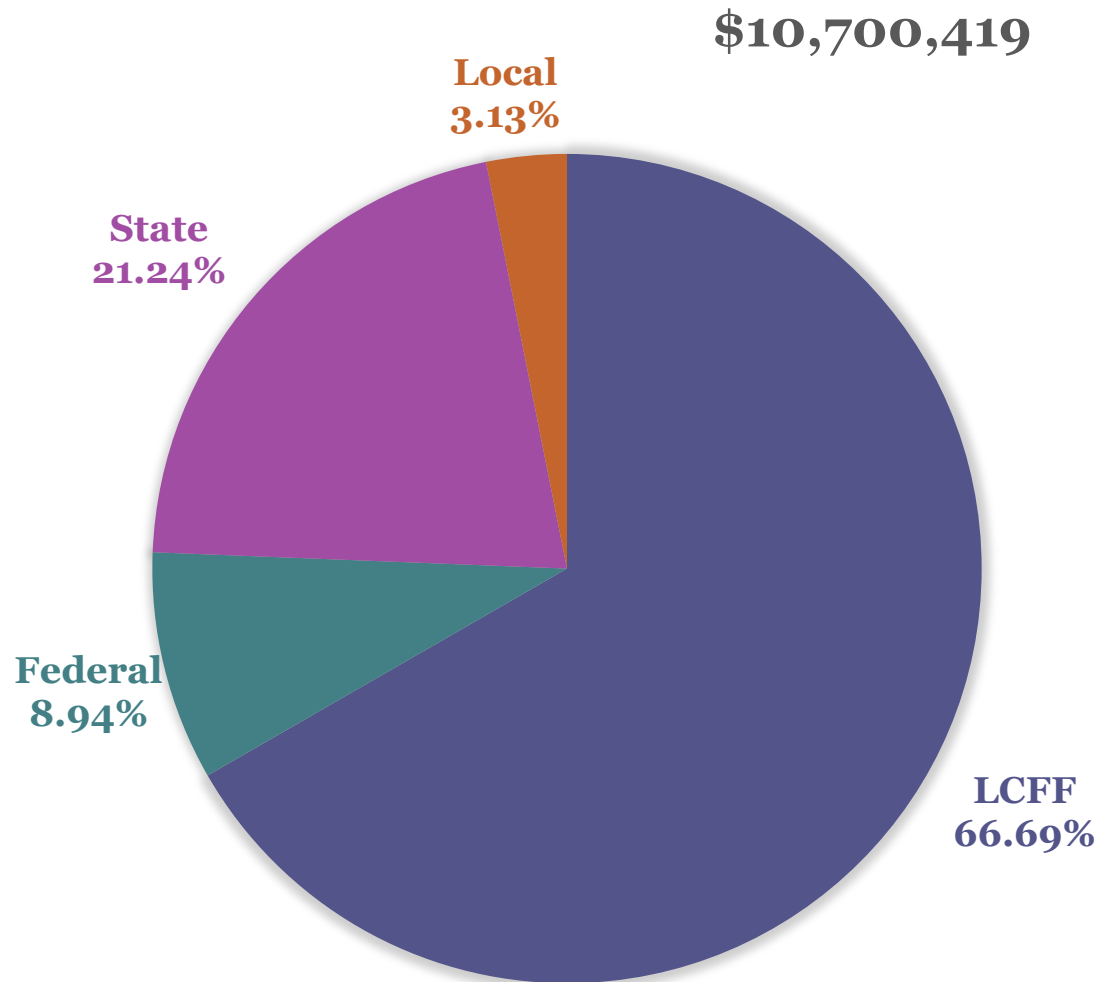


2023-24 Revenues, by Major Source

The Local Control Funding Formula (LCFF) comprised 66.69% of 2023-24 revenue. The LCFF is OMI's primary source of unrestricted revenue.

State and Federal revenue sources include \$1,673,450 (15.6%) in one-time restricted funds. All one-time federal funds are spent in 2023-24.

\$652,716 in state and local restricted funds are deferred to 2024-25.

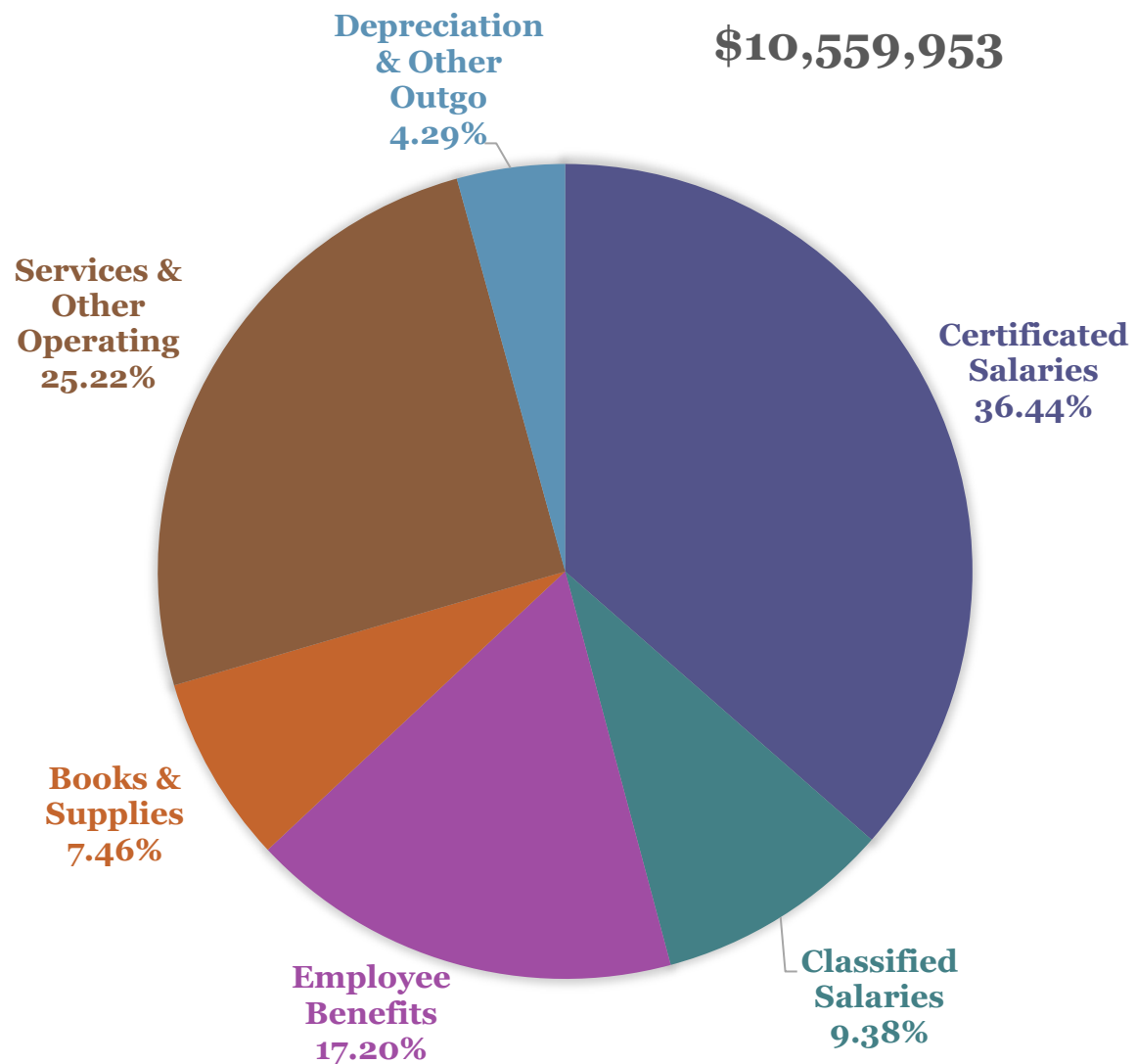


Revenue

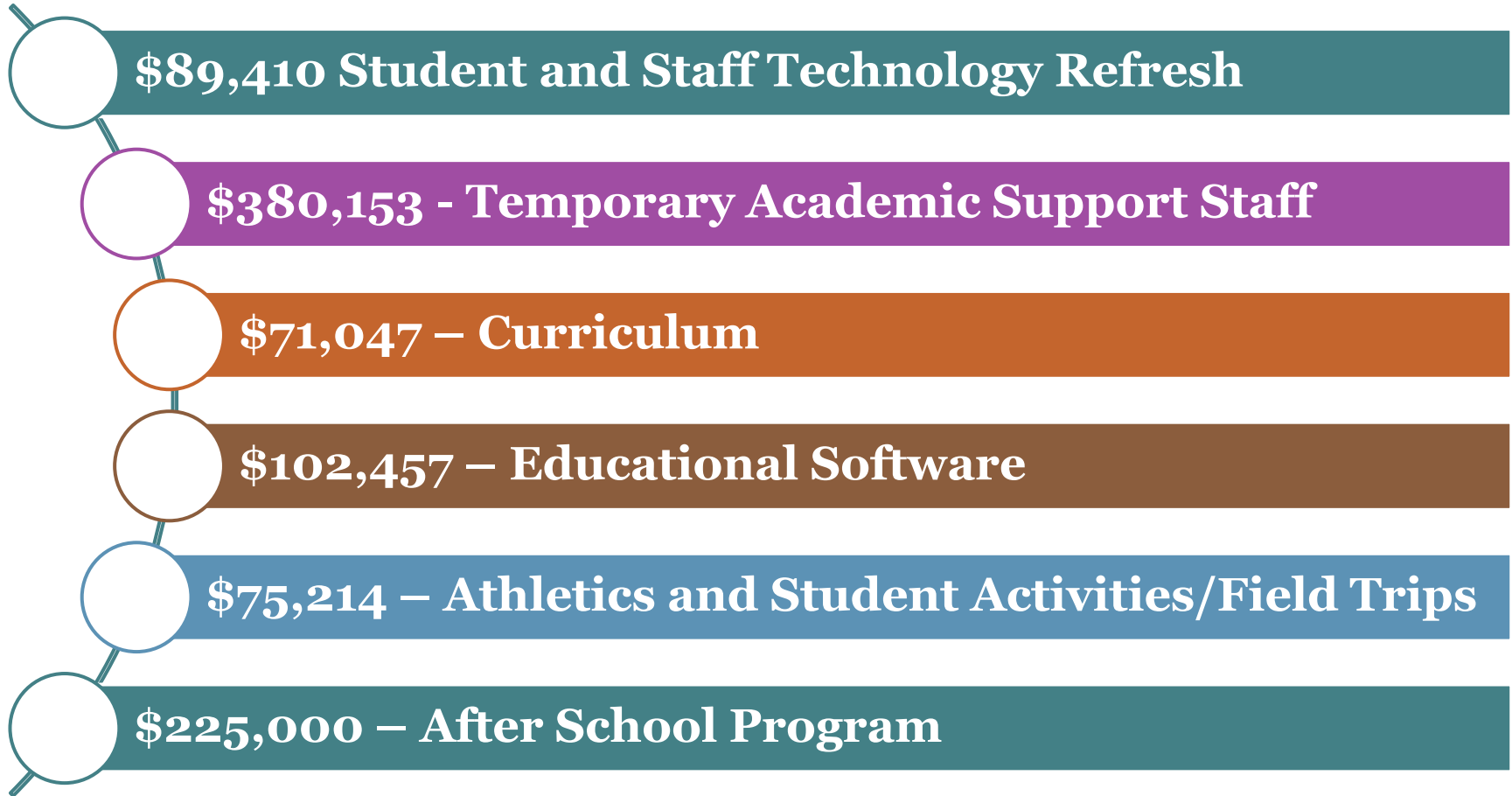
	Unaudited Actuals
State and Federal Revenue	
LCFF Sources	7,135,694
Federal Sources	956,781
Other State Revenues	2,273,103
Total State and Federal	10,365,578
Other Local Revenue Sources	
Superintendent/Commandant Fund	31,032
Prior Year Property Tax Refunds	51,959
Measure G1 Part 1	31,320
Measure G1 Part 2	99,628
National Guard Deferred Revenue	30,997
Other Local – clean up of prior years duplicate payments; various other	89,905
Total Other Local Revenue Sources	334,841
Total Revenue	10,700,419

2023-24 Expenditures, by Major Category

Staffing costs remain the greatest expenditure in the school's budget. Salary and benefit expenditures for certificated and classified staff totaled \$6.66 million, or 63%, of total expenditures in 2023-24.



Expense Highlights



Expense Highlights



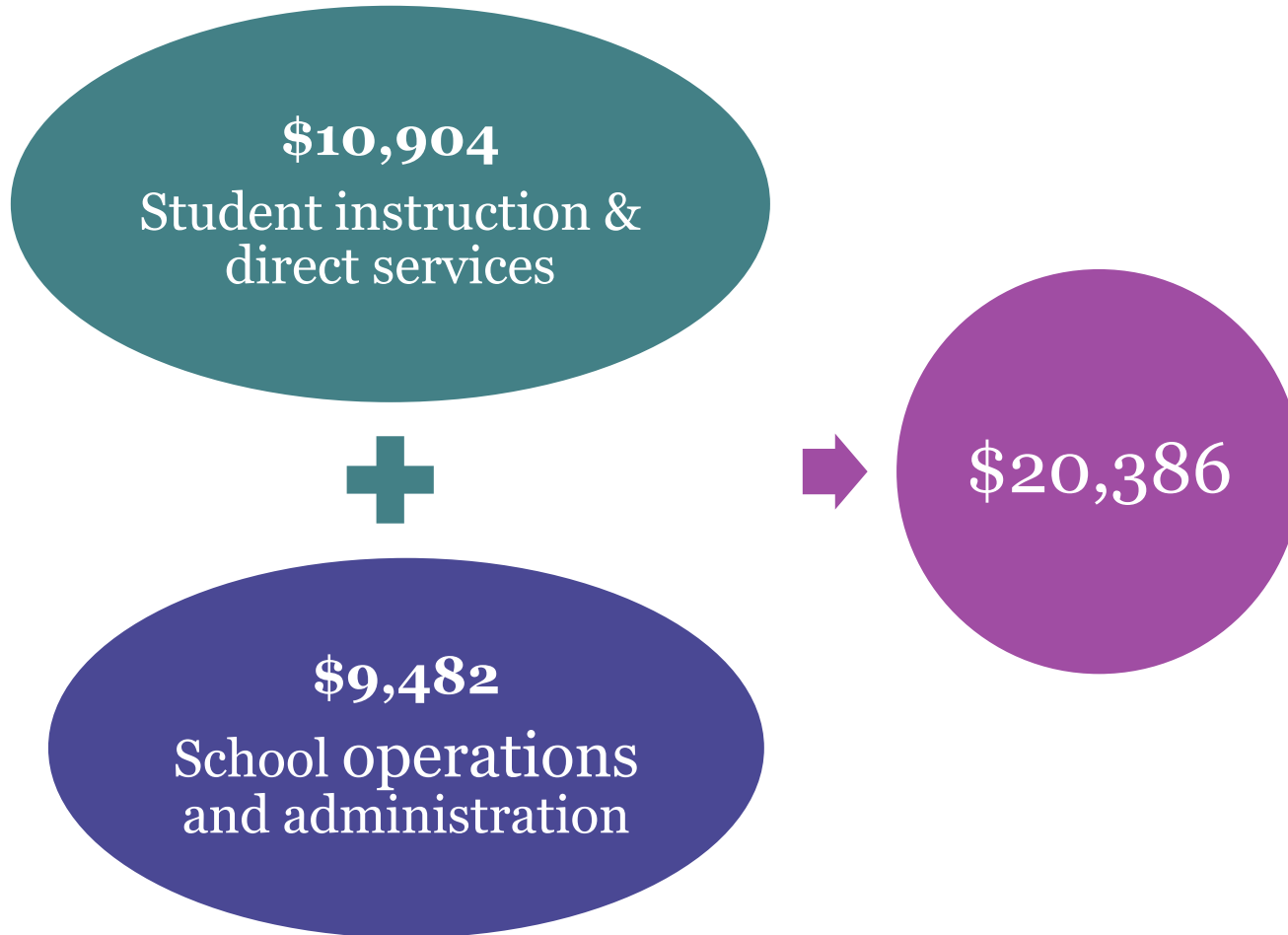
\$110,843 - Technology Infrastructure Upgrade

\$168,144 - Professional Development

~\$275,000 - 5% Salary Increase

\$90,558 - Security System Upgrade

Expenditure per Student (based on 518 CBEDS enrollment)



Summary

Oakland Military Institute, College Preparatory Academy ends the fiscal year with a small excess of revenue over expenditures. This increases the fund balance \$140,466.

OMI was awarded over \$1.17 million in additional one-time funds to be spent beginning with the 2024-25 fiscal year. These funds assist the school in retaining current services and providing new services to benefit students. The 2024-25 adopted budget does not reflect these changes to the budget. EdTec will incorporate the changes into a revised budget to be brought to the Board.