



Oakland Military Institute, College Preparatory Academy

Regular Board Meeting

Published on April 10, 2023 at 4:02 PM PDT

Date and Time

Thursday April 13, 2023 at 4:15 PM PDT

Location

Oakland Military Institute College Preparatory Academy Regimental Hall
3877 Lusk Street, Oakland, CA 94608

Teleconference: 916-834-1162

In response to the expiration of Governor Newsom's Executive Order N-29-20, which temporarily suspended provisions of the Brown Act relating to public meetings, the Board will resume in-person board meetings.

In Compliance with the Americans with Disabilities Act, those requiring special assistance to access the board meeting should contact Carlos Rodriguez at crodriguez@omiacademy.org. Notifications of at least 24 hours prior to the meeting will enable Oakland Military Institute to make reasonable arrangements to ensure accessibility to the board meeting.

All in-person meeting attendees, wearing a well-fitted mask that covers the nose and mouth without gaps is strongly recommended but not required.

Agenda

	Purpose	Presenter	Time
I. Open Session			4:15 PM
A. Call to Order			
II. Opening Items			4:15 PM
A. Roll Call			1 m
B. Call the Meeting to Order			1 m
	CALL TO ORDER: The Chairman of the Governing Board of Directors will call the Oakland Military Institute College Preparatory Academy meeting to order at 4:15 PM, or as soon thereafter as possible.		
C. Public Comment			5 m
	INVITATION TO ADDRESS THE BOARD: Non-agenda, agenda, and Closed Session items.		
	Summary: The Board encourages public comment concerning any item of importance and will recognize requests to speak before the item is discussed or voted upon. To assure your rights to address any action item, please notify the Executive Director's Office of your desire to speak by noon the day prior to the Board Meeting. Those requesting to address the Board will have a total of two (2) minutes.		
	The Board encourages public comment concerning any item of importance and will recognize requests to speak on items not appearing on the Agenda. Speakers should be aware that the Board may not be prepared to comment on the issues they raise, but may request those items to be properly agendized for inclusion in the discussion at a future meeting.		
	If anyone has any questions or concerns please contact the Executive Assistant Mr. Carlos Rodriguez at crodriguez@omiacademy.org .		
D. Ordering of the Agenda			2 m
III. Approval of Consent Items			4:24 PM
A. Minutes of March 16, 2023 Regular Meeting	Approve Minutes	Carlos Rodriguez	2 m

	Purpose	Presenter	Time
B.	OMI Bank Account Activity (March 1, 2023 - March 31, 2023)	Vincent Salazar	5 m
C.	Personnel Report	Kathryn Wong	2 m
D.	New Contracts	Vincent Salazar	5 m
IV. Superintendent's Update			
Dr. Streshly will provide the OMI Board an update on the following items:			
	<ul style="list-style-type: none"> • OUSD Charter Committee Site Visit • LCAP Timeline • Student Scholarships 		
V. Information/Discussion Items			4:38 PM
A.	Cashflow Update	Vincent Salazar	10 m
B.	Technology Update	Mark Basnage	10 m
C.	Andinet Yichalal Update	Thomas James	10 m
VI. Action Items			5:08 PM
A.	Action/Discussion: Salary Schedule	Mary Streshly	10 m
B.	Approve Addendum to Comprehensive Safety Plan	Thomas James	10 m
C.	Approve Authorized Signer (Dr. Mary Streshly) for Board Fund Account	Mary Streshly	5 m
D.	Educator Effectiveness Grant	Mary Streshly	5 m
E.	A-G Grant	Mary Streshly	5 m
VII. Board Member Comments			
VIII. Closing Items			5:43 PM
A.	Adjourn Meeting		1 m

Coversheet

Minutes of March 16, 2023 Regular Meeting

Section: III. Approval of Consent Items
Item: A. Minutes of March 16, 2023 Regular Meeting
Purpose: Approve Minutes
Submitted by: Carlos Rodriguez
Related Material: Minutes for Regular Board Meeting on March 16, 2023

BACKGROUND:

The Oakland Military Institute (OMI) College Preparatory Academy held a Regular Board Meeting on March 16, 2023.

RECOMMENDATION:

The OMI Board of Directors approve the attached minutes for the Regular Board Meeting held on March 16, 2023.



Oakland Military Institute, College Preparatory Academy

Minutes

Regular Board Meeting

Date and Time

Thursday March 16, 2023 at 4:15 PM

Location

Oakland Military Institute College Preparatory Academy
3877 Lusk St. Oakland, CA 94608

Teleconference: 4100 Leesville Rd, Williams, CA 95987

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Directors Present

A. Campbell Washington, D. Baldwin, D. Clisham, J. Breckenridge, J. Brown (remote), J. Wire, M. Mares

Directors Absent

None

Guests Present

4 remote participants, 8 in person participants, C. Rodriguez, K. Wong, M. Streshly, S. Lipsey, T. James, V. Salazar

I. Opening Items

A. Roll Call

B. Call the Meeting to Order

D. Baldwin called a meeting of the board of directors of Oakland Military Institute, College Preparatory Academy to order on Thursday Mar 16, 2023 at 4:18 PM.

C. Public Comment

S. Feleke filled out a public comment card to speak on an unagendized item.

S. Feleke spoke to the board about the partnership that he seeks to start with his country of Ethiopia, his organization (Andinet Yichalal Organization), and Oakland Military Institute. He would like OMI to sponsor and collaborate with his organization to make a school similar to OMI in the country of Ethiopia.

D. Ordering of the Agenda

J. Breckenridge made a motion to approve and move on with the current order of the agenda.

A. Campbell Washington seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Brown	Aye
M. Mares	Aye
A. Campbell Washington	Aye
J. Breckenridge	Aye
J. Wire	Aye
D. Baldwin	Aye

II. Student Showcase

A. C/LTC Vicki Cao presented to the Board a Commander's Update.

Cadet Commander C/LTC Vicki Cao addressed the Board on a variety of topics but started with an introduction of who she is. She has attended OMI since she started in 6th grade and rose through the ranks to be the highest in command. She also mentioned that she wanted to work in the medical field when she graduates from college.

One of the highlights of the school year is that four of OMI's cadets were chosen to go to New Delhi, India by the California Cadet Corps with all expenses paid. These cadets were able to experience different cultures as well as making friendships with other cadets abroad. She recognized many fellow cadets for their academic achievements and has given out Academic Tags. These tags are given out after every semester/grading period and helps cadets find the motivation to keep getting good grades. Middle formation has been separated from the high school formation so that each school can create its own identity. Over 300 cadet rank promotions have happened based on cadets completing their prerequisites.

V. Cao mentioned that the morale of the cadets has gotten better because of the increased staff and parent involvement at games and other events that cadets compete or participate in.

V. Cao explained that she was going to give an achievement and improvement discourse. She mentioned that the cadets thought it was great that they are able to have Dual Enrollment classes but would like OMI to offer Advanced Placement classes. She also stated that cadets would like to have more electives. She noticed that there was a lot of staff/leadership turnover and cadets have to learn to trust the new staff that they see, but it gets difficult to grow a relationship when the staff leaves and cadets have to start over again.

For college and career, V. Cao mentioned that college trips and helping with college applications have helped her in choosing the school she wants to attend and get an understanding of what colleges want and offer.

III. Approval of Consent Items

A. Minutes of February 16, 2023 Regular Meeting

J. Brown made a motion to approve the minutes from Regular Board Meeting on 02-16-23.
D. Baldwin seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Breckenridge	Aye
M. Mares	Aye
D. Clisham	Aye
J. Wire	Aye
J. Brown	Aye
D. Baldwin	Aye
A. Campbell Washington	Aye

B. OMI Bank Account Activity (February 1, 2023 - February 28, 2023)

J. Brown made a motion to approve the OMI bank account activity.
D. Baldwin seconded the motion.
J. Breckenridge asked about a transaction made on 2/14/2023 with All Risk Rapelling, LLC. She asked if that \$4800 was part of the leadership plan and who that money applied to. T. James confirmed to J. Breckenridge that the charge was incurred for the cadet leadership development effort.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Wire	Aye
J. Breckenridge	Aye
A. Campbell Washington	Aye
D. Clisham	Aye
J. Brown	Aye
D. Baldwin	Aye
M. Mares	Aye

C. Personnel Report

J. Brown made a motion to approve the personnel report.
D. Baldwin seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

M. Mares	Aye
J. Brown	Aye
A. Campbell Washington	Aye
D. Baldwin	Aye
J. Breckenridge	Aye

Roll Call

D. Clisham Aye
J. Wire Aye

D. New Contracts

J. Brown made a motion to approve the modular building lease renewal/extension contract.
D. Baldwin seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Baldwin Aye
J. Breckenridge Aye
D. Clisham Aye
M. Mares Aye
A. Campbell Washington Aye
J. Wire Aye
J. Brown Aye

IV. Superintendent's Update

A. LCAP Progress Report "at a glance"

Dr. Streshly started by introducing some of the newest members of the OMI team. The former tech manager for OMI, Mark Basnage, rejoined the school to help with the end of the year push. The end of the school year is a very important time for technology to work properly because of the CAASPP and other state/country wide tests. She also introduced Carmen Choi, the person who will be replacing V. Salazar (retiring) as the Chief Financial Officer at Oakland Military Institute. C. Choi will be shadowing V. Salazar in order to have a seamless transition in the CFO position. One of the consultants that OMI used from schoolAbility is leaving her position at the company so OMI will be using two consultants from K12 Accounting to aid C. Choi. April 3rd will be the start date for R. Runyan, B. Runyan, and C. Choi.

Dr. Streshly mentioned that there are big goals that the school needs to achieve to move in the right direction and remain a premiere educational choice in Oakland.

The first major goal was to pass the WASC accreditation. This accreditation is important to achieve because colleges and universities will count the grades in the cadets' transcripts as valid and acceptable. OMI achieved a full 6-year accreditation.

The second goal that was needed to be accomplished was passing the Williams Act Audit. Dr. Streshly mentioned that the Williams Act is an equity check and representatives come to inspect facilities and curriculum to see that all students have access, and teacher credentialing. OMI passed the Williams Act audit.

The next goal was the California Collaborative for Educational Excellence (CCEE) progress review. Dr. Streshly sent two progress reports so far to CCEE and has to continue sending reports for CCEE to monitor progression. The CCEE was pleased about the last two reports given to them from Dr. Streshly.

Dr. Streshly said that the biggest goal that OMI must achieve is the OUSD 5 year charter renewal. She gave the board a series of statistics of where the school is currently at in renewal criteria 2022, and where it needs to be in 2023, 2024, and 2025.

The Math and ELA CAASPP meet or exceed rates will need to have a higher percent of change because the scores are below standard. Dr. Streshly mentioned that she was and

will be working with S. Lipsey to figure out incentives to entice the cadets to want to do their absolute best on the tests.

Dr. Streshly explained that she and Chief James have a cadet leadership luncheon where the cadets give their opinions and express concerns directly to the senior administration that leads to incremental change.

In a graphic that displayed a head to head between OMI and OUSD, OMI is already exceeding the rate requirements for graduation, A-G, and chronic absenteeism.

The fully credentialed staff statistic was low due to the shortage of teachers and not being able to find fully credentialed teachers during the pandemic and some have not finished their credentialing program, but current staff qualifications exceed 90% fully credentialed.

V. Action Items

A. Approve 22-23 Second Interim Financial Report & Multi Year Projections

J. Wire made a motion to approve the Second Interim and multi year projections for year 2022-2023.

J. Breckenridge seconded the motion.

V. Salazar explained that the second interim consisted of statistics in enrollment and fund balances. The beginning fund balance and the ending fund balance were the same and the deficiency of funds was at \$0.

There were changes between the first and second interim based on daily attendance, Staffing full time equivalents, and enrollment changes.

The revenue bar graph showed the breakdown of the revenue received. 30% one time funding combined from state and federal, LCFF was 55%, and the rest were state and federal ongoing funds. The significance of the one time funding was that some of it will be going away and some will continue to be provided.

A lot of the professional services funding was one time funding. The one time expenses were split between Hands-on Technology (after school program), CORE, computers, technology improvements, non-capitalized equipment, and curriculum and books.

During the multi year projection, the enrollment numbers need to be projected in advance. The projected enrollment numbers for 2023-2024 was 500, and 2024-2025 was 550. With this, the fund balance changes. In 2023-2024, there would be a \$531,471 deficit. With potential of a higher cadet recruitment and one time funding, the deficit would go away.

This second interim report is submitted to OUSD and gives them the opportunity to see that OMI can meet its financial requirements and keep the 15% reserve for economic uncertainties.

With the current staffing and the amount of cadets enrolled, there would be a drop in reserve funding, so OMI would have to grow in enrollment or alter its staffing.

D. Baldwin asked if there was anything that the Board could do to help with the funds. V. Salazar mentioned that the Board should bring back the fundraising that they used to do. This would bring in more funds to the school and would help the school give the cadets some of the things that they have been asking for. With those funds, the Superintendent and the Commandant could send the cadets to more events and provide more to the cadets. The board **VOTED** unanimously to approve the motion.

Roll Call

J. Breckenridge	Aye
J. Wire	Aye
J. Brown	Aye
M. Mares	Aye
D. Clisham	Aye
A. Campbell Washington	Aye
D. Baldwin	Aye

VI. Information/Discussion Items

A. Cashflow Update

For the month of March, additional funding came in so there was an increase from February to March.

Based on the budgetary projections done, there would be an increase in May and June, then dipping in August because OMI would need to spend for the upcoming school year.

In the actual disbursements, the disbursements increase in June to prepare for the upcoming year and in July, disbursements drop because there are not many salaries to pay.

B. Lottery-Waitlist Update

T. James gave the Board a rundown of the important dates for the lottery. March 9 was when the lottery started and March 23rd, the lottery ended. That meant that the prospective families would need to accept or decline the lottery offers given to them by OMI.

T. James mentioned that there has been plenty of communication to the prospective families but he would like to communicate more with more sections of the Asian, Latino, and Habesha communities.

The big forthcoming event that is critical to the integration of the newest cadets and their families is the Introduction day of April 15, 2023. This day will allow for OMI to introduce the new cadets/families to RenStar testing, summer camp, and access to staff.

There were a total of 274 total applicants as of the March 16th board meeting.

OMI had two recruiting competitions for the cadets. The cadets are a great help in the recruiting process so the competitions had good prizes to incentivize participation.

C. Healthy Kids Survey Results

J. Breckenridge gave kudos to the staff for the cadets feeling like someone at OMI cared about them.

J. Breckenridge also mentioned that 90% of the staff showed that they collaborate and that is very important for growth.

The middle school cadets, based on the survey results, did not feel as much a part of the school as the high schoolers did so OMI started to implement more activities and tried to focus more on the middle school.

T. James explained that the results would be more comprehensive when he rolls the survey out during an October time frame.

VII. Board Member Comments

A. Board Member Comments

J. Breckenridge explained that there are benefits for teachers and military spouses from compacts. Any one who has a credential and meets the agreed upon requirements in the compact, they must accept that. This allows for fingerprints and to be put in the national database, not just in California. This would potentially help with employment once it passes.

M. Mares mentioned that the response rate to the suicide portion of the Healthy Kids Survey was a cause of concern. This could be correlated to the social media influenced activity.

J. Breckenridge mentioned that she and M. Mares have volunteered to help OMI Administration with altering the climate of the school to gear towards a more positive direction.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:22 PM.

Respectfully Submitted,
J. Brown

Coversheet

OMI Bank Account Activity (March 1, 2023 - March 31, 2023)

Section: III. Approval of Consent Items
Item: B. OMI Bank Account Activity (March 1, 2023 - March 31, 2023)
Purpose:
Submitted by: Vincent Salazar
Related Material: OMI's Payments issued March 2023 BR.pdf

BACKGROUND:

Staff recommends ratification of payroll and vendor warrants paid between March 1, 2023 – March 31, 2023. Detailed information and supporting documentation are available for review in the Finance Department if needed.

Specific vendor payments and total payroll amounts paid during the specified time period are attached.

RECOMMENDATION:

Staff recommends the OMI Board of Directors approve the payroll and vendor warrants paid during the time period of March 1, 2023 – March 31, 2023.

ReqPay12a

Board Report

Checks Dated 03/01/2023 through 03/31/2023			Board Meeting Date April 13, 2023		
Check Number	Check Date	Pay to the Order of	Fd-Objt	Expensed Amount	Check Amount
0002520	03/01/2023	Adolfo Villa Aguilar	62-5800		1,260.00
0002521	03/01/2023	Amazon Capital Services	62-4300	251.98	
			62-5600	327.00	578.98
0002522	03/01/2023	CLA Connect	62-5820		13,125.00
0002523	03/01/2023	Cristina Magpantay	62-5800		1,000.00
0002524	03/01/2023	Durham School Services , L.P.	62-5850		1,404.27
0002525	03/01/2023	ECOLAB	62-5500		180.72
0002526	03/01/2023	Education for Equity	62-4200		506.04
0002527	03/01/2023	Grainger	62-5600		632.26
0002528	03/01/2023	Kaiser Foundation Health Plan	62-9551		42,423.29
0002529	03/01/2023	Louis Educational Concepts LLC	62-4200		661.50
0002530	03/01/2023	LS Services, LLC	62-5800		538.70
0002531	03/01/2023	Mobile Modular	62-5610		1,098.37
0002532	03/01/2023	MRC Smart Tech Solutions	62-5600	115.15	
			62-5710	65.53	180.68
0002533	03/01/2023	PG&E	62-5510		11,120.38
0002534	03/01/2023	Principal Life Insurance Co.	62-9556		4,963.19
0002535	03/01/2023	Quadient Leasing USA, Inc	62-5620		515.82
0002536	03/01/2023	San Francisco Elevator Service s	62-5500		496.50
0002537	03/01/2023	Scoot Education	62-5810		1,596.00
0002538	03/01/2023	ULINE	62-4300		2,197.22
0002539	03/01/2023	Waste Management of Alameda County	62-5530		3,124.80
0002540	03/02/2023	Accrediting Commission for Sch ools	62-5300		1,130.00
0002541	03/03/2023	Amazon Capital Services	62-4300		268.33
0002542	03/03/2023	Florence Velasco Cruz Eriksson	62-4700		12,832.00
0002543	03/03/2023	Running Warehouse	62-4300		266.80
0002544	03/03/2023	San Francisco Elevator Service s	62-5600		4,500.00
0002545	03/03/2023	MVP Sports & Rec ,Inc	62-4300		250.96
0002546	03/03/2023	Accrediting Commission for Sch ools	62-4300		70.00
0002547	03/07/2023	Amazon Capital Services	62-4300		1,701.00
0002548	03/07/2023	Comcast Business	62-5900		3,380.05
0002549	03/07/2023	First Alarm	62-5500		9,682.69
0002550	03/07/2023	Jard Davis	62-4300		206.71
0002551	03/07/2023	Jostens	62-4300		472.61
0002552	03/07/2023	Louis Educational Concepts LLC	62-4200		7,118.00
0002553	03/07/2023	Marc Mares c/o OMIA	62-5300		200.00
0002554	03/07/2023	Miyoung Kang	62-4300		64.68
0002555	03/07/2023	Molly Schmidt Consulting Group	62-5800		1,875.00
0002556	03/07/2023	Red Tomatoes Org	62-5800		456.00
0002557	03/07/2023	schoolAbility, LLC	62-5800		16,000.00
0002558	03/07/2023	Scoot Education	62-5810		1,995.00
0002559	03/07/2023	TeamLogic IT of Mountain View	62-5800		500.00
0002560	03/07/2023	The Advantage Group	62-5800		197.95
0002561	03/07/2023	The Sutta Company	62-4300		134.20
0002562	03/07/2023	Verizon	62-5900		913.44

ReqPay12a

Board Report

Checks Dated 03/01/2023 through 03/31/2023			Board Meeting Date April 13, 2023		
Check Number	Check Date	Pay to the Order of	Fd-Objt	Expensed Amount	Check Amount
0002563	03/07/2023	Yoreli Ceja Carraza	62-5830		200.00
0002564	03/07/2023	Young, Minney & Corr,LLP	62-5820		2,362.50
0002565	03/10/2023	Amazon Capital Services	62-4200	33.88	
			62-4300	710.51	744.39
0002566	03/10/2023	Bessie L. Arnold	62-5880		7,130.16
0002567	03/10/2023	CDW-G	62-4300	25,433.61	
			62-5840	3,300.00	28,733.61
0002568	03/10/2023	CORE	62-5810		57,475.00
0002569	03/10/2023	Nerd Crossing	62-5800		2,634.75
0002570	03/10/2023	Riverside Insights	62-4300		484.40
0002576	03/14/2023	Amazon Capital Services	62-4300		423.19
0002577	03/14/2023	AT&T	62-5900		809.01
0002578	03/14/2023	Blaisdells	62-4300		2,072.26
0002579	03/14/2023	Cristina Magpantay	62-5800		1,500.00
0002580	03/14/2023	Desmond Mai	62-4300		60.00
0002581	03/14/2023	Dominic Cacioppo	62-5810		2,505.50
0002582	03/14/2023	Durham School Services , L.P.	62-5850		855.83
0002583	03/14/2023	Girl Scouts of Nor Cal	62-5300		495.00
0002584	03/14/2023	Hands-On Technology Education	62-5810		55,000.00
0002585	03/14/2023	Mobile Modular	62-5610		12,262.42
0002586	03/14/2023	Wex Bank	62-4300		544.87
0002587	03/16/2023	Adolfo Villa Aguilar	62-5800		1,540.00
0002588	03/16/2023	EBMUD Payment Center	62-5520		1,016.76
0002589	03/16/2023	El Paseo Children's Center	62-5100		19,047.82
0002590	03/16/2023	Florence Velasco Cruz Eriksson	62-4700		21,664.50
0002591	03/16/2023	Marin IT	62-5800		108.75
0002592	03/16/2023	Mark A Basnage	62-5800		2,550.00
0002593	03/16/2023	Swing Education Inc.	62-5100		840.00
0002594	03/17/2023	Blaisdells	62-4300		424.38
0002595	03/17/2023	The Ford San Leandro	62-5880		4,947.78
0002596	03/17/2023	Jostens	62-4300		558.26
0002597	03/17/2023	May Cleaners	62-4300		6,000.00
0002598	03/28/2023	Amazon Capital Services	62-4300		1,962.93
0002599	03/28/2023	Cesar E Chavez Parade & Fest	62-5300		75.00
0002600	03/28/2023	Cristina Magpantay	62-5800		1,350.00
0002601	03/28/2023	Document Tracking Services	62-5300		505.00
0002602	03/28/2023	Grainger	62-5600		1,004.86
0002603	03/28/2023	Mobile Modular	62-5610		1,098.37
0002604	03/28/2023	PG&E	62-5510		11,423.43
0002605	03/28/2023	Principal Life Insurance Co.	62-9556		4,506.47
0002606	03/28/2023	Quadient Finance USA, INC	62-5920		300.00
0002607	03/28/2023	Scout Education	62-5810		3,990.00
0002608	03/28/2023	Swing Education Inc.	62-5100		930.00
0002609	03/28/2023	Wendy Perez Ovalle	62-5830		200.00
0002610	03/28/2023	Wire Tech Electric Inc	62-5600		4,180.07
0002611	03/28/2023	Xelly Vivas	62-4300		55.01

ReqPay12a

Board Report

Checks Dated 03/01/2023 through 03/31/2023 Board Meeting Date April 13, 2023

Check Number	Check Date	Pay to the Order of	Fd-Objt	Expensed Amount	Check Amount
0002612	03/28/2023	Zoom Janitorial Service Inc	62-5500		11,250.00
0002619	03/30/2023	Adolfo Villa Aguilar	62-5800		1,540.00
0002620	03/30/2023	Amazon Capital Services	62-4300		457.00
0002621	03/30/2023	Chance Barker	62-5200		971.22
0002622	03/30/2023	Drams, Inc	62-5600		9,000.00
0002623	03/30/2023	EMS LINQ INC	62-5840		902.28
0002624	03/30/2023	Florence Velasco Cruz Eriksson	62-4700		21,933.50
0002625	03/30/2023	Guzman Building & Construction	62-5600		3,500.00
0002626	03/30/2023	Kaiser Foundation Health Plan	62-9551		42,488.22
0002627	03/30/2023	Mark A Basnage	62-5800		6,750.00
0002628	03/30/2023	Rajashanea Everett	62-5800		750.00
0002629	03/30/2023	San Francisco BART	62-5850		2,500.00
0002630	03/30/2023	Swing Education Inc.	62-5100		210.00
VCH-00000032	03/09/2023	U.S. Bank			
		Janitorial Supplies	62-4300	2,437.96	
		Food items for parent & staff meetings	62-4320	1,682.36	
		Non Cap Equipment	62-4400	1,591.62	
		Travel & Conference	62-5200	963.58	
		CIVICORPS recycling prog exp	62-5530	909.90	
		Sherwin Williams paint for hallways	62-5600	383.25	
		INDEED Online job ads	62-5800	969.16	
		Supplies	62-5805	310.82	
		Recruiting supplies exp	62-5830	1,091.78	
		Exxo Mobil Gas	62-5880	287.48	
		Internet Services Fees	62-5900	88.68	
		UPS, FEDEX mialing exp	62-5920	181.35	10,897.94
			Total Number of Checks	103	\$437,160.41

PAYROLL:

Certificated Salaries	303,697.00
Classified Salaries	67,239.00
STRS	73,816.40
PERS.	31,828.00

Total Payroll activity pmts

476,580.43

Other Bank Activity & ACH Pmts:

Bank Service Charge	134.16
Adj for Voided Cks & ACH pmts	525.00

Total Other Bank Activity & ACH Pmts.

664.16

Total Bank Payment Activities.

\$ 914,405.00

Coversheet

Personnel Report

Section: III. Approval of Consent Items
Item: C. Personnel Report
Purpose:
Submitted by: Kathryn Wong
Related Material: Staff Changes- Personnel Report 4-13-2023.pdf

BACKGROUND:

The Oakland Military Institute (OMI) College Preparatory Academy charter requires that the Board of Directors approve all personnel transactions based on the recommendation of the Superintendent. Please find attached all personnel changes since our last board meeting on March 16, 2023.

RECOMMENDATION:

The Superintendent recommends that the OMI Board approve the personnel report in the attached document.

Oakland Military Institute (OMI) College Preparatory Academy School Staff as of April 1, 2023		
New Hire:		
Last Name	First Name	Job Title Description
Rojas	Roxana	ELD Aide
Transfers:		
Last Name	First Name	Job Title Description
Promotion:		
Last Name	First Name	Job Title Description
Separations:		
Last Name	First Name	Job Title Description
Tuason	Rayanne	ELD Aide

Coversheet

New Contracts

Section: III. Approval of Consent Items
Item: D. New Contracts
Purpose:
Submitted by: Vincent Salazar
Related Material: guzman building agreement.pdf
cwdl auditor letter.pdf
Independent Contractor Agreement 1099 MB.pdf

BACKGROUND:

In accordance with the Fiscal Policies and Procedures Manual approved at its June 23, 2020 meeting, the OMI Board of Directors must approve all contracts for services over \$10,000.00.

Attached you will find:

Contract #1: Guzman Building & Construction Inc.

Contract #2: CWDL Auditing

Contract #3: Mark Basnage- IT Consultant

RECOMMENDATION:

Staff recommends the OMI Board of Directors approve the attached open contract with the potential of reaching or exceeding \$10,000 during the time period of March 1, 2023- March 31, 2023.



GUZMAN BUILDING & CONSTRUCTION INC.

P.O BOX 8522
EMERYVILLE CA 94662
(559) 709-4298
GUZMANBUILDING@GMAIL.COM

AGREEMENT

TO Oakland Military Institution
Attention: Ismael Robles
3877 Lusk St. Oakland, CA 94608

SCHEDULE OF COMPLETION OF WORK

Approximate Starting Date: Apr,1,2022
Approximate Completion Date: Apr,10,2022

DESCRIPTION OF WORKS Contractor will furnish all materials all labor in a good,workmanlike and substantial manner for the following described project upon following described property.

Description of Project:

This estimate consist of following

This estimate is about restoring the paint on the metal handrails located in buildings B and C Approximately 4,600 square feet. since a large part of the paint has deteriorated causing Corrosion. Corrosion of iron is a severe problem since it reduces the beneficial characteristics of iron, causing it to lose strength and eventually become unsuitable for use. preparation of handrails to prevent corrosion.

remove all the paint that is already damaged and loose from the metal causing corrosion. It is also very important to sand the entire surface of the metal or where prame and paint will be applied. After the sanding process it is important to apply a layer of primer. Thus, finish the process, with two coats of paint.and give a good protection to the metal and prevent corrosion.

This work includes the material and everything that is needed for a total cost of \$26,750

FOR A TOTAL COST OF \$


General notes:

- it is expected for the contractor to perform work continuously the anticipated project duration is 2 weeks.
- All work to be performed by local and state building codes.
- Areas of construction are expected to be organized and cleaned at the end of the day.
- Safe access for students and workers shall be provided.

PAYMENT

Oakland Military Institution will pay the contractor the sum of **\$26,750**
An advance payment of **\$3,500** is required to purchase materials.

ACCEPTANCE OF AGREEMENT


Authorized or Official signature

Date


Contractor signature



March 17, 2023

Oakland Military Institute College Preparatory Academy
3877 Lusk Street
Oakland, CA 94608

We are pleased to confirm our understanding of the services we are providing for the Oakland Military Institute College Preparatory Academy, for the fiscal year ending June 30, 2023, through 2025. We will audit the statement of financial position of the Oakland Military Institute College Preparatory Academy as of and for the fiscal year ended June 30, 2023, through 2025, and the related statements of activities, cash flows, and functional expenses for the years then ended. Also, the following supplementary information accompanying the financial statements will be subjected to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, in accordance with auditing standards generally accepted in the United States of America, and our auditor's report will provide an opinion on it in relation to the financial statements as a whole.

1. Local Educational Agency Organizational Structure
2. Schedule of Average Daily Attendance
3. Schedule of Instructional Time
4. Reconciliation of Annual Financial and Budget Reports with Audited Financial Statements

In addition, we will prepare the federal and state tax returns for fiscal years ending June 30, 2023 through June 30, 2025.

Audit Objectives

The objective of our audit is the expression of an opinion about whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit will be conducted in accordance with U.S. generally accepted auditing standards; the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States and Standards and Procedures for Audits of California K-12 Local Educational Agencies, published by the Education Audit Appeals Panel, and will include tests of accounting records and other procedures we consider necessary to enable us to express such opinions and to render the required reports. If our opinions on the financial statements are other than unqualified, we will fully discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

We will also provide a report (which does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grand agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and compliance will each include a paragraph that states that the purpose of the report is solely to describe the scope of testing of internal control over financial reporting and compliance, and that the result of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance and that the report is an integral control over financial reporting and compliance. The paragraph will also state that the report is not suitable for any other purpose.

If during our audit we become aware that the Oakland Military Institute College Preparatory Academy is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with generally accepted auditing standards established by the Auditing Standards Board (United States) and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Management Responsibilities

You are responsible for making all management decisions and performing all management functions; for designating an individual with suitable skill, knowledge, or experience to oversee the tax services and any other nonattest services we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them. We will advise you with regard to tax positions taken in the preparation of the information returns, but the responsibility for the information returns remains with you, therefore, the appropriate officials should review the information returns carefully before an authorized officer signs and files it.

You are responsible for establishing and maintaining internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of financial position, changes in net assets, and cash flows in conformity with U.S. generally accepted accounting principles.

You are also responsible for making all financial records and related information available to us and for ensuring the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the organization from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Oakland Military Institute College Preparatory Academy involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your

responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Oakland Military Institute College Preparatory Academy I received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring the Oakland Military Institute College Preparatory Academy complies with applicable laws and regulations and for taking timely and appropriate steps to remedy any fraud, illegal acts, or violations of contracts or grant agreements that we may report.

You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) that you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) that the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying for us previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other engagements or studies. The Oakland Military Institute College Preparatory Academy is also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective action for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on the organization's website, you understand that electronic sites are a means to distribute information, and therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Audit Procedures-General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the Oakland Military Institute College Preparatory Academy or to acts by management or employees acting on behalf of the Oakland Military Institute College Preparatory Academy. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. However, we will inform the appropriate level of management of any material errors or any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may also request written representations from the Oakland Military Institute College Preparatory Academy attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures-Internal Controls

Our audit will include obtaining an understanding of the Oakland Military Institute College Preparatory Academy and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Oakland Military Institute College Preparatory Academy compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Tax Preparation Services

We will prepare your annual federal informational returns (Form 990 or 990-EZ, as appropriate) and information returns for the State of California (Forms 199 and RRF-1) with supporting schedules, and perform related research as considered necessary. This engagement pertains to the year ending June 30, 2023 and subsequent years per below. Our responsibilities do not include preparation of any other tax returns that may be due to any taxing authority. Each annual engagement will be complete upon the delivery of completed returns to you.

It is your responsibility to provide us with all the information required for preparing complete and accurate returns. You are responsible for the safeguarding of assets, the proper recording of transactions in the books of accounts, the substantial accuracy of the financial records, and the full and accurate disclosure of all relevant facts affecting the return(s) to us.

We may provide you with a questionnaire or other document requesting specific information. Completing those forms will assist us in making sure you are well served for a reasonable fee. You represent that the information you are supplying to us is accurate and complete to the best of your knowledge and that you have disclosed to us all relevant facts affecting the returns. We will not verify the information you give us; however, we may ask for additional clarification of some information.

You also have final responsibility for the tax return and, therefore, the appropriate officials should review the return carefully before an authorized officer signs and files it.

You are responsible for making all management decisions and performing all management functions; for designating an individual with suitable skill, knowledge, or experience to oversee the bookkeeping and tax services we provide; and for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

If, during our work, we discover information that affects your prior-year tax returns, we will make you aware of the facts. However, we cannot be responsible for identifying all items that may affect prior-year returns. If you become aware of such information during the year, please contact us for the best resolution of the issue.

Our work in connection with the preparation of the tax return(s) does not include any procedures designed to discover defalcations or other irregularities, should any exist. The returns will be prepared solely from information provided to us without verification by us.

In accordance with federal law and under no circumstances will we disclose your tax return information to any location outside the United States, to another tax return preparer outside of our firm for purposes of a second opinion, or to any other third party for any purpose other than to prepare your return without first receiving your consent.

The IRS permits you to authorize us to discuss, on a limited basis, aspects of your return for one year after the due date of the return. Your consent to such a discussion is evidenced by checking a box on the return. Unless you tell us otherwise, we will check that box authorizing the IRS to discuss your return with us.

It is our policy to keep records related to this engagement for seven years. However, we do not keep any of your original records and will return those to you upon the completion of the engagement. When records are returned to you, it is your responsibility to retain and protect the records for possible future use, including potential examination by governmental or regulatory agencies.

By signing this engagement letter, you acknowledge and agree that upon the expiration of the seven-year period, we are free to destroy our records related to this engagement.

Certain communications involving tax advice are privileged and not subject to disclosure to the IRS. By disclosing the contents of those communications to anyone or by turning over information about those communications to the government, you, your employees, or agents, may be waiving this privilege. To protect this right to privileged communication, please consult with us or your attorney prior to disclosing any information about our tax advice. Should you decide that it is appropriate for us to disclose any potentially privileged communication; you agree to provide us with written advance authority to make that disclosure.

Should we receive any request for the disclosure of privileged information from any third party, including a subpoena or IRS summons, we will notify you. In the event you direct us not to make the disclosure, you agree to hold us harmless from any expenses incurred in defending the privilege, including, by way of illustration only, our attorney's fees, court costs, outside adviser's costs, or penalties or fines imposed as a result of your asserting the privilege or your direction to us to assert the privilege. The return(s) may be selected for review by the taxing authorities. In the event of an audit, you may be requested to produce documents, records, or other evidence to substantiate the items of income and deduction shown on a tax return. Any proposed adjustments by the examining agent are subject to certain rights of appeal. In the event of a tax examination, we will be available, upon request, to represent you. However, such additional services are not included in the fees for the preparation of the tax return(s).

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

The documentation for this engagement is the property of CWDL, Certified Public Accountants and constitutes confidential information. However, pursuant to authority given by law or regulation, we may be requested to make certain audit documentation available to the State Controller’s Office or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of CWDL, Certified Public Accountants personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The documentation for this engagement will be retained for a minimum of seven years after the report release or for any additional period requested by the State Controller’s Office. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the parties contesting the audit finding for guidance prior to destroying the audit documentation.

John Dominguez, CPA, CFE, CGMA is the engagement partner and is responsible for supervising the engagement and signing the report. We expect to begin our audit as soon as possible and will issue our report no later than December 15. We estimate that our fees for these services to the Oakland Military Institute College Preparatory Academy will be as shown in the table below:

Maximum Fees	2023-24	2024-25	2025-26
Oakland Military Institute College Preparatory Academy Audit	\$ 22,250	\$ 22,918	\$ 23,605
Tax Return Preparation & Filing	2,500	2,575	2,652
Total	\$ 24,750	\$ 25,493	\$ 26,257

The maximum annual fee for auditing services shall not exceed the above amounts, with the exception that any auditing services provided for (1) significant changes in the Oakland Military Institute College Preparatory Academy audit requirements as stated in *Government Auditing Standards* or the Audit Guide issued by the Education Audit Appeals Panel, or (2) any changes in the number of funds or accounts maintained by the Oakland Military Institute College Preparatory Academy during the period under this agreement, shall be in addition to the above maximum fee.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. In accordance with Education Code Section 14505 as amended, ten percent (10%) of the audit fee shall be withheld pending certification of the audit report by the Office of the State Controller and fifty percent (50%) of the audit fee shall be withheld for any subsequent year of a multi-year contract if the prior year’s audit report was not certified as conforming to the reporting provisions of the Audit Guide.

This audit contract is null and void if the firm is declared ineligible to audit K-12 school districts pursuant to subdivision (c) of Education Code Section 41020.5. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

The first period to be audited shall be for the fiscal year ended June 30, 2023 through 2025, if agreeable to the auditors and the Oakland Military Institute College Preparatory Academy. Additional extensions beyond 2025 may be secured on a year-by-year basis, subject to the agreement of the Oakland Military Institute College Preparatory Academy. and the auditor.

Government Auditing Standards require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our peer review report is attached to this engagement letter.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

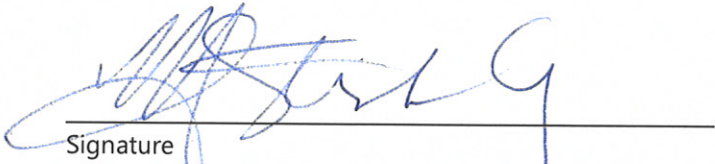
Very truly yours,

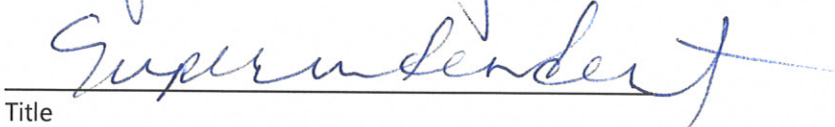


John Dominguez, CPA, CFE, CGMA
Partner
CWDL, Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of the Oakland Military Institute College Preparatory Academy



Signature

Title

3/28/23

Date

**INDEPENDENT CONTRACTOR AGREEMENT
BETWEEN
OAKLAND MILITARY INSTITUTE AND MARK BASNAGE**

This Agreement is made between the Oakland Military Institute (“OMI”), a California non-profit corporation with its principal place of business at 3877 Lusk St., Oakland, CA 94608, and Mark Basnage (“Independent Contractor”).

It is the desire of OMI to engage the services of Independent Contractor. Such services and the relationship between OMI and Independent Contractor shall be governed according to the following terms and conditions:

SECTION 1. SERVICES TO BE PERFORMED. Independent Contractor agrees to perform the services detailed in **Attachment A** on OMI’s behalf.

SECTION 2. PAYMENT. In consideration for the services to be performed by Independent Contractor, OMI agrees to pay Independent Contractor at the rate of \$150.00 per hour, hours not to exceed 400 hours, or \$60,000.00, approximately three (3) days a week for the term of this Agreement. Span of minimum availability is from execution of this contract [mid March 2023] to June 30, 2023. In person work will be based on project and site needs. Two and 3 days per week in person vs virtual tasks to be determined by supervisor in collaboration with contractor on a weekly basis based on assessed needs and deliverables. During our CAASPP testing window, ½ day on site presence will be expected. Extension of contract past June will be discussed and agreed upon on or before June 1, 2023.

The contractor will submit an invoice twice per month at the middle and end of the month for payment within 5 days.

SECTION 3. EXPENSES. Independent Contractor shall be responsible for all expenses incurred while performing services under this Agreement, including meals, lodging, and transportation. However, OMI shall reimburse Independent Contractor for all reasonable and approved out-of-pocket expenses necessarily incurred in connection with the performance of services under this Agreement. Independent Contractor shall submit an itemized statement of such expenses. OMI shall pay Independent Contractor within thirty (30) days from the date of each statement.

SECTION 4. MATERIALS. Independent Contractor will furnish all materials, equipment and supplies used to provide the services required by this Agreement.

SECTION 5. CONDITIONS OF INDEPENDENT CONTRACTOR SERVICES. As a condition of Independent Contractor being selected to provide the services detailed in **Attachment A**, Independent Contractor shall provide OMI with the following documents and Standard of Care:

- Copy of qualifications, including resume, credential, license(s), or certification for Independent Contractor as they relate to the services provided under **Attachment A**;
- W-9.

STANDARD OF CARE.

5.1 Contractor has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of OMI staff.

5.2 Contractor's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of its profession for services to California school districts. Contractor's Services will be performed with due care and in accordance with applicable law, code, rule, regulation, and/or ordinance.

5.3 Contractor hereby represents that it possesses the necessary professional capabilities, qualifications, licenses, skilled personnel, experience, expertise, and financial resources, and it has available and will provide the necessary equipment, materials, tools, and facilities to perform the Services in an efficient, professional, and timely manner in accordance with the terms and conditions of the Agreement.

5.4 Contractor shall be responsible for the professional quality, technical accuracy, completeness, and coordination of the Services, and Contractor understands that the District relies upon such professional quality, accuracy, completeness, and coordination by Consultant in performing the Services.

SECTION 6. INTELLECTUAL PROPERTY OWNERSHIP. Independent Contractor assigns to OMI all patent, copyright and trade secret rights in anything created or developed by Independent Contractor for OMI under this Agreement. This assignment is conditioned upon full payment of the compensation due Independent Contractor under this Agreement. Independent Contractor shall help prepare any documents OMI considers necessary to secure any copyright, patent, or other intellectual property rights at no charge to OMI. Independent Contractor agrees to honor the proprietary information of OMI and shall not disclose or circumvent such proprietary information now or in the future. Upon the conclusion of this Agreement, Independent Contractor shall return all records, files, contacts and other proprietary information of OMI to OMI. However, OMI shall reimburse Independent Contractor for all reasonable actual expenses necessary to carry out the terms of this Section.

SECTION 7. TERM OF AGREEMENT. This agreement will become effective when signed by both parties and will terminate the date either party terminates the Agreement as provided below, or on June 1, 2023, whichever occurs earlier.

SECTION 8. TERMINATING THE AGREEMENT. During the term of this Agreement, either party may terminate the Agreement without cause or advance notice at any time by providing written notice to the other party.

This Agreement terminates automatically on the occurrence of any of the following events: (a) the bankruptcy or insolvency of either party; (b) sale of business of either party; or (c) the death or permanent disability of either party; (d) material breach of any term or condition of this Agreement; or (e) revocation or nonrenewal of the OMI charter.

SECTION 9. INDEPENDENT CONTRACTOR STATUS. Independent Contractor is an independent contractor, not an employee of OMI. Independent Contractor's employees or subcontractors are not OMI's employees. Independent Contractor and OMI agree to the following rights consistent with an independent contractor relationship:

(a) Independent Contractor has the right to perform services for others during the term

of this Agreement.

- (b) Independent Contractor has the sole right to control and direct the means, manner and method by which the services required by this Agreement will be performed to the extent the provision of Independent Contractor's services are consistent with the responsibilities set forth herein at **Attachment A** as dictated by OMI.
- (c) Independent Contractor shall perform the services required by this Agreement; OMI shall not hire, supervise or pay any assistants to help Independent Contractor.
- (d) Independent Contractor shall not receive any training from OMI in the skills necessary to perform the services required by this Agreement.
- (e) OMI shall not require an Independent Contractor to devote full time to performing the services required by this Agreement.
- (f) Independent Contractor is not eligible to participate in any employee pension, health, vacation pay, sick pay or other fringe benefit plan of OMI.

SECTION 10. WORKERS' COMPENSATION. OMI shall not obtain workers' compensation insurance on behalf of Independent Contractor or Independent Contractor's employees.

SECTION 11. LOCAL, STATE AND FEDERAL TAXES. Independent Contractor shall pay all income taxes and FICA (Social Security and Medicare taxes) incurred while performing services under this Agreement. OMI will not:

- (a) Withhold FICA from Independent Contractor's payments or make FICA payments on Independent Contractor's behalf;
- (b) Make state or federal unemployment compensation contributions on Independent Contractor's behalf; or
- (c) Withhold state or federal income tax from Independent Contractor's payments.

If an Independent Contractor is required to pay any federal, state or local sales, use, property, or value added taxes based on the services provided under this Agreement, the taxes shall be separately billed to OMI. Independent Contractor shall not pay any interest or penalties incurred due to late payment or nonpayment of any taxes by OMI.

SECTION 12. CONFIDENTIALITY. Independent Contractor acknowledges that during the engagement it will have access to and become acquainted with various trade secrets, inventions, innovations, processes, information, records and specifications owned or licensed by OMI and/or used by OMI in connection with the operation of its business including, without limitation, OMI's business and product processes, methods, pupil/personnel record information, accounts and procedures. All information regarding students of OMI will remain confidential to the Independent Contractor unless a separate, specific, properly executed consent (including permission from OMI's student and his or her parent) for the release of information is obtained prior to such release. Any information regarding student(s) received by OMI's personnel or Independent Contractor providing services pursuant to this Agreement shall remain confidential and shall not be communicated to any person or entity other than appropriate OMI personnel.

SECTION 13. EXCLUSIVE AGREEMENT. This is the entire Agreement between Independent Contractor and OMI. All previous agreements between the parties, if any, whether written or oral, are merged herein and superseded hereby.

SECTION 14. MODIFYING THE AGREEMENT. This Agreement may be supplemented, amended, or modified only by the mutual agreement of both parties. No modification of this Agreement shall be binding unless in writing and expressing an intent to modify the Agreement and signed by both parties.

SECTION 15. DISPUTE RESOLUTION. If a dispute arises under this Agreement, the parties agree to first try to resolve the dispute with the help of a mutually agreed-upon mediator in Stanislaus County. Any costs and fees other than attorneys' fees associated with the mediation shall be shared equally by the parties. If it proves impossible to arrive at a mutually satisfactory solution through mediation, the parties agree to submit the dispute to a mutually agreed-upon arbitrator in Alameda County. Judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction to do so. Costs of arbitration, including attorneys' fees, will be allocated by the arbitrator.

SECTION 16. LIMITED LIABILITY. This provision allocates the risks under this Agreement between Independent Contractor and OMI. Independent Contractor's pricing reflects the allocation of risk and limitation of liability specified below. However, Independent Contractor shall remain liable for bodily injury or personal property damage resulting from grossly negligent or willful actions of Independent Contractor or Independent Contractor's employees or agents while on OMI's premises to the extent such actions or omissions were not caused by OMI. **NEITHER PARTY TO THIS AGREEMENT SHALL BE LIABLE FOR THE OTHER'S LOST PROFITS, OR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, WHETHER IN AN ACTION IN CONTRACT OR TORT, EVEN IF THE PARTY HAS BEEN ADVISED BY THE OTHER PARTY OF THE POSSIBILITY OF SUCH DAMAGES.**

SECTION 17. LIABILITY AND INDEMNIFICATION. With regard to the services to be performed by the Independent Contractor pursuant to the terms of this Agreement, OMI shall not be liable to the Independent Contractor, or to anyone who may claim any right due to any relationship with the Independent Contractor, for any acts or omissions of OMI, except when said acts or omissions of OMI are due to willful misconduct or gross negligence. Independent Contractor shall hold OMI free and harmless from any obligations, costs, claims, judgments, attorneys' fees, and attachments arising from or growing out of the services rendered by Independent Contractor pursuant to the terms of this agreement or in any way connected with the rendering of services, except when the same shall arise due to the willful misconduct or gross negligence of OMI and OMI is adjudged to be guilty of willful misconduct or gross negligence by a court of competent jurisdiction.

SECTION 18. NOTICES. All notices and other communications in connection with this Agreement shall be in writing and shall be considered given as follows:

- (a) When delivered personally to the recipient's address as stated on this Agreement;
- (b) Three days after being deposited in the United States mail, with postage prepaid to the recipient's address as stated on this Agreement, or

- (c) When sent by fax to the last fax number of the recipient known to the person giving notice.

Notice is effective upon receipt provided that a duplicate copy of the notice is promptly given by first class mail, or the recipient delivers a written confirmation of receipt.

If to Independent Contractor:
Mark Basnage
332 Highland Avenue,
San Mateo, CA 94903
mbasnage@gmail.com
(650)863-8129

If to OMI:
Attn: Dr. Mary Streshly
3877 Lusk Street
Oakland CA 94608
mstreshly@omiacademy.org
510-594-3983

SECTION 19. NO PARTNERSHIP. This Agreement does not create a partnership relationship. Neither party has authority to enter into contracts on the other's behalf.

SECTION 20. INTERPRETATION AND OPPORTUNITY FOR COUNSEL. In the event of a controversy or dispute between the parties concerning the provisions herein, this document shall be interpreted according to the provisions herein. The parties hereto acknowledge and agree that each has been given an opportunity to independently review this Agreement with legal counsel.

SECTION 21. APPLICABLE LAW. This Agreement will be governed by the laws of the State of California.

APPENDIX A

Scope of Services

Description of Responsibilities, Projects and/or Probable Tasks

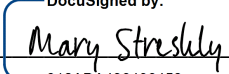
1. Lead and finalize inventory system for technology devices and software contracts.
2. Troubleshoot and remediate site and classroom connectivity and hardware issues as they arise.
3. Bring stability and reliability to the technology systems and procedures at the school. This means working to recover passwords, accounts, and documentation as soon as possible. These systems include:
 - Comcast internet (ISP) documentation, renewal.
 - DNS and Domain name services (oakmil.org, omiacademy.org, etc).
 - Server and network equipment support -- logins, support contracts, etc.
 - Software and licenses
 - Included in this step is a series of conversations with OMI folks about what they use (software, services, systems), and what their pain points are.
4. Map out what the school needs to support its mission of teaching and learning, making recommendations to the OMI administration and/or board for at least these systems and aspects:
 - network plan (wired and wireless, internet service to school)
 - servers and services and software
 - security (from antivirus to security cameras)
 - phone system
 - A/V in classrooms and other spaces
 - what equipment and services might be discontinued, removed
 - mapping out a plan to return to 1:1
 - tech ticketing system
 - policies and PD needed
5. Part of this plan would be options/recommendations for staging new purchases, including notes about what eRate may help with, etc.

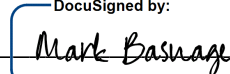
Build documentation so that there is no single point of failure. Craft and adopt policies for school, faculty, and students as needed.
6. Coordinating with others to get the (improved) technology systems ready for the start of school in early August 2023.
7. Helping as needed find full-time support staff (and volunteers/interns) for the school's technology team and providing transition services to the new tech manager.
8. Provide advice about eRate and other technology funding opportunities, and also upcoming state/federal opportunities such as the Golden State Pathways Program, or other STEM/tech areas.

SIGNATURES:

ON BEHALF OF OMI:

Independent Contractor:

DocuSigned by:

 912ADA436406453...
 Dr. Mary Streshly

DocuSigned by:

 FC8E147A932C4E6...
 Mark Basnage

Superintendent, Oakland Military Institute

Independent Contractor

Date: 3/9/2023

Date: 3/9/2023

Coversheet

Cashflow Update

Section: V. Information/Discussion Items

Item: A. Cashflow Update

Purpose:

Submitted by: Vincent Salazar

Related Material:

OMI Fin Statement FY 22-23 as of March 31, 2023 Activity sA BR 04132023.pdf

March 2023 Cash Flow Projection Pro FY 22-23 2 Yrs 4 pgs.pdf

March 2023 Chart Cash Flow FY 22-23 to Sep 2023.pdf

March 2023 Chart Disbursement Actuals & projections FY 22-23.pdf

BACKGROUND:

Attached you will find a monthly cashflow projection for the 2022-23 FY. It includes the monthly expenditures and monthly revenues.

Fiscal13a

Financial Statement

Fund 62 - CHARTER SCHOOL ENTERPRISE FUND			Fiscal Year 2022/23 Through March 2023			
Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
LCFF Revenue Sources						
8011	LCFF STATE AID - CURRENT YEAR	3,585,109.00	3,081,186.00	1,927,447.00	1,153,739.00	62.56
8012	EDUCATION PROTECTION ACCOUNT	1,244,411.00	1,240,972.00	1,035,361.74	205,610.26	83.43
8019	LCFF - PRIOR YEAR ADJUSTMENTS		245,327.00		245,327.00	
8096	IN LIEU PROPERTY TAX TRANSFER	1,576,041.00	1,456,206.00	1,079,714.00	376,492.00	74.15
	Total LCFF Revenue Sources	6,405,561.00	6,023,691.00	4,042,522.74	1,981,168.26	67.11
Federal Revenue						
8181	SPECIAL ED - ENTITLEMENT	76,160.00	65,960.00		65,960.00	
8220	CHILD NUTRITION	350,000.00	325,000.00	170,643.38	154,356.62	52.51
8290	OTHER FEDERAL REVENUE	2,038,638.00	1,859,437.00	1,272,995.45	586,441.55	68.46
	Total Federal Revenue	2,464,798.00	2,250,397.00	1,443,638.83	806,758.17	64.15
Other State Revenues						
8520	CHILD NUTRITION	23,000.00	90,000.00	89,285.32	714.68	99.21
8550	MANDATED COST REIMBURSEMENTS	18,985.00	19,762.00	18,985.00	777.00	96.07
8560	STATE LOTTERY REVENUE	85,956.00	102,845.00	18,059.61	84,785.39	17.56
8590	ALL OTHER STATE REVENUE	679,047.00	1,919,491.00	823,525.52	1,095,965.48	42.90
8591	PY ALL OTHER STATE REVENUE		13,447.00	13,446.93	.07	100.00
	Total Other State Revenues	806,988.00	2,145,545.00	963,302.38	1,182,242.62	44.90
Other Local Revenue						
8699	ALL OTHER LOCAL REVENUE	5,000.00	139,310.00	6,818.11	132,491.89	4.89
8792	SELPA APPORTIONMENT TRANSFERS	443,527.00	355,063.00	347,848.00	7,215.00	97.97
8793	SELPA APPORTIONMENT PY ADJUST		26,551.00-		26,551.00-	
	Total Other Local Revenue	448,527.00	467,822.00	354,666.11	113,155.89	75.81
	Total Year To Date Revenues	10,125,874.00	10,887,455.00	6,804,130.06	4,083,324.94	62.50

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail							
Certificated Salaries							
1100	CERTIFICATED TEACHER BASE	2,451,543.00	2,253,306.00	446,396.36	1,758,484.26	48,425.38	78.04
1130	CERTIFICATED TEACHER EXTRA	23,500.00	106,675.00	3,400.00	27,489.04	75,785.96	25.77
1160	CERTIFICATED TEACHER SUBS	90,000.00	124,894.00		83,968.75	40,925.25	67.23
1200	CERTIFICATED PUPIL SUPP BASE	253,381.00	253,375.00	63,166.08	190,046.08	162.84	75.01
1230	CERTIFICATED PUPIL SUPP EXTRA		1,503.00	372.76	2,627.36	1,497.12-	174.81
1300	CERTIFICATED SUPERVISOR/ADMIN	407,023.00	293,209.00	88,592.76	204,614.53	1.71	69.78

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 550, Starting Period = 1, Ending Account Period = 9, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)



Fiscal13a

Financial Statement

Fund 62 - CHARTER SCHOOL ENTERPRISE FUND

Fiscal Year 2022/23 Through March 2023

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Certificated Salaries (continued)							
1330	CERTIFICATED SUP/ADMIN EXTRA	1,502.00	878.00	124.98	750.37	2.65	85.46
1900	CERTIFICATED OTHER SALARIES	49,000.00	109,716.00	19,740.60	89,974.75	.65	82.01
1930	CERTIFICATED OTHER EXTRA	500.00	6,145.00	99.40	6,044.79	.81	98.37
	Total Certificated Salaries	3,276,449.00	3,149,701.00	621,892.94	2,363,999.93	163,808.13	75.05
Classified Salaries							
2100	CLASSIFIED INST AIDE SALARIES	150,543.00	108,348.00	30,134.92	76,423.50	1,789.58	70.54
2130	CLASSIFIED INST AIDE EXTRA		8,500.00			8,500.00	
2200	CLASSIFIED SUPPORT SALARIES	317,208.00	306,820.00	90,979.18	214,620.52	1,220.30	69.95
2230	CLASSIFIED SUPPORT EXTRA/OT	30,000.00	24,581.00		18,640.65	5,940.35	75.83
2300	CLASSIFIED SUPERVISOR/ADMIN	165,503.00	299,667.00	39,410.58	178,182.42	82,074.00	59.46
2330	CLASSIFIED SUP/ADMIN EXTRA	3,200.00	2,000.00	499.98	1,499.94	.08	75.00
2400	CLASSIFIED CLER/TECH SALARIES	289,898.00	186,111.00	39,998.70	123,084.25	23,028.05	66.13
2430	CLASSIFIED CLER/TECH EXTRA/OT	500.00	2,632.00		2,494.22	137.78	94.77
2900	OTHER CLASSIFIED SALARIES		1,500.00		1,500.00		100.00
2930	OTHER CLASSIFIED EXTRA/OT	6,000.00	6,000.00			6,000.00	
	Total Classified Salaries	962,852.00	946,159.00	201,023.36	616,445.50	128,690.14	65.15
Employee Benefits							
3101	STRS-CERTIFICATED	581,774.00	525,460.00	103,992.56	380,283.92	41,183.52	72.37
3201	PERS-CERTIFICATED	40,938.00	67,011.00	14,046.14	54,360.69	1,395.83-	81.12
3202	PERS-CLASSIFIED	193,413.00	216,704.00	46,753.48	136,933.11	33,017.41	63.19
3301	OASDI-CERTIFICATED	10,005.00	18,490.00	3,406.66	15,147.80	64.46-	81.92
3302	OASDI-CLASSIFIED	59,132.00	57,882.00	12,344.27	38,021.40	7,516.33	65.69
3311	MEDICARE-CERTIFICATED	47,699.00	44,511.00	8,939.40	34,060.88	1,510.72	76.52
3312	MEDICARE-CLASSIFIED	13,967.00	13,605.00	2,886.99	8,868.91	1,849.10	65.19
3401	HEALTH & WELFARE BEN-CERT	411,260.00	402,849.00	81,679.64	303,862.95	17,306.41	75.43
3402	HEALTH & WELFARE BEN-CLASS	101,620.00	102,352.00	19,403.90	79,943.63	3,004.47	78.11
3403	HEALTH & WELFARE BEN-PAYCOM	25,644.00					NO BDGT
3501	UNEMPLOYMENT INSURANCE-CERT	30,442.00	28,521.00		19,092.24	9,428.76	66.94
3502	UNEMPLOYMENT INSURANCE-CLASS	15,177.00	19,738.00	1,350.74	9,587.60	8,799.66	48.57
3601	WORKERS COMP INS-CERT	36,701.00	34,678.00	6,965.12	26,476.72	1,236.16	76.35
3602	WORKERS COMP INS-CLASS	10,790.00	10,594.00	2,251.47	6,904.31	1,438.22	65.17
	Total Employee Benefits	1,578,562.00	1,542,395.00	304,020.37	1,113,544.16	124,830.47	72.20
Books and Supplies							
4100	APPROVED TEXTBOOKS & CORE CURR	95,000.00	346,654.00		334,351.85	12,302.15	96.45
4200	BOOKS & REFERENCE MATERIALS	7,000.00	39,446.00	7,226.97	35,053.63	2,834.60-	88.86

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 550, Starting Period = 1, Ending Account Period = 9, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)



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Financial Statement

Fund 62 - CHARTER SCHOOL ENTERPRISE FUND **Fiscal Year 2022/23 Through March 2023**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
Books and Supplies (continued)							
4300	MATERIALS AND SUPPLIES	390,296.00	486,025.00	70,793.37	334,774.99	80,456.64	68.88
4320	FOOD/BEVERAGES	18,500.00	2,500.00	2,025.68	30,095.41	29,621.09-	1,203.82
4330	FURNITURE/EQUIP UNDER \$500		12,420.00		9,525.70	2,894.30	76.70
4340	GAS FOR VEHICLES			820.43		820.43-	NO BDGT
4400	NONCAPITAL EQUIP (\$500 to <5k)	20,000.00	108,616.00	857.49	82,742.94	25,015.57	76.18
4401	Capital Asset >\$5k		258,654.00	10,619.49	7,653.75	240,380.76	2.96
4700	FOOD (CHILD NUTRITION PROGRAM)	387,683.00	388,680.00	103,444.00	284,781.32	454.68	73.27
	Total Books and Supplies	918,479.00	1,642,995.00	195,787.43	1,118,979.59	328,227.98	68.11
Services and Other Operating Expenditures							
5100	SUBAGREEMENTS FOR SERVICES	70,000.00	95,288.00	6,697.02	87,382.98	1,208.00	91.70
5200	TRAVEL AND CONFERENCES	18,718.00	28,026.00	3,639.90	18,783.96	5,602.14	67.02
5300	DUES AND MEMBERSHIPS	15,000.00	16,500.00		19,786.97	3,286.97-	119.92
5400	INSURANCE	120,000.00	118,432.00		113,115.61	5,316.39	95.51
5500	OPERATIONS & HOUSEKEEPING SRVS	275,000.00	295,000.00	62,610.87	227,241.26	5,147.87	77.03
5510	UTILITIES - ELECTRIC & GAS	100,000.00	125,000.00	23,927.07	94,072.93	7,000.00	75.26
5520	UTILITIES - WATER & SEWER	28,000.00	35,000.00	17,089.68	12,310.32	5,600.00	35.17
5530	WASTE DISPOSAL & RECYCLING	50,000.00	50,000.00	7,806.24	39,692.96	2,500.80	79.39
5600	NONCAPITALIZED REPAIRS	125,000.00	130,719.00	26,240.25	134,813.92	30,335.17-	103.13
5605	Bldng Improvement <\$50,000		80,000.00		78,719.70	1,280.30	98.40
5610	FACILITIES RENT & LEASES	284,441.00	284,441.00	69,462.82	198,027.94	16,950.24	69.62
5620	EQUIPMENT RENT & LEASES	10,000.00	11,500.00	4,652.54	1,635.77	5,211.69	14.22
5710	DIRECT COST TRANSFER		41,994.00	73.11	65.53	41,855.36	0.16
5800	PROFESSIONAL/CONSULTING SRVCS	406,913.00	434,500.00	138,159.08	349,821.27	53,480.35-	80.51
5805	Catering/Restaurant		4,000.00		2,237.50	1,762.50	55.94
5810	EDUCATION CONSULTANTS	969,066.00	802,489.00	124,808.90	603,282.67	74,397.43	75.18
5820	LEGAL & AUDIT SERVICES	105,000.00	90,000.00	1,381.50	49,618.50	39,000.00	55.13
5830	ADVERTISING	27,500.00	30,500.00	8,600.00	15,904.15	5,995.85	52.14
5840	SOFTWARE AND LICENCES	74,294.00	189,803.00	3,000.00	186,664.74	138.26	98.35
5850	TRANSPORTATION/FIELD TRIPS	81,721.00	65,105.00	492.85	20,503.10	44,109.05	31.49
5880	MISC FEES/CHARGES/DAMAGES	133,000.00	120,000.00	15,687.85	88,896.08	15,416.07	74.08
5890	AUTHORIZER OVERSIGHT FEES	77,417.00	77,417.00			77,417.00	
5900	COMMUNICATION - PHONE/INTERNET	75,000.00	75,621.00	26,246.75	43,889.62	5,484.63	58.04
5910	PRINTING SERVICES		1,000.00		863.00	137.00	86.30
5920	POSTAGE	2,500.00	6,000.00	2,048.27	3,712.28	239.45	61.87
	Total Services and Other Operating Expenditures	3,048,570.00	3,208,335.00	542,624.70	2,391,042.76	274,667.54	74.53

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 550, Starting Period = 1, Ending Account Period = 9, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)



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Financial Statement

Fund 62 - CHARTER SCHOOL ENTERPRISE FUND **Fiscal Year 2022/23 Through March 2023**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Expenditure Detail (continued)							
6600 - 6999							
6900	DEPRECIATION	350,776.00	432,457.00			432,457.00	
	Total 6600 - 6999	350,776.00	432,457.00	.00	.00	432,457.00	
Debt Service							
7438	DEBT SERVICE - INTEREST	25,323.00	25,323.00			25,323.00	
	Total Debt Service	25,323.00	25,323.00	.00	.00	25,323.00	
	Total Year To Date Expenditures	10,161,011.00	10,947,365.00	1,865,348.80	7,604,011.94	1,478,004.26	69.46

Object	Description	Adopted Budget	Revised Budget	Actual	Balance	% Used
Other Financing Sources						
Contributions						
8980	CONTRIBUTIONS FROM UNRESTRICT			124,389.00	124,389.00-	NO BDGT
	Total Contributions	.00	.00	124,389.00	124,389.00-	NO BDGT
	Total Year To Date Other Financing Sources	.00	.00	124,389.00	124,389.00-	NO BDGT

Fiscal13a

Financial Statement

Fund 62 - CHARTER SCHOOL ENTERPRISE FUND		Fiscal Year 2022/23 Through March 2023		
Object	Description	Beginning Balance	Year to Date Activity	Ending Balance
Fund Reconciliation				
Assets				
9120	CASH IN BANK - BRIDGE BANK	2,880,598.21	600,766.63-	2,279,831.58
9121	CASH IN BANK - HERITAGE BANK	1,133.55		1,133.55
9122	CASH IN BANK - 2	750.00		750.00
9123	CASH IN BANK - 3	4,155.86		4,155.86
9201	ACCOUNTS RECEIVABLE PRIOR YEAR	141,363.68	26,551.00-	114,812.68
9290	DUE FROM GRANTOR GOVERNMENTS	1,352,097.86	1,307,685.14-	44,412.72
9341	OTHER CURRENT - SECURITY DEP	2,000.00	2,000.00-	
9420	LAND IMPROVEMENTS	13,540,883.09		13,540,883.09
9425	ACC DEPREC - LAND IMPROVEMENTS	4,254,750.29-		4,254,750.29-
9440	EQUIPMENT	1,519,195.24		1,519,195.24
9445	ACC DEPREC - EQUIPMENT	1,299,165.78-		1,299,165.78-
9450	WORK IN PROGRESS	399,090.64		399,090.64
	Total Assets	14,287,352.06	1,937,002.77-	12,350,349.29
Liabilities				
9500	ACCOUNTS PAYABLE (CURRENT)		2,350.00-	2,350.00-
9501	ACCOUNTS PAYABLE (Prior)	104,773.39	118,418.16-	13,644.77-
9502	PAYABLE - EXCESS STRS (QB BAL)	627.70	99.70-	528.00
9513	OASDI		333.88	333.88
9520	NET PAY ADJUSTMENT		134.59-	134.59-
9522	STRS (OMI)	27,062.95	57,487.04	84,549.99
9524	PERS (OMI)	14,114.24	13,727.67	27,841.91
9525	EXCESS STRS - EMPLOYEE	709.50		709.50
9534	MEDICARE		15.14	15.14
9535	STATE UNEMPLOYMENT INS	36.00-	32.35	3.65-
9536	WORKERS' COMPENSATION INS		1,813.03	1,813.03
9540	STATE DISABILITY INS		8,735.06-	8,735.06-
9551	MEDICAL - KAISER (OMI)	32,272.19	83,959.18-	51,686.99-
9553	DENTAL - PRINCIPAL (OMI)	8,254.75	24,466.86	32,721.61
9555	VISION - PRINCIPAL (OMI)	1,532.70	4,478.96	6,011.66
9556	BASIC LIFE - PRINCIPAL	626.85	43,531.71-	42,904.86-
9557	LTD - PRINCIPAL (OMI)	48.75	5,959.59	6,008.34
9558	ADD - PRINCIPAL (OMI)	133.05	368.74	501.79
9590	DUE TO GRANTOR GOVERNMENTS	385,853.00	209,745.00-	176,108.00
9650	UNEARNED REVENUE	961,219.45	567,339.81-	393,879.64
9661	LOAN PAYABLE - CS FACILITIES	1,266,126.00		1,266,126.00
	Total Liabilities	2,803,318.52	925,629.95-	1,877,688.57
	Calculated Fund Balance	11,484,033.54	1,011,372.82-	10,472,660.72

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 550, Starting Period = 1, Ending Account Period = 9, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)



Fiscal13a

Financial Statement

Fund 62 - CHARTER SCHOOL ENTERPRISE FUND		Fiscal Year 2022/23 Through March 2023		
Object	Description	Beginning Balance	Year to Date Activity	Ending Balance
Beginning Fund Balance				
9791	BEGINNING FUND BALANCE	11,484,033.54		11,484,033.54
9793	AUDIT ADJUSTMENTS		335,879.94-	335,879.94-
	Total Beginning Fund Balance	<u>11,484,033.54</u>	<u>335,879.94-</u>	<u>11,148,153.60</u>
	Beginning Fund Balance Proof	<u>.00</u>	<u>675,492.88-</u>	<u>675,492.88-</u>
Change in Fund Balance - Excess Revenues (Expenditures)			(675,492.88)	

Memo Only - Ending Fund Balance Accounts				
		Adopted	Revised	
Reserves				
9720	RESERVE FOR ENCUMBRANCES			1,865,348.80
Other Designations				
9790	UNRESTRICTED NET POSITION	11,364,509.00	11,419,390.00	

Fiscal13a

Financial Statement

Fund 62 - CHARTER SCHOOL ENTERPRISE FUND			Fiscal Year 2022/23 Through March 2023			
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Revenues, Expenditures, and Changes in Fund Balance						
A. Revenues	10,125,874.00	10,887,455.00		6,804,130.06	4,083,324.94	62.50
B. Expenditures	10,161,011.00	10,947,365.00	1,865,348.80	7,604,011.94	1,478,004.26	69.46
C. Subtotal (Revenue LESS Expense)	35,137.00-	59,910.00-		799,881.88-	2,605,320.68	
D. Other Financing Sources and Uses						
Sources				124,389.00	124,389.00-	NO BDGT
LESS Uses						
E. Net Change in Fund Balance	35,137.00-	59,910.00-		675,492.88-	2,480,931.68	
F. Fund Balance:						
Beginning Balance (9791)	11,399,646.00	11,479,300.00		11,484,033.54		
Audit Adjustments (9793)				335,879.94-		
Other Restatements (9795)						
Adjusted Beginning Balance	11,399,646.00	11,479,300.00		11,148,153.60		
G. Calculated Ending Balance	11,364,509.00	11,419,390.00		10,472,660.72		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	11,364,509.00	11,419,390.00				
Other				1,865,348.80		

Oakland Military Institute, College Preparatory Academy 01-61259-0130617	<h2 style="margin: 0;">Cashflow Report</h2> <h3 style="margin: 0;">Adopted Budget - July 1 (OMI - June 9, 2022)</h3> <p style="font-size: small; margin: 0;">Base Year 2022-23; Actuals Through the Month of January</p>	Fund FA
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	Object Range	Budget/Beg. Balance	2022 July	August	September	October	November	December	2023 January	Feburary
A. BEGINNING CASH		2,880,598	2,880,598	3,001,404	2,504,568	2,561,729	2,361,813	2,605,633	2,342,213	2,704,649
B. RECEIPTS										
LCFF Sources										
Principal Apportionment	8010-8019	5,875,258	—	187,960	555,570	300,143	338,327	338,327	705,936	338,327
Property Taxes	8020-8079	0	—	—	—	—	—	—	—	—
Miscellaneous Funds & LCFF Transfers	8080-8099	0	—	92,221	184,442	122,961	122,961	122,961	122,961	122,961
Federal Revenue	8100-8299	2,838,376	—	66	54	562,129	434,044	71,624	103,994	256,668
Other State Revenue	8300-8599	1,975,348	—	13,555	4,888	18,447	478,175	57,468	202,259	17,772
Other Local Revenue	8600-8799	448,527	20,247	23,218	39,124	37,279	37,179	44,750	11,128	—
All Other Financing Sources	8930-8999	0	—	—	—	—	—	—	—	—
TOTAL RECEIPTS		11,137,509	20,247	317,020	784,078	1,040,958	1,410,686	635,130	1,146,278	735,728
C. DISBURSEMENTS										
Certificated Salaries	1000-1999	3,276,449	19,803	271,339	306,640	287,709	297,226	278,168	298,263	301,154
Classified Salaries	2000-2999	962,852	39,305	79,826	85,424	82,091	65,253	69,055	64,048	64,205
Employee Benefits	3000-3999	1,578,562	15,502	123,336	143,059	136,190	133,394	130,005	154,458	139,592
Books and Supplies	4000-4999	918,479	134,063	241,925	67,102	(105)	113,805	74,046	111,060	365,368
Services	5000-5999	3,048,570	381,651	304,514	192,300	295,011	154,335	319,314	191,981	158,055
Depreciation	6000-6999	350,776	—	—	—	—	—	—	—	—
Other Outgo	7000-7499	25,323	—	—	—	—	—	—	—	—
All Other Financing Uses	7630-7699	0	—	—	—	—	—	—	—	—
TOTAL DISBURSEMENTS		10,161,011	590,324	1,020,941	794,526	800,896	764,014	870,588	819,810	1,028,374
E. NET INCREASE/DECREASE (B - C + D)		976,498	120,805	(496,835)	57,161	(199,916)	243,820	(263,420)	362,436	(309,538)
F. ENDING CASH (A + E)			3,001,404	2,504,568	2,561,729	2,361,813	2,605,633	2,342,213	2,704,649	2,395,111
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

Oakland Military Institute, College Preparatory Academy 01-61259-0130617	<h2 style="margin: 0;">Cashflow Report</h2> <h3 style="margin: 0;">Adopted Budget - July 1 (OMI - June 9, 2022)</h3> <p style="font-size: small; margin: 0;">Base Year 2022-23; Actuals Through the Month of January</p>	Fund FA
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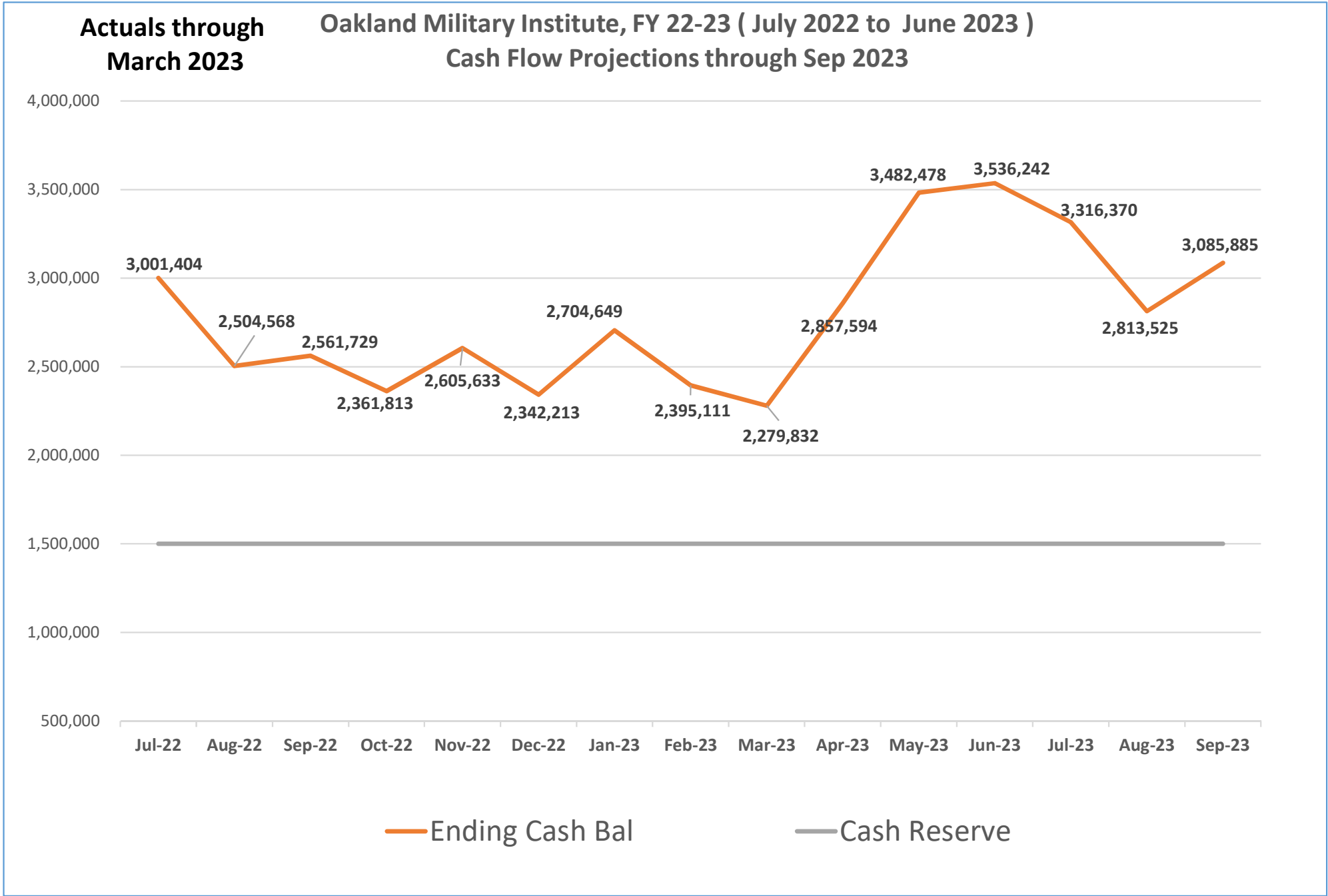
	Object Range	Budget/Beg. Balance	2023 March	April	May	June	Accruals	Adjustments	TOTAL	Variance
A. BEGINNING CASH		2,880,598	2,395,111	2,279,832	2,821,509	3,378,288	—	—	—	—
B. RECEIPTS										
LCFF Sources										
Principal Apportionment	8010-8019	5,875,258	198,219	924,201	769,928	613,519	709,381	(104,579)	5,875,258	(0)
Property Taxes	8020-8079	0	—	—	—	—	—	—	—	—
Miscellaneous Funds & LCFF Transfers	8080-8099	0	188,246	—	(83,183)	(18,591)	—	(977,939)	0	(0)
Federal Revenue	8100-8299	2,838,376	27,509	170,367	580,086	179,007	452,829	—	2,838,376	—
Other State Revenue	8300-8599	1,975,348	158,290	152,182	27,093	—	845,221	(2)	1,975,348	—
Other Local Revenue	8600-8799	448,527	141,740	57,211	35,303	(30,420)	32,970	(1,203)	448,527	—
All Other Financing Sources	8930-8999	0	124,389	—	—	—	—	(124,389)	—	—
TOTAL RECEIPTS		11,137,509	838,394	1,303,961	1,329,227	743,515	2,040,400	(1,208,112)	11,137,509	(0)
C. DISBURSEMENTS										
Certificated Salaries	1000-1999	3,276,449	303,697	299,339	299,339	142,471	—	171,299	3,276,449	—
Classified Salaries	2000-2999	962,852	67,239	83,826	83,826	83,826	—	94,929	962,852	—
Employee Benefits	3000-3999	1,578,562	137,872	154,458	154,458	124,785	—	31,451	1,578,562	—
Books and Supplies	4000-4999	918,479	115,574	20,325	20,325	20,325	—	(365,335)	918,479	—
Services	5000-5999	3,048,570	290,023	204,335	214,500	198,081	144,470	—	3,048,570	—
Depreciation	6000-6999	350,776	—	—	—	350,776	—	—	350,776	—
Other Outgo	7000-7499	25,323	—	—	—	—	—	25,323	25,323	—
All Other Financing Uses	7630-7699	0	—	—	—	—	—	—	—	—
TOTAL DISBURSEMENTS		10,161,011	914,405	762,283	772,448	920,264	144,470	(42,332)	10,161,011	—
E. NET INCREASE/DECREASE (B - C + D)		976,498	(115,279)	541,678	556,778	(176,750)	1,895,930	(1,240,372)	976,498	—
F. ENDING CASH (A + E)			2,279,832	2,821,509	3,378,288	3,201,538	—	—	—	—
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS									3,857,096	—

Oakland Military Institute, College Preparatory Academy 01-61259-0130617	<h2 style="margin: 0;">Cashflow Report</h2> <h3 style="margin: 0;">Adopted Budget - July 1 (OMI - June 9, 2022)</h3> <p style="margin: 0; font-size: small;">Year 2 2023-24</p>	Fund FA
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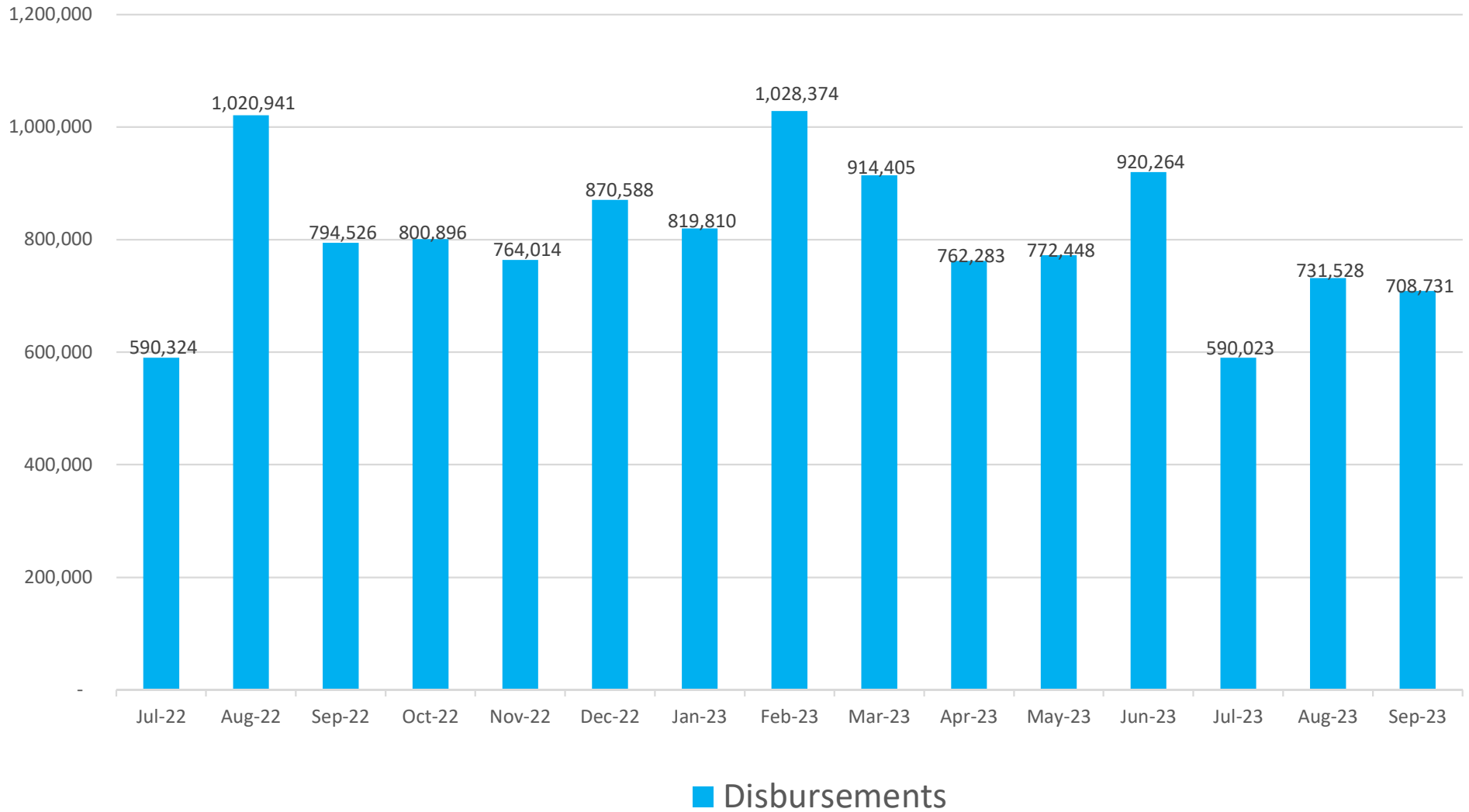
	Object Range	Budget/Beg. Balance	2023 July	August	September	October	November	December	2024 January	Feburary
A. BEGINNING CASH		3,201,538	3,201,538	2,981,666	2,478,821	2,751,181	2,455,015	2,231,006	2,316,566	2,493,163
B. RECEIPTS										
LCFF Sources										
Principal Apportionment	8010-8019	5,561,509	207,894	207,894	725,115	374,210	374,210	725,115	374,210	374,210
Property Taxes	8020-8079	0	—	—	—	—	—	—	—	—
Miscellaneous Funds & LCFF Transfers	8080-8099	0	—	—	—	—	—	—	—	—
Federal Revenue	8100-8299	1,055,205	—	—	218,556	—	66,710	37,369	358,992	—
Other State Revenue	8300-8599	2,024,492	141,468	—	—	—	31,848	23,853	360,412	148,702
Other Local Revenue	8600-8799	490,836	20,789	20,789	37,420	37,420	37,420	37,420	37,420	37,420
All Other Financing Sources	8930-8999	0	—	—	—	—	—	—	—	—
TOTAL RECEIPTS		9,132,042	370,151	228,683	981,091	411,630	510,188	823,757	1,131,034	560,332
C. DISBURSEMENTS										
Certificated Salaries	1000-1999	3,341,978	19,803	286,762	314,157	314,157	314,157	314,157	314,157	314,157
Classified Salaries	2000-2999	977,295	39,305	60,460	60,460	60,460	80,460	80,460	80,460	80,460
Employee Benefits	3000-3999	1,596,965	15,502	144,063	124,540	124,540	94,540	94,540	213,180	194,540
Books and Supplies	4000-4999	918,973	134,063	75,743	45,074	44,139	90,540	84,540	84,540	84,540
Services	5000-5999	2,954,309	381,351	164,500	164,500	164,500	154,500	164,500	262,100	224,500
Depreciation	6000-6999	330,574	—	—	—	—	—	—	—	—
Other Outgo	7000-7499	24,214	—	—	—	—	—	—	—	—
All Other Financing Uses	7630-7699	0	—	—	—	—	—	—	—	—
TOTAL DISBURSEMENTS		10,144,308	590,023	731,528	708,731	707,796	734,197	738,197	954,437	898,197
E. NET INCREASE/DECREASE (B - C + D)		(1,012,267)	(219,872)	(502,845)	272,360	(296,166)	(224,009)	85,560	176,597	(337,865)
F. ENDING CASH (A + E)			2,981,666	2,478,821	2,751,181	2,455,015	2,231,006	2,316,566	2,493,163	2,155,298
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS										

Oakland Military Institute, College Preparatory Academy 01-61259-0130617	<h2 style="margin: 0;">Cashflow Report</h2> <h3 style="margin: 0;">Adopted Budget - July 1 (OMI - June 9, 2022)</h3> <p style="margin: 0; font-size: small;">Year 2 2023-24</p>	Fund FA
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	Object Range	Budget/Beg. Balance	2024 March	April	May	June	Accruals	Adjustments	TOTAL	Variance
A. BEGINNING CASH		3,201,538	2,155,298	2,207,501	1,720,934	1,234,366	—	—	—	—
B. RECEIPTS										
LCFF Sources										
Principal Apportionment	8010-8019	5,561,509	725,115	374,210	374,210	725,115	—	—	5,561,509	—
Property Taxes	8020-8079	0	—	—	—	—	—	—	—	—
Miscellaneous Funds & LCFF Transfers	8080-8099	0	—	—	—	—	—	—	—	—
Federal Revenue	8100-8299	1,055,205	—	—	—	—	—	—	681,627	373,578
Other State Revenue	8300-8599	2,024,492	87,865	—	—	—	—	—	794,148	1,230,344
Other Local Revenue	8600-8799	490,836	37,420	37,420	37,420	37,420	75,059	—	490,836	—
All Other Financing Sources	8930-8999	0	—	—	—	—	—	—	—	—
TOTAL RECEIPTS		9,132,042	850,400	411,630	411,630	762,535	75,059	—	7,528,120	1,603,922
C. DISBURSEMENTS										
Certificated Salaries	1000-1999	3,341,978	314,157	314,157	314,157	208,000	—	—	3,341,978	—
Classified Salaries	2000-2999	977,295	80,460	80,460	80,460	80,460	112,930	—	977,295	—
Employee Benefits	3000-3999	1,596,965	94,540	194,540	194,540	94,540	13,360	—	1,596,965	—
Books and Supplies	4000-4999	918,973	84,540	84,540	84,540	22,175	—	—	918,973	—
Services	5000-5999	2,954,309	224,500	224,500	224,500	224,500	—	375,859	2,954,309	—
Depreciation	6000-6999	330,574	—	—	—	330,574	—	—	330,574	—
Other Outgo	7000-7499	24,214	—	—	—	—	—	24,214	24,214	—
All Other Financing Uses	7630-7699	0	—	—	—	—	—	—	—	—
TOTAL DISBURSEMENTS		10,144,308	798,197	898,197	898,197	960,249	126,290	400,073	10,144,308	—
E. NET INCREASE/DECREASE (B - C + D)		(1,012,267)	52,203	(486,567)	(486,567)	(197,714)	(51,231)	(400,073)	(2,616,189)	
F. ENDING CASH (A + E)			2,207,501	1,720,934	1,234,366	1,036,653	—	—	—	
G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS									585,349	



Oakland Military Institute, Actual Disbursements as of March 2023, Projection through Sep 2023



Coversheet

Technology Update

Section: V. Information/Discussion Items
Item: B. Technology Update
Purpose:
Submitted by: Mark Basnage

BACKGROUND:

OMI staff will give the OMI Board an update on the technology endeavors that are being discussed.

Coversheet

Andinet Yichalal Update

Section: V. Information/Discussion Items
Item: C. Andinet Yichalal Update
Purpose:
Submitted by: Thomas James
Related Material: Andinet Yichalal Letter 1.pdf
Andinet Yichalal Letter 2- to Board Members.pdf

BACKGROUND:

Invitation letter from Andinet Yichalal Charitable Organization (AYCO) for members of the Board. This response originated from last month's board meeting. AYCO seeks to partner with OMI to develop a similar academy in Ethiopia.



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ANDINET YICHALAL CHARITABLE ORGANIZATION

ቁጥር
Number: _A/Y/Cha/Org./26/2023
ቀን
Date: March 27/2023

To: Board of OMI

RE: Request to write updated invitation letter

Dear OMI board members,

My name is Solomon Feleke. I am the founder and CEO of a non profit organization called Andinet Yichalal. On Thursday, March 16,2023, I had a privilege of briefly presenting my proposal during your board meeting. I would like to express my appreciation for you giving me to present and listened attentively.

I would like to reiterate my presentation below:

In mid 2022, I approached OMI to establish a collaboration between my organization and Oakland Military Institute to create a similar school system in Ethiopia. The aim is to establish a school that will have a similar educational and operational system to OMI.

In June of 2022, Superintendent Dr. Michael Dodson wrote an invitation letter to Yichalal Andinet delegates to visit OMI to gain insight into the school's system and strengthen the collaboration. After receiving the invitation letter and sharing the good news with my board members, we realized the list of board members invited needed to be modified. Since Dr. Michael Dodson is no longer working at OMI, I approached Dr. Mary Streshley and Chief Thomas James to get a revised letter. At that point, I was informed that I needed to get your permission and approval for the invitation letter.

Currently, the organization is working with various stakeholders to build a school for children of veterans in Addis Ababa. There is huge interest in the international development organizations to fund humanitarian project focusing in helping children who are victims of war and children of veterans.

At this time, our delegation team of Andinet Yichalal is waiting for the updated invitation letter from your esteemed Institute. I would like to take this opportunity to ask the board's kind consideration to write an updated invitation letter for our team at your earliest convenience. Andinet Yichalal delegation team will cover traveling and all other related expenses to visit the school. We are just waiting for the updated invitation letter to start processing the visa.

I have attached the most updated list of delegates and their information with this letter.

Best regards,

Solomon Feleke
Founder and CEO

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Email: andinyichalal1@gmail.com



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ANDINET YICHALAL CHARITABLE ORGANIZATION

ቁጥር
Number: A/Y/Cha/Org./1/2023
ቀን
Date: **March 27/2023**

Re: Invitation letter to OMI Board

Dear OMI Board of Directors,

Andinet Yichalal Charitable Organization (AYCO) is excited to partner with Oakland Military Institute (OMI) to create a similar school system in Ethiopia. The aim is to establish a school that will have a similar educational and operational system to OMI. As part of this effort, we are pleased to invite representatives of Oakland Military Institute (OMI) to visit Ethiopia for 1-2 weeks period.

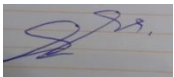
To welcome your delegation team, we will organize various events. Among these events, meeting and great sessions with high ranking government officials including but not limited to Field Marshal Birhanu Jula (Chief of General Staff of Ethiopian National Defense Force), Professor Berhanu Nega (Minister of Education), Dr.Ergoge Tesfaye (Ministry of Women and Social Affairs), Excellence Adanech Abebe (Mayor of the Capital City: Addis Ababa), Prof Haregewein Assefa (Advisor for International partnership and research grant of Addis Ababa University).

You will also get a chance to meet AYCO Senior Officials including Mr. Negasi Halefom (HR director of AYCO), Mr. Habtamu Mesafint (PR manager of AYCO) and the rest of the Officials and Board members and management team.

AYCO will arrange accommodation for your delegation team and cover hotel, transportation and food and any other expenses during your stay in Ethiopia. Please let us know the list of your delegation team and your convenient time of visits so that we can prepare in advance and issue you a formal invitation letter.

Best regards,

Adane Kebede



General Manger of Andinet Yichalal

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Email: andinyichalal1@gmail.com

Coversheet

Action/Discussion: Salary Schedule

Section: VI. Action Items
Item: A. Action/Discussion: Salary Schedule
Purpose:
Submitted by: Mary Streshly
Related Material: Classified and Other Management 4_10_2023 Revised.pdf

RECOMMENDATION:

Based on review of OMI needs, certain classified position duties and titles have been updated to reflect adjusted responsibilities. The OMI Staff asks the OMI Board to review and approve the salary schedule reflecting these adjustments for year 2022-2023.

FY 22-23 OMI Classified Mgt Salary Schedule

CLASSIFIED	Contracted Days	Step 1	Step 2	Step 3	Step 4	Step 5
NON-EXEMPT						
Tutors	185	\$ 19.00	\$ 20.00	\$ 21.00	\$ 22.00	\$ 23.00
Custodial Technician	260	\$ 21.73	\$ 22.41	\$ 23.10	\$ 23.79	\$ 24.51
Special Education/Bilingual EL Aides/After School Aides	185	\$ 21.73	\$ 22.41	\$ 23.10	\$ 23.79	\$ 24.51
Administrative Assistant/Receptionist	220/260	\$ 25.10	\$ 25.88	\$ 26.68	\$ 27.48	\$ 28.30
Attendance/Registrar	220/260	\$ 26.35	\$ 27.17	\$ 28.01	\$ 28.85	\$ 29.72
Campus Monitor	220	\$ 26.70	\$ 27.53	\$ 28.38	\$ 29.23	\$ 30.11
Facilities Technician	260	\$ 29.69	\$ 30.60	\$ 31.55	\$ 32.50	\$ 33.47
Executive Assistant to the Superintendent/ Office Manager	260	\$ 31.57	\$ 32.55	\$ 33.53	\$ 34.53	\$ 35.62
Business Technician	260	\$ 31.57	\$ 32.55	\$ 33.53	\$ 34.53	\$ 35.62
Information Technology (IT) Technician	260	\$ 31.75	\$ 32.55	\$ 33.53	\$ 34.55	\$ 35.62
EXEMPT						
Human Resources Manager	260	\$ 74,096	\$ 76,388	\$ 78,750	\$ 81,113	\$ 83,546
Information Technology (IT) Manager	260	\$ 80,024	\$ 82,499	\$ 85,050	\$ 87,602	\$ 90,230
Data Manager/ CALPADS Administrator	260	\$ 74,096	\$ 76,388	\$ 78,750	\$ 81,113	\$ 83,546
Social/Emotional Therapist	185	\$ 81,011	\$ 83,517	\$ 86,100	\$ 88,683	\$ 91,343
Chief Business Officer	260	\$ 134,786	\$ 138,954	\$ 143,252	\$ 147,683	\$ 152,250
CERTIFICATED						
	Contracted Days	Step 1	Step 2	Step 3	Step 4	Step 5
Director of Teaching & Learning	220	\$ 125,490	\$ 129,371	\$ 133,373	\$ 137,498	\$ 141,750
Director of Student Services and Special Programs	230	\$ 125,490	\$ 129,371	\$ 133,373	\$ 137,498	\$ 141,750
Student Services Coordinator	220	\$ 103,499	\$ 106,700	\$ 110,000	\$ 113,300	\$ 116,699
Instructional Coach	200	\$ 96,819	\$ 99,813	\$ 102,900	\$ 105,987	\$ 109,167
Psychologist/Speech & Language Therapist	205	\$ 87,182	\$ 91,770	\$ 96,600	\$ 101,430	\$ 106,502
Counselor/Special Education Counselor	220	\$ 81,011	\$ 83,517	\$ 86,100	\$ 88,683	\$ 91,343

One stipend authorized annually	Masters Degree	\$ 500
	Doctorate Degree	\$ 1,000

Additional Stipend annually	CACC Member	\$1,000.00
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Longevity Annual Stipend-based on consecutive years of service with OMI	
5 YOS	\$500
10 YOS	\$1,000
15 YOS	\$2,000
20 YOS	\$3,000

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Coversheet

Approve Addendum to Comprehensive Safety Plan

Section: VI. Action Items

Item: B. Approve Addendum to Comprehensive Safety Plan

Purpose:

Submitted by: Thomas James

Related Material:

PART 12_ Charter School Safety Procedures—Tactical Responses to Criminal Incidents [EC 4760 5(6)(F)(ii)] SHOOTING_STABBINGS.pdf

BACKGROUND:

OMI's Comprehensive Safety Plan has been reviewed for 2023. OMI staff assume the charge of ensuring the physical and cyber safety of every cadet and adult associated with our academy. This is an addendum to the Comprehensive Safety Plan.

RECOMMENDATION:

OMI Staff recommend the Board review and approve the addendum to the Comprehensive School Safety Plan.

PART 12: Charter School Safety Procedures—Tactical Responses to Criminal Incidents [EC 47605(6)(F)(ii)] SHOOTING/STABBINGS

No single warning sign can predict that a dangerous act will occur; however, certain warning signs may indicate that someone is close to behaving in a way that is potentially dangerous to self and/or others. Imminent warning signs usually are present as a sequence of overt, serious, or hostile behaviors or threats directed at peers, staff (usually more than one staff member), as well as the person's immediate family.

IMMINENT WARNING SIGNS REQUIRE AN IMMEDIATE RESPONSE AND MAY INCLUDE THE FOLLOWING:

- Physically fighting with peers or family members.
- Hostile interactions with law enforcement that involve a number of recorded incidents.
- Hostile interactions with staff and administration.
- Destruction of property (school, home, community).
- Severe rage for seemingly minor reasons.
- Detailed (time, place, and method) threats (written and/or oral) to harm or kill others.
- Possession and/or use of firearms and other weapons.
- Self-injurious behaviors or threats of suicide.
- Is carrying a weapon, particularly a firearm, and has threatened to use it.

WHAT TO DO IF A SHOOTING/STABBING OCCURS AT THE FOUNDATION OFFICE:

- The first indications of a shooting may include: sound of gunfire, loud cracking sounds, banging noises, windows shattering, glass exploding, bullets ricocheting or a report of a stabbing incident on campus.
- Call 911. Identify your address, and succinctly explain the emergency incident and exact location. Stay on the line until the 911 dispatcher has all the information needed to respond to the situation.
- Activate Incident Command System (ICS) with Emergency Management Team.
- Establish Command Post and appoint Incident Commander and communicate location to law enforcement and fire/rescue units.
- All stations switch to the Security channel.
- Notify appropriate individuals, i.e. Administrators, Policy Group, and Youth and Communities Program Task Force by way of a Serious Incident Report (SIR).
- Provide information, when practicable, about the incident to staff via PA system, e-mail or by phone.
- Account for all staff members by using phone or e-mail or other communication means. If using Handheld Radios, make every attempt to use an individual's initials or classroom number to identify personnel.
- Attempt to determine where the shooter/stabber is on campus.
- Attempt to determine the type of weapon (ie, semi-auto rifle, semi-auto pistol, long blade) has been found or secured but always presume the threat has other weapons.
- Attempt to determine if the shooter/stabber has been identified.
- If identified, attempt to determine if the shooter/stabber has a relationship with anyone on staff or attending OMI.
- Assign a liaison (preferably an administrator and facility manager) to interface with law enforcement and fire department.

PART 12: Charter School Safety Procedures—Tactical Responses to Criminal Incidents [EC 47605(6)(F)(ii)] SHOOTING/STABBINGS

- Liaison(s) can supply law enforcement with radio or phone communication, phone numbers, maps, keys, and other information deemed pertinent to the safe operation of the incident.
- Gather witnesses in a secure room for law enforcement questioning. DO NOT allow witnesses to talk to one another (to protect the investigation). Assign staff to stay with witnesses until law enforcement arrives.
- Assess the number of injuries, severity of those injuries and where victims may be on campus.
- Develop plan to evacuate staff to an off-site or alternate evacuation area should it be necessary to evacuate the building.
- Gather information of staff members involved in the incident.
- Prepare written statements for telephone callers and media in cooperation with law enforcement and the Superintendent & CEO. Can a message be placed on the website?
- Provide a liaison representative for family members for any injured staff members.
- Provide a Crisis Response Team to provide counseling and to help deal with any psychological factors.
- Seek Crisis Response and Behavior Health assistance from Youth and Community Program Task Force.

IF STAFF ARE OUTSIDE, THEY SHOULD BE TRAINED AND/OR INSTRUCTED TO

- Move or crawl away from gunfire, trying to put barriers between you and the shooter.
- Understand that many barriers may visually conceal a person from gunfire but may not be bulletproof.
- Try to get behind or inside a building. Stay down and away from windows.
- When reaching a relatively safe area, stay down and do not move. Do not peek or raise your head.
- Listen for directions from law enforcement.
- Provide your name to the work area supervisor who is accounting for all staff.
- Help others by being calm and quiet.
- Provide law enforcement with as much information as possible, such as:
 - ✓ Is the suspect still on site and do you know the current location?
 - ✓ Where was the specific location of occurrence?
 - ✓ Are there wounded staff members? How many?
 - ✓ Description of all weapons (hand gun, shotgun, automatic, dangerous objects, explosive devices, etc.).
 - ✓ Describe sound and number of shots fired.

SCENE OF INCIDENT

- The scene of an incident/crime shall be preserved.
- With the exception of rescue and law enforcement personnel, no one is allowed to enter the immediate area or touch anything.
- Any witnesses, including staff members, should be held near the area of the incident and be made available to law enforcement for questioning. Law enforcement responding to the incident will coordinate activities at the scene of the incident and finished, release the area to school officials when finished

Coversheet

Approve Authorized Signer (Dr. Mary Streshly) for Board Fund Account

Section: VI. Action Items
Item: C. Approve Authorized Signer (Dr. Mary Streshly) for Board Fund Account
Purpose:
Submitted by: Vincent Salazar

BACKGROUND:

The Board is asked to approve these additional authorized signers for the Board Fund account on behalf of the Oakland Military Academy (OMI):

- Dr. Mary Streshly

RECOMMENDATION:

OMI Staff recommends that the Board review and approve the additional authorized signer for the Board Fund Account.

Coversheet

Educator Effectiveness Grant

Section: VI. Action Items
Item: D. Educator Effectiveness Grant
Purpose:
Submitted by: Mary Streshly
Related Material: Educator Effectiveness Grant Updated 2023.pdf

BACKGROUND:

The grant specifications for this grant received previous to the superintendent's tenure requires that we maintain a current board approved plan for expenditure. This plan aligns with our 2022 WASC action plan and 2022 board approved LCAP plan and represents our focus on coaching, academic/college counseling and maintaining and monitoring student performance and transcript data.

RECOMMENDATION:

OMI Staff recommends that the OMI Board approve the grant specifications in the provided Educator Effectiveness Grant.

Educator Effectiveness Block Grant 2022

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Oakland Military Institute, College Preparatory Academy	Dr. Mary E. Streshly Superintendent	mstreshly@omiacademy.org (510) 594-3992

Total amount of funds received by the LEA:	Date of Public Meeting prior to adoption:	Date of adoption at public meeting:
\$123,206	11-18-2021	04-13-2023

EC 41480

(a)(2) A school district, county office of education, charter school, or state special school may expend the funds received pursuant to this subdivision from the 2021–22 fiscal year to the 2025–26 fiscal year, inclusive. School districts, county offices of education, charter schools, and state special schools shall coordinate the use of any federal funds received under Title II of the federal Every Student Succeeds Act of 2015 (Public Law 114–95) to support teachers and administrators with the expenditure of funds received pursuant to this subdivision.

(b) A school district, county office of education, charter school, or state special school shall expend funds apportioned pursuant to this section to provide professional learning for teachers, administrators, paraprofessionals who work with pupils, and classified staff that interact with pupils, with a focus on any of the following areas:

- (1) Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one’s self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Coaching and Mentoring	\$2250.00	\$4500.00	46,000			52,750.00
Subtotal	2,250.00	4,500.00	46,000.00	0.00	0.00	52,750.00

- (2) Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00

(3) Practices and strategies that reengage pupils and lead to accelerated learning.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00

(4) Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
All Staff Professional Development in areas of social-emotional learning	\$5000.00	\$5000.00	\$5000.00			15,000.00
Subtotal	5,000.00	5,000.00	5,000.00	0.00	0.00	15,000.00

(5) Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Positive Behaviors, Interventions and Support (PBIS) Professional Development		\$10,000.00	13,900			23,900.00
Subtotal	0.00	10,000.00	13,900.00	0.00	0.00	23,900.00

(6) Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Professional Development for Special Educators in the Development of IEP's	\$3,556.00	10,000	10,000			23,556.00
Subtotal	3,556.00	10,000.00	10,000.00	0.00	0.00	23,556.00

(7) Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
All Staff Professional Development To develop strategies and skills on how to best support ELL students in all classrooms.	\$4,000.00	\$4,000.00				8,000.00
Subtotal	4,000.00	4,000.00	0.00	0.00	0.00	8,000.00

(8) New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00

(9) Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00

(10) Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal	0.00	0.00	0.00	0.00	0.00	0.00

Summary of Expenditures

Planned Activity	Budgeted 2021-22	Budgeted 2022-23	Budgeted 2023-24	Budgeted 2024-25	Budgeted 2025-26	Total Budgeted per Activity
Subtotal Section (1)	2,250.00	4,500.00	46,000.00	0.00	0.00	52,750.00
Subtotal Section (2)	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Section (3)	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Section (4)	5,000.00	5,000.00	5,000.00	0.00	0.00	15,000.00
Subtotal Section (5)	0.00	10,000.00	13,900.00	0.00	0.00	23,900.00
Subtotal Section (6)	3,556.00	10,000.00	10,000.00	0.00	0.00	23,556.00
Subtotal Section (7)	4,000.00	4,000.00	0.00	0.00	0.00	8,000.00
Subtotal Section (8)	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Section (9)	0.00	0.00	0.00	0.00	0.00	0.00
Subtotal Section (10)	0.00	0.00	0.00	0.00	0.00	0.00
Totals by year	14,806.00	33,500.00	74,900.00	0.00	0.00	123,206.00

Total planned expenditures by the LEA:
123,206.00

Note:

Per EC 41480 (d)(2): On or before September 30, 2026, the LEA must report detailed expenditure information to the California Department of Education, including, but not limited to:

- specific purchases made;

- the number of the following educators who received professional development:
 - o Teachers;
 - o Administrators;
 - o Paraprofessional educators;
 - o Classified staff.

Coversheet

A-G Grant

Section: VI. Action Items
Item: E. A-G Grant
Purpose:
Submitted by: Mary Streshly
Related Material: A-G Improvement Grant Funding - OMI 0423.pdf

BACKGROUND:

The grant specifications for this grant received previous to the superintendent's tenure requires that we maintain a current board approved plan for expenditure. This plan aligns with our 2022 WASC action plan and 2022 board approved LCAP plan and represents our focus on coaching, academic/college counseling and maintaining and monitoring student performance and transcript data.

RECOMMENDATION:

OMI Staff recommends that the OMI Board approve the grant specifications in the provided A-G Grant.

A-G Completion Improvement Grant Plan

Local Educational Agency (LEA) Name	Total Grant Allocation
Oakland Military Institute College Preparatory Academy	\$ 121,424.00

Plan Descriptions

A description of how the funds will be used to increase or improve services for foster youth, low-income students, and English learners to improve A-G eligibility

- a) After School Credit Recovery and Validation Recovery and tutoring program added to assist students identified by the Academic Support Groups who need assistance to stay on graduation track and remain A-G eligible.
- b) Data Manager position to help develop a student data monitoring system that improves transcript audits and ensures course attributes in Aeries are updated annually to properly reflected A-G requirements
- c) Updated online credit recovery system that includes online tutoring support and A-G approved coursework to be used to provide students the opportunity to validate their D grades and recover credit the A-G eligibility from their F grades
- d) Provide access to LI, Foster Youth, and EL's to dual enrollment courses to earn college credit and college preparedness on our campus

A description of the extent to which all students, including foster youth, low-income students, and English learners, will have access to A-G courses approved by the University of California.

Our default course enrollment system places all students on a college pathway accessing all courses required to apply and be accepted at UC/CSUs. Additionally, the Board of Directors adopted graduation requirements 100% aligned with UC/CSU A-G requirements. Our school also pays for college entrance assessments, such as PSAT, SAT and ACT and hosts these exams to provide accessibility to our LI, EL and Foster Youth students. EL's receive additional designated ELD supports and Foster Youth are provided counseling and tutoring supports.

The number of students who were identified for opportunities to retake A-G approved courses in which they received a "D", "F", or "Fail" grade in the 2020 spring semester or the 2020-21 school year and a description of the method used to offer the opportunity retake courses.

[Insert number of students here]

Students were provided the opportunity to retake courses through summer school, after school credit recovery classes, online credit recovery and repeating classes during their regularly scheduled day.

A description of how the plan and described services, and associated expenditures, if applicable, supplement services in the Local Control and Accountability Plan and Learning Recovery Plan.

The LCAP Action Plan supplemented these activities in the following ways:

- a) Funds were provided to add Dual enrollment sections in 21-22, 22-23 and a planned expansion in 23-24

- b) Funds were provided for teacher professional development and coaching to increase student achievement and success rates
- c) Funds were provided to fund an instructional data support specialist to help the data manager and college and career counselor and academic support groups query and monitor student progress
- d) Funds were provided for the BARR initiative to support the teacher grade level teams {Academic Support Groups/ASGs} to facilitate student case management and Multi-tiered systems of support
- e) Funds were provided to hire a Director of Teaching and Learning and a Director of Student Services to lead the work of increasing student outcomes for college readiness and eligibility

Plan Expenditures

Programs and services to increase or improve A-G completion		Planned Expenditures
Student Data Monitoring		= \$15,000
a. 23-23 .2 Data Manager to improve student transcript data monitoring and AERIES and UC Doorways course attribute system of updating		
After School Tutoring & Credit/Validation Recovery Program		\$66,500
a. 22-23/23-24 .2 ASP teacher = \$30,000		
b. 22-23/23-24 4 hours per week tutoring X 4 tutors = \$9,500		
c. 23-24 Edgenuity/Imagine subscription pilot & upgraded subscription = \$27,000		
Increase Dual Enrollment access and success rates		\$40,000
a. 22-23/23-24 .2 Dual enrollment course coordinator = \$30,000		
b. 22-23/23-24 Dual enrollment course textbooks/licenses = \$10,000		
		Total: \$121,500