



# Oakland Military Institute, College Preparatory Academy

## Regular Board Meeting

Published on October 20, 2022 at 11:21 AM PDT

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### Date and Time

Thursday September 15, 2022 at 4:15 PM PDT

### Location

Join Zoom Meeting

<https://omiacademy.zoom.us/j/98005451255?pwd=WUIXeDBrSko3bENHRIINWUhlekhEzdz09>

Meeting ID: 980 0545 1255

Passcode: 998320

Or

Dial (US) +1 301 715 8592

Meeting ID: 980 0545 1255

Passcode: 998320

Find your local number: <https://zoom.us/u/aovkFxCM7>

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### **MODIFIED MEETING PROCEDURES DURING COVID-19 (CORONAVIRUS)**

**PANDEMIC:** As per Executive Order N-29-20 from Governor Newsom, Oakland Military Institute's Board Meetings will move to a virtual/teleconferencing environment using Zoom. The purpose of the Governor's executive order is to control the spread of Coronavirus (COVID-19) and to reduce and minimize the risk of infection by "limiting attendance at public assemblies, conferences, or other mass events." The intent is not to

limit public participation, but rather to protect public health by following the Governor’s Stay at Home executive order and the Alameda County’s Shelter in Place order.

**Agenda**

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>4:15 PM</b>
<p><b>A. Roll Call</b></p> <p><b>B. Call the Meeting to Order</b>                      CALL TO ORDER: The Chairman of the Governing Board of Directors will call the Oakland Military Institute College Preparatory Academy meeting to order at 3:30 PM, or as soon thereafter as possible.</p> <p><b>C. Public Comment</b>                      INVITATION TO ADDRESS THE BOARD: Non-agenda and Closed Session items.                      Summary: Due to health and safety concerns related to the COVID-19 coronavirus, this meeting will be conducted by videoconference and/or telephone call on Zoom. A quorum of the board will be participating by videoconference or telephone call in accordance with Executive Order N-29-20. To address the Board, members of the public must access the meeting via Zoom (refer to instructions above under Location). Those requesting to address the Board will have a total of two (2) minutes. If anyone has any questions or concerns please contact the Administrative Assistant Ms. Kristie Briseno at kbriseno@omiacademy.org</p> <p><b>D. Ordering of the Agenda</b></p>			
<b>II. Approval of Consent Items</b>			<b>4:15 PM</b>
<b>A. Minutes of July 14, 2022 Regular Meeting</b>	Approve Minutes	Carlos Rodriguez	
<b>B. Minutes of August 11, 2022 Regular Meeting</b>	Approve Minutes	Carlos Rodriguez	
<b>C. OMI Bank Account Activity (August 1, 2022 - August 31, 2022)</b>		Vincent Salazar	
<b>D. Personnel Report</b>		Kathryn Wong	
<b>E. New Contracts</b>		Vincent Salazar	5 m
<b>III. Superintendent’s Update</b>			
<p>Dr. Streshly will provide the OMI Board an update on the following items:</p> <ul style="list-style-type: none"> <li>• Curriculum and Instruction Update</li> </ul>			
<b>IV. Information/Discussion Items</b>			<b>4:20 PM</b>
<b>A. Cashflow Update</b>			

	<b>Purpose</b>	<b>Presenter</b>	<b>Time</b>
<b>B. Enrollment &amp; Attendance Update</b>			
<b>C. WASC Update</b>		Mary Streshly	5 m
<b>D. BARR/ASG Update</b>		Shawna Lipsey	5 m
 <b>V. Action Items</b>			<b>4:30 PM</b>
<b>A. Approve Unaudited Actuals Report</b>		Mary Streshly	
<b>B. Approve Revised Graduation Requirements</b>		Mary Streshly	
<b>C. Appoint New Governing Board Member- OUSD District Representative Annie Campbell Washington</b>		Mary Streshly	
<b>D. New Job Description: Director of Student Services and Special Programs</b>			
<b>E. Staff Salary Schedule Increase, Retro-active July 1, 2022</b>			5 m
<b>F. Approve Resolution on Authorizing Use of Remote Teleconferencing Provisions (AB 361)</b>			5 m
 <b>VI. Board Member Comments</b>			
 <b>VII. Closing Items</b>			
<b>A. Adjourn Meeting</b>			

# Coversheet

## Minutes of July 14, 2022 Regular Meeting

**Section:** II. Approval of Consent Items  
**Item:** A. Minutes of July 14, 2022 Regular Meeting  
**Purpose:** Approve Minutes  
**Submitted by:** Carlos Rodriguez  
**Related Material:** Minutes for Regular Board Meeting on July 14, 2022

### BACKGROUND:

The Oakland Military Institute (OMI) College Preparatory Academy held a Regular Board Meeting on July 14, 2022.

### RECOMMENDATION:

The OMI Board of Directors approve the attached minutes for the Regular Board Meeting held on July 14, 2022.



# Oakland Military Institute, College Preparatory Academy

## Minutes

### Regular Board Meeting

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#### Date and Time

Thursday July 14, 2022 at 3:30 PM

#### Location

Join Zoom Meeting

<https://omiacademy.zoom.us/j/99472569728?pwd=eml4dVpLdW02Vi9CdXIUSDZVUytrZz09>

Meeting ID: 994 7256 9728

Passcode: 160693

Or

Dial (669) 900-6833

Meeting ID: 994 7256 9728

Passcode: 160693

Find your local number: <https://omiacademy.zoom.us/u/asltG48pO>

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#### Directors Present

D. Baldwin (remote), D. Clisham (remote), J. Breckenridge (remote), J. Brown (remote), J. Wire (remote), M. Mares (remote)

#### Directors Absent

*None*

#### Guests Present

K. Briseno (remote), M. Streshly (remote), Michael Dodson (remote), Thomas James (remote)

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### I. Opening Items

#### A. Roll Call

#### B. Call the Meeting to Order

J. Brown called a meeting of the board of directors of Oakland Military Institute, College Preparatory Academy to order on Thursday Jul 14, 2022 at 3:30 PM.

### **C. Public Comment**

Ms. Cindy Murphy thanked the Board of Directors on behalf of all of the teachers that spoke at the last meeting for listening to their concerns.

### **D. Ordering of the Agenda**

D. Clisham made a motion to the ordering of the agenda.  
J. Breckenridge seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

J. Wire	Aye
D. Baldwin	Aye
J. Breckenridge	Aye
M. Mares	Aye
D. Clisham	Aye
J. Brown	Aye

## **II. Superintendent's Update**

### **A. Dr. Dodson's Resignation**

Superintendent Dr. Dodson informed the board of directors that he was going to resign from his position of Superintendent at OMI. Dr. Dodson thanked the board for giving him the opportunity to serve as Superintendent for as long as he did at OMI.

### **B. Substitute Expenditures/Staffing**

Dr. Dodson acknowledged that OMI spent \$266,960 on substitutes in the past year.

### **C. Dr. Streshly Addresses the Board of Directors**

Dr. Dodson introduced the new Director of Teaching and Learning, Dr. Streshly.

Dr. Streshly thanked Dr. Dodson for the time that she was able to work with him.

Dr. Streshly presented items for the board to consider pertaining to staff shortages, hiring extra personnel for substitute duties, and making interns into paid interns to lessen the impact of having to scramble for substitutes.

Dr. Streshly recommended to the Board of Directors to explore a "Grow Your Own" program that helps support staff, teachers, and cadre staff attain their teaching credential.

Reading intervention classes have been made for the students that are reading at 2-4 grades below grade level. Dr. Streshly recommends that OMI needs a structured program like Read 180 Universal that has components of small, independent, and whole group instruction as well as computerized learning.

## **III. Action Items**

### **A. Approve Resolution on Authorizing Use of Remote Teleconferencing Provisions (AB 361)**

J. Breckenridge made a motion to Approve Resolution on Authorizing Use of Remote Teleconferencing Provisions (AB 361).

J. Wire seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Wire	Aye
D. Clisham	Aye
D. Baldwin	Aye
J. Brown	Aye
M. Mares	Aye
J. Breckenridge	Aye

**IV. Board Member Comments**

**A. J. Brown Thanks Dr. Dodson**

J. Brown thanked Dr. Dodson for his service during his term as Superintendent in leading the efforts during COVID and his leadership in the transition back from online learning.

D. Clisham acknowledged that the school has improved because of the service of Dr. Dodson.

M. Mares mentions that the PSAT materials need to be ordered and advises M. Streshly and S. Lipsey to look into getting the materials as soon as possible.

M. Mares thanked Dr. Dodson for his service.

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:11 PM.

Respectfully Submitted,

J. Brown

D. Clisham made a motion to adjourn the board meeting.

J. Wire seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Wire	Aye
D. Clisham	Aye
M. Mares	Aye
J. Brown	Aye
D. Baldwin	Aye
J. Breckenridge	Aye

# Coversheet

## Minutes of August 11, 2022 Regular Meeting

**Section:** II. Approval of Consent Items  
**Item:** B. Minutes of August 11, 2022 Regular Meeting  
**Purpose:** Approve Minutes  
**Submitted by:** Carlos Rodriguez  
**Related Material:** Minutes for Regular Board Meeting on August 11, 2022

### BACKGROUND:

The Oakland Military Institute (OMI) College Preparatory Academy held a Regular Board Meeting on August 11, 2022.

### RECOMMENDATION:

The OMI Board of Directors approve the attached minutes for the Regular Board Meeting held on August 11, 2022.

APPROVED



## Oakland Military Institute, College Preparatory Academy

### Minutes

#### Regular Board Meeting

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#### Date and Time

Thursday August 11, 2022 at 3:30 PM

#### Location

Join Zoom Meeting <https://omiacademy.zoom.us/j/99799748374?pwd=VUpBNkJCME0wYWdMbUEzNTRFYjMxZz09>

Meeting ID: 997 9974 8374

Passcode: 970507

or

Dial +1 669 900 6833

Meeting ID: 997 9974 8374

Passcode: 970507

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**MODIFIED MEETING PROCEDURES DURING COVID-19 (CORONAVIRUS) PANDEMIC:** As per Executive Order N-29-20 from Governor Newsom, Oakland Military Institute's Board Meetings will move to a virtual/teleconferencing environment using Zoom. The purpose of the Governor's executive order is to control the spread of Coronavirus (COVID-19) and to reduce and minimize the risk of infection by "limiting attendance at public assemblies, conferences, or other mass events." The intent is not to limit public participation, but rather to protect public health by following the Governor's Stay at Home executive order and the Alameda County's Shelter in Place order.

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#### Directors Present

D. Clisham (remote), J. Breckenridge (remote), J. Brown (remote), J. Wire (remote), M. Mares (remote)

#### Directors Absent

D. Baldwin

#### Guests Present

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24 guests joined via Zoom (remote), C. Rodriguez, K. Briseno, K. Wong, M. Streshly, Shawna Lipsey, Thomas James, V. Salazar

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## I. Opening Items

### A. Roll Call

### B. Call the Meeting to Order

J. Brown called a meeting of the board of directors of Oakland Military Institute, College Preparatory Academy to order on Thursday Aug 11, 2022 at 3:33 PM.

### C. Public Comment

The following people participated in public comment: Ms. Cindy Murphy

Ms. Cindy Murphy praises the staff and Administration for a smooth first week of school. Based on her activity on an improvement committee, salary scale and teacher retention were among topics discussed. She mentioned that in order to attract experienced teachers, OMI needs to have a creative salary scale as well.

### D. Ordering of the Agenda

J. Breckenridge made a motion to the ordering of the agenda.  
D. Clisham seconded the motion  
The board **VOTED** unanimously to approve the motion.

#### Roll Call

D. Baldwin	Absent
J. Brown	Aye
M. Mares	Aye
D. Clisham	Aye
J. Breckenridge	Aye
J. Wire	Aye

## II. Approval of Consent Items

### A. Minutes of June 23, 2022 Regular Meeting

D. Clisham made a motion to approve the minutes from Regular Board Meeting on 06-23-22.  
J. Breckenridge seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### Roll Call

M. Mares	Aye
D. Baldwin	Absent
J. Brown	Aye
J. Breckenridge	Aye
D. Clisham	Aye
J. Wire	Aye

### B. OMI Bank Account Activity (June 1, 2022 - July 31, 2022)

D. Clisham made a motion to approve the bank account activity from June 1, 2022 - July 31, 2022.

J. Breckenridge seconded the motion.

J. Breckenridge wanted clarification on a couple of purchases made by Oakland Military Institute. LTC Vincent Salazar, Shawna Lipsey, and Mary Streshly clarify the purchases that were brought to question by J. Breckenridge. The purchases in question were Phoenix Holiday, Inc, El Paseo Children's Center, SchoolAbility, LLC, AC Heating and Cooling Service Inc., ULINE, and Hazelden Betty Ford Foundation.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

D. Baldwin	Absent
D. Clisham	Aye
J. Wire	Aye
J. Breckenridge	Aye
J. Brown	Aye
M. Mares	Aye

**C. Personnel Report**

D. Clisham made a motion to approve all personnel changes.

J. Breckenridge seconded the motion.

J. Breckenridge asks for an update for progress on teachers pertaining to hired and vacant positions. She also wants to know how the vacant positions are being covered.

Dr. Streshly shared this would be discussed during the Superintendent's Update.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Breckenridge	Aye
J. Brown	Aye
D. Clisham	Aye
D. Baldwin	Absent
M. Mares	Aye
J. Wire	Aye

**D. New Contracts**

**Hands On Technology (HOTE):** This is a breakdown of the contract that allows for support staff to be hired for the after school program for credit recovery and tutoring for students. J. Brown requested a monthly report for the progress of the program and the students in the program.

**Houghton Mifflin (Read 180):** This is a three-year program that helps students and their ability to read at grade level. This program is also a way to structure a classroom by including small group stations, individual work, and computerized instruction.

**Roll Call**

D. Baldwin	Absent
J. Brown	Aye
M. Mares	Aye
D. Clisham	Aye
J. Breckenridge	Aye
J. Wire	Aye

**III. Superintendent's Update**

**A.**

### **New Cadets, Summer Camp, Orientation, Back to School Night**

Teachers and staff are in good spirits to start the new school year and Dr. Streshly plans to have meetings that help with the loose ends to improve the foundation for instruction for students.

### **B. Initial Enrollment/Attendance and Staffing**

Enrollment is being tracked. The projected number of students enrolled was 500 but has dropped down due to no show and consistently absent students, bringing the number down to roughly 430.

New hires have started in this new year and there are a number of vacancies that are currently being searched for filling.

J. Brown requested an update at the next board meeting.

Carlos Rodriguez, the new Administrative Assistant to the Superintendent, was introduced and he will be working closely with the board.

### **C. Barr Training [Relationship Building and Data Dives]**

Cadet recruiting will be pursued heavily for the goal of building relationships with the cadets and parents as well as keeping attendance steady.

## **IV. Information/Discussion Items**

### **A. Cashflow Update**

At the beginning of the fiscal year, software programs, facility maintenance/upgrades and necessary expenditures are paid in full. In the mid fiscal year, additional maintenance and deep cleaning of the facilities are done.

Cashflow varies in the fiscal year but OMI is staying above the desired 15% of reserve funding which roughly amounts to \$1.5 million. This leads to a potential effort of changing from desired 15% threshold to 20% at \$2 million.

OMI's use of schoolAbility will allow for better reporting to the Board pertaining to the cashflow update.

### **B. Leadership Transition Plan**

There will be a leadership transition due to the departure of Superintendent Dr. Dodson and will be a short term plan to find a long term replacement.

The California Collaborative for Education Excellence appointed Dr. Mary Streshly to OMI in an advisory role but the Board stays as the chief executive of decision making for OMI. The OMI Board will give directions to staff to follow the suggestions and advice of Dr. Streshly. When a permanent superintendent has been found, Dr. Streshly will remain in her advisory role but will be advising the superintendent and no longer the Board.

### **C. Staff Compensation**

Dr. Streshly recommended that the Board consider a cost of living adjustment (COLA) for the OMI staff due to the raising costs of living in the Bay Area and the competition of other schools in need of staffing as well.

J. Breckenridge would like a comparison of surrounding districts' and OMI salary schedules in order to accurately choose what percent would be the best choice to offer the OMI staff.

D. Clisham suggests that there is teacher/faculty involvement in the search for the accurate salary scale for every party to be fully involved and represented.

Taking a look at the salary scale will be done in an effort to retain teachers/staff and compensate them accurately due to teacher shortage in the United States of America and inflation.

**V. Action Items**

**A. Approve the Consolidated Application**

J. Wire made a motion to approve the Consolidated Application.

J. Breckenridge seconded the motion.

This is an application that allows OMI to get its continuous funding for Title I, II, and IV.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

- J. Breckenridge Aye
- J. Brown Aye
- D. Baldwin Absent
- D. Clisham Aye
- J. Wire Aye
- M. Mares Aye

**B. Approve Regular Board Meeting Dates for 2022-2023**

J. Wire made a motion to accept the new board meeting schedule with December 8 still being a day until the next discussion in the next board meeting and the time change to 4:15pm.

J. Breckenridge seconded the motion.

The adjustments to the Board Meeting dates are due to the desire to be in line with the budget reporting cycle of California to present the first and second interim for the budget.

Dr. Streshly asked the Board to consider a change in the start time of the board meetings because the bell schedule for OMI does not end until 4pm on Thursdays. This change will help with teachers, staff, and parents to have enough time to attend the meeting and participate.

J. Breckenridge had an inquiry about the date change of the December 8 board meeting to December 15 because of Holiday travelling. LTC Salazar informs her that the change was made to give him more time to prepare the fiscal reports with more data as opposed to two days with the December 8 date.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

- D. Clisham Aye
- J. Wire Aye
- D. Baldwin Absent
- M. Mares Aye
- J. Breckenridge Aye
- J. Brown Aye

**C.**

### **Approve Authorized Signers for Bridge Bank Accounts**

J. Wire made a motion to approve the four names to be authorized signers of the Bridge Bank Accounts.

M. Mares seconded the motion.

There needs to be three authorized signers for the Bridge bank accounts.

J. Wire amended his motion and added K. Wong to the list of eligible signers of the Bridge Bank Accounts. Names of the signers are T. James, S. Lipsey, V. Salazar, and K. Wong. The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

J. Wire	Aye
M. Mares	Aye
D. Baldwin	Absent
J. Breckenridge	Aye
J. Brown	Aye
D. Clisham	Aye

### **D. Approve Resolution on Authorizing Use of Remote Teleconferencing Provisions (AB 361)**

J. Wire made a motion to Approve Resolution on Authorizing Use of Remote Teleconferencing Provisions (AB 361).

J. Breckenridge seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

M. Mares	Aye
J. Brown	Aye
J. Breckenridge	Aye
D. Baldwin	Absent
J. Wire	Aye
D. Clisham	Aye

## **VI. Closed Session**

### **A. Adjourn to Closed Session:**

The Board of Directors adjourned the meeting for closed session at 5:42 pm.

### **B. Reconvene to Open Session:**

The Board of Directors reconvened to open session at 6:04 pm.

Action taken during the closed session is that the Board of Directors will work with the chair to work out the separation agreement with Dr. Dodson.

## **VII. Closing Items**

### **A. Adjourn Meeting**

J. Wire made a motion to Adjourn the meeting.

D. Clisham seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

J. Breckenridge	Aye
D. Clisham	Aye

**Roll Call**

J. Wire	Aye
J. Brown	Aye
M. Mares	Aye
D. Baldwin	Absent

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:06 PM.

Respectfully Submitted,  
J. Brown

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**Documents used during the meeting**

- OMI's Payments issued June 2022.pdf
- OMI's Payments issued July 2022.pdf
- Staff Changes for Aug 8, 2022.xlsx - Sheet1.pdf
- Hote Contract.pdf
- Lunch Master ( Nob Hill )Addendum Extn 22-23 - OMI.pdf
- Zoom Janitorial Services contract FY 22-23.pdf
- Houghton Mifflin Harcourt Contracts.pdf
- July 2022 Chart Disbursement Actuals & projections FY 22-23.pdf
- July 2022 Chart Cash Flow FY 22-23 to Sep 2023.pdf
- July 2022 Cash Flow Projection Pro FY 22-23 2 Yrs 4 pgs.pdf
- OMI Fin Statement FY 22-23 Jul 2022 sA BR.pdf
- OMI COLA increase projection 3%, 4%, 5% FY 22-23.pdf
- FY 22-23 Consolidated Application to CDE.pdf
- OMI Board Meeting Dates 2022-2023.docx.pdf
- August OMI - AB 361 Findings Resolution.pdf

# Coversheet

## OMI Bank Account Activity (August 1, 2022 - August 31, 2022)

**Section:** II. Approval of Consent Items  
**Item:** C. OMI Bank Account Activity (August 1, 2022 - August 31, 2022)  
**Purpose:**  
**Submitted by:** Vincent Salazar  
**Related Material:** OMI's Payments issued Aug 2022 BR.pdf

### BACKGROUND:

Staff recommends ratification of payroll and vendor warrants paid between August 1, 2022 – August 31, 2022. Detailed information and supporting documentation are available for review in the Finance Department if needed.

Specific vendor payments and total payroll amounts paid during the specified time period are attached.

### RECOMMENDATION:

Staff recommends the OMI Board of Directors approve the payroll and vendor warrants paid during the time period of August 1, 2022 – August 31, 2022.

## ReqPay12b

## Board Report

Checks Dated 08/01/2022 through 08/31/2022			Board Meeting Date 15 September 2022
Check Number	Check Date	Pay to the Order of	Check Amount
0001870	08/02/2022	Aeries Software	4,488.00
0001871	08/02/2022	Amazon Capital Services	4,044.69
0001872	08/02/2022	Grainger	2,418.53
0001873	08/02/2022	Nichole E. Helfrich	99.45
0001874	08/02/2022	LS Services, LLC	5,600.00
0001875	08/02/2022	Michael Traver c/o OMIA	900.00
0001876	08/02/2022	Monique Leona Best	900.00
0001877	08/02/2022	Oakland Enrolls	10,380.00
0001878	08/02/2022	Sammy Enriquez c/o OMIA	193.45
0001879	08/02/2022	Waste Management of Alameda County	6,249.60
0001880	08/02/2022	Wire Tech Electric Inc	7,738.40
0001882	08/09/2022	Amazon Capital Services	2,366.39
0001883	08/09/2022	AT&T	801.03
0001884	08/09/2022	Bessie L. Arnold	26,676.53
0001885	08/09/2022	Comcast Business	2,350.00
0001886	08/09/2022	First Alarm	9,177.69
0001887	08/09/2022	Grainger	1,547.85
0001888	08/09/2022	Guzman Building & Construction	21,400.00
0001889	08/09/2022	Guzman Building & Construction	8,200.00
0001890	08/09/2022	Hazelden Betty Ford Foundation	209.10
0001891	08/09/2022	Home Depot Credit Services	2,543.92
0001892	08/09/2022	Houghton Mifflin Harcourt Pub	70,624.66
0001893	08/09/2022	Kaiser Foundation Health Plan	41,661.29
0001894	08/09/2022	Madera Uniform & Accesories	9,450.13
0001895	08/09/2022	Molly Schmidt Consulting Group	1,800.00
0001896	08/09/2022	Rajashanea Everett	1,900.00
0001897	08/09/2022	ULINE	3,581.58
0001898	08/09/2022	Verizon	835.23
0001899	08/09/2022	Vicki Cao	76.00
0001900	08/09/2022	Wex Bank	788.78
0001901	08/09/2022	Young, Minney & Corr,LLP	2,390.20
0001916	08/12/2022	Cristina Magpantay	1,500.00
0001917	08/12/2022	EBMUD Payment Center	602.66
0001918	08/12/2022	Kathryn Wong c/o OMIA	117.93
0001919	08/12/2022	ULINE	6,974.60
0001921	08/18/2022	Adolfo Villa Aguilar	1,250.00
0001922	08/18/2022	Amazon Capital Services	11,255.36
0001923	08/18/2022	Central Sanitary Supply	4,344.74
0001924	08/18/2022	Creation Engine, Inc.	2,650.00
0001925	08/18/2022	Drams, Inc	17,000.00
0001926	08/18/2022	EBMUD Payment Center	882.50
0001927	08/18/2022	Hands-On Technology Education	27,929.00
0001928	08/18/2022	Hands-On Technology Education	41,893.00
0001929	08/18/2022	Mobile Modular	12,262.42
0001930	08/18/2022	schoolAbility, LLC	16,000.00
0001931	08/18/2022	TeamLogic IT of Mountain View	500.00
0001932	08/18/2022	ULINE	11,437.88
0001933	08/23/2022	Central Sanitary Supply	317.52
0001934	08/23/2022	Discovery Education, Inc.	18,476.10

## ReqPay12b

## Board Report

Checks Dated 08/01/2022 through 08/31/2022 Board Meeting Date 15 September 2022

Check Number	Check Date	Pay to the Order of	Check Amount
0001935	08/23/2022	ECOLAB	155.62
0001936	08/23/2022	Guzman Building & Construction	4,800.00
0001937	08/23/2022	May Cleaners	5,000.00
0001938	08/23/2022	TCI	2,028.00
0001939	08/23/2022	Vista Higher Learning, Inc	4,500.00
0001940	08/23/2022	Zoom Janitorial Service Inc	11,250.00
0001941	08/25/2022	Amazon Capital Services	58.90
0001942	08/25/2022	Cristina Magpantay	1,500.00
0001943	08/25/2022	Embassy Flag, Inc	447.62
0001944	08/25/2022	Haskell New York Inc.	6,983.26
0001945	08/25/2022	Houghton Mifflin Harcourt Pub	22,448.34
0001946	08/25/2022	PG&E	14,297.93
0001957	08/30/2022	CustomInk, LLC	1,691.57 *
	Reissued on 08/30/2022		
0001958	08/30/2022	DocuSign	2,592.00 *
	Reissued on 08/30/2022		
0001959	08/31/2022	Amazon Capital Services	987.12
0001960	08/31/2022	Bill Tran	69.99
0001961	08/31/2022	Central Sanitary Supply	32.41
0001962	08/31/2022	Fry Specialty Inc.	7,970.18
0001963	08/31/2022	HighTech Screens & Shades	17,186.00
0001964	08/31/2022	Hipontech	4,119.23
0001965	08/31/2022	Houghton Mifflin Harcourt Pub	15,333.92
0001966	08/31/2022	Kaiser Foundation Health Plan	41,661.29
0001967	08/31/2022	Lisa M. Szasz	41.77
0001968	08/31/2022	Madera Uniform & Accesories	6,237.09
0001969	08/31/2022	MakeMusic, Inc	599.59
0001970	08/31/2022	Mobile Modular	1,024.34
0001971	08/31/2022	Nob Hill Catering Inc	31,650.00
0001972	08/31/2022	Noyolas Hauling	250.00
0001973	08/31/2022	Quadient Leasing USA, Inc	515.82
0001974	08/31/2022	Scoot Education	1,197.00
0001975	08/31/2022	Waste Management of Alameda County	215.05
VCH-00000015	08/04/2022	U.S. Bank	11,039.29
VCH-00000016	08/30/2022	U.S. Bank	6,051.53
VCH-00000017	08/30/2022	U.S. Bank	4,283.57
<b>Total Number of Checks</b>			<b>83</b>
			<b>655,004.64</b>

**ReqPay12b**

**Board Report**

**Checks Dated 08/01/2022 through 08/31/2022** **Board Meeting Date 15 September 2022**

Check Number	Check Date	Pay to the Order of	Check Amount
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**PAYROLL:**

<b>Salaries PPE 08152022</b>	114,047.29
IRS Taxes	28,147.90
EDD	18,607.39
PERS	11,705.61
<b>Salaries PPE 08302022</b>	<b>124,873.15</b>
STRS	4,290.70
PERS	11,395.58
IRS Taxes	28,774.77
EDD	10,130.04
PERS Adjs	3,460.73

**Total Payroll activity pmts:     \$     355,432.63**

**Other Bank Activity & ACH Pmts:**

Bank Service fees	168.32
B2B Prime	1,384.77
Costco Printing & Supplies	790.73
CustomInk	1691.57
DOCUSING	2,592.00
Indeed mthly service fee	100.00
Church's Chicken	142.30
Bridge Toll Mthly Charges	115.00
Hilton Hotel lodging conf. Florida	1,993.54
IN N OUT Burger meal cdt event	424.02
Little Caesars	41.41
New Gold Medal Chinese Rest.	487.50
Smart & Final	61.46
Subway	599.90
Cvicorps Mthly Recycling Fee	909.90

**Total Other Bank Activity & ACH Pmts                     \$     10,503.42**

**Total Bank Payment Activities                     \$ 1,020,940.69**



# Coversheet

## Personnel Report

**Section:** II. Approval of Consent Items  
**Item:** D. Personnel Report  
**Purpose:**  
**Submitted by:** Kathryn Wong  
**Related Material:** Staff Changes for Sep 1, 2022.pdf

### BACKGROUND:

The Oakland Military Institute (OMI) College Preparatory Academy charter requires that the Board of Directors approve all personnel transactions based on the recommendation of the Superintendent. Please find attached all personnel changes since our last board meeting on August 11, 2022.

### RECOMMENDATION:

The Superintendent recommends that the OMI Board approve the personnel report in the attached document.

<b>Oakland Military Institute (OMI) College Preparatory Academy School Staff as of September 1, 2022</b>		
<b>New Hire:</b>		
<b>Last Name</b>	<b>First Name</b>	<b>Job Title Description</b>
<b>Aguilar</b>	<b>Aldofo</b>	<b>After School Aide</b>
<b>Michalowski</b>	<b>Maryann</b>	<b>Data Coach</b>
<b>Transfers:</b>		
<b>Last Name</b>	<b>First Name</b>	<b>Job Title Description</b>
<b>Promotion:</b>		
<b>Last Name</b>	<b>First Name</b>	<b>Job Title Description</b>
<b>Separations:</b>		
<b>Last Name</b>	<b>First Name</b>	<b>Job Title Description</b>
<b>Herrera</b>	<b>Evelyn</b>	<b>Front Office/ Administrative Assistant</b>
<b>Vacancies:</b>		
		<b>Job Title Description</b>
		<b>Business Technician</b>
		<b>High School English</b>
		<b>Math Teacher</b>
		<b>Middle School English Teacher</b>
		<b>Middle School Science</b>

# Coversheet

## New Contracts

**Section:** II. Approval of Consent Items

**Item:** E. New Contracts

**Purpose:**

**Submitted by:**

**Related Material:**

Consortium on Reaching Excellence in Edu (CORE) signed contract 08192022.pdf

High Tech Screens Inc. Estimate RH Blinds motorized.pdf

CharterSmart OMI Proposal.FINAL1.pdf

### BACKGROUND:

In accordance with the Fiscal Policies and Procedures Manual approved at its June 23, 2020 meeting, the OMI Board of Directors must approve all contracts for services over \$10,000.00.

Attached you will find:

- Consortium on Reaching Excellence in Edu (CORE) signed contract 08192022
- High Tech Screens Inc. Estimate RH Blinds motorized
- CharterSmart Proposal

### RECOMMENDATION:

Staff recommends the OMI Board of Directors approve the attached contracts over \$10,000 during the time period of August 1, 2022 to August 31, 2022.



## Exhibit A

### Scope of Work #W22-003

#### Oakland Military Institute College Preparatory Academy

Contact: Mary Streshly Title:  
 Mailing Address: 3877 Lusk Street Phone: (510) 594-3900  
 Oakland, CA 94608 Cell Phone:  
 Email Address: [mstreshly@omiacademy.org](mailto:mstreshly@omiacademy.org)

#### Services Description

Start Date: September 1, 2022 End Date: November 30, 2022

Item	Service/Material Name	Quantity	Price Per Item	Tax	Shipping	Total
In-Person Professional Learning Day	Math Site Visits, 2 days per visit, 13 visits	26	\$4,250	NA	NA	\$110,500
In-Person Professional Learning Day	ELA Site Visits, 2 days per week	26	\$3,595	NA	NA	\$93,470
Discount	Volume					(\$2,500)
Total						\$201,470

Please be advised that if you increase your participant numbers and/or materials fewer than 30 days prior to a training date, CORE **CANNOT** guarantee delivery.

Site visits provide the following important services:

#### Collaborative Planning

The first CORE site visit is a crucial planning day to identify specific implementation issues and plan for organization, resources, and support needs. A CORE Educational Consultant initiates or reviews your comprehensive school literacy plan, including organization of instruction, implementation of a multitiered model, student grouping, time allocations, materials, personnel usage, and planned staff development. In addition, the Consultant helps you develop a pacing calendar. The Consultant conducts initial walk-through visits to classrooms. This session should include your leadership team.

#### Classroom Teacher Coaching, Lesson Study, Program Planning

The Consultant provides a number of services directly to classroom teachers. With the local coach, she or he coaches classroom teachers based on direct observation and feedback. The Consultant also conducts collaboratively planned demonstration lessons, using your adopted materials. With the coach,



the Consultant works with small groups of teachers to plan grade-level grouping and interventions based on analysis of assessment data. The Consultant also works with small groups of teachers to provide review and deeper understanding of adopted instructional materials, resolve implementation issues, and provide coaching on implementing effective instructional techniques. The number of classrooms and teachers visited during any one day depends on the priorities of the school leadership and the specific issues the Consultant needs to address.

### **Multi-tiered System of Supports/ Response to Instruction and Intervention**

A CORE Consultant can provide support with data analysis, planning for robust materials and appropriate assessments, and goal setting and problem solving.

### **Executive Coaching**

For school administrators, the Consultant provides personal coaching sessions that combine professional development with a discussion of instructional materials and visits to selected classrooms to calibrate observations and monitor program implementation. The Consultant works closely with the building administrator to ensure he or she understands how the instructional program is designed, what effective implementation of a core curriculum and supplemental intervention programs looks like, and how to use data to leverage improved achievement. Through regular classroom walk-throughs and facilitated sessions, the CORE Consultant supports the building leadership to have the knowledge, tools, and confidence to lead sustained literacy improvement efforts.

### **Mentored Practice for Coaches**

Part of the site visit allocation is devoted to building expertise of coaches and teacher leaders. The Consultant mentors the coaches as they model lessons, observe and debrief teachers, conduct data study sessions, and analyze test data. The Consultant assists the coaches to facilitate on-site collaborative conversations and develop solutions to implementation challenges.

### **Alignment of Instruction to Standards**

The CORE Consultant will work with staff to map instruction and your curriculum materials to ensure tight alignment of instruction to your state standards.

### **Assessment Support**

Regular use of screening and progress-monitoring data can make intervention planning dramatically more effective. The Consultant provides assistance in the use of assessment instruments, including diagnostic data, screening and progress monitoring instruments, both CBM and curriculum-embedded assessments. The Consultant works closely with teachers, the principal, curriculum specialists, and coaches to show them how to analyze the data to plan student groupings and specific interventions. Teachers who have learned to incorporate such data into their teaching practice frequently respond positively to the growth they see in their own students' reading proficiency.



### **Implementation of Scientifically-Based Instructional Materials**

The Consultant can provide, if needed, help with an analysis of your program needs and your choice of the optimal program. Since CORE does not publish instructional materials and is not aligned with any one textbook publisher, the Consultant can provide impartial advice. The CORE Consultant team is familiar with many comprehensive, intervention, and supplemental materials supported by scientific research.

### **Specialized Program Review and Lesson Study Sessions for Preschool, Elementary School, or Middle/High School Intervention or Core Programs**

The Consultant can provide a two-day customized review and refresher for teachers new to a program. A third day can focus on setting up the classrooms. Following initial publisher training, the CORE Consultant will work for two days with elementary or middle/high school staffs by grade level or team to review routines as follows:

- Day 1: Preschool, K, and grade 1, each for three hours
- Day 2: Grades 2–3 and 4–6, each for three hours

For middle/high school intervention programs, teachers may be supported in teams.

### **Demonstration Site Implementation and Practice**

When CORE is supporting the implementation of a comprehensive, district-wide literacy approach, selected sites are identified by the district to serve as the venues for district literacy specialist, coach, and site and district administrator practice. During visits to demonstration sites, district leadership will practice their observation skills, calibrate observations, observe model lessons, and observe data study. Coaches will practice their coaching skills together and also calibrate observations and practice model lessons.

### **Off-site Continued Support**

Through a combination of on-site, phone and email support, reports, and development of client resources (agendas, planning templates) the Consultant manages the CORE program of services closely with site administrators and teacher leaders, and serves as the liaison to CORE.

### **Participant Outcomes**

- Identify specific implementation issues and plan for organization, resources, and support needs.
- Deepen the expertise of school leaders through training on instructional materials and assessment, as well as visits to selected classrooms to observe instruction and practice coaching and feedback.
- Improve classroom instruction as the CORE Consultant models lessons in classrooms and conducts classroom observations and coaching
- Help teachers more deeply understand adopted instructional materials and resolve implementation-related issues.
- Enable all instructional staff to use data to plan student groupings and interventions.



- Help coaches learn to analyze test data, facilitate on-site collaborative conversations, and develop solutions to implementation challenges.
- Alignment of instruction to standards.

## Invoicing

CORE's total fee for the work to be performed under this SOW will be \$201,470. The fees and expenses for this SOW will be invoiced on a monthly basis. All invoices are payable within 30 days of receipt by Client.

Please provide your accounts payable contact information:

All payments will be sent to CORE's principal address or by electronic transfer to:

### Mailing a check:

Consortium on Reaching Excellence in Education, Inc.  
548 Market St - PMB 42817, San Francisco CA 94104  
**Tax ID:** 94-3264308

### Electronic Payment:

Name of Bank: Wells Fargo  
Account Name: Consortium on Reaching Excellence in Education, Inc.  
Account Type: Business Checking  
ABA Number: 121042882  
Account Number: 0053289302

**Note:** For all above services, references to specific CORE Consultants are based on information known at the time of this SOW. CORE cannot guarantee that the named consultants will perform all services, or perform in the capacity identified above. CORE reserves the right to provide alternate qualified consultants based on business circumstances.

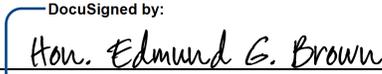
The above proposal is the service offering based on the information above in the Total Project Cost section. Costs stated in this proposal are final once they are in the dually signed contract between CORE and the client. Any modification or subsequent changes to service specifications must be mutually agreed upon and if necessary, an amendment to said agreement between the two parties.

Each of the parties has caused this SOW to be executed on its behalf by its duly authorized representatives as of the Effective Date and agrees that an electronic signature of a duly authorized representative constitutes a valid signature for such party.



**CONSORTIUM ON REACHING EXCELLENCE  
 IN EDUCATION, INC.**

**CLIENT**

<b>Signature:</b> 	<b>Signature:</b> 
<b>Name:</b> Robert Sheffield	<b>Name:</b> 1798D8A5C6684A8... Hon. Edmund G. Brown
<b>Title:</b> President	<b>Title:</b> Chairman
<b>Date:</b> 8/17/2022	<b>Date:</b> 8/19/2022
<b>Tax ID:</b> 94-3264308	<b>Tax ID:</b> 91-2073068



**Form W-9**  
 (Rev. October 2018)  
 Department of the Treasury  
 Internal Revenue Service

**Request for Taxpayer Identification Number and Certification**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Give Form to the requester. Do not send to the IRS.**

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
 Consortium On Reaching Excellence In Education, Inc.

**2** Business name/disregarded entity name, if different from above  
 CORE

**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ \_\_\_\_\_

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶ \_\_\_\_\_

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

*(Applies to accounts maintained outside the U.S.)*

**5** Address (number, street, and apt. or suite no.) See instructions.  
 1300 Clay Street Suite 600

**6** City, state, and ZIP code  
 Oakland, CA 94612

**7** List account number(s) here (optional)

Requester's name and address (optional)

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

**Social security number**

--	--	--	--	--	--	--	--	--	--

or

**Employer identification number**

9	4	-	3	2	6	4	3	0	8
---	---	---	---	---	---	---	---	---	---

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here**

Signature of Aron Honig  
 U.S. person ▶ Aron Honig (Jan 24, 2022 08:59 EST)

Date ▶ Jan 24, 2022

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*

**CORE Confidential****MASTER AGREEMENT FOR SERVICES**

This Master Agreement for Services, effective **August 17, 2022** (the “Effective Date”), is between Consortium on Reaching Excellence in Education, Inc.<sup>®</sup>, with its principal place of business at 548 Market St - PMB 42817, San Francisco CA 94104 (“CORE”) and Oakland Military Institute College Preparatory Academy, with its principal place of business at 3877 Lusk Street, Oakland, CA 94608, (“Client”) and sets forth the terms and conditions under which CORE will provide services to Client. In consideration of the mutual promises contained herein, Client and CORE agree as follows:

1. **Term.** The term of the this Agreement begins on the Effective Date and continues until terminated by either party or mutual agreement of the parties as set forth in Section 14 below.
2. **Services.**
  - a. CORE will provide the professional services (the “Services) to Client for specific projects that are mutually agreed upon from time to time (each a “Project”). A description of each Project will be set forth on a separate Scope of Work (“SOW”) substantially in the form attached hereto as **Exhibit A**. Each SOW, when executed by an authorized representative of both parties, will constitute a separate agreement and, except for provisions herein which are specifically excluded or modified in such SOW, each such SOW will incorporate therein all of the terms and conditions of this Agreement. In the event of any conflict between the terms and conditions of this Agreement and the terms and conditions of any SOW, the terms and conditions of such SOW will govern.
  - b. Each SOW will, to the extent applicable, contain: (i) a description of the Project and the Services to be performed by CORE; (ii) tasks to be completed by Client and any third parties; (iii) a description of the deliverables to be produced by CORE; (iv) the schedule for completion of each deliverable or stage of a Project; (v) the fees to be paid to CORE for such Services and a payment schedule for fixed-price Projects or an hourly rate for time and materials Projects, and (vi) such additional information as the parties may wish to include.
  - c. During the course of CORE’S performance of any Project, Client may request changes in the Services. CORE will incorporate any such changes provided that the parties execute a change order setting forth the amended scope of work, program specifications, delivery dates and the impact on the compensation to be paid to CORE. If the parties are unable to agree on a change order setting forth the specified information, then the parties may agree to complete the Project according to the original SOW.
3. **Force Majeure.** CORE’S performance hereunder will be excused and the time for performance of the Services will be extended for the duration of any delays caused by the Client or for delays caused by causes beyond the reasonable control of CORE such as fire, floods, strikes, riots, pandemic, epidemic, unavailability of labor or materials or services, process shutdown, acts of God, of terrorism, of war or of the public enemy, or acts or regulation of any governmental agency. Work stoppage or interruptions caused by any of the above may result in additional cost (requiring a change in scope) beyond that identified in CORE’s Scope of Work for performance of the Project, entitling CORE to an adjustment to the cost and/or schedule.

- 4. Payment for Services and Reimbursement of Expenses.** Payment for Services included on each SOW is due according to the payment schedule outlined in such SOW. Unless specified otherwise in a SOW, all invoices are payable within 30 days of receipt by Client. In the event Client does not pay an invoice when due, CORE has the right to charge a late fee of 1.0% of the outstanding payment due per month starting from the original date the payment was due. Client will reimburse CORE for reasonable out-of-pocket expenses, incurred by CORE and its personnel in connection with its performance of Services. CORE will provide Client with reasonably detailed invoices for such expenses on a monthly basis and Client agrees to pay the total amount shown as due on each invoice within 30 days after receipt thereof.
- 5. Additional charges for rescheduling or canceling Services.** Each fully executed SOW represents a firm commitment between Client and CORE for the Services and, where applicable, participant counts agreed upon in a SOW on the dates set forth therein. If Client decides to make one or more changes listed below, the following schedule of additional fees and charges is agreed upon by the parties to this Agreement:
- a. Canceling or changing any instructor day(s) or reduction of participant count seven (7) or fewer days in advance of the scheduled date(s) agreed upon in Exhibit A (or subsequently confirmed): Client will pay a Cancellation Fee equal to one-hundred percent (100%) of the instruction fees and travel cancellation fees for each instructor day/county so canceled or changed. This fee will be invoiced within 10 days of the cancellation/change and will be payable upon receipt.
  - b. Canceling or changing any instructor day(s) or reduction of participant count between eight (8) and fourteen (14) days in advance of the scheduled date(s) agreed upon in Exhibit A (or subsequently confirmed): Client will pay a Cancellation Fee equal to seventy-five percent (75%) of the instruction fees and all travel cancellation fees for each instructor day/county so canceled or changed. This fee will be invoiced within 10 days of the cancellation/change and will be payable upon receipt.
  - c. Canceling or changing any instructor day(s) or reduction of participant count between fifteen (15) and thirty (30) days in advance of the scheduled date(s) agreed upon in Exhibit A (or subsequently confirmed): Client will pay a Cancellation Fee equal to fifty percent (50%) of the instruction fees and all travel cancellation fees for each instructor day so canceled or changed. This fee will be invoiced within 30 days of the cancellation/change and will be payable upon receipt.
- 6. Cooperation and Access.** Client agrees to cooperate, as set forth in each SOW, with CORE to the extent necessary for CORE to perform its Services thereunder. If Services are to be delivered at Client facilities, CORE agrees to comply with the Client's applicable rules and regulations regarding safety, security, use and conduct provided CORE has notice of same.
- 7. Confidentiality.**
- a. As used in this Agreement, "Confidential Information" will mean all confidential, proprietary and non-public information and materials owned, possessed or used by either CORE or Client which is at any time so designated by such party orally or in writing as "Confidential" or "Proprietary". In addition, information which (i) would be apparent to a reasonable person, familiar with the disclosing party's business and the industry in which it operates,

that such information is of a confidential or proprietary nature the maintenance of which is important to the disclosing party or (ii) is orally or visually disclosed to the other party or which is not designated in writing as confidential, proprietary or secret at the time of disclosure but within a reasonable time after such disclosure the disclosing party delivers to the receiving party a written document describing such Proprietary Information and referencing the place and date of such disclosure and the names of the employees of the party to whom such disclosure was made, will constitute Confidential Information. Notwithstanding anything herein to the contrary, the terms of this Agreement, and CORE's methodologies, work approaches, techniques, professional development materials (unless otherwise specified therein) and processes constitute CORE Confidential Information without the requirement of designating it as such either orally or in writing.

- b. Confidential Information will not include any information to the extent it (i) is or becomes a part of the public domain through no act or omission on the part of the receiving party, (ii) is disclosed to third parties by the disclosing party without restriction on such third parties, (iii) is in the receiving party's possession, without actual or constructive knowledge of an obligation of confidentiality with respect thereto, at or prior to the time of disclosure under this Agreement, (iv) is disclosed to the receiving party by a third party having no obligation of confidentiality with respect thereto, (v) is independently developed by the receiving party without reference to the disclosing party's Confidential Information or (vi) is released from confidential treatment by written consent of the disclosing party.
- c. Each of CORE and Client will hold in confidence and not disclose (except on a confidential basis to its employees, agents, consultants or subcontractors who need to know in connection with the Project and who are bound to preserve the confidentiality thereof) all Confidential Information received from the other party in the same manner and to the same extent as it holds in confidence its own Confidential Information of a similar nature and value, and will not use any such Confidential Information except for purposes contemplated by this Agreement.
- d. Each of CORE and Client will take appropriate action by instruction or agreement with its employees, agents, consultants and subcontractors to satisfy its obligations under this Section 7 and each will be responsible for any breach of this Section 7 by its employees, agents, consultants and subcontractors.
- e. Client agrees that the deliverables provided to Client may be based on CORE's Confidential Information and that the delivery of Services will not impair CORE's right to make, prepare, create, procure or market products or services now or in the future.

## 8. Indemnification

- a. CORE shall indemnify and fully hold harmless the Client, its officers, employees, and agents, from and against any and all claims, actions, damages, judgement, liabilities, costs, including reasonable attorneys' fees or expenses, and including all claims for injuries or damages to persons and/or property, which result from the negligent acts or omission of CORE, its officers, employees, and/or agents in the execution of this Agreement.
- b. Client shall indemnify and fully hold harmless CORE, its officers, employees and agents, from and against any and all claims, actions, damages, judgement, liabilities, costs, including reasonable attorneys' fees or expenses, and including all claims for injuries or damages to

persons and/or property, which result from the negligent acts or omission of Client, its officers, employees, and/or agents in the execution of this Agreement.

## 9. Standard of Care

- a. While performing Services under a SOW, CORE shall exercise the degree of care and skill ordinarily exercised under similar circumstances by members of the consulting profession performing the kind of services to be performed thereunder.
- b. Except for the warranty set forth in subparagraph a., above, CORE neither makes, nor offers, nor shall CORE be liable to Client for any express, or implied warranties with respect to the performance of Services. Estimates of costs, approvals, recommendations, opinions, and decisions by CORE are made on the basis of CORE's experience, qualifications, and professional judgment and are not guaranteed. Client hereby waives the implied warranties of merchantability and fitness for a particular purpose.

## 10. Intellectual Property Ownership.

- a. When deliverables have been delivered and fully paid for by Client pursuant to a SOW, CORE acknowledges and agrees that, unless otherwise set forth herein or on a SOW, the Client Materials (defined below) will constitute "works made for hire" for Client within the meaning of the Copyright Act of 1976, as amended, and will be the exclusive property of Client. In consideration of and effective upon CORE's receipt of all payments required hereunder and under the applicable SOW, and subject to the other terms and conditions of this Agreement, CORE hereby assigns to Client all such rights in the Client Materials. Upon Client's request, CORE agrees to execute any instruments and do all things reasonably necessary by Client in order to further perfect Client's rights in the Client Materials. Client hereby grants to CORE a non-exclusive, royalty free, perpetual license to use, copy, operate, process, modify and sublicense the Client Materials.
- b. Client acknowledges and agrees that CORE retains all right, title and interest in the CORE Materials (defined below). In consideration of and effective upon CORE'S receipt of all payments required hereunder and under the applicable SOW, and subject to the other terms and conditions of this Agreement, SOW hereby grants to Client a non-exclusive, non-transferable, royalty-free, license to use, copy, operate, process and modify CORE Materials solely for use in connection with the Client Materials and solely for the Client's internal educational purposes. Client will limit use of and access to the CORE Materials to such of Client's employees who are directly involved in the utilization of the CORE Materials and/or deliverables internally throughout Client's business and who are bound to preserve the confidentiality thereof.
- c. Notwithstanding anything in this Agreement to the contrary, CORE will be free to use for any purpose any information in intangible form, which may be retained by persons performing the Services such as ideas, concepts, know-how, techniques which do not contain any Client Confidential Information. Nothing herein will prohibit CORE from retaining one copy of the deliverables for its internal archive. CORE materials are protected by copyright. Client agrees to uphold and protect CORE's intellectual property.

d. "Client Materials" means materials that are created by CORE specifically and uniquely for Client and contained in the final work product delivered to Client under a SOW. "CORE Materials" means all professional development materials and resources (and all enhancements and derivatives thereto), which CORE (i) developed prior to the execution of the applicable SOW and which it uses in the provision of services as part of its business, or (ii) develops during the course of a SOW but which are developed either at CORE'S cost or which are not uniquely applicable to the Client or Client Materials.

**11. Publicity.** Client agrees that CORE has the authority to use its name and logo on its customer lists and provide a general description of Projects. Except as permitted in the immediately preceding sentence or in a SOW, neither party may use the other's name or logo in any marketing materials without such party's prior written consent.

**12. Insurance.** CORE has in effect insurance covering all risks associated with its business in such amounts as are customary in its industry.

**13. Nonsolicitation.** During the performance of Services by CORE hereunder and for 12 months thereafter, Client agrees to not directly or indirectly solicit any of CORE's employees or agents to leave their work with CORE to join Client's organization as an employee or an independent contractor without express written consent of a CORE corporate officer and payment of a "finder's fee" determined by CORE. The foregoing restriction shall not prevent Client from employing or engaging a CORE employee who is responding to a general recruiting solicitation. For purposes of this paragraph, "employee" means current employees or persons employed or engaged by CORE within three months prior to the referenced activity.

**14. Termination.**

a. Any SOW and all rights granted thereunder may be terminated by either party in the event of a material breach by the other party (the "Defaulting Party") of any of its material obligations under such SOW and failure by the Defaulting Party to remedy such breach within thirty (30) days (or ten (10) days in the event of non-payment by Client) after written notice of such breach is provided to the Defaulting Party. In the event of such termination, neither party will be relieved of any of its obligations incurred prior to such termination and each party will have any and all rights and remedies available to it at law or in equity. Upon termination of any SOW pursuant to this subsection, Client will promptly return to CORE (or, at CORE'S option, destroy and certify in writing to CORE that it has destroyed) the original and all copies of any deliverables in Client's possession for which Client has not paid CORE, including source code, archival copies, compilations, translations, partial copies, updates and modifications, if any, and will delete all copies of such deliverables from its computer libraries or storage facilities.

b. This Agreement and all SOWs may be terminated, by either party, effective immediately and without notice, in the event of (i) the dissolution, termination of existence, liquidation or insolvency of the other party, (ii) the appointment of a custodian or receiver for the other party, (iii) the institution by or against the other party of any proceeding under the United States Bankruptcy Code or any other foreign, federal or state bankruptcy, receivership,

insolvency or other similar law affecting the rights of creditors generally, or (iv) the making by the other party of a composition of, or any assignment or trust mortgage for the benefit of, creditors. In the event of the Client's dissolution, termination of existence, liquidation, insolvency, appointment of a custodian or receiver or the institution of bankruptcy, receivership, insolvency or other similar proceedings, or the composition of, or assignment of trust mortgage for, the benefit of creditors, then the licenses granted under this Agreement and any SOWs will be forfeited and returned to CORE.

- c. All provisions that reasonably should survive termination of this Agreement or a SOW shall survive and any accrued rights to payment and remedies for breach of this Agreement will survive, in accordance with their terms, the completion of CORE's Services hereunder and the expiration or termination of this Agreement or any SOW.

**15. Disputes.** Any dispute or claim arising out of or relating to this Agreement or any SOW will be resolved in accordance with the Dispute Resolution Process set forth in this Section. Any controversy or claim arising out of or relating to this Agreement, or breach thereof, will be settled as follows: Members of the senior management of both Parties will meet to attempt to resolve such disputes. If a dispute cannot be resolved within ten (10) business days, either party may make a written demand for mediation. Within thirty (30) days after such written notification, the parties will meet for one (1) day with an impartial mediator. The costs and expenses of the mediator will be shared equally by the parties. If the dispute is not resolved by mediation, the dispute will be settled by binding arbitration conducted in accordance with the JAMS procedures pursuant to its Streamlined Arbitration Rules and Procedure, by a single arbitrator, in Oakland, CA. The arbitrator will be selected as provided in the Streamlined Arbitration Rules and Procedure. The arbitrator may not award non-monetary or equitable relief of any sort. The arbitrator will have no power to award damages inconsistent with this Agreement. No discovery will be permitted in connection with the arbitration unless it is expressly authorized by the arbitrator upon a showing of substantial need by the Party seeking discovery. All aspects of the arbitration will be treated as confidential. Neither the parties nor the arbitrator may disclose the existence, content or results of the arbitration, except as necessary to comply with legal or regulatory requirements. Before making any such disclosure, a Party will give written notice to all other parties and will afford such parties a reasonable opportunity to protect their interests. The result of the arbitration will bind the Parties, and judgment on the arbitrator's award may be entered in any court having jurisdiction. Each Party will bear its own costs of the arbitration. The fees and expenses of the arbitrator will be shared equally by the Parties.

**16. Remedies.** Because a breach of any obligations set forth in Sections 7, 8 and 11 will irreparably harm either party and substantially diminish the value of each party's proprietary rights in the deliverables or its Confidential Information, Client and CORE agree that if either party breaches any of its obligations thereunder, the other party will, without limiting its other rights or remedies, be entitled to equitable relief (including, but not limited to, injunctive relief) to enforce its rights thereunder, including without limitation protection of its proprietary rights. The parties agree that a party need not invoke the dispute resolution procedures set forth in Section 13 in order to seek injunctive or declaratory relief.

**17. Limitation of Liability.** IN NO CASE WILL EITHER PARTY'S MAXIMUM LIABILITY ARISING OUT OF THIS AGREEMENT, WHETHER BASED UPON WARRANTY, CONTRACT, NEGLIGENCE, TORT, STRICT LIABILITY OR OTHERWISE, EXCEED IN THE AGGREGATE, FOR CORE, THE ACTUAL PAYMENTS RECEIVED BY CORE UNDER THE SOW TO WHICH THE CLAIM RELATES AND, FOR CLIENT, THE AMOUNTS REQUIRED TO BE PAID UNDER SUCH SOW. IN NO EVENT WILL EITHER PARTY BE LIABLE FOR: (i) INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES, INCLUDING, BUT NOT LIMITED TO, LOSS OF PROFITS, LOSS OF OPPORTUNITIES, LOSS OF DATA, OR LOSS OF USE DAMAGES, ARISING OUT OF THIS AGREEMENT OR ANY SOW, EVEN IF THE PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, OR (ii) DAMAGES RELATING TO ANY CLAIM THAT AROSE MORE THAN ONE (1) YEAR PRIOR TO THE INSTITUTION OF SUIT THEREON.

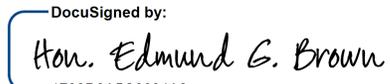
**18. Miscellaneous**

- a. This Agreement and all fully executed SOWs constitute the entire agreement between CORE and Client with respect to the subject matter hereof and supersedes any and all other agreements, understandings, promises and negotiations, either oral or written, between the parties hereto with respect to the rendering of Services by CORE for Client including any terms included on Client purchase orders. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other contract, statement, or promise not contained in this contract shall be valid or binding. Any modification of this Agreement will be effective only if it is in writing signed both parties.
- b. This Agreement shall be deemed to have been executed and delivered within the State of California, and the rights and obligations of the parties hereunder shall be construed and enforced in accordance with, and governed by, the laws of the State of California without regard to principles of conflict of laws. Venue shall lie in Alameda County, California.
- c. CORE retains the right to retract any SOW if not duly executed by Client within 21 days of the effective date, and/or 21 days or less prior to first service date.
- d. In the event that any provision of this Agreement or any SOW is held by a court of competent jurisdiction to be unenforceable because it is invalid or in conflict with any law of any relevant jurisdiction, the validity of the remaining provisions will not be affected, and the rights and obligations of the parties will be construed and enforced as if the Agreement or such SOW did not contain the particular provisions held to be unenforceable and the unenforceable provisions will be replaced by mutually acceptable provisions which, being valid, legal and enforceable, come closest to the intention of the parties underlying the invalid or unenforceable provision.
- e. Neither this Agreement, any SOW or any rights or licenses granted hereunder may be assigned, delegated or subcontracted by any party without the written consent of the other party, except that (i) a party may assign and transfer this Agreement and any SOW and its rights and obligations hereunder and thereunder to any third party which succeeds to substantially own all of its business and assets or assign or transfer any rights to receive payments hereunder, and (ii) CORE may subcontract its obligations hereunder to any parent organization or any wholly-owned subsidiaries of CORE or third party service providers, provided that CORE remains primarily liable to Client hereunder.
- f. The parties hereto are independent contractors. Nothing herein will be deemed to constitute either party as the representative, agent, partner or joint venture of the other.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed by its duly authorized representative as of the Effective Date and agrees that an electronic signature of a duly authorized representative constitutes a valid signature for such party.

**CONSORTIUM ON REACHING EXCELLENCE  
IN EDUCATION, INC.**

**CLIENT**

<b>Signature:</b> 	<b>Signature:</b> 
<b>Name:</b> Robert Sheffield	<b>Name:</b> Hon. Edmund G. Brown
<b>Title:</b> President	<b>Title:</b> Chairman
<b>Date:</b> 8/17/2022	<b>Date:</b> 8/19/2022
<b>Tax ID:</b> 94-3264308	<b>Tax ID:</b> 91-2073068

**High Tech Screens, Inc dba, High-Tech Screens & Shades**

Estimate

674 2nd Street East  
Sonoma, CA 95476

hightechscreens@gmail.com

Phone # 415-328-4613

Fax # 707-935-8365

Date	Estimate #
8/19/2022	4054

Name / Address
Oakland Military Institute 3877 Lusk Street Oakland, CA 94608

			Project
Description	Qty	Cost	Total
Insolroll Unit: Motorized, 11' wide x 5' tall, Grey Black-out Fabric with Custom Logos, Mounted above Windows	3	2,540.00	7,620.00T
Insolroll Unit: Motorized, 14' wide x 5' tall, Grey Black-out Fabric with Custom Logos, Mounted above Windows	6	3,025.00	18,150.00T
Labor for install		1,000.00	1,000.00
Insolroll Custom Logo/Graphics	9	500.00	4,500.00T
Includes a Multi-Channel Remote Control			
Sales Tax - Alameda - Oakland		10.25%	3,102.68
		<b>Total</b>	<b>\$34,372.68</b>

Customer Signature \_\_\_\_\_



## **PROPOSAL OUTLINE OAKLAND MILITARY INSTITUTE**

### **Overview**

As students return to campus for the 2022-23 academic year, California public schools continue to face a steep decline in enrollment. The rate is by far the biggest drop in recent history and represents the clearest picture of the pandemic's devastating toll on public schools throughout the state.

As the region's premier college preparatory and leadership school, Oakland Military Institute (OMI) is no different. This year, OMI school officials saw a significant decrease in enrollment as it relied solely on the Oakland Enrolls portal to promote itself to Oakland families.

If left to the current course, enrollment challenges will likely continue for OMI. That's why CharterSmart recommends OMI taking a proactive, aggressive approach to increasing its visibility in the Oakland community.

### **So, What's Next?**

Working with OMI school officials, CharterSmart will develop a 6-month *We Are OMI* campaign to provide strategic guidance and communications to enhance enrollment marketing:

- create a positive, insightful narrative of the school and the community it serves;
- refresh brand for collateral materials, paid media, outdoor signage, digital media, Oakland Enrolls web portal, and OMI website;
- develop family and community stakeholder engagement.

### **Objective**

Simply put, expose Oakland parents to OMI's unique military educational experience and offer prospective students a vision of a college and career future.

### **Time Frame**

#### *Phase One (Month 1 + 2)*

- Produce *We Are OMI* campaign, tactical outline and production budget.
- Assess brand changes for Oakland Enrolls video and content as well as OMI collateral and communications.
- Identify profile stories – students, staff and alumni.
- Schedule campus photo shoot and video commentaries.

### *Phase Two (Month 3 + 4)*

- Develop creative content for marketing brochure, welcome video, hosted event flyers, parent guide, social media posts, and website updates.
- Create production calendar for printed collateral, local newspaper ads, social media ads, and outdoor signage.
- Determine new family outreach program including new parent information night, home recruitment visits, camp tours, and cadet mentorship activities.
- Determine community stakeholder outreach program including feeder school visits, faith-based and civic leader presentations, and community open house.
- Determine student follow-up, parent survey, and confirmation process.

### *Phase Three (Month 5 + 6)*

- Implement new family outreach program.
- Implement community stakeholder outreach program.
- Implement student follow-up and confirmation process.

## **Our Team**

As a seasoned expert in education public policy, Tanja McCey manages overall strategy and field tactics for new schools and conversion schools. She works with parent organizations, school administrators, and staff as well as community stakeholders to advance positive communications via speaker training and advocacy workshops. Tanja also provides hands-on technological communications, enrollment marketing, and special event solutions for CharterSmart clients.

Mike McCey brings significant experience in strategic communications, community engagement, and media relations. Mike has served as a valuable staff member in the White House, Capitol Hill, and California State Legislature. Outside of the public sector, he has advised policy, non-profit and corporate leaders, and grassroots volunteer organizations for more than two decades. His strategic planning and communication skills provides CharterSmart clients with the opportunity to tell their unique stories in the media and communicate their ideas in the public opinion arena.

## **About CharterSmart**

CharterSmart's principals have more than 20 years of public relations, communications, and marketing experience.

Specifically, CharterSmart has worked collaboratively with California public charter school communities and passionate parents to become better advocates for their students. We've developed a proven, successful formula for creating visibility for our clients to share student successes, school achievements, and parent voices. Our vast experience in education policy – specifically with state laws and regulations – allows us to fully understand and appreciate the challenges faced by the Oakland Military Institute. We have worked with individual schools as it

relates to revocation, renewal, school facilities, school expansions, new conversions, audits, investigations, and material revision issues.

CharterSmart is proud of our longstanding professional relationships shared with California public charter school clients, charter school membership associations, education policy stakeholders, community leaders, and members of the media.

### **Budget**

Based upon CharterSmart's experience executing similar public communications and marketing campaigns, we anticipate the effort to cost \$3,500.00 for consulting fees per month. This would provide Oakland Military Institute with 18 hours of monthly professional services. For any months that exceed the 18-hour allocation, a rate of \$200 per hour will be assessed for additional professional services performed.

Once a client has signed a contract to engage CharterSmart for its professional services, we will provide an invoice for payment within 10 business days. All remaining invoices will be sent on the first of each month with payment required within 14 business days. The client will reimburse CharterSmart for any out-of-pocket expenses related to individual campaign activities or travel as approved/requested by the client.

# Coversheet

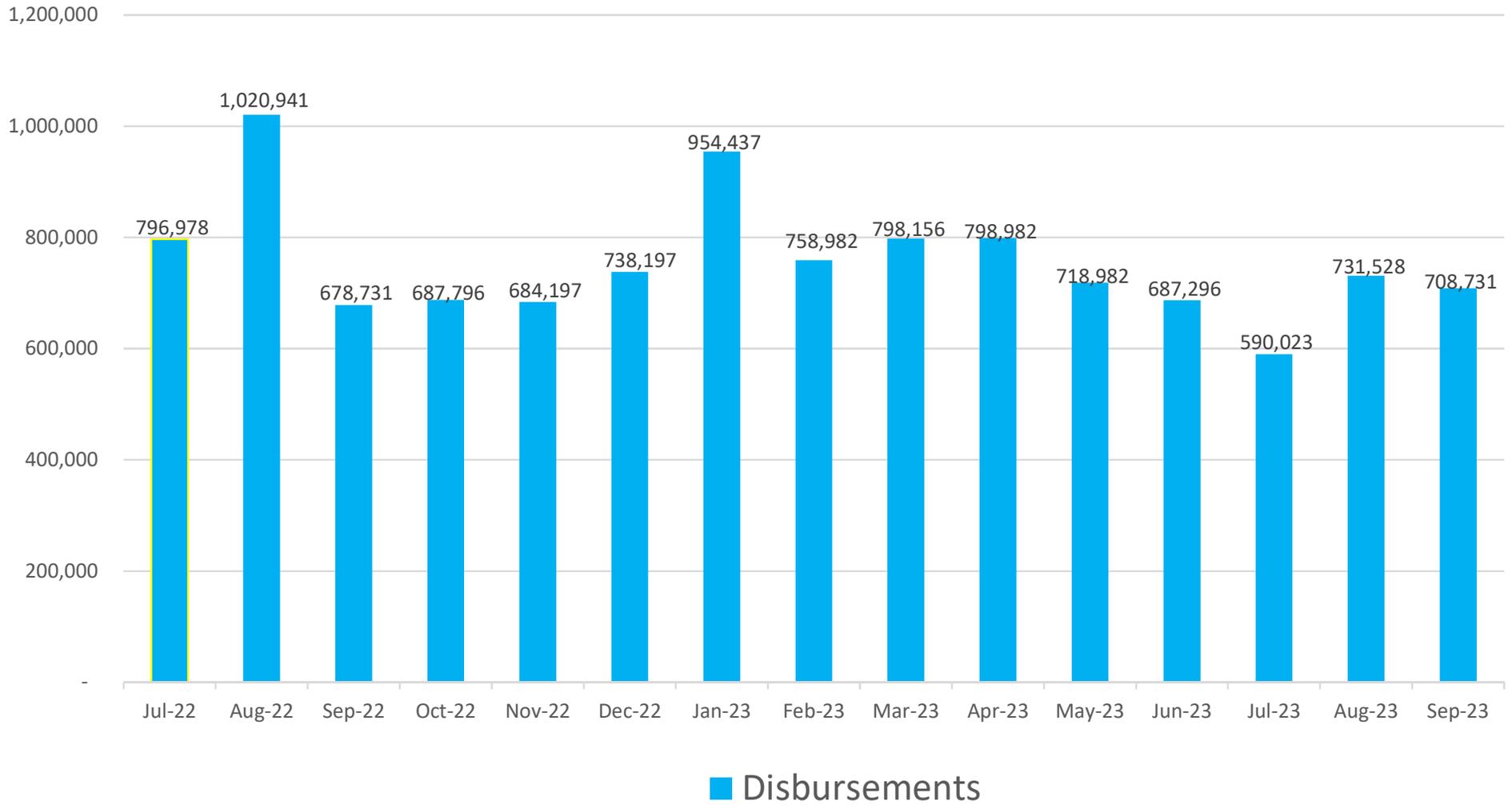
## Cashflow Update

**Section:** IV. Information/Discussion Items  
**Item:** A. Cashflow Update  
**Purpose:**  
**Submitted by:**  
**Related Material:** Aug 2022 Chart Disbursement Actuals & projections FY 22-23.pdf  
Aug 2022 Chart Cash Flow FY 22-23 to Sep 2023.pdf  
Aug 2022 Cash Flow Projection Pro FY 22-23 2 Yrs 4 pgs.pdf  
OMI Fin Statement FY 22-23 Aug 2022 sA BR.pdf

### BACKGROUND:

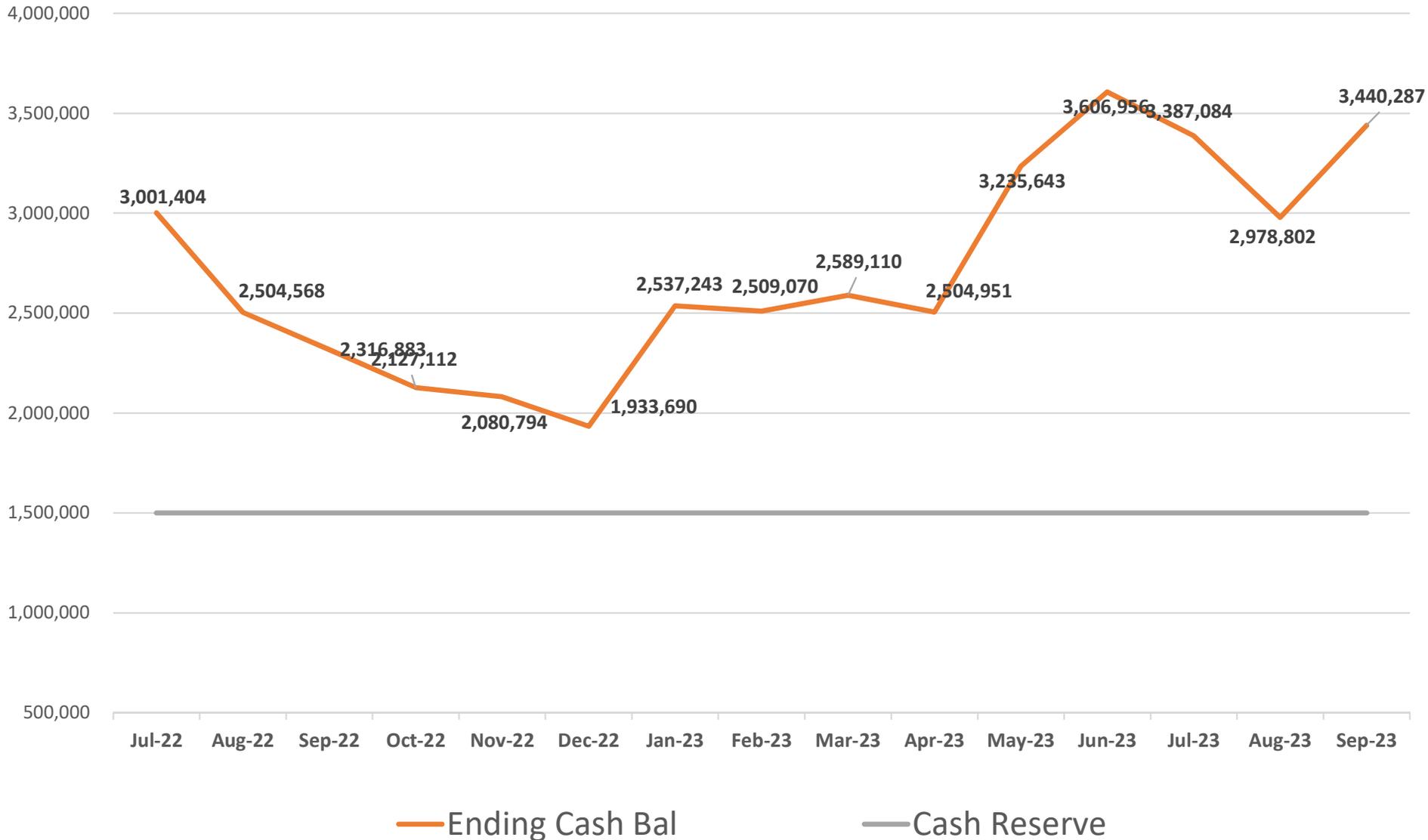
Attached you will find a monthly cashflow projection for the 2022-23 FY. It includes the monthly expenditures and monthly revenues.

### Oakland Military Institute, Actual Disbursements as of August 2022, Projection through Sep 2023



**Actuals through  
August 2022**

**Oakland Military Institute, FY 22-23 ( July 2022 to June 2023 )  
Cash Flow Projections through Sep 2023**



**Cashflow Report**  
**Adopted Budget - July 1 (OMI - June 9, 2022)**

Base Year 2022-23; Actuals Through the Month of August

	Object Range	Budget/Beg. Balance	2022 July	August	September	October	November	December	2023 January	February
<b>A. BEGINNING CASH</b>		<b>2,880,598</b>	<b>2,880,598</b>	<b>3,001,404</b>	<b>2,504,568</b>	<b>2,316,883</b>	<b>2,127,112</b>	<b>2,080,794</b>	<b>1,933,690</b>	<b>2,537,243</b>
<b>B. RECEIPTS</b>										
LCFF Sources										
Principal Apportionment	8010-8019	5,207,160	—	187,960	187,960	338,328	338,328	338,328	338,328	411,154
Property Taxes	8020-8079	0	—	—	—	—	—	—	—	—
Miscellaneous Funds & LCFF Transfers	8080-8099	1,576,041	—	92,221	191,466	126,083	126,083	126,083	126,083	126,083
Federal Revenue	8100-8299	2,464,798	—	66	218,556	100,549	218,556	100,549	549,798	21,806
Other State Revenue	8300-8599	806,988	—	13,555	—	—	31,848	23,853	345,262	148,702
Other Local Revenue	8600-8799	448,527	20,247	23,218	33,612	33,612	33,612	33,612	33,612	33,612
All Other Financing Sources	8930-8999	0	—	—	—	—	—	—	—	—
<b>TOTAL RECEIPTS</b>		<b>10,503,514</b>	<b>20,247</b>	<b>317,020</b>	<b>631,595</b>	<b>598,573</b>	<b>748,427</b>	<b>622,426</b>	<b>1,393,083</b>	<b>741,357</b>
<b>C. DISBURSEMENTS</b>										
Certificated Salaries	1000-1999	3,276,449	19,803	271,339	299,339	299,339	299,339	299,339	299,339	299,339
Classified Salaries	2000-2999	962,852	39,305	79,826	83,826	83,826	83,826	83,826	83,826	83,826
Employee Benefits	3000-3999	1,578,562	15,502	123,336	126,540	126,540	126,540	126,540	126,540	126,540
Books and Supplies	4000-4999	918,479	134,063	241,925	65,074	64,139	70,540	45,325	65,325	45,325
Services	5000-5999	3,048,570	381,651	304,514	244,500	214,500	214,500	214,500	214,500	214,500
Depreciation	6000-6999	350,776	—	—	—	—	—	—	—	—
Other Outgo	7000-7499	25,323	—	—	—	—	—	—	—	—
All Other Financing Uses	7630-7699	0	—	—	—	—	—	—	—	—
<b>TOTAL DISBURSEMENTS</b>		<b>10,161,011</b>	<b>590,324</b>	<b>1,020,941</b>	<b>819,279</b>	<b>788,344</b>	<b>794,745</b>	<b>769,530</b>	<b>789,530</b>	<b>769,530</b>
<b>E. NET INCREASE/DECREASE (B - C + D)</b>		<b>342,503</b>	<b>120,805</b>	<b>(496,835)</b>	<b>(187,685)</b>	<b>(189,771)</b>	<b>(46,318)</b>	<b>(147,104)</b>	<b>603,553</b>	<b>(28,173)</b>
<b>F. ENDING CASH (A + E)</b>			<b>3,001,404</b>	<b>2,504,568</b>	<b>2,316,883</b>	<b>2,127,112</b>	<b>2,080,794</b>	<b>1,933,690</b>	<b>2,537,243</b>	<b>2,509,070</b>
<b>G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS</b>										

Oakland Military Institute, College Preparatory  
Academy  
01-61259-0130617

**Cashflow Report**  
**Adopted Budget - July 1 (OMI - June 9, 2022)**  
Base Year 2022-23; Actuals Through the Month of August

Fund FA

	Object Range	Budget/Beg. Balance	2023 March	April	May	June	Accruals	Adjustments	TOTAL	Variance
<b>A. BEGINNING CASH</b>		<b>2,880,598</b>	<b>2,509,070</b>	<b>2,589,110</b>	<b>2,504,951</b>	<b>3,235,643</b>	—	—	—	—
<b>B. RECEIPTS</b>										
LCFF Sources										
Principal Apportionment	8010-8019	5,207,160	411,154	411,154	411,154	1,033,359	418,600	381,353	5,207,160	—
Property Taxes	8020-8079	0	—	—	—	—	—	—	—	—
Miscellaneous Funds & LCFF Transfers	8080-8099	1,576,041	220,646	110,323	110,323	110,323	110,323	—	1,576,041	—
Federal Revenue	8100-8299	2,464,798	36,417	39,719	945,133	157,457	76,191	—	2,464,798	—
Other State Revenue	8300-8599	806,988	147,742	96,026	—	—	—	—	806,988	—
Other Local Revenue	8600-8799	448,527	33,612	33,612	33,612	33,612	68,941	—	448,527	—
All Other Financing Sources	8930-8999	0	—	—	—	—	—	—	—	—
<b>TOTAL RECEIPTS</b>		<b>10,503,514</b>	<b>849,571</b>	<b>690,834</b>	<b>1,500,222</b>	<b>1,334,751</b>	<b>674,055</b>	<b>381,353</b>	<b>10,503,514</b>	—
<b>C. DISBURSEMENTS</b>										
Certificated Salaries	1000-1999	3,276,449	299,339	299,339	299,339	142,471	—	148,780	3,276,449	—
Classified Salaries	2000-2999	962,852	83,826	83,826	83,826	83,826	—	5,463	962,852	—
Employee Benefits	3000-3999	1,578,562	126,540	126,540	126,540	126,540	—	174,324	1,578,562	—
Books and Supplies	4000-4999	918,479	45,325	50,788	45,325	45,325	—	—	918,479	—
Services	5000-5999	3,048,570	214,500	214,500	214,500	214,500	—	187,405	3,048,570	—
Depreciation	6000-6999	350,776	—	—	—	350,776	—	—	350,776	—
Other Outgo	7000-7499	25,323	—	—	—	—	—	25,323	25,323	—
All Other Financing Uses	7630-7699	0	—	—	—	—	—	—	—	—
<b>TOTAL DISBURSEMENTS</b>		<b>10,161,011</b>	<b>769,530</b>	<b>774,993</b>	<b>769,530</b>	<b>963,438</b>	—	<b>541,295</b>	<b>10,161,011</b>	—
<b>E. NET INCREASE/DECREASE (B - C + D)</b>		<b>342,503</b>	<b>80,041</b>	<b>(84,159)</b>	<b>730,692</b>	<b>371,313</b>	<b>674,055</b>	<b>(1,057,910)</b>	<b>342,503</b>	
<b>F. ENDING CASH (A + E)</b>			<b>2,589,110</b>	<b>2,504,951</b>	<b>3,235,643</b>	<b>3,606,956</b>	—	—	—	
<b>G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS</b>									<b>3,223,101</b>	

## Cashflow Report

### Adopted Budget - July 1 (OMI - June 9, 2022)

Year 2 2023-24

	Object Range	Budget/Beg. Balance	2023		September	October	November	December	2024	
			July	August					January	February
<b>A. BEGINNING CASH</b>		<b>3,606,956</b>	<b>3,606,956</b>	<b>3,387,084</b>	<b>2,978,802</b>	<b>3,440,287</b>	<b>3,270,205</b>	<b>3,172,279</b>	<b>3,383,922</b>	<b>3,686,602</b>
<b>B. RECEIPTS</b>										
LCFF Sources										
Principal Apportionment	8010-8019	5,561,509	207,894	207,894	725,115	374,210	374,210	725,115	374,210	374,210
Property Taxes	8020-8079	0	—	—	—	—	—	—	—	—
Miscellaneous Funds & LCFF Transfers	8080-8099	1,576,041	—	94,562	189,125	126,083	126,083	126,083	126,083	126,083
Federal Revenue	8100-8299	681,627	—	—	218,556	—	66,710	37,369	358,992	—
Other State Revenue	8300-8599	794,148	141,468	—	—	—	31,848	23,853	360,412	148,702
Other Local Revenue	8600-8799	490,836	20,789	20,789	37,420	37,420	37,420	37,420	37,420	37,420
All Other Financing Sources	8930-8999	0	—	—	—	—	—	—	—	—
<b>TOTAL RECEIPTS</b>		<b>9,104,161</b>	<b>370,151</b>	<b>323,246</b>	<b>1,170,216</b>	<b>537,713</b>	<b>636,271</b>	<b>949,840</b>	<b>1,257,117</b>	<b>686,415</b>
<b>C. DISBURSEMENTS</b>										
Certificated Salaries	1000-1999	3,341,978	19,803	286,762	314,157	314,157	314,157	314,157	314,157	314,157
Classified Salaries	2000-2999	977,295	39,305	60,460	60,460	60,460	80,460	80,460	80,460	80,460
Employee Benefits	3000-3999	1,596,965	15,502	144,063	124,540	124,540	94,540	94,540	213,180	194,540
Books and Supplies	4000-4999	918,973	134,063	75,743	45,074	44,139	90,540	84,540	84,540	84,540
Services	5000-5999	2,954,309	381,351	164,500	164,500	164,500	154,500	164,500	262,100	224,500
Depreciation	6000-6999	330,574	—	—	—	—	—	—	—	—
Other Outgo	7000-7499	24,214	—	—	—	—	—	—	—	—
All Other Financing Uses	7630-7699	0	—	—	—	—	—	—	—	—
<b>TOTAL DISBURSEMENTS</b>		<b>10,144,308</b>	<b>590,023</b>	<b>731,528</b>	<b>708,731</b>	<b>707,796</b>	<b>734,197</b>	<b>738,197</b>	<b>954,437</b>	<b>898,197</b>
<b>E. NET INCREASE/DECREASE (B - C + D)</b>		<b>(1,040,148)</b>	<b>(219,872)</b>	<b>(408,282)</b>	<b>461,485</b>	<b>(170,083)</b>	<b>(97,926)</b>	<b>211,643</b>	<b>302,680</b>	<b>(211,782)</b>
<b>F. ENDING CASH (A + E)</b>			<b>3,387,084</b>	<b>2,978,802</b>	<b>3,440,287</b>	<b>3,270,205</b>	<b>3,172,279</b>	<b>3,383,922</b>	<b>3,686,602</b>	<b>3,474,820</b>
<b>G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS</b>										

**Oakland Military Institute, College Preparatory Academy**  
01-61259-0130617

**Cashflow Report**  
**Adopted Budget - July 1 (OMI - June 9, 2022)**  
Year 2 2023-24

Fund FA

	Object Range	Budget/Beg. Balance	2024 March	April	May	June	Accruals	Adjustments	TOTAL	Variance
<b>A. BEGINNING CASH</b>		<b>3,606,956</b>	<b>3,474,820</b>	<b>3,747,669</b>	<b>3,371,424</b>	<b>2,995,180</b>	—	—	—	—
<b>B. RECEIPTS</b>										
LCFF Sources										
Principal Apportionment	8010-8019	5,561,509	725,115	374,210	374,210	725,115	—	—	5,561,509	—
Property Taxes	8020-8079	0	—	—	—	—	—	—	—	—
Miscellaneous Funds & LCFF Transfers	8080-8099	1,576,041	220,646	110,323	110,323	110,323	110,323	—	1,576,041	—
Federal Revenue	8100-8299	681,627	—	—	—	—	—	—	681,627	—
Other State Revenue	8300-8599	794,148	87,865	—	—	—	—	—	794,148	—
Other Local Revenue	8600-8799	490,836	37,420	37,420	37,420	37,420	75,059	—	490,836	—
All Other Financing Sources	8930-8999	0	—	—	—	—	—	—	—	—
<b>TOTAL RECEIPTS</b>		<b>9,104,161</b>	<b>1,071,046</b>	<b>521,953</b>	<b>521,953</b>	<b>872,858</b>	<b>185,382</b>	—	<b>9,104,161</b>	—
<b>C. DISBURSEMENTS</b>										
Certificated Salaries	1000-1999	3,341,978	314,157	314,157	314,157	208,000	—	—	3,341,978	—
Classified Salaries	2000-2999	977,295	80,460	80,460	80,460	80,460	112,930	—	977,295	—
Employee Benefits	3000-3999	1,596,965	94,540	194,540	194,540	94,540	13,360	—	1,596,965	—
Books and Supplies	4000-4999	918,973	84,540	84,540	84,540	22,175	—	—	918,973	—
Services	5000-5999	2,954,309	224,500	224,500	224,500	224,500	—	375,859	2,954,309	—
Depreciation	6000-6999	330,574	—	—	—	330,574	—	—	330,574	—
Other Outgo	7000-7499	24,214	—	—	—	—	—	24,214	24,214	—
All Other Financing Uses	7630-7699	0	—	—	—	—	—	—	—	—
<b>TOTAL DISBURSEMENTS</b>		<b>10,144,308</b>	<b>798,197</b>	<b>898,197</b>	<b>898,197</b>	<b>960,249</b>	<b>126,290</b>	<b>400,073</b>	<b>10,144,308</b>	—
<b>E. NET INCREASE/DECREASE (B - C + D)</b>		<b>(1,040,148)</b>	<b>272,849</b>	<b>(376,244)</b>	<b>(376,244)</b>	<b>(87,391)</b>	<b>59,092</b>	<b>(400,073)</b>	<b>(1,040,148)</b>	
<b>F. ENDING CASH (A + E)</b>			<b>3,747,669</b>	<b>3,371,424</b>	<b>2,995,180</b>	<b>2,907,789</b>	—	—	—	
<b>G. ENDING CASH, PLUS CASH ACCRUALS AND ADJUSTMENTS</b>									<b>2,566,808</b>	

**Fiscal13a**

**Financial Statement**

**Fund 62 - CHARTER SCHOOL ENTERPRISE FUND** **Fiscal Year 2022/23 Through August 2022**

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
<b>Revenue Detail</b>						
<b>LCFF Revenue Sources</b>						
8011	LCFF STATE AID - CURRENT YEAR	3,585,109.00	3,585,109.00	187,960.00	3,397,149.00	5.24
8012	EDUCATION PROTECTION ACCOUNT	1,244,411.00	1,244,411.00		1,244,411.00	
8096	IN LIEU PROPERTY TAX TRANSFER	1,576,041.00	1,576,041.00	92,221.00	1,483,820.00	5.85
	<b>Total LCFF Revenue Sources</b>	<b>6,405,561.00</b>	<b>6,405,561.00</b>	<b>280,181.00</b>	<b>6,125,380.00</b>	<b>4.37</b>
<b>Federal Revenue</b>						
8181	SPECIAL ED - ENTITLEMENT	76,160.00	76,160.00		76,160.00	
8220	CHILD NUTRITION	350,000.00	350,000.00		350,000.00	
8290	OTHER FEDERAL REVENUE	2,038,638.00	2,038,638.00	66.00	2,038,572.00	0.00
	<b>Total Federal Revenue</b>	<b>2,464,798.00</b>	<b>2,464,798.00</b>	<b>66.00</b>	<b>2,464,732.00</b>	<b>0.00</b>
<b>Other State Revenues</b>						
8520	CHILD NUTRITION	23,000.00	23,000.00		23,000.00	
8550	MANDATED COST REIMBURSEMENTS	18,985.00	18,985.00		18,985.00	
8560	STATE LOTTERY REVENUE	85,956.00	85,956.00		85,956.00	
8590	ALL OTHER STATE REVENUE	679,047.00	679,047.00	13,555.00	665,492.00	2.00
	<b>Total Other State Revenues</b>	<b>806,988.00</b>	<b>806,988.00</b>	<b>13,555.00</b>	<b>793,433.00</b>	<b>1.68</b>
<b>Other Local Revenue</b>						
8699	ALL OTHER LOCAL REVENUE	5,000.00	5,000.00	515.00	4,485.00	10.30
8792	SELPA APPORTIONMENT TRANSFERS	443,527.00	443,527.00	42,950.00	400,577.00	9.68
	<b>Total Other Local Revenue</b>	<b>448,527.00</b>	<b>448,527.00</b>	<b>43,465.00</b>	<b>405,062.00</b>	<b>9.69</b>
	<b>Total Year To Date Revenues</b>	<b>10,125,874.00</b>	<b>10,125,874.00</b>	<b>337,267.00</b>	<b>9,788,607.00</b>	<b>3.33</b>

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
<b>Expenditure Detail</b>							
<b>Certificated Salaries</b>							
1100	CERTIFICATED TEACHER BASE	2,451,543.00	2,451,543.00	1,866,870.00	207,430.00	377,243.00	8.46
1130	CERTIFICATED TEACHER EXTRA	23,500.00	23,500.00	13,950.00	2,954.62	6,595.38	12.57
1160	CERTIFICATED TEACHER SUBS	90,000.00	90,000.00		9,250.00	80,750.00	10.28
1200	CERTIFICATED PUPIL SUPP BASE	253,381.00	253,381.00	218,529.80	22,624.52	12,226.68	8.93
1230	CERTIFICATED PUPIL SUPP EXTRA			1,359.20	140.92	1,500.12-	NO BDGT
1300	CERTIFICATED SUPERVISOR/ADMIN	407,023.00	407,023.00	139,012.86	38,333.36	229,676.78	9.42
1330	CERTIFICATED SUP/ADMIN EXTRA	1,502.00	1,502.00	684.11	212.14	605.75	14.12
1900	CERTIFICATED OTHER SALARIES	49,000.00	49,000.00	45,423.00	5,047.00	1,470.00-	10.30
1930	CERTIFICATED OTHER EXTRA	500.00	500.00	450.00	5,150.00	5,100.00-	1,030.00

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 550, Starting Period = 1, Ending Account Period = 2, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)



**Fiscal13a**

**Financial Statement**

**Fund 62 - CHARTER SCHOOL ENTERPRISE FUND** **Fiscal Year 2022/23 Through August 2022**

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
<b>Expenditure Detail (continued)</b>							
<b>Total Certificated Salaries</b>		<b>3,276,449.00</b>	<b>3,276,449.00</b>	<b>2,286,278.97</b>	<b>291,142.56</b>	<b>699,027.47</b>	<b>8.89</b>
<b>Classified Salaries</b>							
2100	CLASSIFIED INST AIDE SALARIES	150,543.00	150,543.00	126,147.07	12,259.38	12,136.55	8.14
2200	CLASSIFIED SUPPORT SALARIES	317,208.00	317,208.00	276,513.32	38,874.76	1,819.92	12.26
2230	CLASSIFIED SUPPORT EXTRA/OT	30,000.00	30,000.00		4,363.58	25,636.42	14.55
2300	CLASSIFIED SUPERVISOR/ADMIN	165,503.00	165,503.00	198,474.60	41,094.92	74,066.52-	24.83
2330	CLASSIFIED SUP/ADMIN EXTRA	3,200.00	3,200.00	1,666.60	333.32	1,200.08	10.42
2400	CLASSIFIED CLER/TECH SALARIES	289,898.00	289,898.00	151,715.62	22,089.05	116,093.33	7.62
2430	CLASSIFIED CLER/TECH EXTRA/OT	500.00	500.00		115.43	384.57	23.09
2930	OTHER CLASSIFIED EXTRA/OT	6,000.00	6,000.00			6,000.00	
<b>Total Classified Salaries</b>		<b>962,852.00</b>	<b>962,852.00</b>	<b>754,517.21</b>	<b>119,130.44</b>	<b>89,204.35</b>	<b>12.37</b>
<b>Employee Benefits</b>							
3101	STRS-CERTIFICATED	581,774.00	581,774.00	385,516.95	47,311.09	148,945.96	8.13
3201	PERS-CERTIFICATED	40,938.00	40,938.00	53,749.56	5,767.06	18,578.62-	14.09
3202	PERS-CLASSIFIED	193,413.00	193,413.00	161,817.90	25,806.62	5,788.48	13.34
3301	OASDI-CERTIFICATED	10,005.00	10,005.00	13,135.56	1,703.88	4,834.44-	17.03
3302	OASDI-CLASSIFIED	59,132.00	59,132.00	46,780.08	7,375.73	4,976.19	12.47
3311	MEDICARE-CERTIFICATED	47,699.00	47,699.00	33,318.66	4,240.18	10,140.16	8.89
3312	MEDICARE-CLASSIFIED	13,967.00	13,967.00	10,940.45	1,727.38	1,299.17	12.37
3401	HEALTH & WELFARE BEN-CERT	411,260.00	411,260.00	246,941.40	27,436.60	136,882.00	6.67
3402	HEALTH & WELFARE BEN-CLASS	101,620.00	101,620.00	85,267.46	9,764.93	6,587.61	9.61
3403	HEALTH & WELFARE BEN-PAYCOM	25,644.00	25,644.00			25,644.00	
3501	UNEMPLOYMENT INSURANCE-CERT	30,442.00	30,442.00	13,944.07	2,099.45	14,398.48	6.90
3502	UNEMPLOYMENT INSURANCE-CLASS	15,177.00	15,177.00	11,160.76	1,010.29	3,005.95	6.66
3601	WORKERS COMP INS-CERT	36,701.00	36,701.00	25,605.55	3,260.73	7,834.72	8.88
3602	WORKERS COMP INS-CLASS	10,790.00	10,790.00	8,451.04	1,334.33	1,004.63	12.37
<b>Total Employee Benefits</b>		<b>1,578,562.00</b>	<b>1,578,562.00</b>	<b>1,096,629.44</b>	<b>138,838.27</b>	<b>343,094.29</b>	<b>8.80</b>
<b>Books and Supplies</b>							
4100	APPROVED TEXTBOOKS & CORE CURR	95,000.00	95,000.00	26,252.81	30,860.72	37,886.47	32.48
4200	BOOKS & REFERENCE MATERIALS	7,000.00	7,000.00	1,332.90	651.58	5,015.52	9.31
4300	MATERIALS AND SUPPLIES	390,296.00	390,296.00	34,547.89	172,961.08	182,787.03	44.32
4320	FOOD/BEVERAGES	18,500.00	18,500.00	3,585.52	4,579.05	10,335.43	24.75
4330	FURNITURE/EQUIP UNDER \$500				1,814.62	1,814.62-	NO BDGT
4400	NONCAPITALIZED EQUIP (<\$5,000)	20,000.00	20,000.00	41,274.17	133,471.26	154,745.43-	667.36
4700	FOOD (CHILD NUTRITION PROGRAM)	387,683.00	387,683.00	308,350.00	31,650.00	47,683.00	8.16
<b>Total Books and Supplies</b>		<b>918,479.00</b>	<b>918,479.00</b>	<b>415,343.29</b>	<b>375,988.31</b>	<b>127,147.40</b>	<b>40.94</b>

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 550, Starting Period = 1, Ending Account Period = 2, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)



**Fiscal13a**

**Financial Statement**

<b>Fund 62 - CHARTER SCHOOL ENTERPRISE FUND</b>			<b>Fiscal Year 2022/23 Through August 2022</b>				
<b>Object</b>	<b>Description</b>	<b>Adopted Budget</b>	<b>Revised Budget</b>	<b>Encumbrance</b>	<b>Actual</b>	<b>Balance</b>	<b>% Used</b>
<b>Expenditure Detail (continued)</b>							
<b>Services and Other Operating Expenditures</b>							
5100	SUBAGREEMENTS FOR SERVICES	70,000.00	70,000.00	25,000.00		45,000.00	
5200	TRAVEL AND CONFERENCES	18,718.00	18,718.00		7,585.53	11,132.47	40.53
5300	DUES AND MEMBERSHIPS	15,000.00	15,000.00		10,476.77	4,523.23	69.85
5400	INSURANCE	120,000.00	120,000.00		132,624.61	12,624.61-	110.52
5500	OPERATIONS & HOUSEKEEPING SRVS	275,000.00	275,000.00	211,920.80	57,354.68	5,724.52	20.86
5510	UTILITIES - ELECTRIC & GAS	100,000.00	100,000.00	32,372.25	25,627.75	42,000.00	25.63
5520	UTILITIES - WATER & SEWER	28,000.00	28,000.00	26,845.28	2,554.72	1,400.00-	9.12
5530	WASTE DISPOSAL & RECYCLING	50,000.00	50,000.00	33,816.65	14,303.35	1,880.00	28.61
5600	NONCAPITALIZED REPAIRS	125,000.00	125,000.00	441.72	67,870.36	56,687.92	54.30
5610	FACILITIES RENT & LEASES	284,441.00	284,441.00	222,926.48	56,573.52	4,941.00	19.89
5620	EQUIPMENT RENT & LEASES	10,000.00	10,000.00	5,684.18	515.82	3,800.00	5.16
5710	DIRECT COST TRANSFER			1,635.37	2,622.20	4,257.57-	NO BDGT
5800	PROFESSIONAL/CONSULTING SRVCS	406,913.00	406,913.00	260,556.00	91,575.45	54,781.55	22.50
5810	EDUCATION CONSULTANTS	969,066.00	969,066.00	441,916.00	125,725.67	401,424.33	12.97
5820	LEGAL & AUDIT SERVICES	105,000.00	105,000.00	47,609.80	2,390.20	55,000.00	2.28
5830	ADVERTISING	27,500.00	27,500.00			27,500.00	
5840	SOFTWARE AND LICENCES	74,294.00	74,294.00	3,002.79	45,161.05	26,130.16	60.79
5850	TRANSPORTATION/FIELD TRIPS	81,721.00	81,721.00	825.00	3,771.07-	84,667.07	-4.61
5880	MISC FEES/CHARGES/DAMAGES	133,000.00	133,000.00	48,323.47	41,976.15	42,700.38	31.56
5890	AUTHORIZER OVERSIGHT FEES	77,417.00	77,417.00			77,417.00	
5900	COMMUNICATION - PHONE/INTERNET	75,000.00	75,000.00	53,525.04	4,874.02	16,600.94	6.50
5920	POSTAGE	2,500.00	2,500.00	3,754.40	124.15	1,378.55-	4.97
	<b>Total Services and Other Operating Expenditures</b>	<b>3,048,570.00</b>	<b>3,048,570.00</b>	<b>1,420,155.23</b>	<b>686,164.93</b>	<b>942,249.84</b>	<b>22.51</b>
<b>6600 - 6999</b>							
6900	DEPRECIATION	350,776.00	350,776.00			350,776.00	
	<b>Total 6600 - 6999</b>	<b>350,776.00</b>	<b>350,776.00</b>	<b>.00</b>	<b>.00</b>	<b>350,776.00</b>	
<b>Debt Service</b>							
7438	DEBT SERVICE - INTEREST	25,323.00	25,323.00			25,323.00	
	<b>Total Debt Service</b>	<b>25,323.00</b>	<b>25,323.00</b>	<b>.00</b>	<b>.00</b>	<b>25,323.00</b>	
	<b>Total Year To Date Expenditures</b>	<b>10,161,011.00</b>	<b>10,161,011.00</b>	<b>5,972,924.14</b>	<b>1,611,264.51</b>	<b>2,576,822.35</b>	<b>15.86</b>

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 550, Starting Period = 1, Ending Account Period = 2, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)



**Fiscal13a**

**Financial Statement**

<b>Fund 62 - CHARTER SCHOOL ENTERPRISE FUND</b>		<b>Fiscal Year 2022/23 Through August 2022</b>		
<b>Object</b>	<b>Description</b>	<b>Beginning Balance</b>	<b>Year to Date Activity</b>	<b>Ending Balance</b>
<b>Fund Reconciliation</b>				
<b>Assets</b>				
9120	CASH IN BANK - BRIDGE BANK	2,880,598.21	376,029.94-	2,504,568.27
9121	CASH IN BANK - HERITAGE BANK	1,133.55		1,133.55
9122	CASH IN BANK - 2	750.00		750.00
9123	CASH IN BANK - 3	4,155.86		4,155.86
9201	ACCOUNTS RECEIVABLE PRIOR YEAR	141,363.76		141,363.76
9290	DUE FROM GRANTOR GOVERNMENTS	1,353,795.90	1,088,840.90-	264,955.00
9341	OTHER CURRENT - SECURITY DEP	2,000.00		2,000.00
9420	LAND IMPROVEMENTS	13,540,883.09		13,540,883.09
9425	ACC DEPREC - LAND IMPROVEMENTS	4,254,750.29-		4,254,750.29-
9440	EQUIPMENT	1,519,195.24		1,519,195.24
9445	ACC DEPREC - EQUIPMENT	1,299,165.78-		1,299,165.78-
9450	WORK IN PROGRESS	399,090.64		399,090.64
	<b>Total Assets</b>	<b>14,289,050.18</b>	<b>1,464,870.84-</b>	<b>12,824,179.34</b>
<b>Liabilities</b>				
9500	ACCOUNTS PAYABLE (CURRENT)		2,350.00-	2,350.00-
9501	ACCOUNTS PAYABLE (Prior)	104,773.39	90,027.75-	14,745.64
9502	PAYABLE - EXCESS STRS (QB BAL)	627.70		627.70
9522	STRS (OMI)	27,062.95	47,323.31	74,386.26
9524	PERS (OMI)	14,114.24	7,988.14	22,102.38
9525	EXCESS STRS - EMPLOYEE	709.50		709.50
9535	STATE UNEMPLOYMENT INS	36.00-		36.00-
9536	WORKERS' COMPENSATION INS		4,595.06	4,595.06
9540	STATE DISABILITY INS		8,735.06-	8,735.06-
9551	MEDICAL - KAISER (OMI)	32,272.19	125,758.94-	93,486.75-
9553	DENTAL - PRINCIPAL (OMI)	8,254.75	2,487.92	10,742.67
9555	VISION - PRINCIPAL (OMI)	1,532.70	447.38	1,980.08
9556	BASIC LIFE - PRINCIPAL	626.85	7,839.59-	7,212.74-
9557	LTD - PRINCIPAL (OMI)	48.75	19.50	68.25
9558	ADD - PRINCIPAL (OMI)	133.05	44.70	177.75
9590	DUE TO GRANTOR GOVERNMENTS	385,853.00	19,068.00-	366,785.00
9650	UNEARNED REVENUE	562,128.51		562,128.51
9661	LOAN PAYABLE - CS FACILITIES	1,266,126.00		1,266,126.00
	<b>Total Liabilities</b>	<b>2,404,227.58</b>	<b>190,873.33-</b>	<b>2,213,354.25</b>
	<b>Calculated Fund Balance</b>	<b>11,884,822.60</b>	<b>1,273,997.51-</b>	<b>10,610,825.09</b>
<b>Beginning Fund Balance</b>				
9791	BEGINNING FUND BALANCE	11,485,731.96		11,485,731.96

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 550, Starting Period = 1, Ending Account Period = 2, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)



**Fiscal13a**

**Financial Statement**

<b>Fund 62 - CHARTER SCHOOL ENTERPRISE FUND</b>				<b>Fiscal Year 2022/23 Through August 2022</b>	
<b>Object</b>	<b>Description</b>		<b>Beginning Balance</b>	<b>Year to Date Activity</b>	<b>Ending Balance</b>
		<b>Beginning Fund Balance Proof</b>	<b>399,090.64</b>	<b>1,273,997.51-</b>	<b>874,906.87-</b>
				<b>Out of Balance</b>	
Asset Change	1,464,870.84-	Asset Start Bal	14,289,050.18		
minus Liab Change	190,873.33-	minus Liab Start Bal	2,404,227.58		
minus Beg Bal Change	.00	plus Asset Change	1,464,870.84-		
		minus Liab Change	190,873.33-		
		minus Beg Bal Start	11,485,731.96		
		plus Beg Bal Change	.00		
	<u>1,273,997.51-</u>	<b>not =</b>	<u>874,906.87-</u>	<b>Difference</b>	<b>399,090.64-</b>
<b>Change in Fund Balance - Excess Revenues ( Expenditures )</b>				<b>(1,273,997.51)</b>	

<b>Memo Only - Ending Fund Balance Accounts</b>					
		Adopted		Revised	
<b>Reserves</b>					
9720	RESERVE FOR ENCUMBRANCES				5,972,924.14 5,972,924.14
<b>Other Designations</b>					
9790	UNRESTRICTED NET POSITION	11,364,509.00		11,364,509.00	
<b>9796 - 9799</b>					
9796	NET INVESTMENT IN CAP ASSETS		399,090.64		399,090.64

**Fiscal13a**

**Financial Statement**

<b>Fund 62 - CHARTER SCHOOL ENTERPRISE FUND</b>			<b>Fiscal Year 2022/23 Through August 2022</b>			
Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
<b>Revenues, Expenditures, and Changes in Fund Balance</b>						
A. Revenues	10,125,874.00	10,125,874.00		337,267.00	9,788,607.00	3.33
B. Expenditures	10,161,011.00	10,161,011.00	5,972,924.14	1,611,264.51	2,576,822.35	15.86
C. Subtotal (Revenue LESS Expense)	35,137.00-	35,137.00-		1,273,997.51-	7,211,784.65	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	35,137.00-	35,137.00-		1,273,997.51-	7,211,784.65	
F. Fund Balance:						
Beginning Balance (9791)	11,399,646.00	11,399,646.00		11,485,731.96		
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance	11,399,646.00	11,399,646.00		11,485,731.96		
G. Calculated Ending Balance	11,364,509.00	11,364,509.00		10,211,734.45		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	11,364,509.00	11,364,509.00				
Other				5,972,924.14		

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 550, Starting Period = 1, Ending Account Period = 2, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)



# Coversheet

## Enrollment & Attendance Update

**Section:** IV. Information/Discussion Items  
**Item:** B. Enrollment & Attendance Update  
**Purpose:**  
**Submitted by:** Mary Streshly  
**Related Material:** 20220909 Candidate Recruiting Update to OMI Board.pdf

### BACKGROUND:

Our Registrar and Data Manager, Ms. Briseno, and our Recruiting Specialist and Cadre Supervisor, Chief James, will update the Board as to OMI's enrollment and attendance for the first 5 weeks of school.

### RECOMMENDATION:

Staff recommends the Board hear the staff presentation, analysis and recruiting recommendations.



## OAKLAND MILITARY INSTITUTE

3877 Lusk Street  
Oakland, California 94608

NGCA-YCP-OMI

9 September 2022

## MEMORANDUM FOR OMI BOARD

SUBJECT: Cadet Candidate Recruiting Update for September 2022

1. On 24 August 2022, efforts to increase cadet enrollment began. The goal was to increase 10 cadets for each middle school grade with an overall limit of 30 additional candidates by 29 September 2022. The first orientation for Cycle 1 occurred 6 September and the second orientation for Cycle 2 is slated for 13 September 2022. The projected total of additional enrollment for these two cycles is 21. These two cycles once completed will have depleted our middle school wait-list. To reach the goal of 30 cadets added to enrollment, I recommend including 9<sup>th</sup> grade waitlists into the candidate pool. There are 20 wait-listed 9<sup>th</sup> grades available.

**Cycle 1 / 6 September 2022**

	Waitlist Totals	Contacted	Offers Extended	Offers Accepted	Attended Orientation	Offers Withdrawn
Grade 6	16	15	10	8	4	9
Grade 7	9	13	9	6	4	9
Grade 8	29	16	8	4	1	15
Grade 9	21	0	1	1	1*	0
Totals		43	27	19	<b>10</b>	33

\*Accepted 9<sup>th</sup> grader was sibling of two recently enrolled 7<sup>th</sup> and 8<sup>th</sup> graders.

**Cycle 2 / 13 September 2022 (as of 9 September)**

	Waitlist Totals	Contacted	Offers Extended	Offers Accepted	Projected Orientation	Offers Withdrawn
Grade 6	7	7	6	3	4	NA
Grade 7	11	10	6	4	4	NA
Grade 8	23	17	8	2	3	NA
Grade 9	20	0	0	0	0	NA
Totals					<b>11</b>	

2. Any questions can be answered by the undersigned at [tjames@omicademy.org](mailto:tjames@omicademy.org) or (510) 775-5732.

Thomas L. James, CMSgt (CA), CSG  
Senior Advisor, OMI

# Coversheet

## WASC Update

**Section:** IV. Information/Discussion Items  
**Item:** C. WASC Update  
**Purpose:**  
**Submitted by:** Mary Streshly  
**Related Material:** OMI\_WASC\_Report\_Timeline.pdf

### BACKGROUND:

Dr. Sun will provide an overview and progress report regarding the WASC accreditation process.

### RECOMMENDATION:

Staff recommends the Board hear the staff report in order to understand the process and expectations for our accreditation process.

## Oakland Military Institute

### 2022 WASC SELF-STUDY REPORT

### TIMELINE/WORK PLAN

DATE	ACTION ITEM	Notes
August 16, 2022	<ul style="list-style-type: none"> <li>● WASC Team Meeting</li> </ul>	WASC Report Sections Assigned Establish Regular WASC Team Check-In Meetings Mondays, 8:00 am
August 19, 2022	<ul style="list-style-type: none"> <li>● Overview of timeline processes and information to Staff/Introduce WASC Leadership Team</li> </ul>	TLS to provide MS with Slides
August 26, 2022	<ul style="list-style-type: none"> <li>● STAFF PD: Orientation on WASC Criterion Group Work and Staff Analysis of Criterion</li> </ul>	TLS
August 29 - September 2, 2022	<ul style="list-style-type: none"> <li>● Initial draft of Preface and Chapters I (Progress Report) Due</li> <li>● Initial draft Chapter II Due (Student/Community Profile and Supporting Data and Findings)</li> </ul>	CL, CJ
August 22 - September 9, 2022	<ul style="list-style-type: none"> <li>● ILT to Develop Student Learning Outcomes (SLOs)</li> </ul>	MS Build from this <a href="#">Mission/Vision Document</a>
September 16, 2022	<ul style="list-style-type: none"> <li>● Initial draft of Chapter III Due               <ul style="list-style-type: none"> <li>○ Criterion A [TLS]</li> <li>○ Criterion B [CM]</li> <li>○ Criterion C [CM]</li> <li>○ Criterion D [DJ, TJ]</li> <li>○ Criterion E [CL, TJ]</li> </ul> </li> </ul>	<i>TS will review each chapter and establish 1-on-1 with Chapter Leads during week of September 8-15, 2022</i>
September 16 - 21, 2022	<ul style="list-style-type: none"> <li>● Draft WASC Action Plan (TS and MS)</li> <li>● Preliminary Visiting Team Schedule</li> </ul>	
September 22, 2022	<ul style="list-style-type: none"> <li>● Full Report Completed and Compiled</li> </ul>	Copies need to be shared with staff

September 26, 2022	<ul style="list-style-type: none"> <li>● STAFF PD: Full draft of WASC Self-Study Report Completed for staff review and feedback</li> <li>● Staff Preparation for Visiting Team</li> </ul>	
October 3, 2022	<ul style="list-style-type: none"> <li>● Finalize WASC Self-Study Report</li> <li>● Finalize Visiting Team Schedule</li> </ul>	
October 23, 2022 (Sunday)	<ul style="list-style-type: none"> <li>● Visiting Orientation and Prep for Visit</li> </ul>	
October 24- 26, 2022	<ul style="list-style-type: none"> <li>● <i>WASC VISITING TEAM on Campus</i></li> </ul>	
November 7-8, 2022	Revise Action Plan based on Visiting Team Feedback	
November 10, 2022	Submit all final documents to WASC	
March 2023	Receive Official Term of Accreditation from WASC	

# Coversheet

## BARR/ASG Update

**Section:** IV. Information/Discussion Items  
**Item:** D. BARR/ASG Update  
**Purpose:**  
**Submitted by:**  
**Related Material:** BARR\_ASG Update.pdf

### BACKGROUND:

The BARR/ASG update provides a brief overview of BARR and how OMI is utilizing the established ASG model to implement BARR, impacts on Cadets and Staff, and on-going updates.



# BARR/ASG Update

9.15.2022

Chris Lee  
Shawna Lipsey



# Overview

- ★ Definitions
- ★ Why BARR?
- ★ Implementation Format
- ★ Current
- ★ Recommendations



# Definitions

- ★ **ASGs = Academic Support Groups**
  - Groups of Teachers and Military Cadre who support Cadets by grade level
  
- ★ **BARR = Building Assets, Reducing Risk**
  - Established framework for:
    - Decreasing failure rate (40% average)
    - Higher Math & Reading scores
    - Narrowed Opportunity Gaps
    - Improved Student Experience
    - Increased Teacher Satisfaction



# The What & Why of BARR

## The What

- ★ BARR has two fundamental pillars:
  - Creating positive, intentional relationships
  - Using real-time student data in collaborative problem-solving settings to guide instructional action

## The Why

- ★ BARR provides scaffolding for the mission we've been working on as a group for the last three years
- ★ BARR address the following historical community concerns:
  - Lack of transparency and information sharing: BARR provides a platform that operates on these tenets
    - Shared spreadsheet between ASG members
  - Lack of consistency and accountability
    - ASG meetings revolve around the shared spreadsheet, team members are expected to input data on a consistent basis and peers are able to hold each other accountable
  - Absence of a collaborative community
    - BARR is a collaborative approach where teachers work collectively to make sure that no cadet falls through the cracks
    - ASGs are cross-curricular and provide an opportunity for the beginning of conversations about collaboration on curriculum
  - Lack of a united community
    - I-Times and cohorts help foster relationships not only between teachers and students but also between students





# Implementation Format

- ★ ASG meetings held twice a month
  - Teachers have office hours on off weeks
  - Meetings staggered to accommodate Teachers who have Cadets in multiple ASGs
- ★ ASGs cohort their students by grade levels so teachers can focus attention on a small group of students
- ★ Leveled Interventions
  - Level 1: kept at the ASG level
  - Level 2: emailed to Mrs. Lipsey and Mr. Lee to coordinate Big Block meeting that incorporate mental health, academic advisor, and other partners as needed
  - Level 3: deployment of Community Connect Team that will help coordinate with outside providers as needed



# Staff Comments

- ★ Overwhelmingly positive feedback about the training from BARR team (1-2Aug)
- ★ Sustained positive feedback as seen in recent survey
- ★ Concerns about longevity and fidelity
- ★ High levels of student engagement
- ★ The excitement from staff when they tied it to their curriculum



# Recommendations

- ★ Board update each grading period
  - Failure rate monitoring and reduction
  - Success stories
  - Report on resource needs from community partners
  - Academic grade data
  - Social-emotional referral data

Grading periods end 9/16/2022, 10/28/2022, 12/26, 2022, 2/24/2023, 4/14/2023 & 5/26/2023

# Coversheet

## Approve Unaudited Actuals Report

**Section:** V. Action Items  
**Item:** A. Approve Unaudited Actuals Report  
**Purpose:**  
**Submitted by:**  
**Related Material:** OMI FY 21-22 Unaudited Actuals submitted to OUSD.pdf  
Unaudited\_Actuals\_Board\_Presentation\_09.15.2022.pdf

### BACKGROUND:

The 2021-22 Annual Financial Report, also known as the Unaudited Actuals, reflects OMI's actual revenues and expenditures for the preceding fiscal year, July 1, 2021 through June 30, 2022. Once approved, it will be filed with the Oakland Unified School District, OMI's authorizer, as well as to the Alameda County Office of Education per Education Code section 47604.33(a)(5). The final report is due to those entities no later than September 15 of each year.

### RECOMMENDATION:

Staff recommends that that OMI Board of Directors approve the 2021-22 Annual Financial Report.

**CHARTER SCHOOL UNAUDITED ACTUALS  
FINANCIAL REPORT -- ALTERNATIVE FORM  
July 1, 2021 to June 30, 2022**

**CHARTER SCHOOL CERTIFICATION**

**Charter School Name:** Oakland Military Institute, College Preparatory Academy  
**CDS #:** 01612590130617  
**Charter Approving Entity:** Oakland Unified School District  
**County:** Alameda  
**Charter #:** 0349

**NOTE: An Alternative Form submitted to the California Department of Education will not be considered a valid submission if the following information is missing:**

For information regarding this report, please contact:

<u>For County Fiscal Contact:</u>	<u>For Approving Entity:</u>	<u>For Charter School:</u>
Shirene Moreira Name	Minh Co Name	LTC (CA) Vincent L. Salazar Name
Chief of District Business & Services Title	Accounting Manager Title	Chief financial Officer Title
(510) 670-4192 Telephone	(510) 579-8605 Telephone	(510) 594-3922 Telephone
smoreira@acoe.org Email address	mihn.co@ousd.org Email address	vsalazar@omiacademy.org Email address

To the entity that approved the charter school:

(  X ) 2021-22 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 42100(b).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 Charter School Official  
 (Original signature required)

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

To the County Superintendent of Schools:

(  X ) 2021-22 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 42100(a).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 Authorized Representative of  
 Charter Approving Entity  
 (Original signature required)

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

To the Superintendent of Public Instruction:

(  X ) 2021-22 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been verified for mathematical accuracy by the County Superintendent of Schools pursuant to *Education Code* Section 42100(a).

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
 County Superintendent/Designee



**CHARTER SCHOOL UNAUDITED ACTUALS****FINANCIAL REPORT -- ALTERNATIVE FORM****July 1, 2021 to June 30, 2022**Charter School Name: Oakland Military Institute, College Preparatory AcademyCDS #: 01612590130617Charter Approving Entity: Oakland Unified School DistrictCounty: AlamedaCharter #: 0349**This charter school uses the following basis of accounting:****(Please enter an "X" in the applicable box below; check only one box)** **Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 6910, 7438, 9400-9489, 9660-9669, 9796, and 9797) **Modified Accrual Basis** (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 6600, 7438, 7439, and 9711-9789)

Description	Object Code	Unrestricted	Restricted	Total
<b>A. REVENUES</b>				
<b>1. LCFF Sources</b>				
State Aid - Current Year	8011	2,719,603.00		2,719,603.00
Education Protection Account State Aid - Current Year	8012	1,739,811.00		1,739,811.00
State Aid - Prior Years	8019	18,192.00		18,192.00
Transfers to Charter Schools in Lieu of Property Taxes	8096	1,537,013.00		1,537,013.00
Other LCFF Transfers	8091, 8097	0.00	0.00	0.00
Total, LCFF Sources		6,014,619.00	0.00	6,014,619.00
<b>2. Federal Revenues (see NOTE in Section L)</b>				
No Child Left Behind/Every Student Succeeds Act	8290		1,065,242.55	1,065,242.55
Special Education - Federal	8181, 8182		87,536.00	87,536.00
Child Nutrition - Federal	8220		393,597.33	393,597.33
Donated Food Commodities	8221		0.00	0.00
Other Federal Revenues	8110, 8260-8299	0.00	0.00	0.00
Total, Federal Revenues		0.00	1,546,375.88	1,546,375.88
<b>3. Other State Revenues</b>				
Special Education - State	StateRevSE		496,165.00	496,165.00
All Other State Revenues	StateRevAO	158,752.09	1,368,586.90	1,527,338.99
Total, Other State Revenues		158,752.09	1,864,751.90	2,023,503.99
<b>4. Other Local Revenues</b>				
All Other Local Revenues	LocalRevAO	2,106.10	0.00	2,106.10
Total, Local Revenues		2,106.10	0.00	2,106.10
<b>5. TOTAL REVENUES</b>				
		6,175,477.19	3,411,127.78	9,586,604.97
<b>B. EXPENDITURES (see NOTE in Section L)</b>				
<b>1. Certificated Salaries</b>				
Certificated Teachers' Salaries	1100	1,754,681.34	444,444.12	2,199,125.46
Certificated Pupil Support Salaries	1200	0.00	159,244.02	159,244.02
Certificated Supervisors' and Administrators' Salaries	1300	171,499.68	192,559.76	364,059.44
Other Certificated Salaries	1900	42,740.00	0.00	42,740.00
Total, Certificated Salaries		1,968,921.02	796,247.90	2,765,168.92
<b>2. Noncertificated Salaries</b>				
Noncertificated Instructional Salaries	2100	0.00	107,239.36	107,239.36
Noncertificated Support Salaries	2200	353,326.71	0.00	353,326.71
Noncertificated Supervisors' and Administrators' Salaries	2300	165,700.45	0.00	165,700.45
Clerical, Technical and Office Salaries	2400	198,077.82	9,964.71	208,042.53
Other Noncertificated Salaries	2900	4,500.00	0.00	4,500.00
Total, Noncertificated Salaries		721,604.98	117,204.07	838,809.05

## CHARTER SCHOOL UNAUDITED ACTUALS

## FINANCIAL REPORT -- ALTERNATIVE FORM

July 1, 2021 to June 30, 2022

Charter School Name: Oakland Military Institute, College Preparatory Academy

CDS #: 01612590130617

Description	Object Code	Unrestricted	Restricted	Total
<b>3. Employee Benefits</b>				
STRS	3101-3102	327,891.76	92,078.20	419,969.96
PERS	3201-3202	226,131.48	21,241.82	247,373.30
OASDI / Medicare / Alternative	3301-3302	76,577.95	22,861.76	99,439.71
Health and Welfare Benefits	3401-3402	471,323.65	83,880.40	555,204.05
Unemployment Insurance	3501-3502	40,459.84	11,636.95	52,096.79
Workers' Compensation Insurance	3601-3602	27,163.96	8,439.04	35,603.00
OPEB, Allocated	3701-3702	0.00		0.00
OPEB, Active Employees	3751-3752	0.00		0.00
Other Employee Benefits	3901-3902	0.00		0.00
Total, Employee Benefits		1,169,548.64	240,138.17	1,409,686.81
<b>4. Books and Supplies</b>				
Approved Textbooks and Core Curricula Materials	4100	29,372.54	55,137.33	84,509.87
Books and Other Reference Materials	4200	1,891.29	1,908.60	3,799.89
Materials and Supplies	4300	114,880.25	411,311.40	526,191.65
Noncapitalized Equipment	4400	1,497.93	20,915.92	22,413.85
Food	4700	0.00	396,746.30	396,746.30
Total, Books and Supplies		147,642.01	886,019.55	1,033,661.56
<b>5. Services and Other Operating Expenditures</b>				
Subagreements for Services	5100	17,481.00	28,251.00	45,732.00
Travel and Conferences	5200	22,761.72	3,049.96	25,811.68
Dues and Memberships	5300	15,793.32	0.00	15,793.32
Insurance	5400	108,395.29	0.00	108,395.29
Operations and Housekeeping Services	5500	389,347.16	0.00	389,347.16
Rentals, Leases, Repairs, and Noncap. Improvements	5600	220,517.50	172,549.70	393,067.20
Transfers of Direct Costs	5700-5799	(71,044.40)	71,044.40	0.00
Professional/Consulting Services and Operating Expend.	5800	549,104.09	874,582.49	1,423,686.58
Communications	5900	63,357.20	24,067.58	87,424.78
Total, Services and Other Operating Expenditures		1,315,712.88	1,173,545.13	2,489,258.01
<b>6. Capital Outlay</b>				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Lease Assets	6600			0.00
Depreciation Expense (accrual basis only)	6900	403,570.00	0.00	403,570.00
Amortization Expense - Lease Assets	6910			0.00
Total, Capital Outlay		403,570.00	0.00	403,570.00
<b>7. Other Outgo</b>				
Tuition to Other Schools	7110-7143	0.00	0.00	0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213	0.00	0.00	0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE		0.00	0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO	0.00	0.00	0.00
All Other Transfers	7281-7299	0.00	0.00	0.00
Transfers of Indirect Costs	7300-7399	(49,103.76)	49,103.76	0.00
Debt Service:				
Interest	7438	19,807.08	0.00	19,807.08
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		19,807.08	0.00	19,807.08
Total, Other Outgo		(29,296.68)	49,103.76	19,807.08
<b>8. TOTAL EXPENDITURES</b>		5,697,702.85	3,262,258.58	8,959,961.43

## CHARTER SCHOOL UNAUDITED ACTUALS

## FINANCIAL REPORT -- ALTERNATIVE FORM

July 1, 2021 to June 30, 2022

Charter School Name: Oakland Military Institute, College Preparatory Academy

CDS #: 01612590130617

Description	Object Code	Unrestricted	Restricted	Total
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)</b>		477,774.34	148,869.20	626,643.54
<b>D. OTHER FINANCING SOURCES / USES</b>				
1. Other Sources	8930-8979	0.00	0.00	0.00
2. Less: Other Uses	7630-7699	0.00	0.00	0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999	(332,731.21)	332,731.21	0.00
4. TOTAL OTHER FINANCING SOURCES / USES		(332,731.21)	332,731.21	0.00
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)</b>		145,043.13	481,600.41	626,643.54
<b>F. FUND BALANCE / NET POSITION</b>				
1. Beginning Fund Balance/Net Position				
a. As of July 1	9791	10,402,117.09	341,120.99	10,743,238.08
b. Adjustments/Restatements	9793, 9795	455,272.91	(341,120.99)	114,151.92
c. Adjusted Beginning Fund Balance /Net Position		10,857,390.00	0.00	10,857,390.00
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		11,002,433.13	481,600.41	11,484,033.54
<b>Components of Ending Fund Balance (Modified Accrual Basis only)</b>				
a. Nonspendable				
1. Revolving Cash (equals Object 9130)	9711			0.00
2. Stores (equals Object 9320)	9712			0.00
3. Prepaid Expenditures (equals Object 9330)	9713			0.00
4. All Others	9719			0.00
b. Restricted	9740			0.00
c. Committed				
1. Stabilization Arrangements	9750			0.00
2. Other Commitments	9760			0.00
d. Assigned	9780			0.00
e. Unassigned/Unappropriated				
1. Reserve for Economic Uncertainties	9789			0.00
2. Unassigned/Unappropriated Amount	9790M			0.00
<b>3. Components of Ending Net Position (Accrual Basis only)</b>				
a. Net Investment in Capital Assets	9796	0.00	0.00	0.00
b. Restricted Net Position	9797		481,600.41	481,600.41
c. Unrestricted Net Position	9790A	11,002,433.13	0.00	11,002,433.13

**CHARTER SCHOOL UNAUDITED ACTUALS****FINANCIAL REPORT -- ALTERNATIVE FORM****July 1, 2021 to June 30, 2022**Charter School Name: Oakland Military Institute, College Preparatory Academy

CDS #: 01612590130617

Description	Object Code	Unrestricted	Restricted	Total
<b>G. ASSETS</b>				
1. Cash				
In County Treasury	9110	0.00	0.00	0.00
Fair Value Adjustment to Cash in County Treasury	9111	0.00	0.00	0.00
In Banks	9120	2,287,173.22	515,454.92	2,802,628.14
In Revolving Fund	9130	0.00	0.00	0.00
With Fiscal Agent/Trustee	9135	0.00	0.00	0.00
Collections Awaiting Deposit	9140	0.00	0.00	0.00
2. Investments	9150	0.00	0.00	0.00
3. Accounts Receivable	9200	114,812.68	26,551.00	141,363.68
4. Due from Grantor Governments	9290	790,610.40	561,487.46	1,352,097.86
5. Stores	9320	0.00	0.00	0.00
6. Prepaid Expenditures (Expenses)	9330	0.00	0.00	0.00
7. Other Current Assets	9340	2,000.00	0.00	2,000.00
8. Lease Receivable	9380	0.00	0.00	0.00
9. Capital Assets (accrual basis only)	9400-9489	9,506,162.26	399,090.64	9,905,252.90
<b>10. TOTAL ASSETS</b>		<b>12,700,758.56</b>	<b>1,502,584.02</b>	<b>14,203,342.58</b>
<b>H. DEFERRED OUTFLOWS OF RESOURCES</b>				
1. Deferred Outflows of Resources				
	9490	0.00	0.00	0.00
<b>2. TOTAL DEFERRED OUTFLOWS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>I. LIABILITIES</b>				
1. Accounts Payable				
	9500	46,346.43	59,764.16	106,110.59
2. Due to Grantor Governments				
	9590	385,853.00	0.00	385,853.00
3. Current Loans				
	9640	0.00	0.00	0.00
4. Unearned Revenue				
	9650	0.00	961,219.45	961,219.45
5. Long-Term Liabilities (accrual basis only)				
	9660-9669	1,266,126.00		1,266,126.00
<b>6. TOTAL LIABILITIES</b>		<b>1,698,325.43</b>	<b>1,020,983.61</b>	<b>2,719,309.04</b>
<b>J. DEFERRED INFLOWS OF RESOURCES</b>				
1. Deferred Inflows of Resources				
	9690	0.00	0.00	0.00
<b>2. TOTAL DEFERRED INFLOWS</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>K. FUND BALANCE /NET POSITION</b>				
Ending Fund Balance /Net Position, June 30 (G10 + H2) - (I6 + J2)				
(must agree with Line F2)				
		<b>11,002,433.13</b>	<b>481,600.41</b>	<b>11,484,033.54</b>

**CHARTER SCHOOL UNAUDITED ACTUALS**

**FINANCIAL REPORT -- ALTERNATIVE FORM**

**July 1, 2021 to June 30, 2022**

**Charter School Name:** Oakland Military Institute, College Preparatory Academy

**CDS #:** 01612590130617

**L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT**

**NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:**

**1. Federal Revenue Used for Capital Outlay and Debt Service**

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. HVAC System	\$ 399,090.09		399,090.09
b. _____			0.00
c. _____			0.00
d. _____			0.00
e. _____			0.00
f. _____			0.00
g. _____			0.00
h. _____			0.00
i. _____			0.00
j. _____			0.00
<b>TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE</b>	<b>399,090.09</b>	<b>0.00</b>	<b>399,090.09</b>

**2. Community Services Expenditures**

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries	1000-1999 0.00
b. Noncertificated Salaries	2000-2999 0.00
c. Employee Benefits	except 3801- 0.00
d. Books and Supplies	4000-4999 0.00
e. Services and Other Operating Expenditures	5000-5999 0.00
<b>TOTAL COMMUNITY SERVICES EXPENDITURES</b>	<b>0.00</b>

**CHARTER SCHOOL UNAUDITED ACTUALS**

**FINANCIAL REPORT -- ALTERNATIVE FORM**

**July 1, 2021 to June 30, 2022**

**Charter School Name:** Oakland Military Institute, College Preparatory Academy

**CDS #:** 01612590130617

**3. Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster**

Brief Description i.e., COVID-19 (If no amounts, indicate "None")	Amount
a. <u>COVID-19</u>	<u>296,534.58</u>
b. _____	_____
c. _____	_____
d. _____	_____
<b>TOTAL SUPPLEMENTAL EXPENDITURES (Should not be negative)</b>	<b><u>296,534.58</u></b>

**4. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:**

Results of this calculation will be used for comparison with 2020-21 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2023-24.

a. Total Expenditures (B8)	<u>8,959,961.43</u>
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	<u>1,546,375.88</u>
c. Subtotal of State & Local Expenditures [a minus b]	<u>7,413,585.55</u>
d. Less Community Services [L2 Total]	<u>0.00</u>
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total, less objects 6600 and 6910]	<u>24,286.99</u>
f. Less Supplemental State and Local Expenditures resulting from a Presidentially Declared Disaster	<u>296,534.58</u>
<b>TOTAL STATE &amp; LOCAL EXPENDITURES SUBJECT TO MOE [c minus d minus e minus f]</b>	<b><u>\$ 7,092,763.98</u></b>

# 2021-22 UNAUDITED ACTUALS

## Governing Board Meeting – September 15, 2022

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# 2021-22 UNAUDITED ACTUALS

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# UNAUDITED ACTUALS

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	<b>Estimated Actuals</b>	<b>Unaudited Actuals</b>	<b>Increase/ (Decrease)</b>	<b>Notes</b>
Beginning Fund Balance	10,756,112	10,857,390	101,278	Audit Adjustment
Revenues	9,870,186	9,586,605	(283,581)	Deferred revenue for unspent restricted resources
Expenses	9,270,527	8,959,961	(310,566)	Final closeout of purchase orders
Ending Fund Balance	11,355,771	11,484,034	128,263	

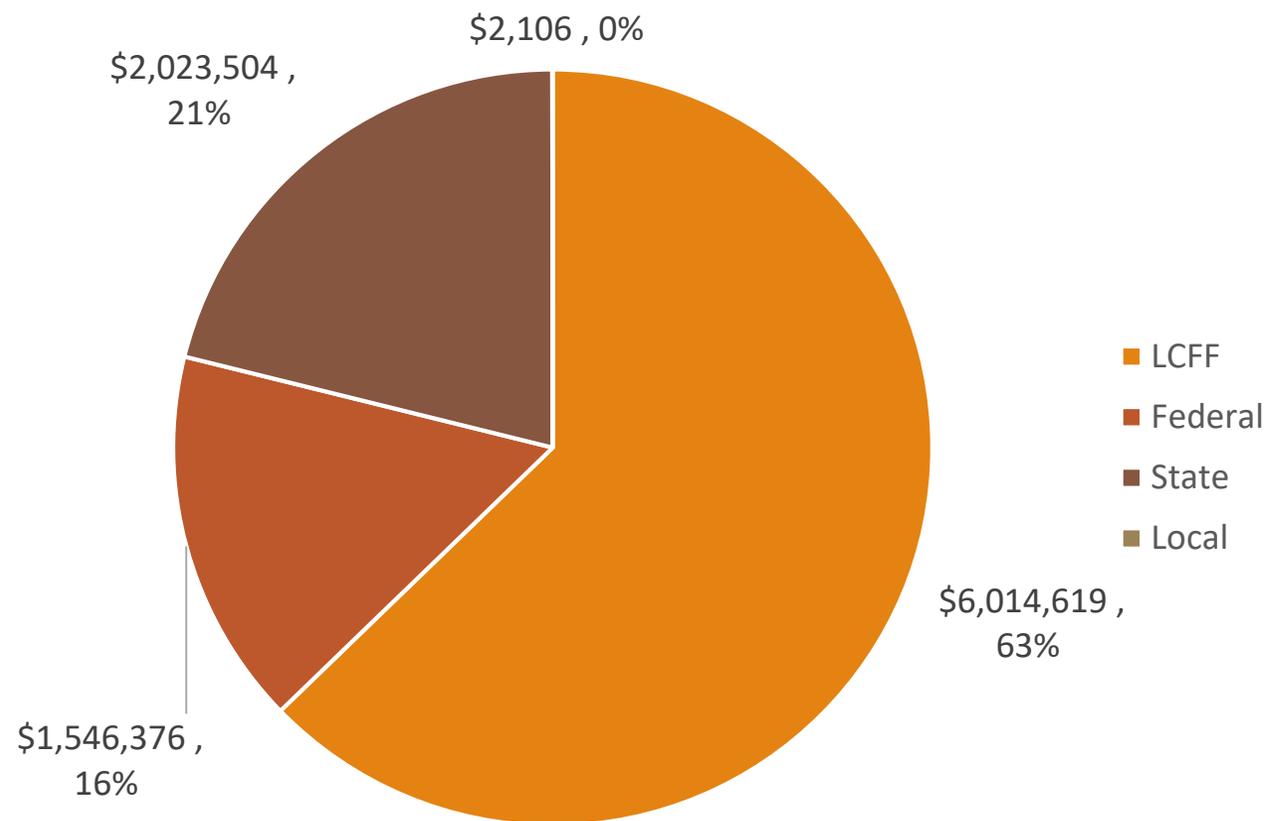
# 2021-22: Revenues, by Major Source

The 2021-22 actuals relied heavily on both state and federal funding sources, with the state Local Control Funding Formula (LCFF) comprising most of budgeted funds at 63% of total revenues. The LCFF is also the school's primary source of unrestricted revenues available for any expenditure purpose.

Of the restricted revenues included in the 2021-22 unaudited actuals, 44.2% or \$1.5 million were available on a one-time basis, including the Elementary and Secondary School Emergency Relief Fund III (ESSER III) and Expanded Learning Opportunities Grant.

The budget also includes support from the California National Guard at the current level of \$290,000.

Total Revenues = \$10,125,874



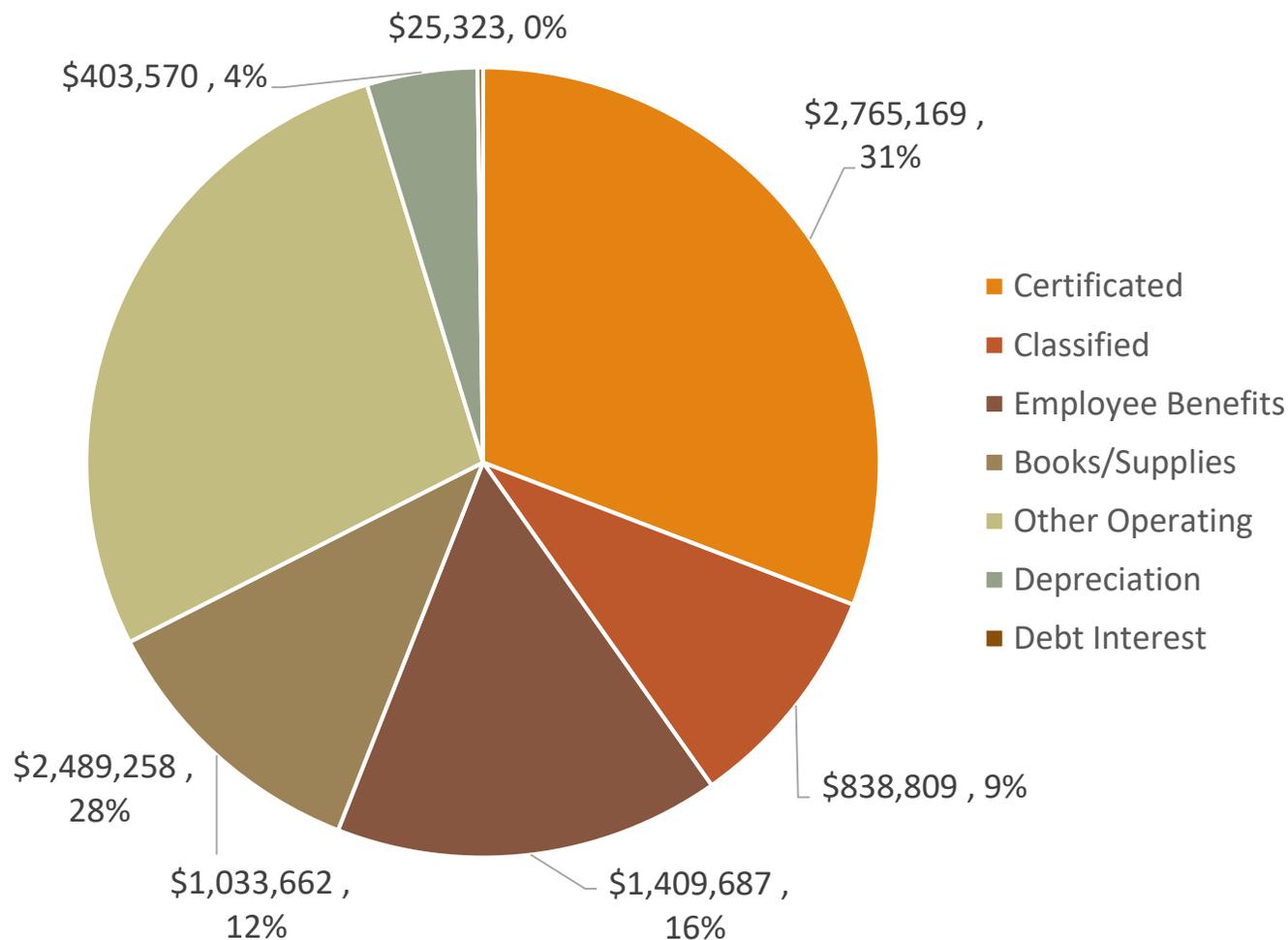
# 2021-22: Expenditures, by Major Category

Staffing costs remain the greatest expenditure in the school's budget. Salary and benefit expenditures for certificated and classified staff totaled close to \$5.01 million, or 60%, of total expenditures in 2021-22.

The percentage of the unrestricted expenditure budget allocated to salary and benefit costs is 77%.

Almost \$1.2 million in one-time restricted program funds were expended in 2021-22.

Total Expenditures = \$10,161,011



# 2022-23 BUDGET

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# Changes to 2022-23 Budget

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**Current Year ADA:** ADA projection reduced from 490.18 to 415.48 based on most recent enrollment data

**Local Control Funding Formula:** Increase for COLA; decrease for ADA decline, net change **-\$654,612**

## **Declining Enrollment:**

- COVID-19 ADA Relief – +20.09 funded ADA increase for 2021-22 based on proxy ADA calculation, **+\$245,329**
- Local Control Funding Formula ADA Loss Mitigation – one-time allowance for classroom-based charter schools 2021-22 funding based on greater prior year ADA **+\$1,500,000**

# Changes to 2022-23 Budget

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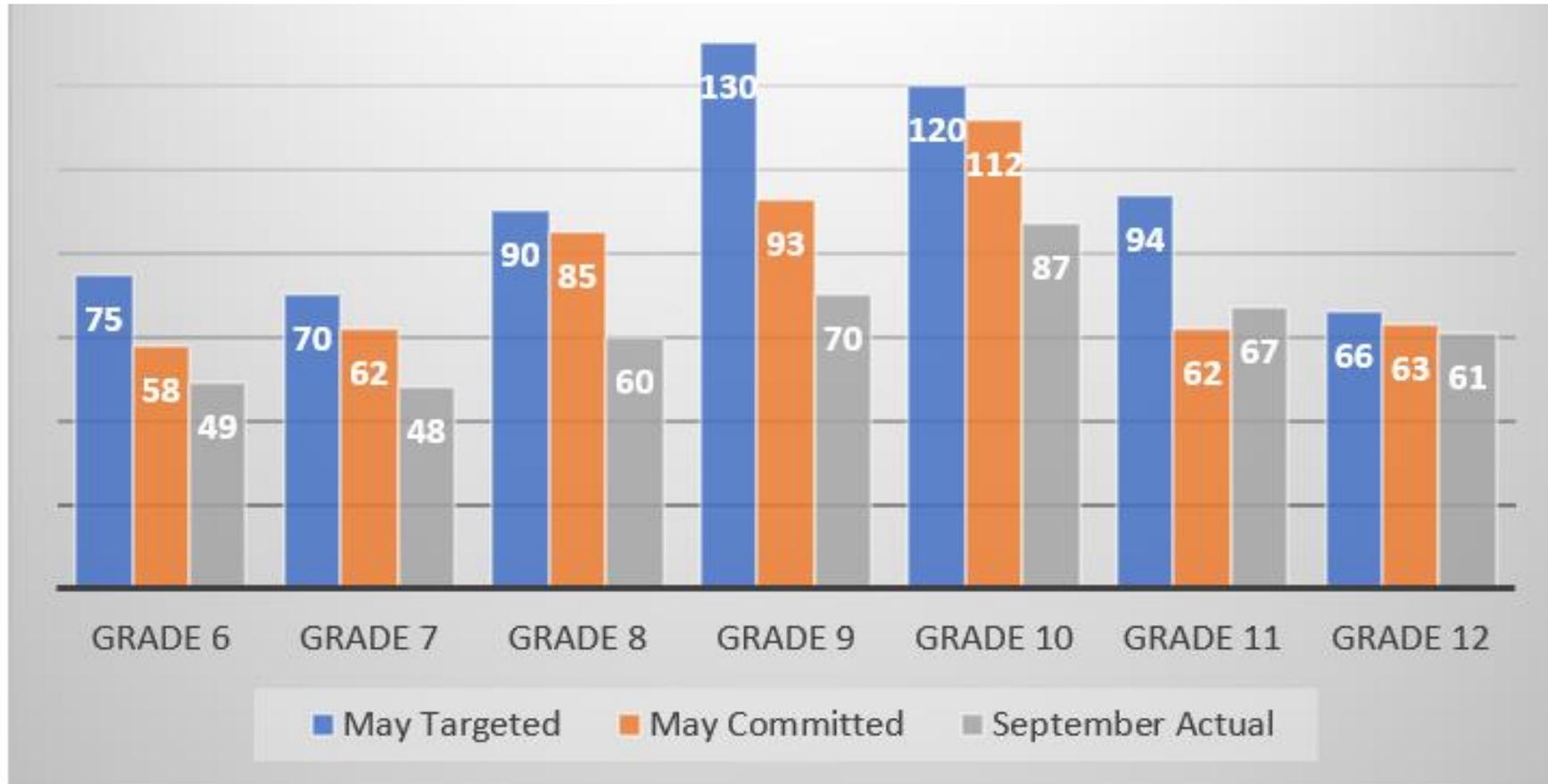
**Expanded Learning Opportunity Program (ELO-P):** ongoing increase of **\$47,760**

**Learning Recovery Emergency Block Grant:** provides one-time discretionary funds **+\$908,078\***

**Arts, Music and Instructional Materials Discretionary Block Grant:** provides one-time discretionary funds, **+\$327,105**

**Title I, II, and IV:** decrease in grant allocations **-\$135,389**

# 2022-23 Enrollment Projections



# Multiyear Fund Summary, by Combined Sources

	2022-23	2023-24	2024-25
Enrollment	442	442	442
ADA	411.06	411.06	411.06
Beginning Fund Balance	11,484,034	13,855,383	11,764,558
Revenues	12,230,939	7,657,552	7,898,696
Expenses	9,859,590	9,748,377	9,882,257
Ending Fund Balance	13,855,383	11,764,558	9,780,997
<i>Surplus/(Deficit)</i>	2,371,349	(2,090,825)	(1,983,561)
<b>Components of Net Position</b>			
Net Assets in Capital Assets	8,301,579	8,027,547	7,754,645
Restricted Net Position	340,000	-	-
Unrestricted Net Position	5,213,804	3,737,011	2,026,352
Reserves (as % of Expenses)	52.9%	38.3%	20.5%

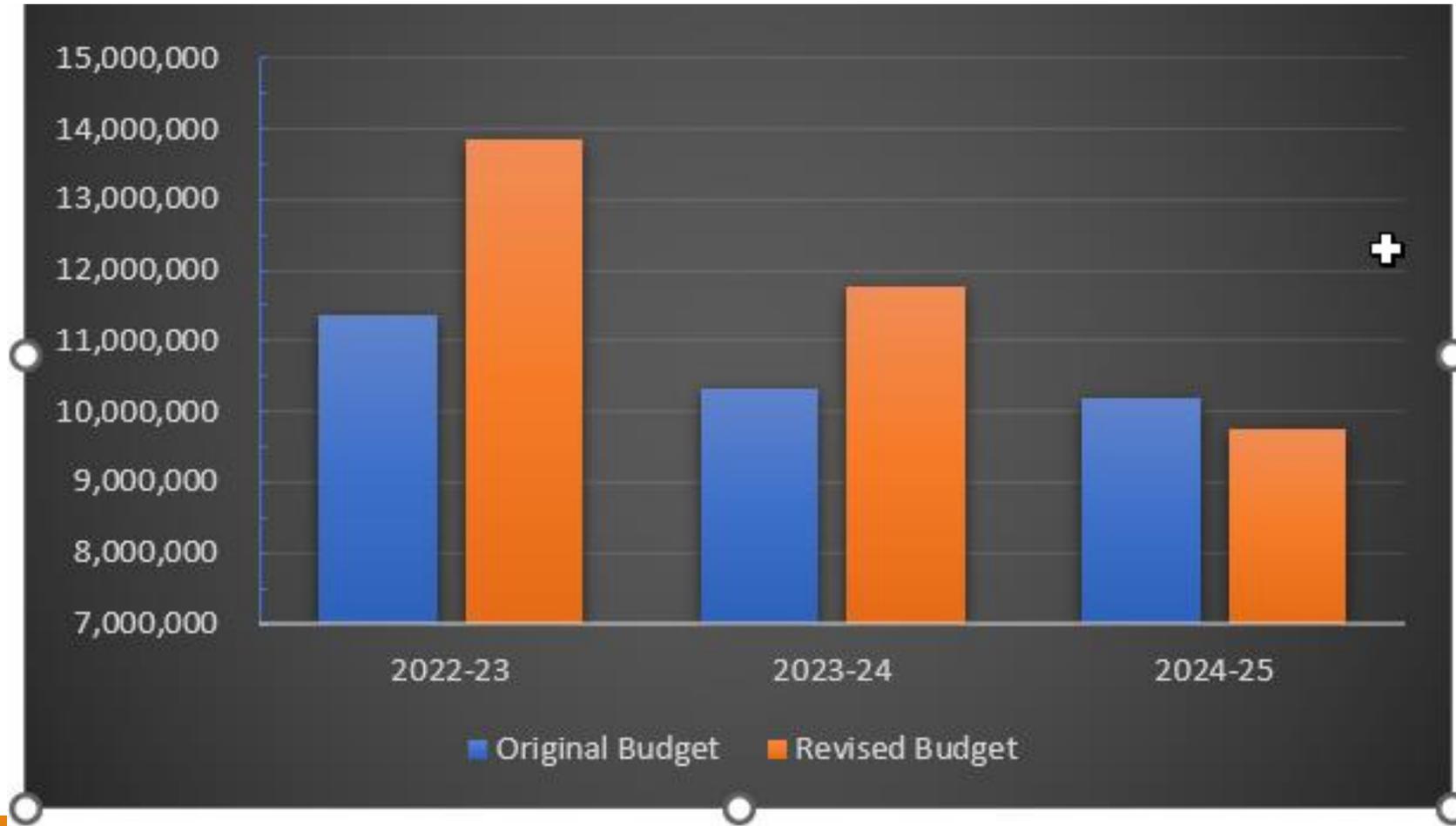
## Original Budget Multiyear Projection

	2022-23	2023-24	2024-25
Enrollment	530	560	590
ADA	490.18	517.85	545.5
Beginning Fund Balance	11,399,646	11,364,509	10,324,362
Revenues	10,125,874	9,104,161	9,889,596
Expenses	10,161,011	10,144,308	10,038,173
Ending Fund Balance	11,364,509	10,324,362	10,175,785
<i>Surplus/(Deficit)</i>	<i>(35,137)</i>	<i>(1,040,147)</i>	<i>(148,577)</i>

## Revised Budget Multiyear Projection

	2022-23	2023-24	2024-25
Enrollment	442	442	442
ADA	411.06	411.06	411.06
Beginning Fund Balance	11,484,034	13,855,383	11,764,558
Revenues	12,230,939	7,657,552	7,898,696
Expenses	9,859,590	9,748,377	9,882,257
Ending Fund Balance	13,855,383	11,764,558	9,780,997
<i>Surplus/(Deficit)</i>	<i>2,371,349</i>	<i>(2,090,825)</i>	<i>(1,983,561)</i>

# Ending Fund Balance, Combined Resources



# Coversheet

## Approve Revised Graduation Requirements

**Section:** V. Action Items  
**Item:** B. Approve Revised Graduation Requirements  
**Purpose:**  
**Submitted by:**  
**Related Material:** OMI\_Graduation\_Requirements.pdf  
OMI GRADUATION REQUIREMENTS Class of 2023\_2024.pdf

### BACKGROUND:

In the spring of 2022, the Board provided direction to staff drop the health course from its graduation requirements. This action needs to be formally approved by the Board. The attached document represents the change in graduation requirements. Also attached is a document comparing our graduation requirements, as approved today, to UC, CSU, private school and community college entrance requirements.

### RECOMMENDATION:

Staff recommends the OMI Board to review and approve the revised graduation requirements.

### Comparison Chart of OMI Graduation Requirements and CSU, UC, Private and Community Colleges

Subject	OMI Graduation Requirements	California State University  <i>Grade of "C" or better is required</i>	University of California  <i>Grade of "C" or better is required</i>	Private College  <i>Grade of "C" or better is required</i>	Community College
A - History/Social Science	2 years (20)	2 years 1 year - World Hist 1 year - US Hist	2 years 1 year - World Hist 1 year - US Hist	2-3 years 1 year - World Hist 1 year US Hist American Gov	<p><b>No Subject Requirements</b></p> <p>*Must be 18 years of age, a high school graduate or possess a high school proficiency test certificate.</p> <p>Students are most successful when they continue to take college preparatory courses.</p> <p>Students are also encouraged to enroll in honors, Advance Placement and other rigorous courses.</p>
B - English	4 years (40)	4 years	4 years	4 years	
C - Mathematics	3 years (30)	3 years  <i>Validation rules apply*</i>	3 years  <i>4 years recommended Validation rules apply*</i>	3-4 years  <i>College Prep each year</i>	
D - Lab Sciences	2 years (20)  Class of 2024-  3 Years (30)  <i>Validation rules apply*</i>	2 years 1 year - Bio from "D" or "G" 1 year - Phy from "D" or "G"  <i>Validation rules apply*</i>	2 years <i>2 out of the 3 categories Biology, Chemistry and Physics</i>  <i>3 years recommended</i>	3-4 years  <i>Lab Sciences</i>	
E -Language Other than English	2 years (20)  <i>Validation rules apply*</i>	2 years <i>Same Language</i> <i>Validation rules apply*</i>	2 years  <i>Same Language</i>  <i>3 years recommended Validation rules apply*</i>	3-4 years  <i>Same Language</i>	
F - Visual & Performing Arts	1 year (10)	1 year	1 year	VPA courses may count as electives	
G - College Prep Electives	Class of 2023: 1 Year (10)  Class of 2024: (0)	1 year  <i>No introductory courses</i>	1 year  <i>No introductory courses</i>	College preparatory courses in area of interest	
Government	1 semester (5)				
Economics	1 semester (5)				
Physical Education	Physical Education: 2 years (20)				
Military Science	4 years (40)				
Total Credits needed for Diploma	220 Credits				
Additional Requirements  <i>*Validation applies only with marks of "C" or better</i>		<b>Min GPA 2.0 SAT or ACT</b>	<b>Min GPA 3.0 SAT or ACT SAT Subject Tests</b>	<b>Min GPA varies SAT or ACT SAT Subject Tests</b>	

**OMI GRADUATION REQUIREMENTS Class of 2020, 2021, 2022, 2023, 2024**

	Class of 2023		Class of 2024	
UC a-g Categories (earned C+ or above)	OMI Graduation Requirements	Credits	OMI Graduation Requirements	Credits
<b>a (20)</b>	History	30	History	30
<b>b (40)</b>	English	40	English	40
<b>c (30)</b>	Math	30	Math	30
<b>d (20)</b>	Science	20	<i>Science</i>	<i>30</i>
<b>e (20)</b>	World Language	20	World Language	20
<b>f (10)</b>	Vis/Perf Arts	10	Vis/Perf Arts	10
<b>g (10)</b>	<i>Military Science</i>	<i>40</i>	<i>Military Science</i>	<i>40</i>
	<i>Elective</i>	<i>10</i>	<i>PE</i>	<i>20</i>
	<i>PE</i>	20		
	<b>TTL</b>	<b>220</b>	<b>TTL</b>	<b>220</b>

## Coversheet

### Appoint New Governing Board Member- OUSD District Representative Annie Campbell Washington

**Section:** V. Action Items  
**Item:** C. Appoint New Governing Board Member- OUSD District Representative Annie Campbell Washington  
**Purpose:**  
**Submitted by:** Mary Streshly  
**Related Material:**  
Notice - OMI Confirmation of Board Appointee 2022- Annie Washington.pdf

#### BACKGROUND:

The OUSD Board of Education has approved the Office of Charter Schools' recommendation to appoint Annie Campbell Washington to serve as the District representative to the Oakland Military Institute Charter School Board ("Board" or "Charter Board"). This recommendation was presented to the OUSD Charter Committee on August 18, 2022. It was considered and approved by the full OUSD Board of Education on August 24, 2022.

The appointee's term length is designated by the Charter Board's bylaws. The Office of Charter Schools will be following up with the appointee to ensure that they have completed all required trainings and have signed the expectations for their role (see attachment A).

#### RECOMMENDATION:

Staff recommends that the board vote to confirm the appointment of Annie Campbell Washington to Oakland Military Institute's Board of Directors.



**OAKLAND UNIFIED  
SCHOOL DISTRICT**

*Community Schools, Thriving Students*

**OFFICE OF CHARTER SCHOOLS**

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August 25, 2022

Jerry Brown  
Oakland Military Institute College Preparatory Academy  
3877 Lusk Street,  
Oakland, CA 94608

**Notice re: Annie Campbell Washington Approved by OUSD Board of Education to Serve as District Representative to Oakland Military Institute Charter School's Board**

Dear Jerry Brown,

This letter serves as official notice that the OUSD Board of Education has approved the Office of Charter Schools' recommendation to appoint Annie Campbell Washington to serve as the District representative to the Oakland Military Institute Charter School Board ("Board" or "Charter Board").

This recommendation was presented to the OUSD Charter Committee on August 18, 2022. It was considered and approved by the full OUSD Board of Education on August 24, 2022.

The appointee's term length is designated by the Charter Board's bylaws. The Charter Board can now begin to onboard Annie Campbell Washington as a board member and should take steps to confirm the appointment at its next board meeting.

The Office of Charter Schools will be following up with the appointee to ensure that they have completed all required trainings and have signed the expectations for their role (see attachment A). Board appointees will report to our office three times a year using an online form (see attachment B). The first report will be due on October 28, 2022.

Please be in touch with our office if you have any additional questions.

Sincerely,

Kelly Krag Arnold, Director, Office of Charter Schools  
Madison Thomas, Policy and Compliance Specialist, Office of Charter Schools

cc: Mary Streshling, Superintendent  
Annie Campbell Washington, Appointee



**OFFICE OF CHARTER SCHOOLS**

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*Attachment A: Expectations*

**OUSD Charter School Board Appointments | Expectations for Appointees**

The Oakland Unified School District (OUSD) Board of Education, as permitted by Education Code §47604(c), is appointing a district-selected individual to the governing board of select charter schools. Once confirmed, appointments will continue according to the term length determined by each charter governing board’s bylaws. The appointee will serve as a full, voting member of the charter school’s board.

Board appointees are expected to:

- Attend the plurality of board meetings (≥80%)
- Act in the best interests of public education, the community, the school, and students (fiduciary responsibility)
- Engage in ethical conduct and protect against any potential conflicts of interest
- Engage with school community as appropriate
- Ask questions and request any additional information to make informed decisions on Board votes
- Provide a written report to the Office of Charter Schools (OCS) three times a year, as described below (Appointees can also contact OCS in between reporting periods, if needed.)
- **Board appointees should not report to OCS or anyone outside the charter school’s board on closed session items**

During their appointments, appointees are expected to report back to the Office of Charter Schools as follows:

- Three times a year (October 31, February 28, June 30)
- Submit through an online form
- Respond to questions on major strategic choices made by the board, board meeting schedule, and board documents on strategic planning and leadership evaluation

Board appointees who do not meet the expectations outlined above may be removed from their appointment.

Please sign below to confirm your understanding of and agreement with these expectations.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**OFFICE OF CHARTER SCHOOLS**

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***Attachment B: Online Reporting Form***

**Board Appointee Reporting**

Board Appointees should prepare regular reports on the trends and developments from the meetings of their assigned Board.

These reports should be submitted three times per year, on the last day of October, February, and June. Each report will cover the following reporting period:

October 31 report: Covers July 1 through October 31

February 28 report: Covers November 1 through February 28

June 30 report: Covers March 1 through June 30

In addition to answering the questions below, appointees should also submit (through this form) the following specific documents according to this schedule:

October: A PDF of Board's strategic plan for the next school year

February: A major policy the board has worked on in the current school year (optional)

June: The tool/rubric used to evaluate the school leader and the evaluation schedule

Appointees should not report on information presented during closed session.

Reporting ID -- BoardYY/YY-MM

Ex. OMI19/20-05

Date of Report

Number of Meetings Scheduled this Reporting Period

Number of Meetings Cancelled this Reporting Period

Number of Meetings Attended this Reporting Period



**OFFICE OF CHARTER SCHOOLS**

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Areas of Discussion at Meetings

- Academic Reports
- Board Recruitment
- CMO/Charter Strategy
- Development
- Facilities
- Financial Reports
- Hiring
- Policies/Bylaws
- School Leader Evaluation
- Student Recruitment

Share any major strategic decisions made this reporting period

Share any major reportable concerns raised this reporting period

Share any questions for Office of Charter Schools staff

Upload BoardOn Track Files and Other Documents

October: A PDF of Board's strategic plan for the next school year  
February: A major policy the board has worked on in the current school year (optional)

June: The tool/rubric used to evaluate the school leader and the evaluation schedule

 Drop files here

Submit

# Coversheet

## New Job Description: Director of Student Services and Special Programs

**Section:** V. Action Items  
**Item:** D. New Job Description: Director of Student Services and Special Programs  
**Purpose:**  
**Submitted by:**  
**Related Material:** Director of Student Services and Special Programs.pdf  
OMI Proposed Classified. Mgt. Confidential Salary Schedule 9\_7\_22.pdf

### BACKGROUND:

This new job description represents the increased and "ongoing" responsibilities in the area of student services elevating it above the role of a coordinator. It not only represents our renewed focus on expanding capacity of academic counseling and college advising, mental health, Special Education, English Learner Services and student assessment data, but also our current unique leadership structure that places this position as the only certificated management position currently eligible to formally evaluate staff and execute serious student disciplinary measures with staff and students.

To stay largely within our budget, this position will be filled by the current Student Services Coordinator. The Coordinator position will not be backfilled and will remain an unfilled position. The cost differential for 22-23 budget will be approximately \$17,000.

### RECOMMENDATION:

Staff recommends that the OMI Board approves the new job description and the salary schedule in the attached documents.



## **OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY**

3877 Lusk Street | Oakland, CA 94608 | 510 594 3900 | oakmil.org

### **Job Description: Director of Student Services and Special Programs**

Certificated Management

Work Year - 220 Days

#### SUMMARY DEFINITION

Under the direction and supervision of the Executive Director/Principal, the Director of Student Services and Special Programs works closely with site administrators, faculty and support personnel to ensure that all students in the district are provided a safe, orderly, healthy, and supportive place to learn.

#### PRIMARY RESPONSIBILITIES

Responsible for overseeing the implementation of district policies in the areas of student wellbeing and mental health supports, safety, counseling, restorative justice practices, alternatives to suspension, student discipline, attendance, athletics, student placement and course of study, Special Education and English Learner services, student records management, and coordinating district-wide student support and intervention services.

#### ESSENTIAL DUTIES/ RESPONSIBILITIES

- Serves as liaison to agencies including, but not limited to local law enforcement, student wellness and health, social services, students that are on probation, and community based agencies in order to provide holistic support.
- In collaboration with site administrators, facilitates processes to re-engage students struggling with chronic absenteeism.
- Serves as Homeless and Foster Liaison and Child Welfare Officer, working as necessary with appropriate local agencies.
- Assures that District procedures comply to laws and local policies concerning students' due process rights and responsibilities in all areas pertaining to the suspension, expulsion, and re-admission of students following an expulsion.
- Coordinates section 504 student support plans.
- Oversees Special Education Programs and ensures IEP compliance and proper services
- Oversees English Learner Programs and ensures EL compliance and proper services
- Collaborates with the military cadre to coordinate the development of Site Safety Plans to ensure safety and well-being of all staff and students.
- Collaborates with military cadre to monitor and ensure required emergency drills and district safety compliance issues.
- Advises registrar and counseling staff on student transcript issues to provide immediate clarification and proper resolution.



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- Facilitates and coordinates state and local assessments
- Monitors school calendars and bell schedules for instructional minutes' compliance.
- Facilitates articulation meetings and professional development for Counselors, Registrar, Attendance Clerk, Health Clerk, ASGs, Special Education and English Learner Departments.
- Prepares reporting information to state and federal government and other agencies (i.e. SARC, Title 1, Title 3, Special Ed and EL compliance reporting, and LCAP).
- Serves as the District's Title IX Coordinator
- Other duties as assigned.

### WHO WE ARE

The mission of the Oakland Military Institute College Preparatory Academy (OMI) is to prepare each of its cadets to qualify for, and succeed in, leading colleges and universities. OMI, through a traditional military school framework, instills honor, integrity and leadership. At Oakland Military College Prep Academy, we strive to be data-informed and focused on results, while promoting humanity, kindness, and personal responsibility. We are proud to provide a supportive environment of collaboration among our staff. We know that high quality teachers, administrators and staff are key to our students' success and are working to retain and recruit passionate and effective talent. We are an equal opportunity employer, are committed to racial equity and social justice, and we make a particular effort to recruit people who identify as Black, Indigenous, and people of color to apply for open positions.

### QUALIFICATIONS

The Oakland Military Institute – College Preparatory Academy (OMI) determines whether a candidate is qualified based on fulfillment of prerequisites, relevant work experience, ability to perform the essential functions, reference checks, effective interpersonal and communication skills demonstrated by interview performance and/or writing samples, and achievement on performance-based assessments (if applicable) that demonstrate the candidate possesses the requisite knowledge, skills and abilities. Meeting the prerequisites only satisfies the initial screening process and does not indicate the candidate is qualified to perform the essential functions of the position.

### KNOWLEDGE OF:

- Assessment technology, online accountability systems and data analysis.
- Student development, student wellbeing, mental health supports, positive behavior intervention and support, alternatives to suspension, restorative justice practices, discipline, assessment, behavioral management and parent/guardian relations.
- Best practices and legal compliance measures and standards involving Special Education and English Learner Services and the applicable sections of State Education Code and other laws applicable to Special Education and English Learner Services



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- Attendance policies and procedures and the applicable sections of State Education Code and other laws applicable to compulsory attendance and due process procedures.
- District Board Policies and administrative regulations related to student services.
- Current educational programs and student services practices and strategies which support students in receiving a high quality education.

### ABILITY TO

- Effectively manage instructional and non-instructional personnel.
- Maintain an effective and positive relationship with district employees, agencies, parents, students and the general public.
- Communicate effectively, tactfully, timely and persuasively with parents, students and teachers in difficult situations.
- Communicate regularly with the Executive Director/Principal, Commandant and the district team in order to align site practices with cross functioning departments, services, policies, and goals, as outlined in the LEA plan.
- Perform supervisory tasks such as instructing, training, reviewing work and coordinating activities.
- Compile and organize information, and make oral and written reports concisely, clearly and effectively. Present effectively to the Board of Directors.
- Ensure compliance with State and Federal mandates.
- Work proficiently within all district computer based systems including but limited to Microsoft Office and all district and state student information databases.
- Facilitate both large and small group trainings, discussions, and presentations.
- Education and Bilingual and Biliterate in Spanish preferred

### EXPERIENCE AND EDUCATION

Any combination of experience and training that would likely provide the required knowledge and skill is qualifying. A typical way to obtain the required knowledge and skill would be:

- Valid CA Administrative Services Credential.
- At least 3 years of successful administrative experience
- Valid California Teaching Credential or Pupil Services Credential

### CALENDAR AND COMPENSATION

- Certificated Management Salary Schedule

### PERSONAL QUALITIES



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Appearance, grooming and personality that establish a desirable example for students.

### PHYSICAL REQUIREMENTS

Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions of the position. The preceding job description has been designed to indicate the general nature and level of work performed by the employee within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities, and qualifications required for this position.

*It is the policy of Oakland Military College Prep Academy to provide equal opportunity for all individuals in education and employment. District programs and activities shall be free from discrimination, harassment, intimidation and bullying based on actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Penal Code 422.55, or Government Code 11135, or based on association with a person or group with one or more of these actual or perceived characteristics (Board Policy 5145.3 and 4030 through 4032).*

<b>CLASSIFIED</b>	<b>Contracted Days</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
<b>NON-EXEMPT</b>						
Custodial Technician	260	\$ 20.70	\$ 21.34	\$ 22.00	\$ 22.66	\$ 23.34
Special Education/Bilingual EL Aides	185	\$ 20.70	\$ 21.34	\$ 22.00	\$ 22.66	\$ 23.34
Administrative Assistant/Office Manager	260/220	\$ 25.10	\$ 25.88	\$ 26.68	\$ 27.48	\$ 28.30
Campus Monitor	185	\$ 25.43	\$ 26.22	\$ 27.03	\$ 27.84	\$ 28.68
Facilities Technician	260	\$ 28.27	\$ 29.15	\$ 30.05	\$ 30.95	\$ 31.88
Admin. Assistant to the Superintendent	260	\$ 28.96	\$ 29.86	\$ 30.78	\$ 31.70	\$ 32.66
Business Technician	260	\$ 29.17	\$ 30.07	\$ 31.00	\$ 31.93	\$ 32.89
<b>EXEMPT</b>						
Human Resources Manager	260	\$ 70,568	\$ 72,750	\$ 75,000	\$ 77,250	\$ 79,568
Information Technology (IT) Manager	260	\$ 76,213	\$ 78,570	\$ 81,000	\$ 83,430	\$ 85,933
Student Data Manager/Registrar	260	\$ 70,568	\$ 72,750	\$ 75,000	\$ 77,250	\$ 79,568
Social/Emotional Therapist	185	\$ 77,154	\$ 79,540	\$ 82,000	\$ 84,460	\$ 86,994
Chief Business Officer	260	\$ 128,367	\$ 132,338	\$ 136,431	\$ 140,650	\$ 145,000
<b>CERTIFICATED</b>						
	<b>Contracted Days</b>	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>	<b>Step 5</b>
Director of Teaching & Learning	220	\$ 119,515	\$ 123,211	\$ 127,022	\$ 130,950	\$ 135,000
Director of Student Services and Learning and Special Services	220	\$ 119,515	\$ 123,211	\$ 127,022	\$ 130,950	\$ 135,000
Student Services Coordinator	220	<del>\$ 103,499</del>	<del>\$ 106,700</del>	<del>\$ 110,000</del>	<del>\$ 113,300</del>	<del>\$ 116,699</del>
Data/Instructional Coach	200	\$ 92,208	\$ 95,060	\$ 98,000	\$ 100,940	\$ 103,968
Psychologist/Speech & Language Therapist	205	\$ 83,030	\$ 87,400	\$ 92,000	\$ 96,600	\$ 101,430
Counselor/Special Education Counselor	220	\$ 77,154	\$ 79,540	\$ 82,000	\$ 84,460	\$ 86,994

One stipend authorized annually	Masters Degree	\$ 500
	Doctorate Degree	\$ 1,000

Additional Stipend annually CACC Member 1000

Longevity Annual Stipend-based on consecutive years of service with OMI

5 YOS	\$500
10 YOS	\$1,000
15 YOS	\$2,000
20 YOS	\$3,000

As of 9/7/2022

# Coversheet

## Staff Salary Schedule Increase, Retro-active July 1, 2022

**Section:** V. Action Items  
**Item:** E. Staff Salary Schedule Increase, Retro-active July 1, 2022  
**Purpose:**  
**Submitted by:** Mary Streshly  
**Related Material:** COLA\_5\_\_Board\_Presentation\_09.15.2022.pdf

### BACKGROUND:

Staff performed a salary schedule comparison study, which included Alameda county districts and the 2021 CA J90 Summary of districts across California, to develop a recommendation for a 22-23 COLA increase.

### RECOMMENDATION:

Staff recommends the Board review the draft salary schedule, which calculates a 5% salary increase across both certificated and classified staff, and approve the schedule as represented.

# Proposed 5% COLA FY 22-23

## Governing Board Meeting – September 15, 2022

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# COST OF 5% INCREASE TO SALARY SCHEDULES

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# 2022-23 Average Salary

	Salary	STRS	PERS	H&W*	Taxes	Total
<b>Certificated Teacher</b>	76,772	14,663	-	9,551	2,407	103,393
<b>Classified</b>	41,084	-	10,147	4,502	4,063	59,796

*\*Health & Welfare costs range from \$200 to \$25,000 per employee*



# Cost of 5% Salary Schedule Increase

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	<b>Salaries</b>	<b>Benefits</b>	<b>Combined</b>
<b>2022-23</b>	200,043	44,721	244,764
<b>2023-24</b>	171,754	52,100	223,853
<b>2024-25</b>	132,424	45,556	177,980
<b>Total</b>	<b>504,220.96</b>	<b>142,376.73</b>	<b>646,597.69</b>

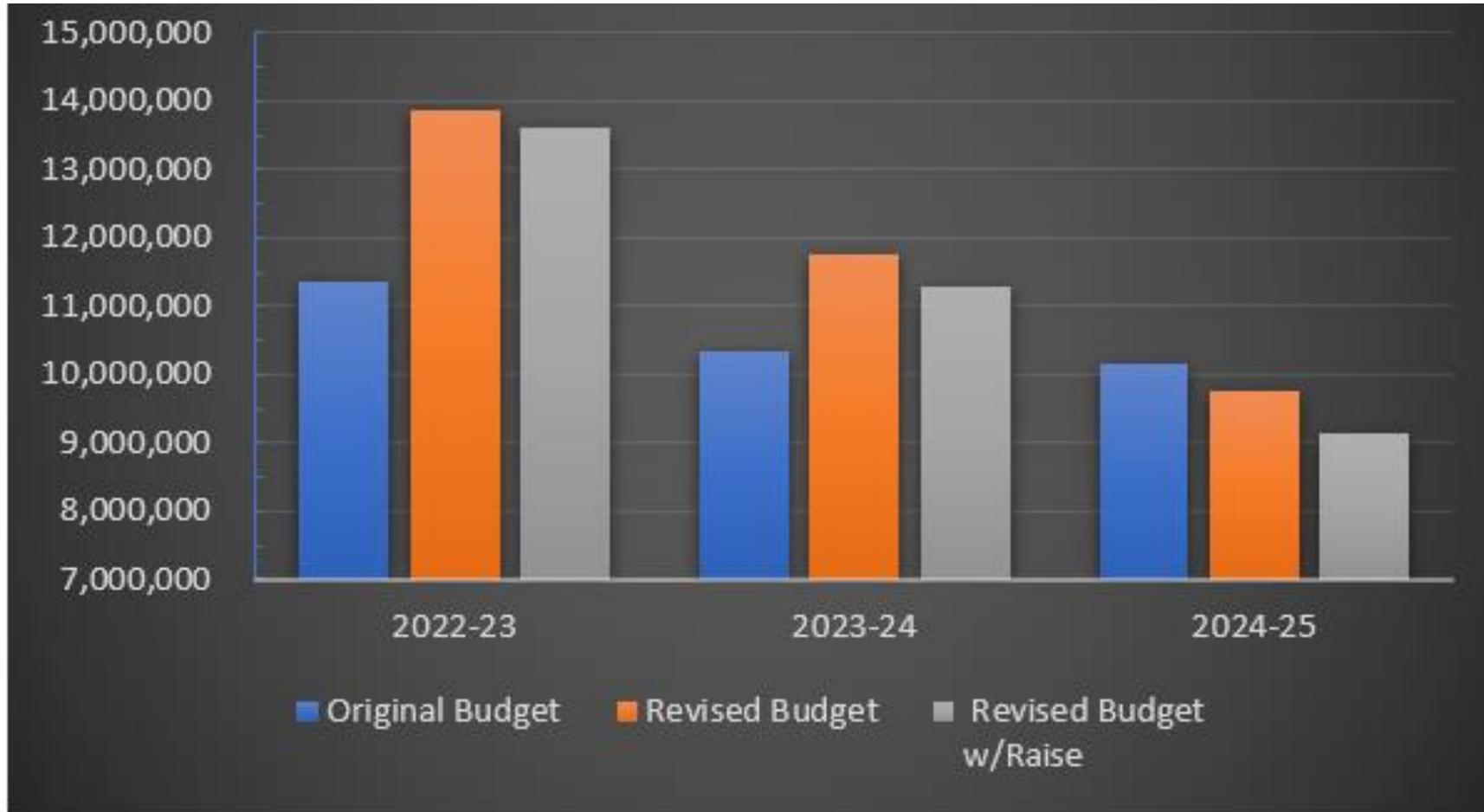
## Multiyear Projection

	2022-23	2023-24	2024-25
Beginning Fund Balance	11,484,034	13,855,383	11,764,558
Revenues	12,230,939	7,657,552	7,898,696
Expenses	9,859,590	9,748,377	9,882,257
Ending Fund Balance	13,855,383	11,764,558	9,780,997
<i>Surplus/(Deficit)</i>	2,371,349	(2,090,825)	(1,983,561)

## Multiyear Projection with Salary Increase

	2022-23	2023-24	2024-25
Beginning Fund Balance	11,484,034	13,609,316	11,294,637
Revenues	12,230,939	7,657,552	7,898,696
Expenses	10,105,657	9,972,231	10,060,237
Ending Fund Balance	13,609,316	11,294,637	9,133,096
<i>Surplus/(Deficit)</i>	2,125,282	(2,314,679)	(2,161,541)

# Ending Fund Balance, Combined Resources



## Coversheet

### Approve Resolution on Authorizing Use of Remote Teleconferencing Provisions (AB 361)

**Section:** V. Action Items  
**Item:** F. Approve Resolution on Authorizing Use of Remote Teleconferencing Provisions (AB 361)  
**Purpose:**  
**Submitted by:**  
**Related Material:** September\_OMI\_-\_AB\_361\_Findings\_Resolution.pdf

#### BACKGROUND:

Consistent with Government code section 54953, on February 10, 2022 OMI found that meeting in person would present imminent risks to the health or safety of attendees.

At the September 15, 2022, meeting, OMI adopted Resolution 072022, to make a finding after reconsidering the state of emergency, that the current circumstances meet the requirements of AB 361 and Government Code section 54953 for the OMI Board of Directors to continue conducting meetings remotely.

#### RECOMMENDATION:

Staff recommends the Board of Directors adopt the attached resolution to continue conducting meetings remotely.



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**RESOLUTION OF THE  
OAKLAND MILITARY INSTITUTE COLLEGE PREPARATORY ACADEMY  
BOARD OF DIRECTORS**  
(A California Non-Profit Public Benefit Corporation)

Board Resolution No. 092022

**A Resolution Making Certain Findings Necessary to Permit Virtual Board Meetings  
Pursuant to AB 361 and Government Code Section 54953(e)**

WHEREAS, Oakland Military Institute College Preparatory Academy, a California nonprofit public benefit corporation, operates Oakland Military Institute College Preparatory Academy (collectively the “Charter School”);

WHEREAS, Assembly Bill No. 361 (“AB 361”) was signed into law on September 16, 2021, and is intended to “improve and enhance public access to . . . local agency meetings during the COVID-19 pandemic and future applicable emergencies, by allowing broader access through teleconferencing options . . .”;

WHEREAS, AB 361 permits local legislative bodies subject to the Brown Act to hold virtual meetings without needing to publish the physical locations of Board members or make those locations open to the public if there is a proclaimed state of emergency (pursuant to Section 8625 of the California Emergency Services Act) and either: (i) state or local officials have imposed or recommended measures to promote social distancing, or (ii) there is a finding that, as a result of the emergency, meeting in person “would present imminent risks to the health or safety of attendees . . .”;

WHEREAS, prior to the COVID-19 pandemic, the Charter School’s Board of Directors typically met in-person in Room C102 located at the Charter School’s campus at 3877 Lusk Street, Oakland, California 94608. Due to the pandemic Room C102 is not designed to accommodate a large number of attendees in close proximity. The maximum capacity for the room is 15-20 people.

WHEREAS, at this time, there is not available another proximate location to serve as an alternative meeting space that would present a sufficiently safe option for in-person meetings due to the ongoing COVID-19 pandemic.

NOW, THEREFORE, BE IT RESOLVED, the Charter School’s Board of Directors hereby makes the following findings:

- ❖ On March 4, 2020, the Governor of the State of California, pursuant to the California Emergency Services Act, and, in particular, Government Code Section 8625, issued a Proclamation of a State of Emergency due to conditions caused by COVID-19, and, as of the date of this resolution, the Proclamation has not been rescinded by the Governor or the Legislature. (See, COVID-19 Proclamation of State of Emergency declared March 4, 2020.)



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- ❖ As of the date of this resolution, the Alameda County Public Health Department recommends some social distancing measures under certain circumstances.
- ❖ Any in-person meeting of the Board of Directors, whether at the Charter School or other location(s) of the Board Members, could result in violations of state, local, or District health and safety protocols or other unsafe behavior by one or more attendees at an in-person Board meeting and “would present imminent risks to the health or safety of attendees” in light of COVID-19.

BE IT FURTHER RESOLVED, the intent of these findings is to (i) permit the Board to hold virtual public meetings pursuant to the Brown Act without publishing the physical locations from where the members would be joining the virtual meeting (as such meetings would otherwise be held in unsafe locations in light of COVID-19);

BE IT FURTHER RESOLVED, this Resolution is effective for thirty (30) days from the date of this Resolution.

\* \* \*

IN WITNESS THEREOF, the Charter School Board of Directors has adopted the above resolution by the following vote at a regular Board of Directors meeting this 15 day of September 2022.

AYES: \_\_\_\_\_

NOS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

I, Jose Vargas, am the Board Secretary of Oakland Military Institute College Preparatory Academy and I hereby certify that the foregoing is a true copy of a resolution duly and legally adopted by the Board of Directors on September 15, 2022.

Date: \_\_\_\_\_

\_\_\_\_\_  
Jose Vargas, Board Secretary  
Oakland Military Institute College Preparatory Academy  
Board of Directors