APPROVED

Bethany Community School

Minutes

Board Meeting

Date and Time
Tuesday September 30, 2025 at 6:00 PM

Directors Present
Alan Farrar, Bill McMahon (remote), Darla Dunagan, Jenna Daniels, Megan Coleman, Shawn Bowers

Directors Absent
None

Guests Present
Kristen Nuckles, Scott Lewis, Shaun Trepal, Shawuan Coles-Wilson

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I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Megan Coleman called a meeting of the board of directors of Bethany Community School to order on Tuesday Sep 30, 2025 at 6:06 PM.
Introductions

C. Pledge of Allegiance

D.

Moment of Silence

E. Approve Minutes

Shawn Bowers made a motion to approve the minutes from Board Meeting (Work Session) on 08-12-25.
Jenna Daniels seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Approve Minutes

Bill McMahon made a motion to approve the minutes from Special Board Meeting on 08-22-25.
Darla Dunagan seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. 25/26 BOD Calendar

The Board of Directors meeting calendar is posted at school and on the school's website.

II. Executive Director's Report

A. High School & Middle School Reports

Kristen Nuckles, Shaun Trepal and Shawuan Coles-Wilson presented the middle and high school reports. Deputy Anders presented a proposal for the Sheriff's Office to purchase a gun safe for the school resource officer. The school would only be responsible for the installation of the safe.
Megan Coleman made a motion to approve the proposal presented by Deputy Anders and Staley for the Rockingham County Sheriff's Office to purchase a gun safe to be installed in the SRO's office. Bethany Community School will be responsible for the cost of installation. The safe will be secured to the floor and wall. The SRO and law enforcement personnel will be the only individuals with the combination. Also, a donation will be made for the purchase of SRO equipment in the amount of approximately $1,800.00.
Shawn Bowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Data Dashboard

Scott Lewis presented the Data Dashboard.

C. Enrollment Dashboard

Scott Lewis presented the Enrollment Dashboard.

D. Review Prior Year Academic Data

Scott Lewis presented the Prior Year Academic Data.

E. Enrollment Season Plans; Tours, Events, Marketing

Scott Lewis discussed the upcoming events the school will be involved in.

F. Annual Fund Update

Scott Lewis discussed the Annual Fund Drive from last calendar year and presented slides of the courtyard area, where the funds are being spent. Lewis also presented the percentage of disbursement to various school groups.

G. Revisions to Student/Parent Handbook

Scott Lewis presented updated information from the school's attorney regarding student attendance.
Megan Coleman made a motion to amend the attendance policy revision as presented by Scott Lewis.
Jenna Daniels seconded the motion.
The board **VOTED** unanimously to approve the motion.

III. Governance

A. Governance Committee Report

Shawn Bowers presented the Governance Committee report. One application has been received and the applicant has been invited to the October Governance Committee meeting. Also, a new fillable form will be created for any other prospective applicants.

IV. Finance

A. Finance Committee Report

Megan Coleman presented the Finance Committee report.

B. Review YTD Financial Reports

Scott Lewis presented the YTD Financial Reports.

C. Weight Room Quote (Stronger Connections)

Scott Lewis presented the weight room quote from Dynamic Fitness & Strength.
Shawn Bowers made a motion to approve the weight room proposal, pending the approval from Stronger Connections.
Megan Coleman seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Stage Quote (Stronger Connections)

Scott Lewis presented the stage quote and recommended The Stage Depot quote.
Megan Coleman made a motion to approve the quote from The Stage Depot, pending the approval from Stronger Connections.
Shawn Bowers seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Capturing Kids Hearts Training

Scott Lewis made a presentation on Capturing Kids Hearts.
Shawn Bowers made a motion to approve the proposal presented by Scott Lewis on Capturing Kids Hearts. The proposal includes sending the Process Champions Team to training in Asheville and then reporting back to the school. The training would also need approval from Stronger Connections.
Jenna Daniels seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Personnel Committee

A. Personnel Committee Report

Darla Dunagan presented the Personnel Committee Report.

B. Organizational Chart

Megan Coleman presented the two proposed organizational charts and lead a discussion on them.

C. Enter Executive Session

Megan Coleman made a motion to enter Executive Session.
Darla Dunagan seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Exit Executive Session

Jenna Daniels made a motion to exit Executive Session.
Shawn Bowers seconded the motion.
The board **VOTED** unanimously to approve the motion.
Jenna Daniels made a motion to approve the organizational chart as presented by the Executive Director.
Shawn Bowers seconded the motion.
The board **VOTED** unanimously to approve the motion.
Jenna Daniels made a motion to ratify the hiring of Shaun Trepal from the email sent on September 3, 2025.
Megan Coleman seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Chair Remarks

B. Adjourn Meeting

Jenna Daniels made a motion to adjourn.
Shawn Bowers seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:07 PM.

Respectfully Submitted,
Alan Farrar