

APPROVED



# Bethany Community School

## Minutes

### Executive Director Search Committee Meeting

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#### **Date and Time**

Wednesday February 12, 2025 at 5:00 PM

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#### **Committee Members Present**

Darla Dunagan, David Heller (remote), Megan Coleman

#### **Committee Members Absent**

Bill McMahon

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

Megan Coleman called a meeting of the Executive Director Search Committee of Bethany Community School to order on Wednesday Feb 12, 2025 at 5:00 PM.

### **II. Executive Director Search**

#### **A. Job Description and Duties**

Discussed ED job description and duties with Andrea Brown.

#### **B. AltHR Process**

Discussed AltHR process including initial applicants, interviews, finalists, and timeline.

**C. Status**

Executive Director Search Committee will conduct weekly checkin's each Tuesday at 5:15pm.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:40 PM.

Respectfully Submitted,  
Megan Coleman

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Acceptable reasons for a public body to enter Executive Session under § 143-318.11 (a) include:  
(1) Confidential Student Matters (2) Scholarship (3) Attorney Consultation (5) Contract Negotiations (6) Personnel Qualifications & Performance (7) Criminal Investigations (8) Emergency Plans