



# Bethany Community School

## Minutes

### Board Meeting

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#### Date and Time

Tuesday September 24, 2024 at 6:00 PM

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#### Directors Present

Alan Farrar, Bill McMahon, Darla Dunagan, David Heller (remote), Jenna Daniels, Megan Coleman, Shawn Bowers

#### Directors Absent

*None*

#### Guests Present

Jeff Morris, Rosaland Harvin, Scott Lewis

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

Megan Coleman called a meeting of the board of directors of Bethany Community School to order on Tuesday Sep 24, 2024 at 6:06 PM.

#### C. Pledge of Allegiance

#### D. Moment of Silence

### **E. Approve Minutes**

Jenna Daniels made a motion to approve the minutes from Board Work Session on 08-10-24.

Shawn Bowers seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. School Reports**

### **A. School Report**

Scott Lewis presented the high school report.

Rosalind Harvin presented the middle school report.

Jeff Morris presented the Executive Director's update.

### **B. Charter Amendment**

Jeff Morris discussed the work completed on the charter that is to be submitted to the Office of Charter Schools.

David Heller made a motion to approve the letter and amendments to the charter as presented by Jeff Morris to submit to The office of Charter Schools.

Shawn Bowers seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Finance**

### **A. Finance Committee Report**

Finance Committee presented the financial report.

### **B. Present Finance Committee Job Description**

Finance Committee presented a job description for Finance Committee members.

### **C. Review YTD Budget**

Finance Committee presented a summary of the YTD budget.

### **D. Review Investments**

Finance Committee presented a summary of the Raymond James investments.

## **IV. Facility**

### **A. Update on Expansion Plans**

Bill McMahon made a motion to issue a statement of intent to move forward with the expansion of K-5.

Megan Coleman seconded the motion.

The board **VOTED** unanimously to approve the motion.

Alan Farrar made a motion to instruct the Executive Director and the Expansion Committee to engage the Foundation and present an expansion plan for K-5 within thirty days.

David Heller seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Governance**

### **A. Governance Committee Report**

David Heller presented the committee report.

### **B. Present Governance Committee Job Description**

No Board action taken. Tabled until next meeting.

## **VI. Board Agreements**

### **A. Board Member Agreement**

Discussed Board Member Agreement and made changes to be presented as a final draft at the next Board meeting.

### **B. Board Job Description**

Discussed Board Job Description and made changes to be presented as a final draft at the next Board meeting.

## **VII. Personnel**

### **A. Personnel Committee Report**

No Board action taken.

### **B. Present Personnel Committee Job Description**

No Board action taken.

### **C. Paid Parental Leave Policy**

David Heller made a motion to opt in for paid parental leave.

Darla Dunagan seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Enter Executive Session**

Shawn Bowers made a motion to enter closed session for personnel matters and confidential student matters in accordance with § 143-318.11 (a) (6) and (1).

Darla Dunagan seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **E. Exit Executive Session**

Shawn Bowers made a motion to come out of closed session.

David Heller seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **F. Personnel Report**

David Heller made a motion to approve the personnel report as presented by Jeff Morris.

Shawn Bowers seconded the motion.

All the new hires have went through the hiring process, have been vetted, are qualified, the positions are needed and there is sufficient money in the budget.

The board **VOTED** unanimously to approve the motion.

### **VIII. Closing Items**

#### **A. Chairperson's Remarks**

Megan Coleman made closing remarks.

#### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:11 PM.

Respectfully Submitted,

Alan Farrar

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Acceptable reasons for a public body to enter Executive Session under § 143-318.11 (a) include: (1) Confidential Student Matters (2) Scholarship (3) Attorney Consultation (5) Contract Negotiations (6) Personnel Qualifications & Performance (7) Criminal Investigations (8) Emergency Plans