Bethany Community School

Expansion/Evaluation Committee Meeting

Date and Time

Wednesday November 18, 2026 at 5:00 PM EST

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:00 PM**
	A. Record Attendance			1 m
	B. Call the Meeting to Order			
	C. Review RFQ Dates		Megan Coleman	5 m
II.	**SOQ Evaluations**			**5:06 PM**
	A. Review SOQ Evaluations		Scott Lewis	10 m
	B. Shortlist Selection			10 m
	C. Interview prep		Ana Bumgarner	10 m
	Identify standard questions, firm-specific follow-ups, who is attending, interview format/duration, evaluation/scoring.			
	D. Potential Visits			5 m
III.	**Next Steps**			**5:41 PM**

		Purpose	Presenter	Time
A.	Assign Tasks		Megan Coleman	10 m
	Notify firms, clarification questions, finalize interview questions, coordinate interview schedules and project visits, develop interview and site visit evaluation sheets, schedule final committee meeting.			

IV. Closing Items — 5:51 PM

A.	Adjourn Meeting	Vote

Acceptable reasons for a public body to enter Executive Session under § 143-318.11 (a) include: (1) Confidential Student Matters (2) Scholarship (3) Attorney Consultation (5) Contract Negotiations (6) Personnel Qualifications & Performance (7) Criminal Investigations (8) Emergency Plans