DRAFT

Howard University Public Charter Middle School

Minutes

Q2 Board Meeting

Date and Time
Wednesday January 28, 2026 at 6:00 PM

Location
https://us06web.zoom.us/j/8744153447?pwd=M3BGZU8xckNaQWpHaDAzWlFDdmVCUT09&omn=89578405165

The Howard University Public Charter Middle School of Mathematics and Science will conduct its quarterly board meeting virtually via Zoom. This is a public meeting as per **The District of Columbia Open Meetings Act.**

Directors Present
B. DeBreaux-Watts (remote), C. Campbell (remote), C. Riggs Mosley (remote), D. Niec-Williams (remote), L. Smith (remote), N. Motley (remote), T. Robinson (remote), T. Sykes (remote), W. Johns (remote), W. Pace-Lewis (remote)

Directors Absent
B. Stokes

Guests Present
K. Procope

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

W. Johns called a meeting of the board of directors of Howard University Public Charter Middle School to order on Wednesday Jan 28, 2026 at 6:00 PM.

C. Approve Minutes

C. Riggs Mosley made a motion to Approve the minutes from the Nov meeting November 2025 Board Meeting on 11-19-25.
B. DeBreaux-Watts seconded the motion.
No discussion
The board **VOTED** to approve the motion.

II. Introduction of New Board Member

A. Camille Mosley

Chair Johns introduced Camille Mosley. Ms. Mosley shared her background and her excitement at being a part of this board.

III. Partnership for DC School Excellence Overview

A. Overview

- Vanessa Carlo-Miranda explains the pilot program's goals, including strategic clarity, comprehensive assessments, and roadmap development.
- The partnership focuses on academic performance, operational improvements, and leadership development.
- Howard University Middle School is selected as one of three schools for the pilot program due to its unrealized potential and strong foundation.
- Melissa Kim discusses the initial observations and findings from Howard University Middle School, including interviews, classroom observations, and focus groups.
- Melissa Kim outlines the key levers identified for Howard University Middle School: academic instructional program model and leadership practices.
- The school is transitioning to the IB Middle Years Program, focusing on teaching and learning shifts and critical instructional processes.
- The leadership team is working to create a clear observation and feedback cycle, lesson tuning, and modeling of teaching practices.
- The partnership aims to support the school in achieving these goals through ongoing partnership and leadership development.
- Melissa Kim opens the floor for board reflections and questions, asking about the board's support for Howard University Middle School.
- Dr. Kathryn Procope shares her initial concerns about the partnership but expresses satisfaction with the strategic focus and support received.

- Wendell Johns asks how to determine whether leaders and staff are meeting goals, and Melissa Kim explains the roadmap and weekly updates.
- Vanessa Carlo-Miranda adds that the partnership provides one-on-one support and encourages real conversations to address challenges.

IV. Finance Committee Report

A. Review of Current Finances

- Sarah provides a financial overview, noting a deficit of $200,000 and higher staffing and moving expenses.
- The school is expected to end the year with a strong cash balance of $4.9 million.
- Dr. Kathryn Procope emphasizes the importance of enrollment to offset potential funding decreases and mentions the upcoming enrollment push.
- The board discusses the need for board contributions and private donations to improve the financial situation.

V. Development Committee Update

A. Review

- Larry Smith updates the board on development efforts, including the Friends of MS2 concept and a potential 20th-anniversary banquet.
- The committee plans to formalize its structure and recruit board members to help with fundraising.
- Larry Smith mentions potential corporate sponsorships and the importance of expanding the network.
- Camille Mosley expresses interest in joining the development committee and contributing to fundraising efforts.

VI. Facility Update

A. Overview

There is still a punch-list that the contractor is working through

VII. Governance

A. Overview

Chair Johns indicated thst there is work in progress to define in writing our agreement with Howard University

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:02 PM.

Respectfully Submitted,
K. Procope

Documents used during the meeting

None