APPROVED

Howard University Public Charter Middle School

Minutes

2025-2026 Q4 Board Meeting

Date and Time
Wednesday June 24, 2026 at 6:00 PM

The Howard University Public Charter Middle School of Mathematics and Science will conduct its quarterly board meeting virtually via Zoom. This is a public meeting as per **The District of Columbia Open Meetings Act.**

Directors Present
B. Stokes (remote), C. Campbell (remote), C. Riggs Mosley (remote), L. Smith (remote), T. Sykes (remote), W. Johns (remote), W. Pace-Lewis (remote)

Directors Absent
B. DeBreaux-Watts, D. Niec-Williams, N. Motley

Guests Present
K. Procope, Sarah Brown (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

W. Johns called a meeting of the board of directors of Howard University Public Charter Middle School to order on Wednesday Jun 24, 2026 at 6:04 PM.

C. Approve Minutes

W. Pace-Lewis made a motion to approve the minutes from Q3 Board Meeting 2025-2026 Q3 Board Meeting on 03-18-26.
C. Campbell seconded the motion.
No discussion
The board **VOTED** to approve the motion.

II. Finance Committee Report

A. Review of the 2026-2027 Budget

Wendy P. reviewed the detailed budget and asked the board if they had any questions. The board received the budget and submitted its questions, which were answered.

C. Riggs Mosley made a motion to Approve the 2026-2027 Budget.
L. Smith seconded the motion.
Sarah B. from Ed-Ops provided an overview of how we completed the budget this year.
Wendy P discussed the Finance Committee review of the budget.
The board **VOTED** to approve the motion.
Sarah provided a review of the current financial position. The school continues to be in a strong cash position. Revenue is higher due to receiving grants. Growth margin is increasing. Grant reimbursements are being submitted. Our FAR score was 90% based on the DCPCSB, and we look strong as we close out the school year.

We are preparing for the audit in the summer. End-of-year financials will be provided. We plan to complete the audit reports before Thanksgiving so we can submit them to the DCPCSB by December 9th.

B. Facilities Review

The DC City Council is reviewing the facilities funding that charter schools receive. The DC Charter School Alliance requested facility costs for the past 10 years. We are unsure what the results will be.

III. Facility Update

A. Current State of the Miner Building

Dr. Procope shared that scaffolding is up in front of the building to facilitate brick repairs. There are other repairs that are ongoing, and MCN, the contractor, will turn the building over to HU on July 1.

IV. State of the School Report

A.

Review of the School Program

Dr. Procope reviewed the state of the school, which included the following:

1. Current enrollment, 8th-grade promotion
2. NWEA MAP Assessment success over grade levels
3. Academic progress HIT Tutoring, HU collaboration with student teachers
4. HU Collaboration - School of Social Work, School of Chemical Engineering
5. Highlights: CLSD Grant, Math Acceleration Grant

V. Governance

A. Revised Mission

The school's mission needs to be revised to reflect the IB Objectives and goals. A version of the revised mission has been distributed to the board. The board will vote on the revision at the 1st quarter 2026-2027 board meeting.

VI. Other Business

A. Board Member Donations

Wendy reminded the board members that if they have not made the annual donations, they should do so before the fiscal year ends next week. K. Procope was asked to send the donation link out to the board. We want to have 100% of our boaard contributing to the organization.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:10 PM.

Respectfully Submitted,
K. Procope