APPROVED

Howard University Public Charter Middle School

Minutes

2025-2026 Q3 Board Meeting

Date and Time
Wednesday March 18, 2026 at 6:00 PM

The Howard University Public Charter Middle School of Mathematics and Science will conduct its quarterly board meeting virtually via Zoom. This is a public meeting as per **The District of Columbia Open Meetings Act.**

Directors Present
B. DeBreaux-Watts (remote), C. Campbell (remote), C. Riggs Mosley (remote), D. Niec-Williams (remote), L. Smith (remote), N. Motley (remote), T. Robinson (remote), T. Sykes (remote), W. Johns (remote), W. Pace-Lewis (remote)

Directors Absent
B. Stokes

Guests Present
K. Procope, Sarah Brown

I. Opening Items

A. **Record Attendance**

B. **Call the Meeting to Order**

W. Johns called a meeting of the board of directors of Howard University Public Charter Middle School to order on Wednesday Mar 18, 2026 at 6:03 PM.

C. Approve Minutes

Minutes will be approved at the next meeting
Motion to No motion.
No vote was held
The motion unanimously did not carry.

II. Finance Committee Report

A. Update

Wendy Pace-Lewis discussed the current state of the school's finances.
Sarah Brown- currently forecasting a deficit of $154K. Our federal grant allocations were higher than we expected. This is impacted by staffing costs and moving costs, which are the drivers of the deficit.
Our forecast for cash at the end of the school year is $4.5 million dollars.
Revenue is higher than the budget, but so are expenses.
Our KPIs are tracking. Grants were moving more slowly than usual, but we expect everything to be paid by the end of the school year.
Our cash flow for the year is neutral; we are not building cash, but we are in a steady place. PCSB is looking at days of cash on hand to determine whether a school is in a strong financial position.

Wendy Pace-Lewis said that there is a positive story to tell about our finances. Confident that we will come in as strong as we can as we move towards June 30th.

III. Facility Update

A. Update

K Procope discussed the current state of the building.

IV. State of the School Report

A. Update

Dr. Procope reviewed the state of the school that is detailed in the attached document,

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
K. Procope

Documents used during the meeting

None