APPROVED

Howard University Public Charter Middle School

Minutes

November 2025 Board Meeting

Date and Time
Wednesday November 19, 2025 at 6:00 PM

The Howard University Public Charter Middle School of Mathematics and Science will conduct its quarterly board meeting virtually via Zoom. This is a public meeting as per **The District of Columbia Open Meetings Act.**

Directors Present
B. DeBreaux-Watts (remote), B. Stokes (remote), C. Campbell (remote), D. Niec-Williams (remote), L. Smith (remote), N. Motley (remote), T. Robinson (remote), T. Sykes (remote), W. Johns (remote), W. Pace-Lewis (remote)

Directors Absent
None

Guests Present
K. Procope

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

W. Johns called a meeting of the board of directors of Howard University Public Charter Middle School to order on Wednesday Nov 19, 2025 at 6:00 PM.

C. Approve Minutes

B. Stokes made a motion to approve the minutes from the previous meeting 2025-2026 Q1 Board Meeting on 10-08-25.
C. Campbell seconded the motion.
No discussion
The board **VOTED** to approve the motion.

II. Finance Committee Report

A. Review of Audit

The audit was reviewed. Wendy Pace indicated that the Finance Committee had reviewed the audit with our auditor, SB and company. There were no findings, and the audit was completed. The Board received a copy of the audit and the audit summary. The board was asked to review and indicate if there were any questions or concerns. There were no concerns.
C. Campbell made a motion to Approve the audit.
L. Smith seconded the motion.
The question was asked about when the audit had to be submitted to the PCSB. It is due December 15
The board **VOTED** to approve the motion.

III. Development Committee Update

A. Fund raising plans for November and December

The development committee discussed plans to make the annual Math and Science night a fundraising event following Giving Tuesday. The committee is working closely with the school to increase donor participation. All board members are expected to attend the event.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,
K. Procope

Documents used during the meeting

None