APPROVED

Howard University Public Charter Middle School

Minutes

2025-2026 Q1 Board Meeting

Date and Time
Wednesday October 8, 2025 at 6:00 PM

Location
Virtual Meeting

The Howard University Public Charter Middle School of Mathematics and Science will conduct its quarterly board meeting virtually via Zoom. This is a public meeting as per **The District of Columbia Open Meetings Act.**

Directors Present
B. DeBreaux-Watts, C. Campbell, D. Niec-Williams, L. Smith, N. Motley, T. Sykes, W. Johns, W. Pace-Lewis

Directors Absent
B. Stokes, T. Robinson

Ex Officio Members Present
M. Mesterharm

Guests Present
K. Procope, sbrown@ed-ops.com

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

W. Johns called a meeting of the board of directors of Howard University Public Charter Middle School to order on Wednesday Oct 8, 2025 at 6:15 PM.

C. Approve Minutes

B. DeBreaux-Watts made a motion to Approve the minutes from the last board meeting Q4 HUMS Board Meeting on 06-25-25.
C. Campbell seconded the motion.
No discussion
The board **VOTED** to approve the motion.

II. Financial Review

A. Financial Report

Introduction of Sarah Brown as the HUMS Finance support manager from Ed-Ops. A review of the revenue and expenses was conducted, and it was forecasted $142K more revenue would be due to higher federal grant funding. On the expense side, there were additional expenses due to higher-than-expected teacher salaries and enrollment that was under by five students. Chair Johns asked what impact this will have on next year's budget. Ed-Ops said that there would be a limited impact on the following year's budget. A review of the revenue from per-pupil funding reveals that we are $52,000 short of our expected amount. We remain financially healthy, with an overall cash position of 182 days of cash on hand. We will realize savings in several areas and continue to monitor our spending to further reduce costs.
K. Procope shared the financial policies with the board. The board reviewed the changes. There was no discussion. Chair Johns called for a vote on the policies.

III. State of the School Report

A. School Overview

Dr. Procope shared the current state of the school. DC-Cape scores went up significantly, particularly in mathematics. There is a renewed focus on helping students improve in mathematics and reading. A new curriculum, Great Minds, was implemented for mathematics and reading, aligning with DC-Cape; the expectation is that this will improve test scores.
Programs in place and upcoming are the student teachers from the School of Education, and the annual Math and Science night that will occur in November.

IV. Facility Update

A. Miner Building Status

The work on the 2nd Sub-Basement is complete. We are waiting for the Certificate of Occupancy, the completed fire inspection, and the health inspection, which Howard University is coordinating. There is a meeting scheduled for October 10th to discuss the outstanding items. October 17th is the anticipated date for that part of the building to be completed and turned over.

V. Development Update

A. Development Committee update

The Development Committee will meet again within the next week to discuss how to achieve a sustained $ 100,000 revenue each year. A survey was provided, and the committee needs Wendy Pace's responses, which she will give next week.

VI. Closing Items

A. Strategic Planning Meeting

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:15 PM.

Respectfully Submitted,
W. Johns