

APPROVED



# Howard University Public Charter Middle School

## Minutes

### HUMS2 Board Meeting

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#### Date and Time

Wednesday January 29, 2025 at 6:00 PM

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The Howard University Public Charter Middle School of Mathematics and Science will conduct its quarterly board meeting virtually via Zoom. This is a public meeting as per **The District of Columbia Open Meetings Act**.

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#### Directors Present

B. DeBreaux-Watts (remote), B. Stokes (remote), C. Campbell (remote), D. Bennett (remote), D. Niec-Williams (remote), L. Smith (remote), N. Motley (remote), T. Robinson (remote), T. Sykes (remote), W. Johns (remote)

#### Directors Absent

W. Pace-Lewis

#### Guests Present

K. Procope, kemia.edwrds@hu-ms2.org (remote), mmesterharm@ed-ops.com (remote), talia.Robinson@hu.ms2.org (remote)

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### I. Opening Items

**A. Call the Meeting to Order**

**B. Record Attendance**

W. Johns called a meeting of the board of directors of Howard University Public Charter Middle School to order on Wednesday Jan 29, 2025 at 6:05 PM.

### **C. Approve Minutes**

L. Smith made a motion to approve the minutes from October 9, 2024 Q1 Board Meeting 2024-2025 on 10-09-24.

D. Niec-Williams seconded the motion.

The board **VOTED** to approve the motion.

## **II. Financial Review**

### **A. Financial Report**

- M. Mesterharm of Ed-Ops reviewed the budget to actuals. The school has a strong cash position and is trending on budget.
- There was a discussion about the expenses for moving to the new facility. The cost of new furniture and technology network equipment is estimated to be approximately \$300K, as projected. It was determined that this would not adversely impact the school's financial position
- 3 staff members resigned, and their positions were not refilled which will have a positive impact on the financial position.

## **III. State of the School Report**

### **A. School Overview**

- Dr. Procope discussed current enrollment, which surpassed predictions. There was a discussion about attendance and current plans to address chronic absenteeism.
- Collaboration with Howard University includes after-school tutors, STEM fair judges, and graduate students from engineering working with our students
- STEM day will be February 19, and the entire school will participate as a celebration of Engineering Week
- The In-house STEM fair will be on February 21st with the winners going to the DC STEM Fair
- There was a discussion about the 20 year Charter Review on May 19, 2025. Dr. IProcope discussed the process

## **IV. Facility Update**

### **A.**

### **Miner Building Move**

The move to the Miner building still does not have a date. There is still work to be done on the sub-basement where the cafeteria will be. Chair Johns will reach out to get additional information. Derrek Neic-Williams said that the move date is scheduled for the summer.

## **V. Development Update**

### **A. Creation of the Development Committee**

It was agreed that a development committee would be formed, and Dr. Procope would invite the interested board members. The initial focus will be fundraising for the 20th anniversary in the fall.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:00 PM.

Respectfully Submitted,  
C. Campbell

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## **Documents used during the meeting**

- Q2BoardMeetingMInutes Sy2024-2025.docx
- HUMS^2 - Supplemental Report - November 2024 (1).xlsx
- HUMS^2 - Monthly Presentation - November 2024 (1).pptx
- Q2BoardPresentation.pptx