

APPROVED



## Clarksdale Collegiate Public Charter School

### Minutes

#### April Board Meeting

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**Date and Time**

Monday April 27, 2020 at 5:30 PM

**Location**

April Board Meeting

Mon, Apr 27, 2020 5:30 PM - 7:00 PM (CDT)

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Mission: Clarksdale Collegiate Public Charter School prepares kindergarten through 8th-grade students in the Mississippi Delta to excel in high school and college by providing rigorous instruction within a structured, ambitious, and jubilant school community.

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**Directors Present**

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A. Jones-Taylor (remote), B. Logan Smith (remote), C. Johnson (remote), C. Rutledge (remote), S. Howell (remote), W. Crews (remote)

### **Directors Absent**

Z. Clayton

### **Guests Present**

A. Johnson (remote), C. Campos (remote), Jonathan Tate, Josh Troy, Maggie Lloyd, S. Landry (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

A. Jones-Taylor called a meeting of the board of directors of Clarksdale Collegiate Public Charter School to order on Monday Apr 27, 2020 at 5:35 PM.

### **C. Approve Minutes**

W. Crews made a motion to approve the minutes with two minor corrections from March Board Meeting on 03-23-20.

C. Johnson seconded the motion.

There was a spelling mistake that was noted to change and the discussion of the Governance Committee work was added.

The board **VOTED** unanimously to approve the motion.

### **D. Approve Minutes**

W. Crews made a motion to approve the minutes from Special Called Meeting on 04-02-20.

C. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Executive Director's Report**

### **A. ED Report**

A Johnson shared about distance learning accommodations during school closure period including a description of the distribution of hotspots and Chromebooks to scholars. A. Johnson fielded several questions regarding the digital learning plan, addressing the academic gaps from the prolonged closure, the guidance/resources available to school through MDE, and planning for 2020-21 school year. A. Johnson communicated that a more detailed overview of the school's Covid-19 response would be presented at the next meeting.

A. Johnson also presented the proposed organizational chart. Questions about the leadership capacity and administrative support especially for the 3rd/4th grade team were addressed.

Lastly, A. Johnson was asked about the general health of scholars, families, and staff.

### **III. Finance**

#### **A. Financial Statements**

S. Landry presented the financial report. Questions regarding changes based on anticipated shortages. S. Landry shared that base funding might be impacted - anywhere from 5-10% decrease from local and state dollars, but anticipates having more information in June. Despite the expected shortages at the state and local level, she communicated that federal funds should remain the same with additional funds from the CARES Act. S. Landry gave an update on the PPP application. She expects that the school will receive the loan of which she expects that 75% of the total will be forgivable. S. Landry stated the FY21 budget would be presented at the next meeting for review and then for approval at the June meeting. The Board requested that the FY21 budget have a cash flow forecast. The Board asked about the average days of cash on hand and the targets for the school. The Board suggested the school have as many liquid resources available as possible for the future including increasing the line of credit.

S. Howell made a motion to adopt finance report.

C. Johnson seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **IV. Facility**

#### **A. Facility Task Force Report**

C. Rutledge gave an update on the purchase of sale agreement for the West Second property. The contract is currently being reviewed by both parties and has been accepted pending legal review and approval by both boards.

The Facility Task Force is working on zoning and surveying items with Level Field. The design schedule is on-time. Level Field will participate in the May meeting to provide an update on the project including the budget.

Jonathan Tate and Maggie Lloyd presented the current schematic designs for the facility including building layouts on the property and floor plans. Both architects addressed questions regarding the designs.

### **V. Governance Committee Report**

#### **A. Governance Committee Report**

A. Jones-Taylor gave an update on the instrument to be used for the ED evaluation from the 2018-19 school year. The timeline for completing the evaluation will need to be adjusted. A. Johnson will complete the self-evaluation portion and the governance

committee will meet this month to finalize. The Governance Committee will present to the full Board for a vote after it is finalized.

## **VI. Other Business**

### **A. Public Comment**

No public comments were made.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:07 PM.

Respectfully Submitted,  
C. Campos

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## **Documents used during the meeting**

- Org Charter 2020-21.jpg
- Clarksdale Collegiate\_Finance Package\_March 2020.pdf
- 200427 CCPCS Board Meeting Design\_Correct.pdf