APPROVED

Tulsa School of Arts And Sciences

Minutes

BOT Special Meeting

Date and Time
Tuesday July 21, 2026 at 5:30 PM

Location
1202 W. Easton St. Tulsa, OK 74127
TSAS Commons

Trustees Present
C. Moore, E. Mortimer, M. Peercy, W. Wortham

Trustees Absent
A. Braggs, T. Powell

Ex Officio Members Present
L. Smith

Non Voting Members Present
L. Smith

Guests Present
C. Denton, J. Stallings

I. Opening Items

A.

Record Attendance

B. Call the Meeting to Order

E. Mortimer called a meeting of the board of trustees of Tulsa School of Arts And Sciences to order on Tuesday Jul 21, 2026 at 5:30 PM.

C. Approve Minutes

M. Peercy made a motion to approve the minutes from BOT Regular Meeting on 06-09-26.
C. Moore seconded the motion.
Approved unanimously
The board **VOTED** to approve the motion.

II. Reports

A. Head of School's Report

Dr. Liesa Smith announced the building is ours! The closing of the building purchase occurred on July 15th. As part of the process, we updated some insurance and made a few increases in a policy we already had. Premiums increased slightly. Because the sale wasn’t finalized before the end of June, we were required to sign a short-term lease with TPS for the month of July. With the sale complete, the short-term lease is now no longer active. We were successful in getting all SRO money spent by the end of June. Our facility contractor, Randal Russell, projected that at the end of this week or next week, we are on the list for HVAC maintenance. The other project this summer is to re-key the building.

We have submitted a grant proposal to a philanthropic partner for a research and development grant which will help us identify our greatest areas of need and growth. This grant could be a stepping stone to additional future grants.

The leadership team and staff return on August 3rd, teachers return on the 10th and students on the 13th.

At the regular board meeting on August 11th, we will also hold a short annual meeting for election of new board leadership roles. We will be looking for a Board President, Board Vice President and Board Clerk.

B. Principal's Report

The third Summer Symposium was a huge success. The three small groups worked with team leaders and also conducted indicial research projects. This work led to some meaningful policy proposals for next year. It was a great opportunity for building trust, collaboration and professionalism among the faculty members who participated.

TSAS will begin with 88% return rate of teachers for this next year, and we have great confidence in the new faculty and staff members that will join this year.

The work in the symposium will guide personal development days throughout this next year. THe teacher leaders will be instrumental in leading professional development.

C. Security Transition Report

Jesse Stallings showed the board an example of how well the new cameras work. The new system increases the number of cameras and also enhances their capabilities. A future presentation will consider the protocols and protections of the new security features.

The transfer of the security system to our new monitoring vendor will alert school leadership if there is a building intrusion. The cameras and the intrusion monitoring systems work well together, and we are able to check and confirm if police need to be called or not.

The doors themselves are now controllable from a computer in the building. We will be able to lock and unlock remotely. We also manage our badge system for these doors now in-house.

Cricket Moore asked if there was concern about losing the security recordings if there was a disaster. Stallings said everything we have is backed up in multiple ways in multiple places. It provides law-enforcement level security. We also incorporated desktop computers with high resolution for viewing security cameras for the principal, dean of students, the main office, and our custodian.

We also bought all new projectors for each classroom. Through these projectors, we can now remotely turn on and project a unified silent message across the entire building for immediate safety announcements or emergencies.

D. Friends of TSAS Report

No report.

III. Executive Session

A. Discussion, consideration and vote to approve or not approve convening into Executive Session as authorized by Title 25 O. S. (2001) Section 307. B 1.

M. Peercy made a motion to Convene into Executive Session.
W. Wortham seconded the motion.
The board **VOTED** to approve the motion.

B. Executive Session

A. Discussion and consideration of recommendation to invite Amber Maner to serve as a TSAS Board of Trustees Member.
B. Discussion and consideration of recommendation to hire Olivia Knowles to serve as HS Chemistry/Environmental Science Teacher.

IV. Reconvene into Open Session

A. Discussion, consideration and vote to approve or not approve reconvening to Open Session.

E. Mortimer made a motion to Reconvene into Open Session.
C. Moore seconded the motion.
The board **VOTED** to approve the motion.

B. Discussion and consideration of recommendation to invite Amber Maner to serve as a TSAS Board Member.

This item is tabled.

C. Discussion, consideration and vote to approve or not approve hiring Olivia Knowles to serve as HS Chemistry/Environmental Science Teacher.

C. Moore made a motion to Approve hiring Olivia Knowles to serve as HS Chemistry/Environmental Science Teacher.
M. Peercy seconded the motion.
The board **VOTED** to approve the motion.

V. Finance

A. Year End Financials

Stallings explained some items on the budget agenda. We exceeded our salary budget projection. We have worked to include part-time salaries in the budget and continue to balance the guessing game for how many substitutes we'll need and the exact amount for them in the budget. We were required to expend $233,000 in SRO funds this year. This year we also had to cover new maintenance costs and building costs.

Mickey said that we sit really close to our expenditures being even to last year, but the difference is due to the SRO funds we needed to spend. We kept spending level, which is the main point. Our work this year and projections for next year encourage us to plan ahead for fundraising in the 2027 school year.

B. Approval of General Fund Purchase Orders, #.

Tabled until the August meeting.

C. Approval of Activity Fund Purchase Orders, #.

Tabled until the August meeting.

D. Discussion and consideration and vote to approve or not approve opening a new Activity Fund account for the new TSAS Cheer Club.

M. Peercy made a motion to Approve opening a new Activity Fund account for the new TSAS Cheer Club.
C. Moore seconded the motion.
We have donors that want to donate some tumbling mats, shoes, clothing, bows, etc. Because this is a new club, they will need a working activity fund.
The board **VOTED** to approve the motion.

E. Discussion, consideration and vote to approve or not approve Activity Fund transfers.

M. Peercy made a motion to Approve Activity Fund transfers.
C. Moore seconded the motion.
A. From Director's Discretionary (821) to AP Tests (822), amount: $1,376.00
B. FAE (880) to Experience Learning (877), amount: $212.76
C. Liberal Arts House (863) to English (869), amount: $13.00
D. FAE (880) to English (869), amount: $109.00
E. Class of 2024 (847) to Class of 2026 (849), amount:$122.82
F. Class of 2025 (848) to Class of 2026 (849), amount: $96.59
G. Library Fund (841) to Class of 2026 (849), amount: $1,250.17
The board **VOTED** to approve the motion.

VI. Governance & Oversight

A. Discussion, consideration and vote to accept the resignation of Angela Hudson from the TSAS Board of Trustees, effective May 14, 2026.

E. Mortimer made a motion to Accept the resignation of Angela Hudson from the TSAS Board of Trustees, effective May 14, 2026.
C. Moore seconded the motion.
The board is grateful for her services.
The board **VOTED** to approve the motion.

B. Discussion, consideration and vote to accept the short-term lease renewal between Tulsa Public Schools and Tulsa School of Arts and Sciences.

W. Wortham made a motion to Accept the short-term lease renewal between Tulsa Public Schools and Tulsa School of Arts and Sciences.
M. Peercy seconded the motion.
Voted in conjunction with the following item, C.
The board **VOTED** to approve the motion.

C.

Discussion, consideration and vote to accept the previously authorized facility lease agreement with Tulsa Facilities, LLC.

W. Wortham made a motion to Accept the previously authorized facility lease agreement with Tulsa Facilities, LLC.
M. Peercy seconded the motion.
Voted in conjunction with the previous item, B.
The board **VOTED** to approve the motion.

D. Discussion, consideration and vote to approve or not approve 2026-27 board policy updates in compliance with new legislation, to be reflected in the TSAS Faculty and Student handbooks.

E. Mortimer made a motion to Approve 2026-27 board policy updates in compliance with new legislation, to be reflected in the TSAS Faculty and Student handbooks.
W. Wortham seconded the motion.
Stallings shared updates to the handbook. The technology policy simply updated AI language and clarified student privacy when using our devices. Data sharing updates that are on file. Admissions policy was matched to our charter contract, and also now incorporates the military exception. Title IX coordinator is now Dr. Dan Hahn. Updated curriculum for AIDS education to match the new state requirements. Asbestos updates since we will now own the building. Unified policy with two tracts depending on which issue is being addressed, Civil Rights or Title IX.

Dr. Liesa Smith explained the policy modifications were reviewed by the school's legal counsel. Uniformity and compliance with legislation have been our goals with these updates. Having all the policies unified and aligned will allow us confidence and accuracy across all policy manuals and handbooks. The board policies will be made available online as well as a physical handbook and will make access easier for everyone. Dr. Liesa added that Jesse Stallings has been working on this policy project since May, along with all the other security issues. She is grateful for all his hard work and attention to detail.
The board **VOTED** to approve the motion.

E. Discussion, consideration and vote to approve or not approve renewal of 2027 contract with Comp Risk.

M. Peercy made a motion to Approve renewal of 2027 contract with Comp Risk.
W. Wortham seconded the motion.
Items E, F, and G, voted together.
The board **VOTED** to approve the motion.

F. Discussion, consideration and vote to approve or not approve new grounds keeping with Landmark Outdoor Services.

M. Peercy made a motion to Approve new grounds keeping with Landmark Outdoor Services.
W. Wortham seconded the motion.
Items E, F, and G, voted together.
The board **VOTED** to approve the motion.

G. Discussion, consideration and vote to approve or not approve new alarm monitoring contract with Lighthouse Integrated Systems.

M. Peercy made a motion to Approve new alarm monitoring contract with Lighthouse Integrated Systems.
W. Wortham seconded the motion.
Items E, F, and G, voted together.
The board **VOTED** to approve the motion.

VII. Closing Items

A. Adjourn Meeting

M. Peercy made a motion to Adjourn Meeting.
C. Moore seconded the motion.
6:51 pm
The board **VOTED** to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:51 PM.

Respectfully Submitted,
E. Mortimer

The TSAS Board of Trustees Agenda for July 21, 2026 will be posted on Friday, July 17, 2026 by 3:00 p.m.

Prepared by: Cathy Denton, Director of Operations.

TSAS is an independent public charter school in which every student is welcomed as they are, known and valued for who they are, challenged to become a better version of themselves, encouraged in their efforts to become that person, and celebrated for their successes.