APPROVED

Tulsa School of Arts And Sciences

Minutes

Board of Trustees Regular Board Meeting - June 10, 2025

Date and Time
Tuesday June 10, 2025 at 5:30 PM

Trustees Present
A. Braggs, A. Hudson, C. Moore, E. Mortimer, M. Peercy, T. Powell, W. Wortham

Trustees Absent
None

Ex Officio Members Present
A. Dumas, L. Smith

Guests Present
Kelly Craddock, Mindy Sutterfield

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. Mortimer called a meeting of the board of trustees of Tulsa School of Arts And Sciences to order on Tuesday Jun 10, 2025 at 5:34 PM.

C.

Approve Minutes

M. Peercy made a motion to approve the minutes from Board of Trustees Regular Board Meeting - May 13, 2025 on 05-13-25.
A. Braggs seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Reports

A. Head of School's Report

Smith reports custodians Melvin and Jaron are now part of our team. We have been making plans with the new custodial and groundskeeping companies. Our RFP process will conclude June 19, and we will be able to open the bids for cafeteria services and select our child nutrition contract for next year. We have seen healthy engagement from our faculty in terms of participation in the renewal of the faculty council under Dr. Hahn's structure. Teachers also prioritized engaging with the service transition projects. We had teacher input on all the services that we will be taking on for the 2025-2026 school year. Jesse and Shaniece worked hard to forward the scheduling process, and they successfully completed sending out the schedules for juniors and seniors. The SPED team has seen a lot of calibration, and they have some new programs they will be launching next year. Daniel Sharples is continuing to reshape the Friends of TSAS, and he has a lot of exciting ideas as they are focused on growth as well. This is the first year that TSAS has had a single principal for middle and high school. Dr. Hahn has been wonderful in creating new structures and instructional support and teacher leadership growth. The counseling department is expanding into a multi-tier level of support for next year. Next year is a big commemorative year and Daniel Sharples will soon be sharing a year's worth of events and ways we can celebrate this building, which will be 100 years old, TSAS will be 25, and we will have been in this building for 10 years this year as well. We are also looking forward to a hopeful purchase of this building. Next year I will be developing some goals specifically in addressing literacy and math, along with some other things that I look forward to sharing soon.

B. Principal's Report

Dr. Hahn reports on the passing of a 2021-2022 alum and has messaged staff, students and the families of the loss. We have offered support to those that may be in need. End-of-year events went well for the year. High school field day was a success. Graduation. In terms of academics, by the end of the year, things went well. Standardized test scores have been delayed for the entire state. Enrollment for next year is strong. We have all of our seats filled and a waiting list in every grade. This is the first time we've done this, but I am reaching out to all incoming families to get an in-person virtual meeting with them to get a sense of what their needs are or what their expectations are and how we can assist students academically, socially and emotionally. I will be scheduling the session with 6th grade families first. We are fully staffed for the fall and do not have very much turnover for next year. A few of the new hires have already visited to see their rooms and collaborate

with their teams. The next two weeks we will be getting our Summer Symposium ready, starting July 7th. I will be meeting with our Summer Symposium facilitators, who consist of three TSAS teachers and one TSAS Administrator, to talk about specifics. On July 18th from 9a-noon, teachers will give a summary of their experience participating in the Symposium. The Symposium is a three-pronged experience. The first one is the majority of the Symposium. It consists of teachers learning more about how to serve students well in the area of literacy at all age levels. The second is to build more strategic planning processes for teaching and learning. It is based on three key points. How to appraise outside tools and resources, the benefit of push-in / pull-out intervention for student academic support and how we will source data used in classrooms.

C. Faculty Council's Report

D. TPS presentation by Mindy Sutterfield on the TSAS annual report.

Mindy Sutterfield- This is the first time that our team has had to report the annual performance audit for a charter school since the Charter Schools Act, effective July 2024, requiring authorizers to present an annual report in an open board meeting to the authorizers board and each charter school board. Our team will present individual school annual reports at each charter school board meeting this month and to TPS on June 16, 2025. TSAS operates under one contract and the results of the performance frame are averages of the middle and high school academic scores. Middle school scores are based on NWEA-MAP and high school is based on the performance of the 10th grade Pre-ACT and 11th grade state-administered ACT. TSAS received a Tier 1 academic rating and overall has received a Tier 2 rating in 2023-2024. Consistent Tier 2 ratings will likely result in a 3-4 year renewal recommendation. TSAS met all targets for growth, but did not meet the target in Math proficiency for subpopulations, which are the students on IEP and/or English learners. Performance on five out of eight measures exceeded the target compared to the 2022-2023 report. ELA growth and math proficiency remain the same, receiving full points. Math growth fell from 40.18% to 34.76%. In previous years, subpopulation scores for both growth and proficiency lacked enough students to produce a score. In the 2023-2024 school year, we had sufficient students tested and showed both ELA growth and math proficiency had exceeded the target, meeting expectations. TSAS had the highest overall re-enrollment percentage in performance from 2023-2024. TSAS did not meet the goal of the school parent survey, but did meet the mission-specific measure goal. For high school students, goals and targets are set the same way, but using the results of the Pre-ACT and ACT. TSAS succeeded all ACT growth and proficiency targets. The four-year graduation rate was lower than normal at 67% and was 92% the year before. TSAS met the goal for the high school mission-specific measure at 90% of students completed their capstone. TSAS' financial performance is improving, and the current fund balance is 16.44%. TSAS also met the goal in terms of financial audit and enrollment stability. Meeting the standard in oversight capacity illustrates that the board is doing their job by ensuring appropriate financial controls are in place and regularly examining the school budget. TSAS performed well in all measures of the organizational report.

III. Finance

A. May Financials

Dr. Smith - Page 2 of the financial report. You'll recall that at the start of the year we had a $95,000 carryover and our budget projected a negative $300,000. The budget now shows a positive of $72,000, but is actually near $104,000. We will still have some expenses in June, but we are anticipating a carryover higher than what we ended in the 2023-2024 school year. Our financial year-end is June 30th, but I believe we are on an upward trajectory.

B. Approval of General Fund Purchase Orders, #142 - 145

C. Moore made a motion to approve the general fund purchase orders #142-146 except changing the purchase order amount from General Fund #146 to $2,657.28.
M. Peercy seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approval of Activity Fund Purchase Orders, # 48- 52

C. Moore made a motion to approve the activity fund purchase orders #48–52.
M. Peercy seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Discussion, consideration and vote to approve or not approve three General Fund transfers to Activity Account #869 (English) to correct incorrect coding on credit card purchases:

C. Moore made a motion to approve the general fund transfers totaling $273.92 to the activity fund English subaccount #869.
W. Wortham seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Discussion, consideration and vote to approve or not approve two Activity Fund transfers:

W. Wortham made a motion to approve the activity fund transfer of $587.84 from subaccount #847 to #808 and a second transfer of $647.30 from subaccount #847 to #821.
A. Hudson seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Contracts & Agreements

A.

Discussion, consideration and vote to renew the contract for the 2025-2026 school year with Oklahoma Department of Human Services

T. Powell made a motion to approve the contract renewal for the 2025-2026 school year with Oklahoma Department of Human Services for a programmatic partnership to embed a School Based Specialist at TSAS and 50% of the salary cost sharing agreement.
M. Peercy seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Discussion, consideration and vote to renew the facilities lease agreement with Tulsa Public Schools for the Roosevelt building for the 2025-2026 school year.

M. Peercy made a motion to approve the contract renewal for the facilities lease agreement with Tulsa Public Schools for the Roosevelt building for the 2025-2026 school year.
C. Moore seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Executive Session

A. Discussion, consideration and vote to approve or not approve convening into Executive Session as authorized by Title 25 O. S. (2001) Section 307. B 1 and 7

T. Powell made a motion to convene into Executive Session.
A. Hudson seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Reconvene into Open Session

A. Discussion, consideration and vote to approve or not approve reconvening to Open Session.

M. Peercy made a motion to reconvene into Open Session.
T. Powell seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Personnel Contracts

A. Discussion, consideration and vote to approve or not approve hiring Devin Veney for 7th grade social studies faculty position.

W. Wortham made a motion to approve hiring Devin Veney for the 7th grade social studies faculty position.
T. Powell seconded the motion.
The board **VOTED** unanimously to approve the motion.

B.

Discussion, consideration and vote to approve or not approve hiring Nicole Morgan for 8th grade science faculty position.

C. Moore made a motion to approve hiring Nicole Morgan for the 8th grade science faculty position.
T. Powell seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. BOT Summer Planning

A. Discussion and consideration of a date to schedule a Special July Board Meeting.

Motion to approved for July 15, 2025, at 5.30pm.
The board **VOTED** unanimously to approve the motion.

B. Discussion and consideration of a date to schedule the Board of Trustees Retreat.

Discussion was tabled for the next meeting.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:58 PM.

Respectfully Submitted,
A. Dumas

Documents used during the meeting

- June 10, 2025 Tulsa School of Arts & Sciences - Agenda.pdf
- 2025_05_13_board_meeting_minutes.pdf
- TSAS MAY 2025 6.3.25.pdf
- TSAS GF PO REGISTER MAY 2025.pdf
- ATTACHMENT A - DHS Family Specialist TSAS.docx
- F -Lease_Agreement_Amendment_TPS_TSAS_Roosevelt_FY26 (1).docx
- Devin J Veney Newest Resume 2025.docx
- IMG_1362.jpeg

The TSAS Board of Trustees Agenda for June 10, 2025 will be posted on Friday, June 6, 2025 by 3:00 p.m.

Prepared by: Ashanti Dumas, Minutes Clerk.

TSAS is an independent public charter school in which every student is welcomed as they are, known and valued for who they are, challenged to become a better version of themselves, encouraged in their efforts to become that person, and celebrated for their successes.