APPROVED

Tulsa School of Arts And Sciences

Minutes

Board of Trustees Regular Board Meeting - May 13, 2025

Date and Time
Tuesday May 13, 2025 at 5:30 PM

Trustees Present
A. Braggs, A. Hudson, C. Moore, E. Mortimer, M. Peercy, T. Powell, W. Wortham

Trustees Absent
None

Ex Officio Members Present
L. Smith

Guests Present
A. Dumas

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. Mortimer called a meeting of the board of trustees of Tulsa School of Arts And Sciences to order on Tuesday May 13, 2025 at 5:35 PM.

C.

Approve Minutes

M. Peercy made a motion to approve the minutes from Board of Trustees Regular Board Meeting - April 8, 2025 on 04-08-25.
A. Hudson seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Reports

A. Head of School's Report

Smith - Our food service application prepared by Steven Huff was approved by the state, and it is now open for bids. On May 19th we will have an open house as part of the bid process. We posted a public notice in the Tulsa World last Thursday, May 8th. I also emailed the proposal opportunity to 5 specific vendors. So far, we have 4 vendors reach out about the proposal. Only one has declined, but it is possible for more people to show interest at the open house. On June 19, 2025, we will open the bids. There is a scoring rubric so that we can make decisions quickly, and be in the position to make a decision to approve a contract with one of the vendors. Therefore, we plan to hold a special meeting in July to approve the food service contract. I have a proposal for both groundskeeping and custodial services I will present later on the agenda. We had a meeting with TPS leadership that Dr. Emily Mortimer, Mickey Peercy, Cricket Moore, Cathy Denton and Daniel Sharples attended. It was really positive and TPS was very responsive. TPS made inquiries about our desire to purchase the TPS buildings currently occupied by charter schools, and it is my understanding that they would like to work through this process next year and perhaps have a sale completed by this time next year. There is a lot of work on both sides as we begin working toward this decision. The conversation is very early and in the exploration phase. Level Field is a company that works with charter schools nationwide to help them purchase facilities, and they are now contracted with the OPSRC to be engaged in this process. If there is a purchase next year, the school itself cannot purchase the building. However, the schools' foundation can. Over the last last few weeks we have been working to renew the work of our foundation and bring new excitement to it by inviting another 4 or 5 people to consider joining. Daniel Sharples is also working to relaunch our PTA. I did complete the Indian education grant and, if approved, would provide funds for 43 Native American students at TSAS totaling a little over $10,000.00. We will find out sometime this summer if we will receive those funds. Our history teacher, John Turner, will head that program. I was able to finalize the retainer with the attorney, and it is $250.00 per hour. That contract has been signed for the duration of this year. With discussions for the next year to follow.

B. Principal's Report

Hahn - State and WIDA testing are complete for the year. Our testing scores are always high enough to meet benchmarks. Testing is necessary but complicated and our school scores are at or just below magnet school, yet higher than TPS. We were able to test all of our students this year, which is a good thing as it aids in the scoring. The biggest

issue with standardized testing is that they are really slow at reporting data. Commencements for Middle and High School are approaching. High school commencement will be held at Will Rogers High. At the beginning of the year, we hold Senior Sunrise, which is breakfast and a goal-setting ceremony, and on the last day of school we will hold Senior Sunset, which consists of a BBQ, slip & slide, and a review of the goals they have set. We are also gearing up for our end-of-year trips as well, and you are all welcome to attend if you would like. We are currently fully staffed and there are over 100 applications on file for multiple positions. A Summer Symposium is also getting underway. We will take an intense look at literacy in the areas of how to diagnose literacy and how to improve it. We will also look at how teachers are experiencing literacy loss in the classroom and how parents are experiencing it as well. It is 100% grant-funded; 80% from OSDE and 20% from the 918 Fund. We are also planning a curriculum for next year. Mainly looking at what needs to stay the same or change with respect to our classes, graduation plans and student progress to make sure we are setting students up for success. A lot of that has to do with observation. I was able to meet my observation goals, which were to see each of the teachers 5 times.

C. Faculty Council's Report

No Faculty Council Report

III. Finance

A. April Financials

Smith - We started this year at the end of June 30, 2024, with a budget of -$162,000.00. The current projected budget is $297,000.00. The budget is still very tight, and we are watching our spending, but we are in an upward direction. During this process we have learned to look for missing numbers and have identified items that were not included, but have since been corrected. Moving some of the Redbud funds over and not spending the school resource officer funding has helped. The budgeted carryover is $38,0000.00, but our actuals project a $393,000.00 carryover. We know the final number will be somewhere in between those numbers. We are hoping our carryover will be more than $38,000.00, and we are projecting that it will. Most of it is due to moving some of the RedBud funding. We just learned this week that the practice of paying the lease out of those RedBud funds is now being legally contested, and we may have to do some things differently, like coding other building expenses instead of the lease, such as utilities. All of this is unclear as we are still waiting for guidance from OSDE and the OPSRC.

B. Approval of General Fund Purchase Orders, #138-141

T. Powell made a motion to Approve the General Fund Purchae Orders #138 - 141.

A. Braggs seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Approval of Activity Fund Purchase Orders, ###

Motion to approve Activity Fund purchase orders has been tabled for the next board meeting.

D. Approval of Activity Fund Purchase Order #32 increase of $1,200.

T. Powell made a motion to Approve the increase of Activity Fund Purchase Order #32 by $2,000.00.
A. Braggs seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Discussion, consideration and vote to create a new Board policy allowing the Head of School to approve Purchase Order increases not to exceed $2,500 without requiring Board approval.

A. Braggs made a motion to create a new Board policy allowing the Head of School to approve Purchase Order increases not to exceed $2,500 without requiring Board approval.
W. Wortham seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Discussion Consideration and Vote to approve or not approve the creation of a new Activity Fund for the new Basketball team.

T. Powell made a motion to approve the creation of a new Activity Fund for the new Basketball team.
A. Hudson seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Discussion, consideration and vote to approve or not approve transferring $6,200 from Activity Fund #821, Director's Discretionary, to the new Basketball Activity Fund.

T. Powell made a motion to transferring $6,200 from Activity Fund #821, Director's Discretionary, to the new Basketball Activity Fund.
A. Hudson seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Discussion, consideration and vote to approve or not approve the Temporary Appropriations for 2025-2026 school year.

A. Braggs made a motion to approve the Temporary Appropriations for 2025-2026 school year.
C. Moore seconded the motion.

The board **VOTED** unanimously to approve the motion.

I. Discussion, consideration and vote to approve or not approve the proposed budget for the 2025-2026 school year.

W. Wortham made a motion to approve the proposed budget for the 2025-2026 school year.
A. Hudson seconded the motion.
The board **VOTED** unanimously to approve the motion.

IV. Vendor Contracts

A. Discussion, consideration and vote to renew the contract for TalkingPoints for the 2025-2026 school year.

W. Wortham made a motion to renew the contract for TalkingPoints for the 2025-2026 school year.
M. Peercy seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Discussion, consideration and vote to renew the contract for Sylogist/Wengage for the 2025-2026 school year.

W. Wortham made a motion to renew the contract for Sylogist/Wengage for the 2025-2026 school year.
M. Peercy seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Discussion, consideration and vote to renew the contract for OCAS Accounting for the 2025-2026 school year.

W. Wortham made a motion to renew the contract for OCAS Accounting for the 2025-2026 school year.
M. Peercy seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Discussion, consideration and vote to renew the contract for HUB International Insurance for the 2025-2026 school year.

W. Wortham made a motion to renew the contract for HUB International Insurance for the 2025-2026 school year.
M. Peercy seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Discussion, consideration and vote to renew the contract for OSSBA for the 2025-2026 school year.

W. Wortham made a motion to renew the contract for OSSBA for the 2025-2026 school year.
M. Peercy seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Discussion, consideration and vote to renew the contract for Partners in Wellness for the 2025-2026 school year.

W. Wortham made a motion to renew the contract for Partners in Wellness for the 2025-2026 school year.
M. Peercy seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Discussion, consideration and vote to renew the contract for Hickman Law Group for the 2025-2026 school year.

W. Wortham made a motion to renew the contract for Hickman Law Group for the 2025-2026 school year.
M. Peercy seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Discussion, consideration and vote to enter into a new contract with H & E Landscape LLC for Groundskeeping services for the 2025-2026 school year.

T. Powell made a motion to enter into a new contract with H & E Landscape LLC for Groundskeeping services for the 2025-2026 school year.
W. Wortham seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. Discussion, consideration and vote to enter into a new contract with Kunz Janitorial for custodial resources and support for the 2025-2026 school year.

T. Powell made a motion to enter into a new contract with Kunz Janitorial for custodial resources and support for the 2025-2026 school year.
W. Wortham seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Executive Session

A. Discussion, consideration and vote to approve or not approve convening into Executive Session as authorized by Title 25 O. S. (2001) Section 307. B 1 and 7

T. Powell made a motion to approve convening into Executive Session as authorized by Title 25 O. S. (2001) Section 307. B 1 and 7.
M. Peercy seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Reconvene into Open Session

A. Discussion, consideration and vote to approve or not approve reconvening to Open Session.

T. Powell made a motion to approve reconvening to Open Session.
M. Peercy seconded the motion.
The board **VOTED** unanimously to approve the motion.

VII. Board Membership & Personnel Contract Renewals

A. Discussion, consideration and vote to approve or not approve hiring Jeron “Jay” Harbert and Melvin Hunter as full-time custodians.

M. Peercy made a motion to approve hiring Jeron “Jay” Harbert and Melvin Hunter as full-time custodians.
T. Powell seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Discussion, consideration and vote to approve or not approve the 2025-2026 contract recommendations for faculty.

W. Wortham made a motion to approve the 2025-2026 contract recommendations for faculty.
A. Braggs seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Discussion, consideration and vote to approve or not approve hiring Dr. Jennifer Edwards for 9th grade English position

W. Wortham made a motion to approve hiring Dr. Jennifer Edwards for the 9th grade English position.
A. Braggs seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Discussion, consideration and vote to approve or not approve hiring Matthew Myers for 8th grade English position.

A. Hudson made a motion to approve hiring Matthew Myers for the 8th grade English position.
W. Wortham seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Discussion, consideration and vote to approve or not approve hiring Maryalice Carrol for 8th grade Math position.

A. Braggs made a motion to approve hiring Maryalice Carrol for the 8th grade Math position.
T. Powell seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Discussion, consideration and vote to approve or not approve pay increases of $500 for all non-teaching staff members.

T. Powell made a motion to approve pay increases of $500 for all non-teaching staff members.
A. Braggs seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Discussion, consideration and vote to approve or not approve $3,000 pay increase for Cathy Denton, $1,500 for Daniel Sharples, and $5,000 for Jesse Stallings.

T. Powell made a motion to approve $3,000 pay increase for Cathy Denton; $1,500 for Daniel Sharples; and $10,000 for Jesse Stallings.
M. Peercy seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. New Business

A. In accordance with Oklahoma Statutes Title 5 § 311 (A) (9)

T. Powell made a motion to approve opening an Activity Fund subaccount to collect funds for the High School Field Day.
M. Peercy seconded the motion.
The board **VOTED** unanimously to approve the motion.

IX. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,
A. Dumas

Documents used during the meeting

- May 13, 2025 Tulsa School of Arts and Sciences - Agenda and Notice.pdf
- 2025_04_08_board_meeting_minutes.pdf
- TSAS APR 2025 5.2.25.pdf

- tsas po register april 2025.pdf
- AF PO#32.pdf
- Tulsa School of Arts & Sciences Temp App 2025-26.pdf
- Tulsa School of Arts and Sciences - SY 25-26 Renewal.pdf
- Tulsa School of Arts-Sciences 2025-2026 Acct - Original.pdf
- TSAS 2025-26 OCAS contract.pdf
- Tulsa School of Art & Sciences 2024-25 990 EL.pdf
- Parteners in Wellness Contract Sy 25-26.pdf
- Hickman Law Group Contract SY 25-26.pdf
- H & E Landscape LLC Contract SY 25-26.pdf
- Kunz Janitorial Contract SY 25-26.pdf
- Jennifer Edwards Resume.docx.pdf
- Matthew Myers Resume.docx.pdf
- Maryalice Carroll Resume.pdf

The TSAS Board of Trustees Agenda for April 13, 2025 will be posted on Friday, April 9, 2025 by 3:00 p.m.

Prepared by: Ashanti Dumas, Minutes Clerk.

TSAS is an independent public charter school in which every student is welcomed as they are, known and valued for who they are, challenged to become a better version of themselves, encouraged in their efforts to become that person, and celebrated for their successes.