



# Tulsa School of Arts And Sciences

## Board of Trustees Regular Board Meeting - May 13, 2025

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### Date and Time

Tuesday May 13, 2025 at 5:30 PM CDT

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### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>5:30 PM</b>
<b>A.</b> Record Attendance			1 m
<b>B.</b> Call the Meeting to Order			
<b>C.</b> Approve Minutes	Approve Minutes		1 m
<b>II. Reports</b>			<b>5:32 PM</b>
<b>A.</b> Head of School's Report	FYI	Liesa Smith	10 m
<b>B.</b> Principal's Report	FYI	Dan Hahn	10 m
<b>C.</b> Faculty Council's Report	FYI		5 m
<b>III. Finance</b>			<b>5:57 PM</b>
<b>A.</b> April Financials	Discuss	Liesa Smith	10 m

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<b>B.</b> Approval of General Fund Purchase Orders, #138-141	Vote	Liesa Smith	5 m
<b>C.</b> Approval of Activity Fund Purchase Orders, ###	Vote	Liesa Smith	5 m
<b>D.</b> Approval of Activity Fund Purchase Order #32 increase of \$1,200.		Liesa Smith	5 m
<b>E.</b> Discussion, consideration and vote to create a new Board policy allowing the Head of School to approve Purchase Order increases not to exceed \$2,500 without requiring Board approval.	Vote	Emily Mortimer	
<b>F.</b> Discussion Consideration and Vote to approve or not approve the creation of a new Activity Fund for the new Basketball team.	Vote	Liesa Smith	5 m
<b>G.</b> Discussion, consideration and vote to approve or not approve transferring \$6,200 from Activity Fund #821, Director's Discretionary, to the new Basketball Activity Fund.	Vote	Liesa Smith	5 m
<b>H.</b> Discussion, consideration and vote to approve or not approve the Temporary Appropriations for 2025-2026 school year.	Vote	Liesa Smith	5 m
<b>I.</b> Discussion, consideration and vote to approve or not approve the proposed budget for the 2025-2026 school year.	Vote	Jesse Stallings	5 m

#### **IV. Vendor Contracts**

**6:42 PM**

<b>A.</b> Discussion, consideration and vote to renew the contract for TalkingPoints for the 2025-2026 school year.	Vote	Liesa Smith	5 m
<b>B.</b> Discussion, consideration and vote to renew the contract for Sylogist/Wengage for the 2025-2026 school year.	Vote	Liesa Smith	5 m
<b>C.</b> Discussion, consideration and vote to renew the contract for OCAS Accounting for the 2025-2026 school year.	Vote	Liesa Smith	5 m

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<b>D.</b> Discussion, consideration and vote to renew the contract for HUB International Insurance for the 2025-2026 school year.	Vote	Liesa Smith	5 m
<b>E.</b> Discussion, consideration and vote to renew the contract for OSSBA for the 2025-2026 school year.	Vote	Liesa Smith	5 m
<b>F.</b> Discussion, consideration and vote to renew the contract for Partners in Wellness for the 2025-2026 school year.	Vote	Liesa Smith	5 m
<b>G.</b> Discussion, consideration and vote to renew the contract for Hickman Law Group for the 2025-2026 school year.	Vote	Liesa Smith	5 m
<b>H.</b> Discussion, consideration and vote to enter into a new contract with H & E Landscape LLC for Groundskeeping services for the 2025-2026 school year.	Vote	Liesa Smith	5 m
<b>I.</b> Discussion, consideration and vote to enter into a new contract with Kunz Janitorial for custodial resources and support for the 2025-2026 school year.	Vote	Liesa Smith	5 m
<b>V. Executive Session</b>			<b>7:27 PM</b>
<b>A.</b> Discussion, consideration and vote to approve or not approve convening into Executive Session as authorized by Title 25 O. S. (2001) Section 307. B 1 and 7	Vote	Emily Mortimer	1 m
<b>VI. Executive Session Discussion Items</b>			<b>7:28 PM</b>
<b>A.</b> Discussion and consideration of recommendation to hire two full time custodians: Jeron “Jay” Harbert and Melvin Hunter.	Discuss	Liesa Smith	5 m
<b>B.</b> Discussion of the 2025-2026 contract recommendations for faculty.	Discuss	Dan Hahn	10 m

	Purpose	Presenter	Time
<b>C.</b> Discussion and consideration of recommendation to hire Dr. Jennifer Edwards for 9th grade English position.	Discuss	Dan Hahn	5 m
<b>D.</b> Discussion and consideration of recommendation to hire Matthew Myers for 8th grade English position.	Discuss	Dan Hahn	5 m
<b>E.</b> Discussion and consideration of recommendation to hire Maryalice Carrol for 8th grade Math position.	Discuss	Dan Hahn	5 m
<b>F.</b> Discussion and consideration of recommendation to modify Colton Tucker's Special Education Director position to High School Special Education Instructional and Transitional Support.	Discuss	Liesa Smith	5 m
<b>G.</b> Discussion and consideration of recommended staff salary increases.	Discuss	Liesa Smith	5 m
<b>VII. Reconvene into Open Session</b>			<b>8:08 PM</b>
<b>A.</b> Discussion, consideration and vote to approve or not approve reconvening to Open Session.	Vote	Emily Mortimer	1 m
<b>VIII. Board Membership &amp; Personnel Contract Renewals</b>			<b>8:09 PM</b>
<b>A.</b> Discussion, consideration and vote to approve or not approve hiring Jeron "Jay" Harbert and Melvin Hunter as full-time custodians.	Vote	Emily Mortimer	5 m
<b>B.</b> Discussion, consideration and vote to approve or not approve the 2025-2026 contract recommendations for faculty.	Vote	Emily Mortimer	5 m
<b>C.</b> Discussion, consideration and vote to approve or not approve hiring Dr. Jennifer Edwards for 9th grade English position	Vote	Emily Mortimer	5 m
<b>D.</b> Discussion, consideration and vote to approve or not approve hiring Matthew Myers for 8th grade English position.	Vote	Emily Mortimer	5 m

	Purpose	Presenter	Time
<b>E.</b> Discussion, consideration and vote to approve or not approve hiring Maryalice Carrol for 8th grade Math position.	Vote	Emily Mortimer	5 m
<b>F.</b> Discussion, consideration and vote to approve or not approve pay increases of \$500 for all non-teaching staff members.	Vote	Liesa Smith	5 m
<b>G.</b> Discussion, consideration and vote to approve or not approve \$3,000 pay increase for Cathy Denton, \$1,500 for Daniel Sharples, and \$5,000 for Jesse Stallings.	Vote	Liesa Smith	5 m

#### **IX. Standard Order of Business**

#### **X. Unfinished Business**

#### **XI. New Business**

- A.** In accordance with Oklahoma Statutes Title 5 § 311 (A) (9)

New business is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda.

#### **XII. Citizen Comments**

#### **XIII. Announcements**

#### **XIV. Closing Items**

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| <b>A.</b> Adjourn Meeting | Vote |
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**The TSAS Board of Trustees Agenda for April 13, 2025 will be posted on Friday, April 9, 2025 by 3:00 p.m.**

**Prepared by: Ashanti Dumas, Minutes Clerk.**

TSAS is an independent public charter school in which every student is welcomed as they are, known and valued for who they are, challenged to become a better version of themselves, encouraged in their efforts to become that person, and celebrated for their successes.