

APPROVED



**PULLMAN** **PUBLIC**  
**COMMUNITY** **FREE**  
**MONTESORI** **K-9**

## Pullman Community Montessori

### Minutes

#### Board Meeting Special

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##### **Date and Time**

Monday March 25, 2024 at 4:30 PM

##### **Location**

Room 115

Gladish Center

115, Olsen Street, Pullman, WA 99163

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Public comment is reserved for regular board meetings. If you would like to make public comment please attend one of the regularly scheduled board meetings.

The purpose of this special session of the board is to take care of business that was postponed from the regular board meeting session of 3/21/2024:

- Review annual report for 22 - 23 school year
- Discuss enrollment projections for 24 - 25 school year, ahead of the Open Public lottery on March 28th.

Additional business:

- Brainstorm and prioritize action items in response to the Notice to Revoke
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##### **Trustees Present**

A. MacPhee, B. Wolff, C. Albano, R. McDonald

##### **Trustees Absent**

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A. Burton

## Guests Present

D. Porter

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## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

R. McDonald called a meeting of the board of trustees of Pullman Community Montessori to order on Monday Mar 25, 2024 at 4:32 PM.

## II. Business postponed from 3/21/2024

### A. Annual Report

Trustees discussed the Annual Report.

### B. Projected enrollment for 24 - 25 school year

Trustees discussed enrollment numbers for the 2024-25 school year.

## III. Other Business

### A. Planning Session

Trustees Brainstormed and prioritized action items in response to the Notice to Revoke received on Friday 3/22/2024.

B. Wolff made a motion to move to a bi-weekly schedule for meetings of the board with the next meetings as follows: 4/4 Working meeting, 4/18 Regular Board Meeting, 5/2 Working Session and 5/16 Regular Board Meeting.

C. Albano seconded the motion.

The board **VOTED** to approve the motion.

#### Roll Call

R. McDonald Aye

B. Wolff Aye

A. Burton Absent

A. MacPhee Aye

C. Albano Aye

## IV. Closing Items

### A.

### **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:34 PM.

Respectfully Submitted,  
R. McDonald

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### **Documents used during the meeting**

- PCM Annual Performance Report - 2022-23 SY (005) (1).docx

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**Grounding Docs:** [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

**Resources:** Key Resources BOX Folder, [OPMA Resources](#), [App Board Commitments & Background](#), [Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)