

APPROVED



**PULLMAN PUBLIC
COMMUNITY FREE
MONTESSORI K-9**

Pullman Community Montessori

Minutes

Annual Board Retreat

Friday, August 25th - Meet and Greet

Date and Time

Friday August 25, 2023 at 3:45 PM

Location

View Room,
Gladish
115 NW State Street
Pullman, WA 99163

Trustees Present

A. Guyton, B. Wolff

Trustees Absent

D. Main

Guests Present

D. Porter, E. Klein, J. Stansbury

I. Opening Items

A. Record Attendance

There was no Quorum.

B. Call the Meeting to Order

B. Wolff called a meeting to order on Friday Aug 25, 2023 at 3:45 PM.

II. Meet and Greet with board members and department heads/admin, and with staff members

A. Meet and Greet with Admin team and department heads

Desiree Porter - Office Manager & Operations Support Specialist

Emily Klein- Director of Special Education

Jill Stansbury - Montessori Coach & Director of Academics

Shared their goals for the year and what they would like help with from the PCM Board

B. Break

C. Informal meet, greet and mingle with staff and board members.

The following staff members attended at 5:10pm

Becky Byers

Dave Schneider

Demond Roberts

Christina Brandt

Jared Kuhn

Desiree Porter

Emily Klein

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:55 PM.

Respectfully Submitted,

B. Wolff

Documents used during the meeting

- Department Heads meet and greet with board.docx

- PIZZA AND PINTS INVITATION.docx