

DRAFT



**PULLMAN PUBLIC
COMMUNITY FREE
MONTESSORI K-9**

Pullman Community Montessori Minutes

Finance Committee Monthly Meeting

Date and Time

Wednesday December 13, 2023 at 5:00 PM

Committee Members Present

A. Guyton (remote), E. Jochim (remote)

Committee Members Absent

None

Guests Present

L. Sullivan (remote), M. Paolini (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

A. Guyton called a meeting of the Finance Committee Committee of Pullman Community Montessori to order on Wednesday Dec 13, 2023 at 5:08 PM.

C. Approve Minutes

A. Guyton made a motion to approve the minutes from Finance Committee Monthly Meeting on 11-21-23.

E. Jochim seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Finance Committee (FC)

A. Approve November Financials

A. Guyton made a motion to Approve the November financials as presented.

E. Jochim seconded the motion.

The committee **VOTED** unanimously to approve the motion.

B. Discuss Enrollment Implications

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:15 PM.

Respectfully Submitted,

A. Guyton

Documents used during the meeting

- 1. PCM Finance Dashboard 11.2023.pdf
- 2. PCM Income Statement 11.2023.pdf
- 3. PCM Balance Sheet 11.2023.pdf
- 4. PCM BvA 11.2023.pdf
- 4a. PCM Detailed BvA 10.2023.pdf
- 5. PCM Statement of Cash Flows 11.2023.pdf
- 6. PCM Payroll and AP Certification 11.2023.pdf
- 6a. PCM Auditing Officer Approval 11.2023.pdf
- 6b. PCM Payroll Report 11.2023.pdf
- 6c. PCM AP Register 11.2023.pdf
- 6d. PCM Non-AP Register 11.2023.pdf

Grounding Docs: [FC Description & Responsibilities](#) , [Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [Bylaws](#) (read committees section), [PCM Logic Model](#), [Org Charts](#)

School Wide Evaluation Tools (model fidelity): [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#)

Resources: [Planning Yr Financials Considerations](#), [Example Dashboard Review](#), [Contract](#),
Commission Financial Performance Framework