

Pullman Community Montessori

Minutes

Finance Committee Monthly Meeting

Date and Time

Thursday August 17, 2023 at 5:00 PM

Committee Members Present

A. Guyton (remote), E. Jochim

Committee Members Absent

None

Guests Present

L. Sullivan (remote), M. Paolini (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

A. Guyton called a meeting of the Finance Committee Committee of Pullman Community Montessori to order on Thursday Aug 17, 2023 at 5:04 PM.

C. Approve Minutes

We reviewed the minutes but only Aubree was present so we differed final vote until Eric joins.

A. Guyton made a motion to approve the minutes from Finance Committee Monthly Meeting on 07-20-23.

E. Jochim seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Finance Committee (FC)

A. Approve July Financials

A. Guyton made a motion to motion to approve and recommend the July financials as presented.

E. Jochim seconded the motion.

The committee **VOTED** unanimously to approve the motion.

B. Review and Approve 1 Year Budget and 5 Year Budget Projection

Reviewed and noted minor changes and adjustment.

Include a loan to asset table.

Include a summary of questions asked between meetings.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:15 PM.

Respectfully Submitted,

A. Guyton

Grounding Docs: FC Description & Responsibilities, Norms-We are LEADERS too-Structure and Responsibilities Overview, Bylaws (read committees section), PCM Logic Model, Org Charts

School Wide Evaluation Tools (model fidelity): <u>EEMPS Rubric</u>, <u>School-Wide Reflective Practice Inventory</u>

Resources: Planning Yr Financials Considerations, Example Dashboard Review, Contract, Commission Financial Performance Framework