

APPROVED



**PULLMAN** **PUBLIC**  
**COMMUNITY** **FREE**  
**MONTESSORI** **K-9**

# Pullman Community Montessori

## Minutes

### Finance Committee Monthly Meeting

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#### Date and Time

Tuesday May 16, 2023 at 5:00 PM

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#### Committee Members Present

A. Guyton (remote), E. Jochim (remote)

#### Committee Members Absent

*None*

#### Guests Present

L. Sullivan (remote), M. Paolini (remote)

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

A. Guyton called a meeting of the Finance Committee Committee of Pullman Community Montessori to order on Tuesday May 16, 2023 at 5:05 PM.

#### C. Approve Minutes

A. Guyton made a motion to Approve.

E. Jochim seconded the motion.

This vote was made to comply with Board on Track features. Eric Jochim actually could not vote because he was not present at the prior board meeting.

The committee **VOTED** unanimously to approve the motion.

## II. Finance Committee (FC)

### A. Private Funding Update

Talked about fundraising event. Using as a springboard for donor cultivation cycle. Need to plan for a fall event and try to avoid Sunday. This time try to get them in the building (View Room followed by school tour and demonstrations with Q&A).

Still working with local fundraising options and hoping for some movement this week.

### B. Approve April Financials

A. Guyton made a motion to approve the April financials as presented.

E. Jochim seconded the motion.

Matt will make minor change to the payroll and AP certification.

The committee **VOTED** unanimously to approve the motion.

### C. AP Approval Discussion

## III. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:15 PM.

Respectfully Submitted,

A. Guyton

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**Grounding Docs:** [FC Description & Responsibilities](#) , [Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [Bylaws](#) (read committees section), [PCM Logic Model](#), [Org Charts](#)

**School Wide Evaluation Tools (model fidelity):** [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#)

**Resources:** [Planning Yr Financials Considerations](#), [Example Dashboard Review](#), [Contract](#), Commission Financial Performance Framework