

APPROVED



PULLMAN **PUBLIC**
COMMUNITY **FREE**
MONTESORI **K-9**

Pullman Community Montessori

Minutes

PCM Regular Board Meeting

Date and Time

Tuesday April 25, 2023 at 5:15 PM

Location

PCM Board of Trustees meetings are held in the Gladish Community and Cultural Center room 102. To increase accessibility we offer a virtual option for attendance. If you have difficulty accessing the remote meeting link please email board@myPCM.org

All board meetings are open to the public. Meetings begin at 5:15 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances.

You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#). Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to board@mypcm.org or submit in paper form to the PCM office in Gladish Community and Cultural Center STE 212. You should receive confirmation of receipt of your written statement within 48 hours of submission. If you do not receive confirmation, please email DesireeP@myPCM.org

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-

empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

Trustees Present

A. Guyton (remote), B. Wolff (remote), J. Cassleman, K. Torres (remote)

Trustees Absent

A. Rahmani

Ex Officio Members Present

L. Sullivan

Non Voting Members Present

L. Sullivan

Guests Present

D. Porter, DJ White, Demond Roberts, Emily K (remote), Emma Kelley (child), Greg Kelley, Holly Kelley, Jordan Bovee (remote), Katie (remote), LAM (Laura McCormick) (remote), Livy Kelley (child), Marco (remote), Timothy G (remote), Younger sibling - Kelley, katherine jackson, katherine jackson (remote), nathan porter (remote), sherry Locke (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Cassleman called a meeting of the board of trustees of Pullman Community Montessori to order on Tuesday Apr 25, 2023 at 5:18 PM.

C. Approve Meeting Minutes from 3-28-23 Board Meeting

minute link was broken - unable to vote on them

D. Approve Meeting Minutes from 4-11-23 Working Board Meeting

minute link was broken - unable to vote on them

E. Community Building

Trustees engaged in activity, responding to prompts "if you really knew me"

F. DEI and Anti-racism Commitment

HOS reviewed progress on the Comprehensive Equity Plan.

II. Public Comment

A. Making Public Comments

Greg Kelley

Holly Kelley

Nathan Porter

Katherine Jackson

Laura McCormick (LAM)

III. LEADER Team Update & Compliance Check-in

A. March HOS Update

Reviewed board dashboard and shared modified age groupings for the 2023-34 SY - 2 Kinders; 2 YE (1&2); 1 OE (3,4&5) , Ad (6&7)

IV. Board Goals, Committee & Council Updates

A. SCC (Support and Coordination Council) - Report

1. teacher appreciation event 5/2/23
2. may 19 - family game night w/ new families
3. April trivia night was canceled due to lack of prep time
4. reserved parade spot for Lentil Festival
5. tentative plan for back to school picnic 9/9/2023

B. Individual Board Member Report

John - emailed updated recruitment plan for board and committee member recruitment - no response yet. John, Aubree, Ayad terms are up in June.

Bev - LSEC - annual review - sent out eval tool from NCMPS to Laylah with 4/30 deadline, supporting with community event, observing in all classrooms to get a deeper understanding of the school.

Aubree - visiting PCM for observation 6/6

Kim - catching up with policies, procedures, and minutes; continuing to contribute academic & operations expertise as a Trustee.

C. LSEC (Leadership Evaluation & Support Committee)

D. DC (Development Committee)

E. GC (Governance Committee)

F. FC (Finance Committee)

Action Item: there was a request for clarity arounds dates and asks to cover budget shortfalls.

A. Guyton made a motion to approve the March financial as presented by the FC.

J. Cassleman seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:56 PM.

Respectfully Submitted,
J. Cassleman

Documents used during the meeting

- PCM Board Dashboard 4-1-2023.xlsx
- 6. PCM Payroll and AP Certification Mar 2023.pdf
- 6a. PCM Auditing Officer Approval Mar 2023.pdf

Grounding Docs: [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

Resources: [Compliance Folder](#), [Planning Year Board Calendar](#), [Planning Yr Financials Considerations](#), [OPMA Resources](#), [App Board Commitments & Background](#), [Seat & Committee](#)

[Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)