

APPROVED



PULLMAN **PUBLIC**
COMMUNITY **FREE**
MONTESORI **K-9**

Pullman Community Montessori

Minutes

Leadership Support & Evaluation Committee (LSEC)

Date and Time

Monday January 23, 2023 at 2:30 PM

Location

*Current conference URL is a Teams link, but we can shift to Zoom if that's easier.

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

Committee Members Present

B. Wolff (remote), J. Cassleman (remote), S. Lawson (remote), T. Franklin (remote)

Committee Members Absent

L. Sullivan

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Wolff called a meeting of the Leadership Evaluation & Support Committee (LSEC) Committee of Pullman Community Montessori to order on Monday Jan 23, 2023 at 2:30 PM.

II. Identifying areas in need of support and ways to provide support

A. Prioritizing and providing a strategic timeline

Areas identified as priorities for the future success of the school and to be priorities suggested for the HOS's attention,:

- Setting realistic enrollment goal, and articulating plans to reach goal and alternative plans, should goal not be reached.
- Student and family retention
- Staff retention
- Articulating plans for growth towards academic excellence

B. Assign tasks

Bev will draft a letter and meet with Laylah to discuss priorities identified by LSEC as areas in need of focus and growth to ensure the future success of the school.

III. Other Business

A. Any other business?

Need to set date for next meeting, to plan Head of School's Evaluation.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:30 PM.

Respectfully Submitted,
B. Wolff

Grounding Docs: [LSEC Description & Responsibilities](#), [Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [LSEC Description & Responsibilities](#), [Bylaws](#) (read committees section), [HOS Position Description](#), [HOS PD & Accountability Plan](#)

Evaluation Tools: [NCMPS Executive Appraisal Instrument](#) (sup. [Annual Review Portfolio](#), [Reflective Practice Inventory](#)) [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#)

Resources: [Why LESC?](#), [Example 12-month Calendar](#) (more for operation), [Montessori Assessment Playbook Chapter 4](#)