Pullman Community Montessori

Minutes

PCM Regular Board Meeting

Date and Time
Tuesday March 28, 2023 at 5:15 PM

Location
PCM Board of Trustees meetings are held in the Gladish Community and Cultural Center room 102. To increase accessibility we offer a virtual option for attendance. If you have difficulty accessing the remote meeting link please email board@myPCM.org

All board meetings are open to the public. Meetings begin at 5:15 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances.   You may view our PCM Grievance and Conflict Resolution Policy and Procedures here. Public comment should be shared with the board in writing in advance of the board meeting for us to better address you consideration. Please email to board@mypcm.org or submit in paper form to the PCM office in Gladish Community and Cultural Center STE 212. You should receive confirmation of receipt of your written statement within 48 hours of submission. If you do not receive confirmation, please email DesireeP@myPCM.org

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-

empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

Trustees Present

A. Guyton (remote), A. Rahmani, B. Wolff, J. Cassleman (remote), K. Torres (remote)

Trustees Absent

None

Ex Officio Members Present

L. Sullivan

Non Voting Members Present

L. Sullivan

Guests Present

D. Porter, DJ White, Dorrie Main, E. Klein (remote), Elise Albano, Italiana Hughes (remote), Jill Stansbury (remote), Katherine Jackson, Katherine Jackson (remote), Katie (remote), LAM (remote), Nathan Porter, Sherry Locke (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Wolff called a meeting of the board of trustees of Pullman Community Montessori to order on Tuesday Mar 28, 2023 at 5:17 PM.

C. Approve Meeting Minutes from 2-28-23 Board Meeting

B. Wolff made a motion to approve the minutes from PCM Board Meeting on 02-28-23.
A. Rahmani seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Meeting Minutes from 3-14-23 Working Board Meeting

B. Wolff made a motion to approve the minutes from Board Meeting--Working Session on 03-14-23.
A. Rahmani seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Community Building

F.

DEI and Anti-racism Commitment - Reminder

II. Public Comment

A. Making Public Comments

Nathaniel Porter

III. LEADER Team Update & Compliance Check-in

A. March HOS Update

J. Cassleman made a motion to move posting/publishing recorded board meetings to New Business.
A. Guyton seconded the motion.
New Item
The board **VOTED** unanimously to approve the motion.

B. Educational Excellence Update

- note that focus will be on recruiting members to create a formal educational excellence committee (EEC).

IV. Board Goals, Committee & Council Updates

A. SCC (Support and Coordination Council) - Report

SCC members provided an update on SCC work.

B. Individual Board Member Report

Reports moved to the next working meeting.

C. LSEC (Leadership Evaluation & Support Committee)

D. DC (Development Committee)

E. GC (Governance Committee)

F. FC (Finance Committee)

A. Guyton made a motion to approve the February financials as recommended by the FC.
Finance Committee (FC) on 03-21-23.
A. Rahmani seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Other Business

A. Addressing Recent Grievances & Concerns shared with the Board

The chair and vice-chair reviewed what the policy and procedure is for PCM.

The students supervision and safety grievance was addressed and a summary report was provided by the vice-chair.

B. Updates and Discussion on PCM's Grievance and Complaint Process

C. Adaptation of Policy and Procedure 2020 - Postpone

VI. New Business

A. Posting of recorded board meetings.

J. Cassleman made a motion to publish recordings of board meetings to public portal.
A. Guyton seconded the motion.
The board discussed whether they was consensus to publicly post recorded board meetings.

Consensus could not be met.

A suggestion was put forward for members to consider public posting of regular board meetings and not working meetings.

This topic will be revisited at the next regular board meeting.
The motion did not carry.

Roll Call

A. Rahmani	No
B. Wolff	Aye
A. Guyton	Abstain
K. Torres	Abstain
J. Cassleman	Aye

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:39 PM.

Respectfully Submitted,

B. Wolff

Documents used during the meeting

- PCM Board Dashboard 3-1-2023.xlsx
- 1. PCM Finance Dashboard Feb 2023.pdf
- 2. PCM Income Statement Feb 2023.pdf
- 4a. PCM Detailed BvA Feb 2023.pdf
- 5. PCM Statement of Cash Flows Feb 2023.pdf
- 3. PCM Balance Sheet Feb 2023.pdf
- 6. PCM Payroll and AP Certification Feb 2023.pdf
- 6a. PCM Auditing Officer Approval Feb 2023.pdf
- 4. PCM BvA Feb 2023.pdf
- 6c. PCM AP Register Feb 2023.pdf
- 6b. PCM Payroll Report Feb 2023.pdf
- 6d. PCM Non-AP Register Feb 2023.pdf
- Supervision and safety report.pdf

Grounding Docs: Board Norms-We are LEADERS too-Structure and Responsibilities Overview, PCM Logic Model, EEMPS Rubric, School-Wide Reflective Practice Inventory, Bylaws

Resources: Compliance Folder, Planning Year Board Calendar, Planning Yr Financials Considerations, OPMA Resources, App Board Commitments & Background, Seat & Committee Descriptions, Org Charts, Board Member Application Full Packet, Prospective Board Member Questionnaire