# Pullman Community Montessori

## Minutes

### PCM Board Meeting

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**Date and Time**
Tuesday December 27, 2022 at 5:15 PM

**Location**
PCM Board of Trustees meetings are held in the Gladish Community and Cultural Center room 102.  To increase accessibility we offer a virtual option for attendance.  The Zoom link can be found below.

All board meetings are open to the public. Meetings begin at 5:15 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

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Join Zoom Meeting
https://us02web.zoom.us/j/89620042723?pwd=akVHUTl3elMxSnoxejJwUTRwdEhodz09

Meeting ID: 896-2004-2723
Password: 6615

Dial by your location
    (929) 205 6099
    (301) 715 8592
    (312) 626 6799
    (669) 900 6833
    (253) 215 8782
    (346) 248 7799

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If you would like to make public comment you will be called on in the order you arrived.  We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances.

You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](). Public comment should be shared with the board in writing in advance of the board meeting for us to better address you consideration. Please email to board@mypcm.org or submit in paper form to the PCM office in Gladish Community and Cultural Center STE 212. You should receive confirmation of receipt of your written statement within 48 hours of submission. If you do not receive confirmation, please email DesireeP@myPCM.org

**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

**Trustees Present**
A. Guyton (remote), A. Rahmani (remote), J. Cassleman (remote)

**Trustees Absent**
L. Bruno

**Ex Officio Members Present**
L. Sullivan (remote)

**Non Voting Members Present**
L. Sullivan (remote)

**Guests Present**
Bev Wolff (remote), Travis Franklin (remote)

**I. Opening Items**

    **A. Record Attendance**

    **B. Call the Meeting to Order**

        J. Cassleman called a meeting of the board of trustees of Pullman Community Montessori to order on Tuesday Dec 27, 2022 at 5:25 PM.
        J. Cassleman made a motion to Table all items except voting on minutes, member resignation, new board members and employees out operating outside of endorsement.
        A. Rahmani seconded the motion.
        The board **VOTED** unanimously to approve the motion.

**C.  Trustee Resignation**

J. Cassleman made a motion to accept Lauren's resignation as PCM Trustee.
A. Guyton seconded the motion.
The board **VOTED** unanimously to approve the motion.

**D.  Quorum, Bylaws Interpretation, Voting on New Trustees**

Discussed potential conflict of interest with Kim Torres (WA Charters) and Travis Franklin (Spokane International Society).  Laylah will connect with Mitch.

We have three board members so will proceed with reelecting Bev to the board.
J. Cassleman made a motion to reelect Bev Wolff to the PCM Board of Trustees and resume her role as Vice Chair.
A. Guyton seconded the motion.
The board **VOTED** unanimously to approve the motion.
J. Cassleman made a motion to elect Ayad to assume the secretary role.
A. Guyton seconded the motion.
The board **VOTED** unanimously to approve the motion.

**E.  Approve Meeting Minutes**

J. Cassleman made a motion to approve the minutes from PCM Board Meeting on 10-25-22.
A. Rahmani seconded the motion.
The board **VOTED** unanimously to approve the motion.

**F.  Approve Meeting Minutes**

J. Cassleman made a motion to approve the minutes from Board Meeting--Working Session on 11-08-22.
A. Rahmani seconded the motion.
The board **VOTED** unanimously to approve the motion.

**G.  Approve Meeting Minutes**

J. Cassleman made a motion to approve the minutes from Board Meeting--Working Session on 12-13-22.
A. Guyton seconded the motion.
The board **VOTED** unanimously to approve the motion.

**H.  Community Building**

**I.  DEI and Anti-racism Commitment**

Moved to January 2023 meeting.

## II. LEADER Team Update & Compliance Check-in

### A. November & December Update

Moved to January 2023 meeting.

### B. Academic Performance Update

Moved to January 2023 meeting.

## III. Board Goals & Committee Updates

### A. Monitoring Progress: Board Goals 2022-23

Moved to January 2023 meeting.

### B. Individual Board Member Report

Moved to January 2023 meeting.

### C. LSEC (Leadership Evaluation & Support Committee)

### D. DC (Development Committee)

### E. GC (Governance Committee)

### F. FC (Finance Committee)

Moved to January 2023 meeting.

## IV. Action Items

### A. Equity Plan

Moved to January 2023 meeting.

### B. Conditional Certification

A. Guyton made a motion to approve resolution Out of Endorsement 2022-4 through Out of Endorsement 2022-9.
J. Cassleman seconded the motion.
The board **VOTED** unanimously to approve the motion.

## V. New Business

### A. PCM's Enrollment and its Impact on Long Term Financial Sustainability

Moved to January 2023 meeting.

**VI. Closing Items**

    **A.  Adjourn Meeting**

        All other items will be moved to our January meetings.

        There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

        Respectfully Submitted,
        J. Cassleman

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**Grounding Docs:** Board Norms-We are LEADERS too-Structure and Responsibilities Overview, PCM Logic Model, EEMPS Rubric, School-Wide Reflective Practice Inventory, Bylaws

**Resources:** Compliance Folder, Planning Year Board Calendar, Planning Yr Financials Considerations, OPMA Resources, App Board Commitments & Background, Seat & Committee Descriptions, Org Charts, Board Member Application Full Packet, Prospective Board Member Questionnaire