

APPROVED



PULLMAN **PUBLIC**
COMMUNITY **FREE**
MONTESSORI **K-9**

Pullman Community Montessori

Minutes

Finance Committee (FC)

Date and Time

Tuesday June 20, 2023 at 5:00 PM

Location

Keeping safety as our top priority, until further notice, all committee meeting will be conducted virtually over Zoom.

Committee Members Present

A. Guyton (remote), L. Sullivan (remote), M. Paolini (remote)

Committee Members Absent

E. Jochim

Guests Present

Just observing (arrived late, 5 min into May financials discussion) (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

A. Guyton called a meeting of the Finance Committee Committee of Pullman Community Montessori to order on Tuesday Jun 20, 2023 at 5:10 PM.

C. Approve Minutes

II. Finance Committee (FC)

A.

Approve May Financials

Reviewed May financials.

Laylah reviewed enrollment.

Note....Aubree approved reviewed financials and noted Eric was not present. Will recommend to the board with the note.

B. Financial Policies Manual updates

Matt updated language that read Pinnacles to PCM.

Recommended to add line items for board so it is easier for them to review.

Aubree approved reviewed financials and noted Eric was not present. Will recommend to the board with the note.

C. Update Staff handbook

List actual Holiday's (will double check language). Laylah, check black out days before board meeting.

III. Goals

A. Scenario and Board Financial Literacy Support

Laylah noted that the Commission due dates for goals and for initial budget presentation do not align with PCM's board meeting schedule.

Laylah will reach out to Commission and then follow-up with the board.

B. Recruit new committee members

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:06 PM.

Respectfully Submitted,
A. Guyton

Grounding Docs: [FC Description & Responsibilities](#) , [Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [Bylaws](#) (read committees section), [PCM Logic Model](#), [Org Charts](#)

School Wide Evaluation Tools (model fidelity): [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#)

Resources: [Planning Yr Financials Considerations](#), [Example Dashboard Review](#), [Contract](#),
Commission Financial Performance Framework