

APPROVED



**PULLMAN PUBLIC  
COMMUNITY FREE  
MONTESSORI K-9**

## Pullman Community Montessori

### Minutes

#### PCM Board Meeting

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##### **Date and Time**

Tuesday June 28, 2022 at 5:15 PM

##### **Location**

PCM Board of Trustees meetings are held in the Gladish Community and Cultural Center room 100a. To increase accessibility we offer a virtual option for attendance. The Zoom link can be found below. If you attend in person please wear a mask upon entry into the building. Thank you for understanding and complying with these safety mitigation measures!

All board meetings are open to the public. Meetings begin at 5:15 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

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##### Join Zoom Meeting

<https://us02web.zoom.us/j/89620042723?pwd=akVHUTI3eIMxSnorexjJwUTRwdEhodz09>

Meeting ID: 896-2004-2723

Password: 6615

##### Dial by your location

(929) 205 6099

(301) 715 8592

(312) 626 6799

(669) 900 6833

(253) 215 8782

(346) 248 7799

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If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances.

You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#). Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to [board@mypcm.org](mailto:board@mypcm.org) or submit in paper form to the PCM office in Gladish Community and Cultural Center STE 212. You should receive confirmation of receipt of your written statement within 48 hours of submission. If you do not receive confirmation, please email [DesireeP@myPCM.org](mailto:DesireeP@myPCM.org)

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**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

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#### **Trustees Present**

A. Guyton (remote), A. Rahmani, B. Wolff (remote), J. Cassleman (remote)

#### **Trustees Absent**

L. Bruno, M. Medalle

#### **Ex Officio Members Present**

L. Sullivan

#### **Non Voting Members Present**

L. Sullivan

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

J. Cassleman called a meeting of the board of trustees of Pullman Community Montessori to order on Tuesday Jun 28, 2022 at 5:20 PM.

#### **C. Approve Meeting Minutes: Regular Meeting on 05-24-22**

B. Wolff made a motion to approve the minutes from PCM Board Meeting on 05-24-22.

J. Cassleman seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Approve Meeting Minutes: Special Meeting on 06-14-22**

B. Wolff made a motion to approve the minutes from Board Meeting--Special on 06-14-22.

J. Cassleman seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Community Building**

Each member shared celebrations.

**F. DEI and Anti-racism Commitment**

Each board member will send book recommendations to read over the summer and discuss at retreat.

**II. Annual Board Meeting Business**

**A. Officer Elections**

B. Wolff made a motion to accept the officer slate as presented.

A. Guyton seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Trustee Elections**

J. Cassleman made a motion to re-elect Beverly Wolff to her second term with the PCM board of trustees.

A. Rahmani seconded the motion.

The board **VOTED** unanimously to approve the motion.

**III. LEADER Team Update & Compliance Check-in**

**A. May Update**

Laylah provided update in correspondence with attached workbook. She will provide updated weekly on staff hiring.

**IV. Committee Updates**

**A. LSEC (Leadership Evaluation & Support Committee)**

**B. DC (Development Committee)**

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**C. GC (Governance Committee)**

Talked about office hours with the HOS.

Talked about surveying to determine if we need an established working meeting.

John will send out survey to see what people need.

**D. FC (Finance Committee)**

A. Guyton made a motion to approve the May financials as presented.

B. Wolff seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Other Business**

**A. Annual Budget & Five-year Budget Projection Review (cntd)**

Laylah provided updates on what had changed and what is still fluid.

**B. Adjustment to Salary Scale**

Postponed until next meeting

**VI. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:27 PM.

Respectfully Submitted,

J. Cassleman

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**Grounding Docs:** [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

**Resources:** [Compliance Folder](#), [Planning Year Board Calendar](#), [Planning Yr Financials Considerations](#), [OPMA Resources](#), [App Board Commitments & Background](#), [Seat & Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)