

DRAFT



**PULLMAN** **PUBLIC**  
**COMMUNITY** **FREE**  
**MONTESSORI** **K-9**

## Pullman Community Montessori

### Minutes

#### Leadership Evaluation & Support Committee (LESC) Meeting

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##### **Date and Time**

Monday January 24, 2022 at 2:00 PM

##### **Location**

Beverley Wolff is inviting you to a scheduled Zoom meeting.

Topic: LESC meeting

Time: Monday, January 24 from 2:00 - 3:00PM

Join Zoom Meeting

<https://us04web.zoom.us/j/74515378015?pwd=d3JzbHJWRVBaK28wQVVHc2JyczdKZz09>

Meeting ID: 745 1537 8015

Passcode: LESC

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**PCM's Mission:** to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

**PCM's Vision:** to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

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##### **Committee Members Present**

B. Wolff (remote), J. Cassleman (remote), S. Lawson (remote), T. Franklin (remote)

##### **Committee Members Absent**

*None*

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#### **I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

B. Wolff called a meeting of the Leadership Evaluation & Support Committee (LESC) Committee of Pullman Community Montessori to order on Monday Jan 24, 2022 at 2:06 PM.

**II. Review date from recent survey sent out to staff, board members and partners**

**A. Review survey responses and identify key points**

Members reviewed the draft report, and agreed to add a few line items. Members also reviewed the HOS's own reflections, and suggested goals.

**III. Other Business**

**A. Review and assign any tasks**

John and Bev will schedule time to meet with HOS and review the completed report and smart goals.

The report will be shared with the whole board at the February meeting.

**B. Review timeline and assess how we are doing**

This round of evaluations will be complete by February.

The LESC will meet again in April to begin the end of year round of evaluation of the HOS performance.

**IV. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:00 PM.

Respectfully Submitted,  
B. Wolff

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**Grounding Docs:** [LESC Description & Responsibilities](#), [Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [LESC Description & Responsibilities](#), [Bylaws](#) (read committees section), [HOS Position Description](#), [HOS PD & Accountability Plan](#)

**Evaluation Tools:** [NCMPS Executive Appraisal Instrument](#) (sup. [Annual Review Portfolio](#), [Reflective Practice Inventory](#)) [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#)

**Resources:** [Why LESC?](#), [Example 12-month Calendar](#) (more for operation), [Montessori Assessment Playbook Chapter 4](#)