

APPROVED



PULLMAN PUBLIC
COMMUNITY FREE
MONTESSORI K-9

Pullman Community Montessori

Minutes

PCM Board Meeting

Date and Time

Tuesday April 26, 2022 at 5:15 PM

Location

PCM Board of Trustees meetings are held in the Gladish Community and Cultural Center room 100a. To increase accessibility we offer a virtual option for attendance. The Zoom link can be found below. If you attend in person please wear a mask upon entry into the building. Thank you for understanding and complying with these safety mitigation measures!

All board meetings are open to the public. Meetings begin at 5:15 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/89620042723?pwd=akVHUTI3eIMxSnorexjJwUTRwdEhodz09>

Meeting ID: 896-2004-2723

Password: 6615

Dial by your location

(929) 205 6099

(301) 715 8592

(312) 626 6799

(669) 900 6833

(253) 215 8782

(346) 248 7799

If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances.

You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#). Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to board@mypcm.org or submit in paper form to the PCM office in Gladish Community and Cultural Center STE 212. You should receive confirmation of receipt of your written statement within 48 hours of submission. If you do not receive confirmation, please email DesireeP@myPCM.org

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

Trustees Present

A. Guyton, A. Rahmani, B. Wolff, C. Hill, J. Cassleman

Trustees Absent

M. Medalle

Trustees who left before the meeting adjourned

C. Hill

Ex Officio Members Present

L. Sullivan

Non Voting Members Present

L. Sullivan

Guests Present

Dr. Lauren Bruno

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Cassleman called a meeting of the board of trustees of Pullman Community Montessori to order on Tuesday Apr 26, 2022 at 5:25 PM.

C. Approve Meeting Minutes 3-22-22

B. Wolff made a motion to approve the minutes from PCM Board Meeting on 03-22-22.

C. Hill seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Special Meeting Minutes 3-8-22

B. Wolff made a motion to approve the minutes from Board Meeting--Special on 03-08-22.

C. Hill seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Community Building

Clara led a community-building activity centered around spring themes.

F. DEI and Anti-racism Commitment

Reminder to be prepared for Buffalo Cloud Consulting session on May 10. Pre-work has been assigned in Board on Track.

II. Public Comment

A. Making Public Comments

No members of the public present.

The board discussed ways to ensure family and community members feel free to attend and contribute. To be added to May agenda.

III. LEADER Team Update & Compliance Check-in

A. March Update

Laylah updated links and added School-Specific Goals link. Laylah also shared additional March updates, as noted in Agenda.

Board discussed the PCM Open House coming up in May and how best to continue sharing and publicizing.

IV. Committee Updates

A. LSEC (Leadership Evaluation & Support Committee)

Bev provided update on how Head of School appraisal/evaluation will work.

B.

DC (Development Committee)

Postponed committee updates.

Ayad shared plan for potential fall event and update on collateral.

C. GC (Governance Committee)

Will share tracker at next meeting so you see what it looks like. We are not behind on Board level goals.

D. FC (Finance Committee)

Discussed March financials.

A. Guyton made a motion to approve the March financials as presented.

B. Wolff seconded the motion.

The board **VOTED** unanimously to approve the motion.

V. Other Business

A. Board Fundraising 2.0 Training

We moved this up and conducted our training before the Committee updates.

Board members and guest participated in board training around making the ask.

[BOARD TRAINING POWERPOINT](#)

C. Hill left at 6:06 PM.

B. Annual Budget Intro & Five-year Budget Projection Review

A. Guyton made a motion to defer this to the next meeting.

B. Wolff seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Adjustment to Salary Scale -- Postpone to May meeting

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:42 PM.

Respectfully Submitted,

J. Cassleman

Grounding Docs: [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

Resources: [Compliance Folder](#), [Planning Year Board Calendar](#), [Planning Yr Financials Considerations](#), [OPMA Resources](#), [App Board Commitments & Background](#), [Seat & Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)