

APPROVED



PULLMAN PUBLIC
COMMUNITY FREE
MONTESSORI K-9

Pullman Community Montessori

Minutes

PCM Board Meeting

Date and Time

Tuesday January 25, 2022 at 5:15 PM

Location

PCM Board of Trustees meetings are held in the Gladish Community and Cultural Center room 100a. To increase accessibility we offer a virtual option for attendance. The Zoom link can be found below. If you attend in person please wear a mask upon entry into the building. Thank you for understanding and complying with these safety mitigation measures!

All board meetings are open to the public. Meetings begin at 5:15 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/89620042723?pwd=akVHUTI3eIMxSnoxejJwUTRwdEhodz09>

Meeting ID: 896-2004-2723

Password: 6615

Dial by your location

(929) 205 6099

(301) 715 8592

(312) 626 6799

(669) 900 6833

(253) 215 8782

(346) 248 7799

If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances.

You may view our PCM Grievance and Conflict Resolution Policy and Procedures [here](#). Public comment should be shared with the board in writing in advance of the board meeting for us to better address your consideration. Please email to board@mypcm.org or submit in paper form to the PCM office in Gladish Community and Cultural Center STE 212. You should receive confirmation of receipt of your written statement within 48 hours of submission. If you do not receive confirmation, please email DesireeP@myPCM.org

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

Trustees Present

A. Guyton (remote), A. Rahmani, B. Wolff (remote), C. Hill (remote), J. Cassleman, M. Medalle (remote)

Trustees Absent

None

Guests Present

Christine Moses (Buffalo Cloud Consulting) (remote), Kura Myrrlin (Buffalo Cloud Consulting) (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Cassleman called a meeting of the board of trustees of Pullman Community Montessori to order on Tuesday Jan 25, 2022 at 5:31 PM.

C. Community Building

John led the board and guests in a musical community building activity.

D. Approve Meeting Minutes - 12/28

J. Cassleman made a motion to approve the minutes from PCM Board Meeting on 12-28-21.

C. Hill seconded the motion.
The board **VOTED** to approve the motion.

E. DEI and Anti-racism Commitment

Christine Moses introduced Buffalo Cloud Consulting and her "why" about antiracist work. Kura Myrrlin introduced themselves and their role at BCC. Each member of the board also introduced themselves.

II. Public Comment

A. Making Public Comments

No members of the public present.

III. LEADER Team Update & Compliance Check-in

A. December Update

John provided an update and space for questions from the board.

IV. Committee Updates

A. LESC (Leadership Evaluation & Support Committee)

B. Wolff made a motion to propose that we accept the plan for evaluation of Head of School for 2021-22 as presented.

C. Hill seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. DC (Development Committee)

C. GC (Governance Committee)

J. Cassleman made a motion to approve GC recommendation to recruit 2 new board members by June 2022 with the skill sets of Fund Development and Governance/Human Resources, and with preference to expanding the board's diversity.

C. Hill seconded the motion.

John presented the results of the board assessment and shared GC recommendations for next steps.

The board **VOTED** unanimously to approve the motion.

D. FC (Finance Committee)

A. Guyton made a motion to approve the December Financials.

C. Hill seconded the motion.

Aubree provided updates and shared upcoming plans from the FC.

The board **VOTED** unanimously to approve the motion.

V. Enrollment Policies and Procedures 2022-23

A. Updated Enrollment Policies & Procedures for the 2021-22 school year

A. Rahmani made a motion to approve the updated Enrollment Policies & Procedures document.

A. Guyton seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Academic Calendar Discussion

John shared that we will discuss this during next month's meeting.

VI. Other Business

A. Legislative Update

Legislators will be talking about legislation regarding charters. Aubree will share a link with us with some additional information.

VII. New Business

A. Revisit Board Meeting Effectiveness Discussion

John opened the floor for discussion on what would make the board meetings more effective and engaging.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:11 PM.

Respectfully Submitted,

C. Hill

Grounding Docs: [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)

Resources: [Compliance Folder](#), [Planning Year Board Calendar](#), [Planning Yr Financials Considerations](#), [OPMA Resources](#), [App Board Commitments & Background](#), [Seat & Committee Descriptions](#), [Org Charts](#), [Board Member Application Full Packet](#), [Prospective Board Member Questionnaire](#)