Pullman Community Montessori

Minutes

PCM Board Meeting

Date and Time
Tuesday December 28, 2021 at 5:15 PM

Location
PCM Board of Trustees meetings are held in the Gladish Community and Cultural Center room 100a. To increase accessibility we offer a virtual option for attendance. The Zoom link can be found below. If you attend in person please wear a mask upon entry into the building. Thank you for understanding and complying with these safety mitigation measures!

All board meetings are open to the public. Meetings begin at 5:15 PM PST the fourth (4th) Tuesday of each month. Public comment is a standing agenda item at each monthly meeting. Items will be addressed by the board according to the Meeting Agenda posted 48 hours prior to each meeting.

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Join Zoom Meeting
https://us02web.zoom.us/j/89620042723?pwd=akVHUTl3elMxSnoxejJwUTRwdEhodz09

Meeting ID: 896-2004-2723
Password: 6615

Dial by your location
    (929) 205 6099
    (301) 715 8592
    (312) 626 6799
    (669) 900 6833
    (253) 215 8782
    (346) 248 7799

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If you would like to make public comment you will be called on in the order you arrived. We generally allow 5 minutes for presentation of personal comments/questions/concerns/grievances. You may view our PCM Grievance and Conflict Resolution Policy and Procedures here. Public comment should be shared with the board in writing in advance of the board meeting for us to better address you consideration. Please email to board@mypcm.org or submit in paper form to the PCM office in Gladish Community and Cultural Center STE 212. You should receive confirmation of receipt of your written statement within 48 hours of submission. If you do not recieve confirmation, please email DesireeP@myPCM.org

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

Trustees Present
A. Guyton (remote), A. Rahmani (remote), B. Wolff (remote), C. Hill (remote), J. Cassleman

Trustees Absent
M. Medalle

Ex Officio Members Present
L. Sullivan

Non Voting Members Present
L. Sullivan

I. Opening Items

    A. Record Attendance

    B. Call the Meeting to Order

       J. Cassleman called a meeting of the board of trustees of Pullman Community Montessori to order on Tuesday Dec 28, 2021 at 5:22 PM.

    C. Approve Meeting Minutes - 11/23

       J. Cassleman made a motion to approve the minutes from PCM Board Meeting on 11-23-21.
       C. Hill seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Approve Meeting Minutes - 11/29

J. Cassleman made a motion to approve the minutes from Board Meeting--Special on 11-29-21.
C. Hill seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Meeting Minutes - 12/08/2021

J. Cassleman made a motion to approve the minutes from PCM Special Board Meeting on 12-08-21.
C. Hill seconded the motion.
(pending an edit to correct attendance - Ayad and Melisa were in fact there)
The board **VOTED** unanimously to approve the motion.

F. Community Building

Ayad led the group in a team-building drawing activity.

G. Scenario

Scenario:
The Community Advisory Council decides that parents should be more involved in decisions about the school's curriculum; the council chairperson catches a board member in the supermarket and discusses curricula that they've been researching.

The board discussed this situation, the role of the CAC, the role and responsibility of the board member in this situation, and the opportunity to direct the community member to the board meetings.

H. DEI and Anti-racism Commitment

Laylah shared that we will have some readings to do ahead of our DEI trainings.

II. Public Comment

A. Making Public Comments

No members of the public were present for comment.

III. LEADER Team Update

A. December Update

Laylah shared the data dashboard for the board's review.

IV. Committee Updates

A. **LESC (Leadership Evaluation & Support Committee)**

Bev shared the plan for HOS evaluation and will circulate via email.
B. Wolff made a motion to move the vote to approve the HOS Evaluation document to the January board meeting.
A. Rahmani seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. **DC (Development Committee)**

C. **GC (Governance Committee)**

J. Cassleman made a motion to that the board accept the proposal of the new goal of the DC that all committees state SMART goals by the end of February 2022.
C. Hill seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. **FC (Finance Committee)**

A. Guyton made a motion to approve the November financials as presented.
C. Hill seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. New Business

A. **Discuss Board Meeting Effectiveness**

The board discussed effectiveness and what each member finds useful and productive about our meeting structure. Aubree proposed adding 15 minutes for discussion of this at the next meeting, and then passing it to the Governance Committee for reflection on changing of board procedures if needed.

VI. Closing Items

A. **Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:04 PM.

Respectfully Submitted,
C. Hill

Grounding Docs: Board Norms-We are LEADERS too-Structure and Responsibilities Overview, PCM Logic Model, EEMPS Rubric, School-Wide Reflective Practice Inventory, Bylaws

Resources: Compliance Folder, Planning Year Board Calendar, Planning Yr Financials Considerations, OPMA Resources, App Board Commitments & Background, Seat & Committee Descriptions, Org Charts, Board Member Application Full Packet, Prospective Board Member Questionnaire