

APPROVED



PULLMAN **PUBLIC**
COMMUNITY **FREE**
MONTESSORI **K-9**

Pullman Community Montessori

Minutes

Governance Committee (GC)

Date and Time

Monday November 8, 2021 at 11:00 AM

Location

[Click here to join the meeting](#)

PCM's Mission: to prepare all students to reach their full potential for future success in high school, college, career, and life, using the rich resources of our community.

PCM's Vision: to serve as an instrument of change, helping to progress our education system to better meet the needs of students, families, and educators. We nurture students to be self-empowered lifelong learners, global citizens, environmental stewards, and compassionate and collaborative leaders, bringing positive changes to their communities and the world!

The Governance Committee is responsible for ongoing review and recommendations to enhance the quality and future viability of the Board of Trustees. The focus of the committee revolves around the following five major areas:

1. Board Role and Responsibilities
 2. Board Composition
 3. Board Knowledge
 4. Board Effectiveness
 5. Board Leadership
-

Committee Members Present

B. Anderson (remote), J. Cassleman (remote)

Committee Members Absent

H. Schmidt, L. Sullivan

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

J. Cassleman called a meeting of the Governance Committee (GC) Committee of Pullman Community Montessori to order on Monday Nov 8, 2021 at 11:00 AM.

C. Approve Minutes

B. Anderson made a motion to approve the minutes from Governance Committee (GC) Meeting on 11-01-21.

J. Cassleman seconded the motion.

The committee **VOTED** unanimously to approve the motion.

II. Updates, Reports, and Discussion Items

A. Community Building

B. Goals and Tasks

Discussed prospects for the Governance Committee.

C. Board Effectiveness: Accountability, Meetings, and Composition

III. Action Items

A. Board Goals & GC Goal Setting

B. Anderson made a motion to Approve the following as the Governance Committee's goals for SY 2021-22 #1: Ensure that all PCM committee goal are stated as smart goals. #2: Monitor posting and completion of committee goals via monthly audits and a living record.

J. Cassleman seconded the motion.

The committee further discussed the action plan in the event that the board approves the committee's goals. That plan focuses on clear expectations, education, modeling, and communication.

The committee **VOTED** to approve the motion.

B. Orientation Packet (if needed)

IV. Closing Items

A. Assign tasks

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 12:00 PM.

Respectfully Submitted,
J. Cassleman

Grounding Docs: [Board Norms-We are LEADERS too-Structure and Responsibilities Overview](#), [PCM Logic Model](#), [Committee Descriptions](#), [Org Charts](#),

Resources: [Planning Year Board Calendar](#), [Contract](#), [Board Member Application Full Packet](#), (Committee Descriptions and duties are included), [EEMPS Rubric](#), [School-Wide Reflective Practice Inventory](#), [Bylaws](#)